

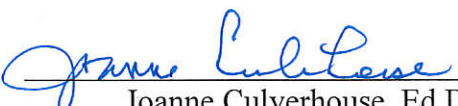
LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
District Office
500 N. Walnut Street
La Habra, CA 90631
May 10, 2018

Board Members Present	Ida MacMurray, President Cynthia Aguirre, Vice President/Clerk Sandi Baltes, Board Member John A. Dobson, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent, Human Resources Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Work/Study Session	<p>A work/study session began at 4:00 p.m. Chief Business Official Christeen Betz provided an overview of the safety trainings that have been put in place for the La Habra City School District (LHCSD). The District is currently working with the La Habra Police Department (LHPD) regarding active shooter training for all employees. We have started the See Something, Hear Something, Say Something campaign, and are working with Keenan on threat assessments for school and district sites. Overall, we are focused on enhancing the school site safety in our District. Mrs. Betz explained that there have been four active shooter trainings, with more than 400 staff trained. Two more sessions are scheduled to include remaining sites and staff. Each training was approximately one hour and consisted of Run, Hide, Fight techniques, lockdown level guides, demonstrations of techniques and strategies and a question and answer session. The trainings have been very successful and welcomed by all staff. Since providing information is an integral part of curtaining school violence, the district decided to start the See Something, Hear Something, Say Something campaign. This campaign is designed for all staff, students, and parents. The District has set up a public communications section on Let's Talk for people to share information anonymously. School site and district Threat and Physical Security Assessments (TaPS) will be conducted by Keenan and Associates, the assessment will be individualized and will take place at each location. Assessments have been scheduled for May. Once the assessments have been completed, Keenan will provide each site with a report in which the district will try to strategically implement their recommendations. In order to continually enhance school safety, 123 Lockdown Latches were installed on all school site doors, Sierra Vista will extend their fencing making one single point of entry. District personnel have walked through school sites to look at additional ways to install fencing and make single points of entry. Sergeant Tigner and School Resource Officer Garcia are currently working with the district in reviewing school safety plans for each site. Sergeant Tigner and Officer Garcia gave a brief explanation on their videos used for Active Shooter trainings not only in the District, but in other settings as well. They provided information on their Run, Hide, Fight philosophy, lockdown procedures and current school shooting statistics. Trustees had an opportunity to express their concerns and ask questions regarding school safety.</p>

Formal Call to Order	Board President Ida MacMurray made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Ida MacMurray called the Regular Meeting of the Board of Education to order at 6:01 p.m.
Pledge of Allegiance to the Flag	Board President Ida MacMurray asked student Isaiah Garcia to lead the pledge of allegiance to the flag.
Report from Closed Session	No report from closed session.
Adoption of the Agenda	On a motion made by Ofelia Hanson, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for May 10, 2018.
Approval of Minutes of the Regular Meeting	On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Regular Meeting minutes of April 12, 2018 as attached. ¹
Correspondence	<p>Board Vice President/Clerk, Cynthia Aguirre reported on the following correspondence:</p> <ul style="list-style-type: none"> • Hallway display presented by Las Lomas School. The students and staff have provided samples of their exemplary work to demonstrate the steps they are taking towards college, career, and beyond. • A letter from the Washington Middle School Wind Wolves and Tree Titans thanking the District for their support and inviting Trustees to visit Washington Middle School to see all of the great things they have done to improve the amphitheater.
Public Interest	<p>Ladera Palma students from Ms. Goellrich's first grade class provided a presentation on their technology showcase project. The students explained how they worked together to create their Chibitronics – Statue of Liberty display. The students were able to share their process from beginning to end. Ms. Goellrich was very proud of her students for all of their hard work, collaboration, and creativity.</p> <p>Dr. Carlos, Director of Communication & Special Projects, and Dr. Lopez, Washington Middle School Principal provided an update on the La Habra City School District Reconfiguration Task Force. The final meeting for the Task Force was held on May 2. They reflected on their journey over the past year. Each Task Force Member is going to write a short paragraph to be placed in the Masonic Cornerstone box Dr. Tecker provided an update on the "I Love La Habra" days and moving. She explained that teachers are ready to have their items moved and boxes have been labeled and color-coded to make it easy when shipping from one site to the next. The next community giveaway dates are scheduled for May 19th at Las Lomas and June 2nd at Las Positas. They will have many more community volunteers to help staff clean out and box up old materials and items they will no longer need. Dr. Carlos thanked the Board for their trust and confidence in the Task Force Team as they continue to move forward in transforming educational excellences in our students' future.</p>

Public Comment	<ul style="list-style-type: none"> No Public Comment
Consent Calendar Action Item:	<p>On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously approved the consent calendar as attached to these minutes:</p> <p style="text-align: center;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ University Affiliation Agreements⁴ ➤ Memberships⁵ <p style="text-align: center;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁶ ➤ Field Contracts⁷ ➤ Expenditures⁸ ➤ Donations⁹ <p style="text-align: center;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings¹⁰ ➤ Separations/New Hires¹¹ ➤ Change of Status¹²
GENERAL MATTERS Action Item: Initial District Proposal	<p>Dr. Culverhouse pulled the exhibit from item 13a. and replaced it with a new exhibit to add Article 8 to the original Sunshine Proposal. After a motion made by Cynthia Aguirre, and a second to the motion made by Sandi Baltes, La Habra Education Association Members, Shannon Belknap and Ann-Marie Fuller presented their Sunshine Proposal to the District. The Association wishes to open 11 articles for negotiations. Trustees unanimously accepted the La Habra Education's Contract proposal as attached to these minutes.¹³</p>
Action Item: Resolution #4-2018/Staff Appreciation Week	<p>On a motion made by Ofelia Hanson, and a second to the motion made by John A. Dobson, Trustees unanimously adopted resolution #4-2018, establishing the week of May 14-18 as Staff Appreciation Week as attached to these minutes.¹⁴</p>
Business Matters Action Item: Measure 'O' Citizen's Oversight Committee Annual Report	<p>After a motion made by Sandi Baltes, and a second to the motion made by Cynthia Aguirre, Bond Oversight Committee Member Jay Seidel provided an update on the Measure 'O' Citizen's Oversight Committee Annual Report. Mr. Seidel explained that the Committee met in March to review the measure and finalize the report. He provided a brief background on Measure 'O' which was approved by the voters for \$31 million in November 2012. To date, the District has issued approximately \$13.9 million in Measure 'O' bonds, leaving approximately \$17 million in remaining authorization. The District has specific parameters for the implementation of projects that will be set out in phases. Phase I has been completed and Phase II is underway with improvements at Walnut Elementary to include classroom modernizations, computer lab upgrades and a media center. The auditors completed their annual audit and found no instances of non-compliance. He also reported that there are two current vacancies on the Committee, one is for a Senior Citizen Representative and the other is for a Parent Representative. For more information on Measure 'O' you can view the updated website link located on the District webpage. The Committee will meet again in October. Trustees unanimously approved the Measure 'O' Oversight Committee Annual Report as attached to these minutes.¹⁵</p>

Instruction and Personnel Action Item: Declaration of Need for Fully Qualified Educators	On a motion made by Ofelia Hanson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the 2018-2019 Declaration of Need for Fully Qualified Educators as attached to these minutes. ¹⁶
Information Item: Williams Uniform Complaints	Dr. Egan reported no findings for the Williams 3 rd Quarter Report.
Information Item: Math Textbook Adoption	<p>Assistant Superintendent Sheryl Tecker, and OCDE Math Consultant, Vanessa Cerrahoglu explained the 6-8 Math textbook Adoption process. Four of our sixteen Middle School Math teachers were also present to answer questions. Dr. Tecker shared the vision for mathematics in the district that was used to help guide the pilot process and consensus day. She explained that Math Links provided a balanced program with conceptual, fluency, and application. In addition, teachers felt well trained, confident, and supported by the Math Links trainers. Dr. Tecker told the story of how the District came to this current adoption. She explained how in 2009 LHCSd adopted Holt and had one math Academic Coach for support. In 2013 when Common Core State Standards (CCSS) were implemented, the district elected not to adopt new materials due to poor quality. In 2015, teachers utilized Eureka Math materials and added two additional math coaches a year later, and in 2017 intervention teachers were trained in FactsWise. Ms. Cerrahoglu explained the training process to help teachers evaluate each program. The teachers had the opportunity to develop a set of questions for selected publishers to answer. At the end of last year, the teachers decided to pilot Go Math and Math Links. At the beginning of 2017-2018, the team decided to expand their committee to include all middle school math teachers and at that time decided to add Open Up as a third program to pilot. The teachers had an evaluation tool with two priority areas to look at and provided feedback weekly. Consensus Day was on May 4, 2018. During consensus, the teachers worked together, engaged in meaningful discussion, looked at the evidence and provided feedback. The goal was to identify the solution and make sure that all voices were heard, think about things from another's point of view, and attend to the will of the group. Dr. Tecker shared graphs from surveys taken by students and reviewed the teachers' average scores for each priority area by grade. Using a consensus protocol with colored cups, the teachers found that a majority of the group felt that Math Links would be the best fit for the needs of the students. Trustees asked teachers specific questions in regards to the difference of Go Math versus Math Links, and how the curriculum would benefit those students who need the extra support. They explained that is easier to supplement what was missing in Math Links than Go Math.</p> <p>Dr. Culverhouse thanked Dr. Tecker for her leadership in moving us forward with the textbook adoptions. She also shared a plaque that was presented to the District by Innovate Ed, which named LHCSd as the "District on the Move". They applauded the educators and support staff of LHCSd for maintaining a strong focus on instruction during the reconfiguration process and for continuing to move forward on what was best for kids.</p>
Board/Superintendent Comments	Christeen Betz spoke on the 2 nd Interim letter that was sent to Board President Ida MacMurray from the Orange County Department of Education. She explained that before a budget can be adopted the county must review that all the information is accurate. Once they approve the budget, they send a letter to the Superintendent and Board President letting us know the findings, if any. The letter is than attached to the interim report.

	<p>Trustees shared their recent district related activities: There was so much energy and enthusiasm with the teachers during open house visits. The parents were involved in their students work. The Mason recognition award event was very nice as always. The student rollercoaster showcase is always amazing and the students show so much pride in their projects. Kindercaminata is a great event. It allows kindergarten students an introduction to what college life offers. We are very glad to see that all of our kindergarten students have the opportunity to attend. It was nice to see everyone from the District who attended the Citrus Fair.</p> <p>Mr. Dobson shared a letter from a Dual Immersion student at Arbolita School who thanked her parents for putting her in this great program and appreciated how much she has learned.</p> <p>Dr. Culverhouse shared the pride she had when receiving the “District on the Move” recognition in front of so many other districts. She thanked the Board, teachers and, LHEA/CSEA for their support. This is an exciting time for the La Habra City School District.</p>
Board Member Requests for Information and/or Possible Future Agenda Items	<ul style="list-style-type: none"> • None
Adjournment	Board President Ida MacMurray announced that the next meeting will be held on May 24, 2018 at the District Office Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Ofelia Hanson, and a second to the motion by Cynthia Aguirre the meeting was adjourned at 7:20 p.m.
Board Minutes Approved:	<p>May 24, 2018</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

- ¹ Approval of Minutes
- ² Contracts – Ed Services
- ³ Staff Development
- ⁴ University Affiliation Agreements
- ⁵ Memberships
- ⁶ Contracts – Business Services
- ⁷ Field Contracts
- ⁸ Expenditures
- ⁹ Donations
- ¹⁰ Extra Earnings
- ¹¹ Separations
- ¹² Change of Status
- ¹³ LHEA Sunshine Proposal
- ¹⁴ Resolution #4-2018 – Staff Appreciation Week
- ¹⁵ Measure ‘O’ Annual Report
- ¹⁶ Declaration of Need