

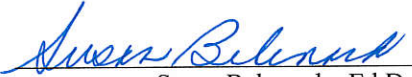
LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut Street, La Habra 90631  
 October 22, 2015

Board Members	Board Members Present: John A. Dobson, President Elizabeth Steves, Clerk/Vice President Ofelia Hanson, Member Ida MacMurray, Member Cynthia Aguirre, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Educational Services  Administrators Absent: Karen Kinney, Chief Business Official
<b>Formal Call to Order</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, John A. Dobson at 5:07 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
<b>Work/Study Session</b>	Trustees began a Work/Study session at 5:30p.m. Trustees were provided with a demonstration of an online agenda program. The demonstration was provided via webcast though Transact/EduPortal.  Superintendent, Susan Belenardo, provided a review of the MAP assessment results. She explained that MAP is an adaptive test and shared an example of how the student’s instructional level is determined based on a matrix of correct and incorrect responses. She shared the RIT data and explained how it is based on a continuum and is used to measure student growth. The test is linked to instructional resources to make the data “actionable.” The MAP assessment data are available immediately and support differentiation and goal setting. Student, teacher, and parent set success goals based on expected growth in RIT scores. The results from Fall 2014-2015 begins with fourth graders. The chart shows that fourth, fifth, and seventh graders met growth projections in reading, and sixth and eighth graders exceeded growth projections. The math results show fourth graders exceeding growth projections, fifth, sixth and eighth meeting growth projections and seventh below growth projections. In Language Arts fourth and sixth exceeded, and fifth, seventh, and eighth met growth projections. Dr. Belenardo explained how the MAP compares to the SBAC. She reviewed the chart comparisons for grades 3 – 8 for math and ELA. The charts showed the percentages met/exceeded and percentages at or above RIT average follow similar patterns. She also explained that overall growth is gradual, but we want to see exceeded growth, and this data helps to identify the areas that require instructional focus. At the fall parent conferences, the teachers shared their student growth and created a student goal setting worksheet. This gives a target and shows where the student should be going.  Due to time constraints, Student Surveys were not discussed.
<b>Second Call to Order Regular Meeting</b>	Board President, John A. Dobson, called the Regular Meeting of the Board of Education to order at 7:02 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, John A. Dobson, asked Cathy Seighman to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	<ul style="list-style-type: none"> <li>• No report from closed session.</li> </ul>
<b>Adoption of the Agenda</b>	On a motion made by Ida MacMurray, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted the agenda for October 22, 2015.
<b>Minutes of the Regular Board Meeting of: October 8, 2015</b>	After a motion made by Cynthia Aguirre, and a second to the motion made by Ida MacMurray, Trustees noted a correction to the 2014-15 Health Services Report. The effective date for SB277 should read 2016, not 2015. Trustees unanimously approved the regular minutes of October 8, 2015 as amended. <sup>1</sup>

<b>Correspondence</b>	<p>Board Vice President/Clerk, Elizabeth Steves, thanked El Cerrito students and staff for their 21<sup>st</sup> Century Learning display in the hallway. From sharing their knowledge about American symbols to wonderful examples of Common Core Writing, these young scholars are demonstrating their early readiness for college, career, and beyond. Many El Cerrito students have big plans for the future as can be evidenced in their writing. In 25 years, we will have lots of doctors, teachers, and police officers. In fact, we may even have a President of the United States hail from her hometown of La Habra. You will see their creativity, collaboration, critical thinking, and communication skills shine as you view their team challenges and STEM work. As you move down the hall, you will be amazed how even our littlest ones are able to solve problems and communicate their answers in pictures and complete sentences. Trustees were encouraged to take a few minutes at the conclusion of the meeting to view the student work. A special thank you goes to Peggy Madrid, Susana Gallego, and Maria Aguilera for creating the frameworks for the terrific display.</p>
<b>Superintendent's and Trustees' Report</b>	<p>Cathy Seighman, Principal and Michele Robinson, Assistant Principal from Imperial Middle School, welcomed their 21<sup>st</sup> Century Learning Community (TLC) students. Mrs. Robinson shared some history on how the TLC got started. Thinking back three years ago and sharing a few reasons why Imperial decided to have TLC's. She shared that middle school students really don't care how much you know until they know how much you care. Research has proven that students who have a connection with an adult on campus do significantly better academically. If we review the 40 Developmental Assets designed by the Search Institute, they recommend providing students with opportunities and experiences to build these assets to develop into successful and contributing adults. Through TLC Imperial teachers are providing experiences for students to build assets. Ms. Seighman explained that their 21<sup>st</sup> Century skills of communication, collaboration, critical thinking, and creativity are all tied into the TLC model. She then introduced Teacher, Ali Smith and her University of Mississippi – Ole' Miss - TLC students. Ms. Smith gave a history on TLC and when it first started. She explained that it was a very bumpy road, and the teachers didn't feel like they were connecting with their group of kids. The teachers approached Ms. Seighman on their concerns and she allowed them to get together and talk to see what they could do to make the program work. They decided to use a growth mindset rather than a fixed mindset and with some adjustments, continued with the program. The program has been moving smoothly ever since. Ms. Smith shared a presentation created by her TLC students showing the activities they do and how they utilize the 5-C's. Some of her students came up and introduced themselves and shared what their favorite part of the TLC. Ms. Smith explained that the program is the last twenty minutes of the day on, Monday, Wednesday and Friday. Monday the students focus on College and Career Readiness, doing binder checks and college discussions. Ms. Smith's students are known as Ole' Miss and have adopted University of Mississippi as their college of choice. Each Monday they get together and sing the Ole' Miss cheer which helps to unify the class. On Tuesday's the focus is on Creativity and Collaboration, where the students have monthly themes and participate in group challenges. Friday's focus is on Critical Thinking and Communication. The students watch CNN student news and discuss what they saw using academic language. Ms. Smith said she feels very connected to her students, and feels like a second mom to each and every one of them. She knows when they have had a bad day, and is excited to share triumphs with them. To hear some of the stories they shared today, makes her feel very proud of her TLC family.</p> <p>Superintendent, Susan Belenardo, shared the October – January community issue of School News Roll Call which featured the La Habra City School District. The papers focus was on Embracing a Growth Mindset, and each of the administrators shared an article about their school. She also shared this month's feature of the La Habra Journal. On the front page was an issue of Gourmet Guys. Mike Steves won first prize for presentation, and many medals were handed out to various District staff for their participation. Page six shared an update on the LCAP, and progress on goals we have met to date. Goal one - academic excellence, Goal two - business and finance, Goal three – school safety and student wellness, Goal four – parent community partnerships, and Goal 5 - human resource development. “Your Voice” is a new tab on our parent portal that allows the community to access results of the most recent District surveys. Community members that sign up to “Your Voice” will be invited to participate in the conversation. Another article featured on the District page was on the Walking School Bus. On October 7<sup>th</sup> the La Habra City School District joined in on International Walk to School Day. We had over 500 parents and students participate in over 22 different routes. As part of the campaign with St. Jude, we will continue the walking school bus every Wednesday.</p> <p>Dr. Belenardo also shared that this year the Gold Ribbon recognition is for elementary schools, and we have had three of our K-2 schools put in an intent to apply.</p>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• No Public Comment</li> </ul>

<p><b>General Matters</b>  <b>Action Item:</b>  Consent Calendar</p>	<p>After a motion made by Cynthia Aguirre, and a second to the motion made by Elizabeth Steves, Trustees unanimously approved all items listed in the Consent Calendar.</p> <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.<sup>4</sup></li> <li>➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.<sup>5</sup></li> <li>➤ Approval of Employee Change of Status as attached to these minutes.<sup>6</sup></li> <li>➤ Approval of 2015-2016 Membership renewals as attached to these minutes.<sup>7</sup></li> <li>➤ Approval of the Expenditures Report as attached to these minutes.<sup>8</sup></li> </ul>
<p><b>General Matters</b>  <b>Action Item:</b>  Approval of Second/Final reading to revised Board Policies</p>	<p>After a motion made by Elizabeth Steves, and a second to the motion made by Ofelia Hanson, Board President, John A. Dobson explained that these policies were reviewed at the last meeting and this is standard procedure to bring back for a second and final approval. Trustees unanimously approved second/final reading of revised Board Policy 0460-Local Control and Accountability Plan and Board policy 0510-School Accountability Report Card, and Board Policy 0420-School Plans/Site Councils as attached to these minutes.<sup>9</sup></p>
<p><b>Information Item:</b>  Proposed Revision to Board Policies 0450 and 0520.2/First Reading</p>	<p>Superintendent, Susan Belenardo, explained that the proposed revisions are again based on the quarterly recommendations made by the California School Boards Association (CSBA), due to new laws or changes in the Education Code. She explained that if everything looks okay, we will bring the policies back for a second reading and approval at the next meeting.</p>
<p><b>Information Item:</b>  Revised Administrative Regulations 0450 and 0430.</p>	<p>Superintendent, Susan Belenardo, explained that the Administrative Regulations explain how the District operates, and these are for informational purposes only. There will be no second reading or approval necessary for the Administrative Regulations.</p>
<p><b>Information Item:</b>  Free and Reduced price Lunch program Policy Review</p>	<p>Interim Food Services Director, Henrietta De'Ora, presented Trustees with an overview of the District's current Free and Reduced Lunch Program policy. Mrs. De'Ora is retired from the Placentia-Yorba Linda School District and has been a Director in five different school districts for the past 36 years. She is also a consultant and trainer for Ole Miss. She reviewed the current meal prices and participation for free and reduced price lunch and breakfast. The purpose of this presentation is to propose to waive the reduced price co-payment while continuing to maintain the family eligibility in reduced-price category, but to not collect the meal charge and treat the reduced price student as a free student. Mrs. De'Ora explained the reason for this proposal is because annually the USDA income scale for qualifying free and reduced meal is adjusted upward making it harder for families to qualify. The reduced price families may miss the annual income cut off by only \$1.00. If the district decides to move forward with this proposal, it will increase the accessibility of meals for students and reduce uncollected meal charges. Food Services accrues bad debt when we are unable to collect lunch money. In 2014-15 the total for uncollected lunch money was \$4,487.15; year to date the total is \$1,389.26. Using the data from 2014-15, Food Services annual cost for waiving the reduced meal charge would be \$30,639.30. Mrs. De'Ora explained the percentages to losses and gains if student participation was increased. She also explained that in order to offset the reduced price waiver, Food Services would still claim federal reimbursement monies for these reduced meals. She stated that this plan can be implemented within 30-45 days and if it does not work it can most certainly be reversed. She also informed Trustees that the quality of meals will not be lowered in order to help pay for this plan. Many of the local surrounding districts have already implemented this plan. Trustees expressed interest in this proposal and would like to see a plan written and brought back for approval at the next meeting.</p>
<p><b>Instruction and Personnel</b>  <b>Information Item:</b>  Williams Uniform Complaints</p>	<p>Assistant Superintendent, Teresa Egan, informed Trustees that there is one Williams complaint in regards to the Dual Immersion Program. A parent of a student in our Dual Immersion class requested their child have consumable workbooks. Sheryl Tecker, Director of Programs and Assessment, explained to the parent that the teachers are using CGI strategies and they would provide students work from their manuals if needed. At this time the District does not provide consumable workbooks. She wrote a letter to the parent back in September and we have not heard anything back.</p>
<p><b>Information Item:</b>  Williams Settlement Legislation Letter from the County</p>	<p>Teresa Egan, Assistant Superintendent, explained that each year we are required to update Trustees on the Williams Settlement Legislation report we get from the Orange County Department of Education. In 2014-2015 school year we were audited on our textbooks and facilities at Ladera Palma and Walnut. Our textbooks were in compliance but we had a few findings in our facilities area. The maintenance department has taken care of all of these findings. The SARC's were also reviewed and found to be accurate as well as no miss-assignments for our teachers.</p>

<p>Information Item: School Readiness Update</p>	<p>Oralia Birakos, School Readiness Coordinator, provided Trustees with an update on the School Readiness program. The mission of the program is to educate, guide, model and practice skills with families to prepare their children to become lifelong learners. They provide parents the tools and support to become their child's first teacher and teach them ways to promote wellness for a successful early school experience. The program is in its 5<sup>th</sup> year of offering free classes for families with children birth to five years old. At this time the program has approximately 300 children registered. Beginning on October 1<sup>st</sup>, only La Habra residents or LHCS D families can register. Most families find out about the program through word of mouth, but flyers are sent out and banners are displayed throughout the community. Oralia explained that the classes are designed to promote early education with parent/child interactions. Families are given free books, CDs and handouts with helpful parenting tips. The focus is on Preschool Learning Foundations that help build School Readiness skills such as social/emotional, language development, literacy, mathematics and fine motor and gross motor skills. Classes are held at the La Habra Library, and the School Readiness Center at Los Lomas Elementary.</p> <p>Oralia explained that the success of the program would not be possible without the help of her staff; Community Liaisons, Celia Gonzalez-Arrelano, Juanita Alonzo, Gloria Gillespie, Jenny Castro, and School Readiness Nurse Jennifer Lomeda. Three of the Community Liaisons were present and provided Trustees information on the many different classes offered in the program.</p> <p>Building Blocks helps kids learn social studies skills in small groups by constructing models of neighborhoods. The theme is tied into the monthly field trips. Music and Movement workshops help parents learn how to teach their child to develop a love of learning through music that includes movement and rhythms. The Young Artists workshop show parents how to develop their child's creativity, fine motor and social skills by giving them the opportunity to interact with other children and create masterpieces using various art materials. In Mathland the parents learn strategies to teach their child early math skills for number sense and sorting through various fun activities. In the School Readiness Center parents can take their children to the Learning Connection where they are encouraged to be their child's first and most important teacher. Parents learn strategies to help build cognitive skills in a fun and stimulating environment. Each day is focused on a different theme; Monday's are letter day, Tuesday's are Character Builder day, Wednesday's focus is on nutrition, Thursday's are Read Aloud day and Friday's are Family Fit day. The Green Team was recently established to grow healthier children through gardening. They plant fruits and vegetables in the garden and learn about the growing process and nutritional benefits of eating fruits and vegetables. They then prepare healthy recipes, using what they planted. The Just Dance program has been a successful program for kids. It keeps them fit through dance and allows them the opportunity to perform for local community members. This will be the 4<sup>th</sup> year the School Readiness program has participated in the Kids Run the OC Marathon. Children and parents are given 10 weeks of training to get ready for the mile marathon. The training also helps kids become more physically fit, while promoting an active and healthy lifestyle. The School Readiness program also offers a two-day Building Communication workshop that helps parents to build their communication skills using tone, facial expressions and language. It allows them to be more attentive, responsive, and consistent with their child's learning.</p> <p>A School Readiness Nurse is available to address any health concerns a parent may have about their child, and offers free screenings as well. The Preschool collaboration meets three times or more a year with the LHCS D preschool special education staff, site supervisors from Head Start, State and private preschools to discuss school readiness information, eligibility and referral for special education services, red flags in child development, early development index and information about free trainings.</p> <p>Oralia also shared that today was "Read for the Record" day. All preschool and K-2 sites participate and it promotes awareness on the importance of reading and early education. She also reminded Trustees that the annual Literacy Fair will be held on February 20, 2016 at Las Lomas. This is the 10<sup>th</sup> year the fair will be held and offers free books to children birth to seven years of age. As you can see the program provides an array of services to help child care providers develop skills that build strong families with healthy children birth to five years old who are learning and ready for school.</p>
<p><b>Business Matters</b> <b>Action Item:</b> Final Acceptance of Project #B01-2015</p>	<p>After a motion made by Ida MacMurray, and a second to the motion made by Ofelia Hanson, Superintendent, Susan Belenardo, explained that this notice of completion is necessary for final payment to be released to the construction company for completing projects at Walnut and the District Office. Trustees unanimously approved the final completion of the School Drainage and Lunch Shelter project at Walnut and the Fencing Project at the District Office as being complete and authorize final payment of retention funds to Charlie's Fence Company as attached to these minutes.<sup>10</sup></p>

Other Business from the Board	<p>Board Member, Ida MacMurray, attended Career Day at Imperial Middle School and was impressed by the presentation given by Mike Watson, Owner of Galleria of Diamonds. Mr. Watson has a writing program called "Every Mom Deserves a Diamond" where he selects teachers to decide which writing project should be selected. The selected student gets a diamond for their mom. Ida is hoping Mr. Watson is able to do other presentations within the district.</p> <p>Board Clerk/Vice President, Elizabeth Steves, attended the La Habra Collaboration meeting with Mike McElroy and was amazed by his very animated presentation on the Fit Kid Centers.</p>
Adjournment	<p>Board President, John A. Dobson, announced that the next meeting will be held on November 12, 2015 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Ofelia Hanson, and a second to the motion by Elizabeth Steves, the meeting was adjourned at 8:45 p.m.</p>
Board Minutes Approved:	<p>November 12, 2015</p> <div style="text-align: right; margin-top: 100px;">   Susan Belenardo, Ed.D.  Secretary to the Board </div>

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- <sup>1</sup> Minutes of the Regular Board Meeting of October 8, 2015
  - <sup>2</sup> Independent Contractor Agreements
  - <sup>3</sup> Staff Development
  - <sup>4</sup> Extra Pay Approval
  - <sup>5</sup> Certificated and Classified Resignations and New Hires
  - <sup>6</sup> Change of Status
  - <sup>7</sup> 2015/2016 Membership Renewals
  - <sup>8</sup> Expenditures Report
  - <sup>9</sup> Approval of revised Board Policies 0460, 0510, 0420
  - <sup>10</sup> Notice of Completion