

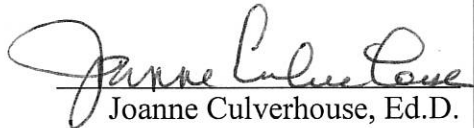
LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
District Office
500 N. Walnut Street
La Habra, CA 90631
August 9, 2018

Board Members Present	Ida MacMurray, President Cynthia Aguirre, Vice President/Clerk Sandi Baltes, Board Member John A. Dobson, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Superintendent Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Administrators Absent	Teresa Egan, Associate Superintendent, Human Resources
Work/Study Session	A work/study session began at 4:00 p.m. After taking a self-evaluation survey, Trustees reviewed their roles and responsibilities with Dr. Kent Bechler of Leadership and Associates.
Formal Call to Order	Board President Ida MacMurray made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	No Public Comment on Closed Session items.
Second Call to Order Regular Meeting	Board President Ida MacMurray called the Regular Meeting of the Board of Education to order at 6:00 p.m.
Pledge of Allegiance to the Flag	Board President Ida MacMurray welcomed the audience and asked Savannah Green to lead the pledge of allegiance to the flag.
Report from Closed Session	Board President Ida MacMurray reported out from closed session: <ul style="list-style-type: none"> • During Closed Session, Trustees took action and unanimously approved the appointment of Dr. Edward Resnick as the Principal of Washington Middle School. Dr. Resnick's effective start date will be August 14. • Trustees also took action and unanimously approved the appointment of Elizabeth Maldonado as the Assistant Principal of Washington Middle School. Mrs. Maldonado's effective start date will be August 13.
Adoption of the Agenda	After a motion made by John A. Dobson, and a second to the motion by Ofelia Hanson, Board President Ida MacMurray recommended the following addendum to the agenda: <ul style="list-style-type: none"> • Add Action Item #13c – Approval of a one-time salary increase for all California School Employee Association, Chapter #135 Members, and • Add an additional item after Board/Superintendent Comments to include Board Member Requests for Information and/or Possible Future Agenda Items. Trustees unanimously approved the agenda for August 9, 2018 as amended.

Approval of Minutes of the Regular Meeting	On a motion made by Cynthia Aguirre, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Regular Meeting minutes of June 28, 2018 as attached. ¹
Correspondence	Board Clerk/Vice President Cynthia Aguirre read the following correspondence: <ul style="list-style-type: none"> • Thank you card from recent retiree Ken Hollon.
Public Interest	<p>Jessica Stout-Ryder, La Habra City School Wellness Lead and Janis Price, Orange County Department of Education Program Specialist presented Walnut School with the Alliance for a Healthier Generation Silver Award and Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, and Sierra Vista with the Bronze Award. Ms. Price explained that this is a national recognition that focuses on the health environment at the schools. These schools follow the USDA mandate and create healthier environments for students, which include better food choices and increased physical education. La Habra City School District's Wellness Team consists of many community partners such as St. Jude Medical Center, United Way, and the Orange County Health Department. Over the past year, the Wellness Committee has implemented a District Wellness policy and through the LCAP have been able to place Wellness Leads at each site. They have improved the Fit Kid Centers and created more programs for health and nutrition education in the classroom. The goals for the 2018-19 school year are to apply for national silver and gold awards, establish online PE logs, Wellness weeks for each site, painted playgrounds, increase Harvest of the Month, add more health and nutrition education programs at the middle schools, and plant a new garden at Ladera Palma. The team is looking to align school wellness with PBIS and MTSS.</p> <p>Dr. Sheryl Tecker and Dr. Mario Carlos presented recognition awards to Janis Price of OCDE, Tracy Bryars of St. Jude Medical, and Vianney Navarro of United Way for all of their support to the staff and students in the LHCSO.</p> <p>Rose Foster KidZone Supervisor introduced students from the Summer Program. The theme for this year was Carnival. The students shared how they created their theme for the summer program and focused on the carnival setting. They collaborated together and created booths and games to use in the summer program. They incorporated incentives with each game and asked the older students for their input. The students felt that this allowed them to be more responsible and better leaders. All the students felt like they were a part of the program.</p> <p>Debbye Viveros School Readiness Coordinator shared La Habra City School District On The Move. A group of Utility Workers, which consisted of instructional aides, food service workers, and bus drivers, were hired to assist in the moving process over the summer. Mrs. Viveros explained how each team member took pride in their role, and she thanked them for their dedication and support during the moving process. The moving process was set into three phases. She reviewed each of the three phases and discussed the positive outcome. Once the teacher's rooms were ready, Dr. Tecker and Mrs. Viveros placed a welcome back pillow and mint in each of their classes. In the end, there were 10 Utility Workers, 18 Custodians, and 20 Facility Workers who assisted moving 145 teachers. She thanked everyone for their support and shared how very proud she is of the District for what they are doing for the students and their future.</p> <p>Dr. Tecker thanked Mrs. Viveros for coordinating the move and all of the work that she did to make sure that all ran smoothly.</p>

Public Comment	No Public Comment
Consent Calendar Action Item:	<p>On a motion made by Ofelia Hanson, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ University Agreements⁴ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Expenditures⁶ ➤ Memberships⁷ ➤ Field Contracts⁸ ➤ Surplus⁹ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings¹⁰ ➤ Separations/New Hires¹¹ ➤ Change of Status¹²
General Matters Action Item: Approval of School Lunch Price Adjustments	<p>On a motion made by Ofelia Hanson, and a second to the motion made by John A. Dobson, Trustees unanimously approved a school lunch price decrease of \$.30, from \$3.20 to \$2.90 for both middle schools, and an increase of \$.10 from \$2.80 to \$2.90 for all elementary school sites. The changes are recommended to meet compliance for School Equity Lunch and align meal prices to \$2.90 for all grades in the District as attached to these minutes.¹³</p>
Action Item: Approval of the 2018-2019 Board Governance Calendar	<p>After a motion made by Sandi Baltes, and a second to the motion made by John A. Dobson, Trustees discussed the previously reviewed 2018-2019 Governance Calendar and made some additional changes. On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the 2018-2019 Board Governance calendar with changes as attached to these minutes.¹⁴</p>
Action Item: Approval of a One-time Salary Increase for all CSEA, Chapter #135 Members	<p>On a motion made by Cynthia Aguirre, and a second to the motion made by Ofelia Hanson, Trustees unanimously approved a one-time 2% off-schedule salary increase to classified employees in the California School Employees Association, Chapter #135 (CSEA) as attached to these minutes.¹⁵</p>
Business Matters Information Item: Caldwell Flores Winters, Inc. Bond Update	<p>John Greenlee Managing Director from Caldwell Flores Winters, Inc. provided an update on GO Bond Issuance – 2018 Series D. He provided an overview of Measure ‘O’ and explained to date the District has issued approximately \$14 million in bonds with bond sales in 2012, 2015, and 2017. The District has approximately \$17 million remaining to issue. The Measure was approved under the Prop 39 statute, and carries an estimated allowable tax rate of \$30 at the time of bond issuance. The current project needs for the District include fencing and security, completion of certain projects at Walnut, and general facility improvements throughout the District. The estimated cost for these projects is \$5 million. The District currently has sufficient bond authorization and tax rate capacity to issue bonds in 2018 to fund these projects. Mr. Greenlee explained that if the bonds are issued, the estimated interest rate would be</p>

	<p>about 3.8% with a repayment ratio of 1.88. He reviewed the Tax Rate Statement and explained the tax rate may go slightly above what was estimated in 2012, but it is still below the legal allowable tax rate. The estimated tax rate projections over the next few years would be evened out for taxpayers, all remaining within the legal parameters of the tax rate statement. La Habra City School District is well below the average compared to other Orange County school districts. Mr. Greenlee went over the bond issuance timeline and explained that the funds would be available by end of October.</p>
<p>Action Item: Approval of Piggyback Bid for Bread Products</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion made by John A. Dobson, Trustees unanimously approved the District to participate in piggyback bid RFP #CJNA-2018-19 with Colton Joint Unified School District for bread products as attached to these minutes.¹⁶</p>
<p>Action Item: Approval of Piggyback Bid for Processed and Commercial Foods</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the District to participate in piggyback bid RFP #2018/2019-01 with Val Verde Unified School District for Processed and Commercial Foods as attached to these minutes.¹⁷</p>
<p>Action Item: Approval of Piggyback Bid for Produce</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the District to participate in piggyback bid RFP #CJNS-2018-19 with Colton Joint Unified School District for produce as attached to these minutes.¹⁸</p>
<p>Action Item: Approval of Piggyback Bid for Snack Food and Beverages</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion made by John A. Dobson, Trustees unanimously approved the District to participate in piggyback bid RFP #C189-003 with the Pomona Valley Purchasing Cooperative for snack and beverage items as attached to these minutes.¹⁹</p>
<p>Instruction and Personnel Information Item: Summer Academy Report</p>	<p>Summer Academy Principals Mr. White and Mrs. Putnam provided a presentation from this year's Summer Academy and Extended School Year program (ESY). Mr. White explained that there is a compressed timeline, which allows more focus on content for students and coaches as they prepared for Summer Academy. Summer Academy and Extended School Year (ESY) both consisted of 19 days and 10 days for Summer Science. There were 73 ESY students from preschool – eighth grade, Summer Academy had 99 – first through second graders at Las Lomas, and 275 third through eighth graders at Washington Middle School. The Summer Science program had 120 students that were GATE classified. Students served in Summer Academy had MAP scores and DRA levels 2+ years behind grade level, and ESY student criteria attendance was growth needed in the areas of life skills or social/emotional behavior. The focuses for English Language Arts included foundational skills, informational text, and constructive response writing in grades 7-8. The Math focus was on addition and subtraction for grades 1-3, multiplication and division for grades 4-6, and fractions and integers for grades 7-8. Structural improvements this summer for ESY at Las Lomas included an increased focus on curriculum, subject matter experts, paired teaching, consistent schedule for academic coaches, and capitalizing on collaborative prep time. The assessments for students included Basic Phonics Skills Test (BPST) in grades 1-2, Reading Comprehension created through Illuminate for grades 3-6, Constructive Response Writing for grades 7-8, and Mathematics for all grade levels there was a Basic Skills Test. The Summer Academy ELA results showed 93% growth in grades 1-3, 61% in grades 4-6, and 98% growth in grades 7-8. Math results showed 78% growth in 1-2, 91% in grade 3, 80% in grades 4-6, and 93% in grades 7-8. Mr. White and Mrs. Putnam shared some snapshots from some of the summer successes</p>

	they had this year. They discussed the next steps for continual improvement and shared some ideas for next year. They were thankful to be able to have this opportunity to serve as the Summer Academy Principals and felt that the summer program was a success due to the quality of the people at every level in the District.
Board/Superintendent Comments	<p>Trustees shared their recent visit to this year's Summer Academy. The staff and students seemed very engaged. . There were many activities and learning opportunities taking place in each classroom. Mrs. MacMurray attended the Leadership Institute in San Francisco and learned about Coding and STEM. She is very excited to see that the District is on track and the wonderful things that will be happening at El Cerrito. The Fourth of July presentation at La Bonita Park was well organized and the location was perfect. National Night Out was on Tuesday and it was a great community event.</p> <p>Dr. Culverhouse sent welcome back letters to all staff this week and each letter included a movie ticket that included a QR code with a message from the Superintendent Jeff Eben, and students. Each staff member will be able to view the short video during professional development day. She thanked Trustees for attending the Corn Festival and being a part of the parade. The parent handbook has been updated and went out to all families last week.</p>
Board Member Requests for Information and/or Possible Future Agenda Items	<ul style="list-style-type: none"> • None
Adjournment	Board President Ida MacMurray announced that the next meeting will be held on September 13, 2018 at the District Office Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sandi Baltes the meeting was adjourned at 8:07 p.m.
Board Minutes Approved:	<p>September 13, 2018</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Contracts – Ed Services

³ Staff Development

⁴ University Agreements

⁵ Contracts

⁶ Expenditures

⁷ Memberships

⁸ Field Contracts

⁹ Surplus

¹⁰ Extra Earnings

¹¹ Separations

¹² Change of Status

¹³ School Lunch Price Adjustments

¹⁴ 2018-2019 Board Governance Calendar

¹⁵ One-Time Salary Increase for CSEA

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- ¹⁶ Piggyback Bid RFP #CJNA-2018-19 – Bread Products
¹⁷ Piggyback Bid #2018/-19-01 – Processed and Commercial Food Products
¹⁸ Piggyback Bid RFP #CJNS-2018-19 – Produce
¹⁹ Piggyback Bid RFP #C189-003 – Snack Food and Beverages