


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
716 E. La Habra Blvd.
La Habra, CA 90631
April 13, 2017

Board Members	Board Members Present: Ofelia Hanson, President Ida MacMurray, Vice President/Clerk Cynthia Aguirre, Board Member Sandi Baltes, Member John A. Dobson, Member
Administrators	Administrators Present: Joanne Culverhouse, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official
Formal Call to Order	The Formal Call to Order was made at 6:30 p.m. by Board President Ofelia Hanson.
Public Comment on Closed Session Items	None, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	President Hanson, called the Regular Meeting of the Board of Education to order at 7:06 p.m.
Pledge of Allegiance to the Flag	President Hanson asked Mr. Lopez to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	Dr. Culverhouse made a recommendation to move items 12a and 13a before Public Comment and Item 11e after Public Comment. On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for April 13, 2017 with the noted changes.
Approval of Minutes of the Regular Meeting	On a motion made by Sandi Baltes, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved the minutes of the Regular Meeting of March 23, 2017 as attached.
Correspondence	None
Public Interest	<p>Academic Coach Mrs. Viveros explained how March Madness was created two years ago with two purposes in mind: Professional Development for teachers and DOK thinking for Student Scholars. Through professional development, the teachers are exposed to new quality student literature that emphasizes many of the contemporary skills that are embraced in the educational shifts. It also supports their professional learning cycles, supporting all levels of DOK thinking, as well as DOK questioning and accountable talk into their instructional practice. The student scholars discover new books with their teachers and engage in rigorous discussion. Scholars are able to evaluate, discuss and compare text. They also use the 4-C's and showcase their ideas in the classroom. Student Scholars from Mrs. Ragland, Mrs. Pulido, and Mrs. Olynyk's class demonstrated their March Madness literacy skills.</p> <p>Director of Technology, David Soto provided an update of the Technology Services being used within the District. The District Technology Team consists of sixteen staff members, four at the K-2 sites, three at the 3-5 sites, two at the middle schools and seven at the District Office level who support all nine sites. Together the team assists in helpdesk requests, library duties, program supports, hardware maintenance and repair, software support, device management, server maintenance, database management and network infrastructure. Mr. Soto explained the E-rate program that the District has been participating in since 1998. To date the District has received \$4.5 million in funding. E-rate is a federally funded program based on the district's free and reduced lunch count and given in two category levels. Category one is provided each year, but will no longer support telephone services, and Category two can be applied for every five years with a \$150 cap per student. This year the District applied for \$823,081.47 and Mr. Soto was happy to report that we received award letters for both categories.</p>

Instruction and Personnel Information Item: English Language Arts and English Language Development Textbook Adoption	<p>Assistant Superintendent, Teresa Egan, explained how a team of administrators, academic coaches and teachers began a pilot process in April 2016 of selecting new student textbooks for English Language Arts and English Language development (ELA/ELD). The Committee worked together to develop an evaluation tool using the evaluation matrices from CCESSA as a basis to determine the specific needs for the students in the District. Eight publishers were invited to the Publishers' Faire in May 2016, and of those eight the committee selected Benchmark-Advance and McGraw Hill-Wonders for K-5, and McGraw Hill –Study Sync and Amplify-ELA for grades 6-8. Mrs. Egan introduced members of the teacher pilot teams to discuss their experience using these materials. K-5 teachers, Lynn Sheldon, Julie Rashford, and Linda Cugini explained how they were looking for materials that would not only meet the grade level standards, but the components for GATE, struggling readers and ELD. They all agreed with Wonders as it met the DOK 3's and 4's and the students were overwhelmingly engaged. The questioning done with assessments is better aligned with what they are currently using and it looks just like the SBAC and where they want their students to perform. There are so many components that there is no need to supplement with other pieces fragmenting their instruction. The textbook is 100% digital so that students can access the curriculum at any time. Brandy Short and Greg White were part of the 6-8 pilot team and explained how the team's main focus is to help the students grow and in order to achieve that, they need to teach from a unified curriculum. Teaching from a unified curriculum would allow teachers at both middle schools to collaborate and work on best practices and instructional strategies for student growth. The team agreed on Amplify as it had powerful and meaningful lessons that the students connected with. The material is engaging, standards-aligned, contains a digital library, and creative methodologies the students enjoyed. The separate ELD component can assist students at different levels of learning in one text. Students from Ms. Short's class provided a lesson from Amplify and expressed how they enjoy using the materials offered. Board Member, John Dobson explained that in the past, there was a reluctance to adopt textbook materials due to changes with Common Core Standards; he feels that these materials meet those requirements and is looking forward to the new adoption.</p>
Business Matters Information Item: Confirmation of Bond Sales	<p>CFW Managing Director, John Greenlee updated the Board on the details of the final bond sale. Mr. Greenlee explained that this is the third issuance from the Measure 'O' authorization. Currently, the District has \$17.1 million in remaining Measure 'O' authorization. He explained that the tax rates have been kept as promised to the taxpayers, which is under \$35. The tax rate for 2015-16 was at \$25.46, for 2016-17 - \$27.19 and the current rate came in at \$32.95. When CFW issues, the bond they made sure to review the parameters and goals set for the District; provide \$3.5 million of project funding, maintain a projected combined tax rate for all issued bonds below \$33 per \$100,000 of assessed value, use lowest cost bonds and generate additional proceeds for transaction expenses. On February 24, 2017, Moody's assigned the District a rating of "Aa3", which is a very high rating. This rating is indicative of property value and the conservative nature in fund balances in the District. Mr. Greenlee also reviewed the key statistics of 2017 Series C. Of those statistics one of the best was the District's repayment ratio of 1.47 to 1, which is well below the 4 to 1 maximum ratio allowed by State law. At closing, \$3,550,000 was deposited into the District's Building Fund and a total cost of issuance was \$160,000. He explained the bond series comparisons and how the District can consistently keep the average life and interest rates low, we can continue to borrow at low rates and keep the promises made to the taxpayers. As the District's Municipal Advisor, Mr. Greenlee is responsible for providing periodic program updates to staff and Board including tax rates, assessed values, and bonding capacity. He also produces studies and analyses to inform current and future planning efforts while aggressively monitoring the District's outstanding bonds for potential refunding and taxpayers' savings.</p>
Public Comment	<p>Board President, Ofelia Hanson, recognized those persons wishing to address the Board on public comment:</p> <ul style="list-style-type: none"> Regina Cuadra, Parent – Is happy to see the future of the La Habra City School District, however is concerned about the Dual Immersion program moving to Walnut School for 3rd grade with everything changing in the next few years with the reconfiguration.
General Matters Information Item: The Future Vision of La Habra City School District	<p>Superintendent, Dr. Culverhouse and the Board discussed the decision to change the reconfiguration of schools to expand the academic programs in our District. The opportunity will allow to expand the Dual Immersion program, include magnet programs and capitalize on some of the wonderful programs we have currently offered in our District. The reconfiguration will provide more rigorous programs in our schools. Dr. Culverhouse provided a handout of reconfiguration ideas from administrators, which focused on how this reconfiguration will not only build our academic programs, but consistency for families and students as well as building relationships. As one administrator stated "When students can attend one school setting for an extended period of time it becomes more than a building-it becomes a home". Dr. Culverhouse expressed how important it is to build a home for our students and families. She also explained that a task force consisting of representatives from the La Habra Education Association, the California School Employees Association, teachers, staff, administrators, parents, and community members will be created to discuss "who, what, where, when, and how" of the future of LHCS. Trustees had a discussion on the reconfiguration and shared their reasons why they support the idea as well as some of the concerns they have.</p>

Action Item: Consent Calendar	<p>On a motion made by John Dobson, and a second to the motion by Ida MacMurray, Trustees unanimously approved:</p> <ul style="list-style-type: none"> ➤ Approval of Independent/Special Education Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Second/final Reading for Select Board Policies as attached to these minutes.⁴ ➤ Approval of Donations as attached to these minutes.⁵ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁶ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁷ ➤ Approval of the Expenditures Report as attached to these minutes.⁸
Information Item: Enrollment Report	Chief Business Official, Karen Kinney, provided an update on the enrollment report as of April 11, 2017. She reported a loss of eleven students who moved either out of the area or out of state. The Average class sizes for Kinder are at 26.9, and grades 1-3 are at 27.3. The report to the State went out and we have met our LCAP goals for class size.
Action Item: Approval of Revised Board Bylaw 9320	On a motion made by Sandi Baltes, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved the revised Board By-law 9320 – Meetings and Notices to change the date and time of future Board Meetings to begin at 6:00 p.m. with one or two meetings per month as attached to these minutes. ⁹
Action Item: Staff Appreciation Week	On a motion made by Sandi Baltes, and a second to the motion by Ida MacMurray, Trustees unanimously adopted Resolution #7-2017 establishing the week of May 1, 2017 as Staff Appreciation Week as attached to these minutes. ¹⁰
Instruction and Personnel Information Item: Williams Uniform Complaints	Assistant Superintendent, Teresa Egan reported no complaints for the second quarter.
Board/Superintendent Comments	<p>Superintendent, Dr. Culverhouse met with OCDE Board Member Dr. Bedell last week and shared the reconfiguration idea with him. He was very thrilled to hear about this idea and offered his full support. The School News Article came out and featured articles from administrators focusing on LHCS as the hidden jewel. Each principal went "Beyond the Test Scores" and shared all of the wonderful programs their site offers students.</p> <p>Trustees shared their experience from recent Open House visits.</p> <p>The annual Robot Rally was a success with students using the 4-C's. The excitement was contagious and the energy at the event was just amazing. Some of the students will be sharing their Robots at the Citrus Fair in May.</p>
Adjournment	President Hanson announced that the next meeting will be held on April 27, 2017 at the District Education Center in the Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sandi Baltes the meeting was adjourned at 8:51 p.m.
Board Minutes Approved:	<p>April 27, 2017</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

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- ¹ Approval of Minutes
 - ² Independent Contractor Agreements
 - ³ Staff Development
 - ⁴ Second/Final Reading Board Policies
 - ⁵ Donations List
 - ⁶ Extra pay Request
 - ⁷ Certificated and Classified Resignations and New Hires
 - ⁸ Expenditures Report
 - ⁹ Board By-law 9320
 - ¹⁰ Staff Appreciation Week