



Regular Meeting
03/14/2024 - 06:00 PM
District Office - Board Room
500 N. Walnut Street
La Habra, CA 90631

MEETING MINUTES

AGENDA

5:30 p.m. - Closed Session

6:00 p.m. - Call to Order/Regular Meeting

(Meetings are recorded for use in official minutes)

PUBLIC COMMENTS:

Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

MEETING CONDUCT:

Board Policy 1313: Civility

The Governing Board recognizes the impact that civility has on the effective operation of the district, including its role in creating a safe and positive school climate and enabling a focus on student well-being, learning, and achievement. The Board believes that each person should be treated with dignity and respect in their interactions within the school community.

The Board understands that the First Amendment provides strong protection for speech. However, the Board expects that all speech and expression will comport with norms of civil behavior on district grounds, in district facilities, during district activities or events, and in the use of district electronic/digital systems and platforms.

Civil behavior is polite, courteous, and reasonable behavior which is respectful to others and includes integrity, honesty, acceptance, timeliness, dependability, observance of laws and rules, and effective communication.

The Board and district staff shall model civil behavior as an example of behavior that is expected throughout the district. Practices that promote civil behavior include actively listening, giving full attention to the speaker, and refraining from interruptions; welcoming and encouraging participation, input, and feedback through stakeholder engagement; promptly responding to concerns; and embracing varying and diverse viewpoints. Such practices may be incorporated into governance standards adopted by the Board or Superintendent and/or professional standards or codes of conduct for employees as specified in district policies and regulations.

Students, staff, parents/guardians, and community members should be educated in the recognition, development, and demonstration of civil behavior. The Superintendent or designee may incorporate related concepts in the curriculum, provide staff development activities, and/or communicate this policy to the school community.

Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of district operations, the educational program, or any other district program or activity; or creates an unsafe learning or working environment.

The Superintendent or designee may respond to disruptive, violent, or threatening behavior in accordance with law and as specified in BP/AR 3515.2 - Disruptions.

Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in district policy and regulations.

ACCOMMODATIONS:

Any individual with a disability who requires reasonable accommodation in order to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300 or accommodations@lahabraschools.org at least 48 hours prior to the meeting.

TOBACCO-FREE:

The La Habra City School District is a tobacco-free district. Tobacco use is prohibited on district property at all times.

Attendees

Voting Members

Ofelia Hanson, Board Member
Emily Pruitt, Board President
Dr. Susan Kolberg-Pritchard, Board Vice President
Adam Rogers, Board Member
Justin Rodgers, Board Member

Non-Voting Members

Dr. Mario Carlos, Superintendent
Dr. Sheryl Tecker, Associate Superintendent of Human Resources
Emily Flesher, Director of Special Programs and Assessment
Christeen Betz, Assistant Superintendent of Business Services
Dr. Patricia Sandoval, Assistant Superintendent of Educational Services

1. Call to Order

Meeting was called to order by President Pruitt at 5:00 p.m.

2. Adjourn to Closed Session

3. Closed Session

Closed Session was called to order by President Pruitt at 5:00 p.m.

a. Public Employee Discipline/Dismissal/Release/Personnel Matters [Government Code Sections 54954.5 (d), 54957]

b. Conference Labor Negotiators District Representatives: Dr. Mario Carlos, Superintendent, Employee Organization(s): California School Employees Association (CSEA), Chapter #135/La Habra Education Association (LHEA) [Government Code Sections 54954.5 (f), 54957.6]

4. Second Call to Order

President Pruitt called the Regular Meeting to order at 6:01 p.m.

a. Welcome

b. Pledge of Allegiance

President Pruitt asked Emily Flesher to lead the Pledge of Allegiance.

5. Report from Closed Session

No report.

6. Action Item: Adoption of Agenda

Adopted the Agenda of the Regular Board Meeting of March 14, 2024.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

7. Action Item: Approval of Minutes of the Regular Meeting of February 8, 2024

Approved the Minutes of the Regular Meeting of February 8, 2024.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Adam Rogers

Voting:

Unanimously Approved

Motion passed 5-0.

8. Correspondence: Clerk of the Board

9. Public Interest

a. Las Lomas Elementary School Student Presentation

Pam Cunningham, Principal at Las Lomas Elementary School introduced Ms. Hobson and students from Las Lomas.

Students from the Epic program discussed the newly formed Media Club overseen by Ms. Hobson. Ms. Hobson, a film major, brought added passion and love to creating this new program. They eagerly shared their progress and emphasized the knowledge they had gained.

The members of the Media Club introduced themselves and provided detailed insights into the program. They explained how it initially started as a simple program, lacking microphones and a green screen. Initially, the programming focused on basic features such as current events, sports highlights, and weather updates.

They highlighted recent advancements, including the production of a pep rally film and advertisements for "The Jungle Book." The transition from scripts to teleprompters and the inclusion of microphones improved the audio quality. Additional features like trivia and teacher shout-outs for school pride were incorporated into the latest newscast, drawing inspiration from other elementary newscasts.

Overall, the experience enabled them to learn how to collaborate effectively, while making new friendships, which boosted their confidence and courage. Overcoming the fear of being on camera, they now conduct in-class interviews with students. As they explore this new medium of

communication, their goals include starting a podcast and potentially venturing into film production.

10. Public Comment

11. Action Items: CONSENT CALENDAR

Approved the Consent Calendar.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

a. EDUCATIONAL SERVICES

1. Contract Reports - Education Services/Special Education Service Contracts/Special Education Master Contracts

2. Staff Development

3. University Agreements

4. Memberships

b. BUSINESS SERVICES

1. Contract Reports - Business Services

2. Expenditures Report

3. Field Contracts

c. PERSONNEL SERVICES

1. Separations

2. New Hires

3. Change of Status

12. GENERAL MATTERS

a. Action Item: Approval of Update to District Plan for Providing Educational Services for Expelled Students

Approved the updated 2024-2027 "Plan for Providing Educational Services to all Expelled Students in Orange County," which follows the Orange County Department of Education model.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Adam Rogers

Voting:

Unanimously Approved

Motion passed 5-0.

b. Action Item: Second Reading of New/Revised Board Policies

Approved the second reading of new/revised Board Policies per California School Board Association recommendation for:

Policy 5123 – Promotion/Acceleration/Retention

Policy 6164.5 – Student Success Teams

The Board of Trustees agreed to table: Policy 5121 – Grades/Evaluation of Student Achievement.

Motion made by: Ofelia Hanson

Motion seconded by: Dr. Susan Kolberg-Pritchard

Voting:

Unanimously Approved

Motion passed 5-0.

c. Action Item: 2024 California School Boards Association Delegate Assembly Election

Approved Lauren Brooks, Carol Crane, Candice Kern, Deana Miller, Annemarie Randle-Trejo, Barbara Schulman, and Jonathan Stone for the 2024 California School Boards Association Delegate Assembly.

Motion_____

Second_____

Board Action_____

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Adam Rogers

Voting:

Unanimously Approved

Motion passed 5-0.

d. Action Item: Approval of Contract Agreement between La Habra City School District and La Habra Education Association (LHEA)

Approved the Contract Agreement with the La Habra City School District and the La Habra Education Association (LHEA).

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Adam Rogers

Voting:

Unanimously Approved

Motion passed 5-0.

e. Public Hearing: Initial Contract Proposals

President Pruitt opened a Public Hearing at 6:09 p.m. for comment on the Initial Contract Proposals.

Following no additional public comment, the Public Hearing was closed at 6:09 p.m.

f. Action Item: Approval of the La Habra Education Association's and the La Habra City School District's Initial Proposals

Approved the La Habra Education Association's Initial Contract Proposal and adopted the La Habra City School District's Initial Contract Proposal to the La Habra Education Association.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Adam Rogers

Voting:

Unanimously Approved

Motion passed 5-0.

g. Action Item: Approval of Transportation Plan

Approved the Transportation Plan.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

13. INSTRUCTION AND PERSONNEL

a. Information/Action Item: Approval of Comprehensive School Safety Plan

Approved the publication of the 2023-24 Comprehensive Safety School Plans for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, Sierra Vista, Walnut, Imperial, and Washington Schools.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

b. Action Item: Approval of Resolution #1-2024 - Classified Layoffs

Approved Resolution #1-2024 - Classified Layoffs.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Ofelia Hanson - Yes

Emily Pruitt - Yes

Dr. Susan Kolberg-Pritchard - Yes

Adam Rogers - Yes

Justin Rodgers - Yes

Motion passed 5-0.

14. BUSINESS MATTERS

a. Information/Action Item: Certification of Second Interim Financial Report and Budget Transfers/Income Adjustments

Christeen Betz, Assistant Superintendent of Business Services, provided an overview of the Second Interim budget. The District undergoes three budget adoptions annually: An Annual Budget Adoption in June, the First Interim is approved in December for adjustments, and the Second Interim before March 15th for adjustments. The primary objective is to secure a positive certification, ensuring financial coverage for the current year and the subsequent two years.

During this period, changes in revenue have occurred, including an increase in local revenue and a decrease in federal Title I and II revenues. Interest revenue has also risen due to higher interest rates, although this is viewed as a short-term gain. On the expenditure side, negotiated salary increases have resulted in a net negative change of \$1.6 million.

Budget assumptions are based on factors such as enrollment, LCFF base increase, operating expenses, step/column expenses, STRS/PERS contributions, and special education costs. A projected deficit of \$154,000 exists between LCFF base and regular funding. Enrollment projections anticipate a decline of 100 students annually, which is measured by enrollment fluctuations across grades.

While increases in STRS/PERS costs are deemed manageable, special education costs continue to rise. Multi-year projections indicate structural deficits, prompting the need for gradual spending reductions and reliance on reserves. Uncertainty over state funding emphasizes the need for cautious optimism and opposition to harmful initiatives.

State cash receipts reflect a 5% downturn, signaling broader economic challenges. However, districts are better equipped to handle these challenges compared to the 2008 financial crisis, thanks to reserves. In the face of economic fluctuations, budget transfers and income adjustments are essential for preserving fiscal stability, highlighting the need of responsible financial management.

Approved the certification of Second Interim and authorization to make budget transfers and adjustments as needed for the 2023-24 District budget.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

b. Action Item: Approval of the California Multiple Award Schedule Contract Number 4-21-03-1001 Supplement No. 4 awarded to Weatherproofing Technologies, Inc. for Roofing Products

Approved the California Multiple Award Schedule contract number 4-21-03-1001 Supplement No. 4 awarded to Weatherproofing Technologies, Inc. for roofing products.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

c. Action Item: Approval of Contract with SHI International, Corp CMAS 3-23-04-1001 for the Purchase of Outdoor Security Camera Equipment, Hardware, and Software Licenses

Approved the contract with SHI International, Corp CMAS 3-23-04-1001 for the purchase of outdoor security camera equipment, hardware, and software licenses.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

d. Action Item: Approval of Facility Use Form

Approved the revised Facility Use Form.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

15. Board/Superintendent Comments

Board Member comments:

- The showcases and open houses have been successful. It's great to see parents supporting their kids, and there's been a noticeable increase in parent involvement, which is fantastic. The culture on each campus is welcoming, with lots of positive interaction, and the classrooms are amazing. The teachers are doing a great job.
- The Boys and Girls Club will be sending five youth to the California Days of Advocacy in Sacramento from April 16th to 17th. Three of these students are from La Habra City School District. They'll advocate for afterschool funding such as ACES and ELOP, attend legislative meetings, and participate in leadership opportunities, training, networking, and a Capitol tour.
- Happy Women's History Month to all the women throughout the district who are making their own history and telling their own stories. It's a part of history worth celebrating.
- Congratulations to Kimberly Johnson for her ACMA award. Advocacy for the arts in schools is crucial, and it was amazing to witness the impact of her work and her students' achievements.
- Attended the feeder school tour at Washington Middle School, which was energizing for the sixth graders.
- The Elementary Choral Festival at Imperial Middle School was a success.
- Watched the Jungle Book at Los Lomas. The students' performances were impressive, showcasing their talent and hard work.
- Participated in Read Across America, emphasizing the importance of reading to students.
- Witnessed the Breakthrough Sports Basketball Tournament at Sonora High School, highlighting sportsmanship and athleticism. Kudos to Shauhna Feitlin for her efforts with personalized team signs.
- Attended Aladdin at Arbolita, enjoying the performances and recognizing the hard work of students, teachers, and staff.
- Expressed appreciation for the resilience of the educational community.
- Commended the success of the Parent Academy and JAMF training.
- Congratulated individuals mentioned in the January-February Diamond Newsletter and highlighted achievements such as outstanding school attendance and student accomplishments.
- Thanked Ms. Tegtmeier for her contributions to the library.
- Congratulated recipients of Diamond Awards.
- Recognized achievements of individuals such as Grace Edwards and Jody Green.
- Thanked Pam Cunningham and Las Lomas students for their presentation and Christeen Betz for the Second Interim report.

Superintendent comments:

- Concluded the meeting with gratitude and well wishes for a happy Spring Break.

16. Adjournment

Meeting was adjourned at 7:29 p.m.

Motion made by: Dr. Susan Kolberg-Pritchard

Motion seconded by: Justin Rodgers

Voting:

Unanimously Approved

Motion passed 5-0.

17. NEXT BOARD MEETING

The next regular meeting of the Board of Education is scheduled for April 11, 2024 at 6:00 p.m., at the District Education Board Room, 500 N. Walnut Street, La Habra, California.

A handwritten signature in black ink, appearing to read "Mauricio Carlos", written over a horizontal line.

Secretary