


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
District Office
500 N. Walnut Street
La Habra, CA 90631
May 24, 2018

Board Members Present	Ida MacMurray, President Cynthia Aguirre, Vice President/Clerk Sandi Baltes, Board Member John A. Dobson, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent, Human Resources Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Work/Study Session	Associate Superintendent Teresa Egan provided an update of the Local Control Funding Formula (LCFF) and the Local Control and Accountability Plan (LCAP). She gave a brief history on LCFF and the legal requirements that need to be followed when planning the LCAP. The State requires each District to fulfill eight priorities, which include Student Engagement, Student Achievement, School Climate, Parental Involvement, Access to Broad Curriculum, Williams, Common Core State Standards, and other student outcomes. When preparing the LCAP, Dr. Egan consulted and received recommendations from teachers, principals, district administrators, parents, students, local bargaining units, and other school personnel. All of the comments and suggestions are then taken to the Parent Advisory Committee and DELAC for feedback. The five goals of the District's LCAP include Student Achievement, Business/Finance, School Safety & Wellness, Parent/Community Partnerships, and Human Resources Development. She reviewed the proportionality and Core programs set in the District's LCAP, and explained when Supplemental and Concentration funds can be used. The statute also requires that input from stakeholders is received. The Committee met twice in February and twice in March to analyze data and to make recommendations to the Board based on their evaluation of the actions and services found in the LCAP. Dr. Egan reviewed how and where the District is spending the Supplemental and Concentration grant funds found in each of the five goals. She provided suggestions made by Cabinet members based on stakeholder input and the May revise. Trustees had the opportunity to provide suggestions, give input, and ask questions on the LCAP.
Formal Call to Order	Board President Ida MacMurray made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Ida MacMurray called the Regular Meeting of the Board of Education to order at 6:00 p.m.

Pledge of Allegiance to the Flag	<p>Board President Ida MacMurray asked students Alexis Garcia and Johana Cruz-Martinez to lead the pledge of allegiance to the flag.</p> <p>Alexis and Johana were presented with a certificate of recognition for receiving the AVID Standout Award.</p>
Report from Closed Session	<p>Board President Ida MacMurray reported the following from closed session:</p> <ul style="list-style-type: none"> • In closed session, the La Habra City School District Board of Education voted 5 to 0 to approve the Interim Agreement between the La Habra City School District and the parents of student regarding OAH Case No. 2018040988 and OAH Case No. 2018050057. The following roll call vote was taken Ida MacMurray – Yes Cynthia Aguirre – Yes Sandi Baltes – Yes John A. Dobson – Yes Ofelia Hanson - Yes • In closed session, the La Habra City School District Board of Education voted 5 to 0 to approve the Compromise and Release Agreement (Settlement Agreement) between the La Habra City School District and the parents of student regarding No. 1206910. The following roll call vote was taken Ida MacMurray – Yes Cynthia Aguirre – Yes Sandi Baltes – Yes John A. Dobson – Yes Ofelia Hanson - Yes
Adoption of the Agenda	<p>After a motion made by John A. Dobson, and a second to the motion by Ofelia Hanson. Dobson, Dr. Culverhouse pulled item 14.b, to bring back at the June 14, 2018 meeting. Trustees unanimously adopted the agenda for May 24, 2018 as amended.</p>
<p>Special Presentations</p> <ul style="list-style-type: none"> • Teacher of the Year Nominees • Certificated/Classified Retirees • English Learner Recipients 	<p>Nominees for 2019 Teacher of the Year were introduced and presented with a certificate. Special recognition was given to Amy Van Cleave as the District nominee submitted to the Orange County Department of Education's Teacher of the Year program. Director of Classified Personnel Carol Argomaniz presented a certificate to the Classified Employee of the Year nominees and announced School Office Manager, Julie Cruz as the Districts' Classified Employee of the Year.</p> <p>Director of Classified Personnel Carol Argomaniz and Site Principals recognized certificated and classified retirees and presented each one with a special retirement gift on behalf of the Board of Education. District personnel thanked each retiree for their years of service and support to the students.</p> <p>Assistant Superintendent Sheryl Tecker recognized English Learner Award recipients Beatriz Zavala and Deanna Putnam.</p> <p>A short recess was taken to honor the nominees, retirees, and recipients.</p>

Approval of Minutes of the Regular Meeting	<p>The meeting resumed at 7:00 p.m.</p> <p>On a motion made by Ofelia Hanson, and a second to the motion by John A. Dobson, Trustees unanimously approved the Regular Meeting minutes of May 10, 2018 as attached.¹</p>
Correspondence	No Correspondence
Public Comment	<ul style="list-style-type: none"> • Tracy Bryars, St. Jude Medical Center Manager of the Healthy Communities Initiative – Congratulated Walnut School for receiving the Silver Award and all other elementary schools for receiving the Bronze award for the Alliance for a Healthier Generation Healthy Schools Initiative. The Soda – Free Summer program has kicked off with many students in the District pledging to take part in it.
Consent Calendar Action Item:	<p>On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously approved the consent calendar as attached to these minutes:</p> <p>Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ University Affiliation Agreements⁴ <p>Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Field Contracts⁶ ➤ Expenditures⁷ ➤ Surplus⁸ <p>Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings⁹ ➤ Separations/New Hires¹⁰
Instruction and Personnel Action Item: Adoption of 6 th – 8 th Grade Math Textbooks	<p>After a motion made by Ofelia Hanson, and a second to the motion made by Sandi Baltes, Trustees expressed concern that although they felt the math curriculum was rigorous, they were concerned for those students that may fall behind. They stressed the importance of making sure all students are ready for the new curriculum when they get into 6th grade. Assistant Superintendent Sheryl Tecker reviewed the process that was taken in the selection of the new Math curriculum. Materials have been on display for the public to review. Materials have been ordered so that teacher training can begin next week. The estimated cost is \$273,686, which includes the teacher paper and online resources, student materials for five years, and five professional development days. Trustees unanimously adopted Math Links as attached to these minutes.¹¹</p>
General Matters Action Item: Order of Biennial Trustee Election and Specification of the Election Order	<p>On a motion made by Ofelia Hanson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Resolution #6-2018 – Order of Biennial Trustee Election and Specification of the Election Order for the upcoming November 6, 2018 election as attached to these minutes.¹²</p>

Action Item: 2018-19 Personnel Commission Budget	After a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, clarification on money allocated towards conferences was provided. Chief Business Official Christeen Betz explained that the money is held as a cash basis and is set aside. Should any of the Commissioners want to attend a conference the District will pull from the money that has been set aside and allocate towards the conference expense. Trustees unanimously approved the 2018-2019 Personnel Commission Budget as attached to these minutes. ¹³
Information Item: New/Revised Board Policies – First Reading	<p>Trustees reviewed the first reading of the following Board Policies:</p> <p>BP 4156.2 – Awards and Recognition BP 1150 – Commendations and Awards BP 6142.92 – Mathematics Instruction</p> <p>Assistant Superintendent Sheryl Tecker provided additional information related to BP 6142.92 – Mathematics Instruction. She explained the need for Math Pathways and the importance of preparing students for 9th grade math. The process for LHCSd was to develop a vision and create course names. During the process, the math team looked at other district's math pathways and Senate Bill 359. Parent letters and teacher guidance documents were then drafted to explain how the pathways will work for our students. The key points of the updated policy are to offer a rigorous mathematics program to prepare students for college and career. All programs will address mathematical practice standards, and placement decisions will be based on consistent protocols and multiple measures. The next step is to evaluate assessment results and place students for 2018-19, plan 7th grade accelerated and 8th grade Algebra 1. Next year there are plans to build summer bridge opportunities and update the website to share the new pathways with families.</p>
Business Matters Action Item: Resolution #5-2018/ Full and Fair Funding for California Schools	On a motion made by Ofelia Hanson, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved Resolution #5-2018 in support of Full and Fair Funding as attached to these minutes. ¹⁴
Information Item: Governor's May Revision to the 2018-19 Budget	Chief Business Official Christeen Betz provided a review of the Governor's May Revision. She explained that since the January proposal, the following trends have been addressed: student enrollment, changes in average daily attendance (ADA), operational costs, and pension reform. She provided a chart of student enrollment trends showing a loss 719 students since 2010, which is approximately \$7.2 million of on-going money that has been lost. Along with enrollment decline is ADA decline. The District ADA has declined by 672 from 2010-11 to the current year, and if the District continues this trend, there could be an additional loss of \$9.8 million by the 2020-21 school year. Mrs. Betz shared a graph of the Operational Costs versus the Local Control Funding Formula (LCFF). She explained how the amount of additional LCFF funding is not keeping pace with the basic operational costs. Since the District will be fully funded in 2018-19, the only additional funding that will be received is COLA, which is a minimal of 2.5 – 3%. In 2019-20, the District will have a combined additional cost of \$2.5 million but will only receive \$1.6 million in additional LCFF funding. Then in 2020-21, the costs will increase to \$3.65 million, with only \$1.5 million in LCFF funding. She explained that to offset the costs the District will have to utilize some of its reserves. Pension costs will continue to increase by \$1.9 million over the next three years with no sign of a slow-down. The May revision to the budget had no change in LCFF funding from the Governors January proposal. There was a

	<p>one-time increase of \$49 per ADA, for a total of \$1.5 million in one-time money. Cost of Living Adjustments (COLA) came in at 2.71% in January and is now at 3% for LCFF only, and the PERS rate increase from 17.7% to 18.06%. Mrs. Betz provided a review of the 2018-19 Multi-year projections and showed how the District will be deficit spending in 2019-20 and 2020-21. With LCFF fully funded in 2018-19, K-12 districts will only see nominal increases in funding, and increases will be based only on COLA. The District is declining in enrollment; therefor increases in COLA do not keep pace with rising operation costs. The District needs to explore opportunities to earn more revenues and take advantage of cost saving opportunities. She explained that both the Department of Finance and the Orange County Department of Education recommends that districts save for a rainy day and maintain a reserve level much higher than the State mandated 3%.</p>
Board/Superintendent Comments	<p>Trustees were very excited to be part of Staff Appreciation week. The superhero visits were very well received by all staff and students. The last of the open house visits were completed and everything looked great. Trustees also attended the Las Lomas Community Giveaway event, and thanked Sheryl for the organization. They are looking forward to the next one.</p> <p>Mr. Dobson attended the Washington Middle School Femineers and felt that the students did a great job on their presentations. Mrs. MacMurray and Mr. Dobson attended the Orange County School Boards Association Fiscal Seminar. They shared information regarding the Governor's Budget and enjoyed the small group setting, as they were able to ask questions.</p> <p>Dr. Culverhouse thanked the Board for their participating during Staff Appreciation Week. She also thanked the Cabinet members for a great job in putting everything together and for all they do as a team.</p>
Board Member Requests for Information and/or Possible Future Agenda Items	<ul style="list-style-type: none"> • None
Adjournment	<p>Board President Ida MacMurray announced that the next meeting will be held on June 14, 2018 at the District Office Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Ofelia Hanson, and a second to the motion by John A. Dobson the meeting was adjourned at 7:56 p.m.</p>
Board Minutes Approved:	<p>June 14, 2018</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

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- ¹ Approval of Minutes
 - ² Contracts – Ed Services
 - ³ Staff Development
 - ⁴ University Affiliation Agreements
 - ⁵ Contracts – Business Services
 - ⁶ Field Contracts
 - ⁷ Expenditures
 - ⁸ Surplus
 - ⁹ Extra Earnings
 - ¹⁰ Separations
 - ¹¹ Math Links textbook Adoption
 - ¹² Resolution 6-2018 – Order of Election
 - ¹³ 2018-19 Personnel Commission Budget
 - ¹⁴ Resolution 5-2018 - Full and Fair Funding