

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
District Office
500 N. Walnut Street
La Habra, CA 90631
September 13, 2018

Board Members Present	Ida MacMurray, President Cynthia Aguirre, Vice President/Clerk Sandi Baltes, Board Member John A. Dobson, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent, Human Resources Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Work/Study Session	<p>A work/study session began at 4:00 p.m. Associate Superintendent Teresa Egan and Chief Business Official Christeen Betz reviewed the La Habra City School District Safety Plan Compliance checklist with Trustees. Each of the site plans were developed in Compliance with California Education Code 32281. Trustees and Superintendent Joanne Culverhouse also discussed the individual site plans and agreed that they were inconsistent and needed to be submitted using an identified template. The plans were also established last year, before our current TK-6 configuration.</p> <p>Trustees reviewed and discussed the advantages and disadvantages of having one to two Board meetings per month. After discussion Trustees determined that having one meeting per month has successfully been able to cover all business and a second meeting will be held if needed.</p> <p>Trustees reviewed and discussed the option of receiving a monthly stipend. After discussion it was determined that Trustees will continue to follow the language in Board Bylaw 9250 and elect not to receive the compensation entitled by law.</p>
Formal Call to Order	Board President Ida MacMurray made the Formal Call to Order at 5:15 p.m.
Public Comment on Closed Session Items	No Public Comment on Closed Session items.
Second Call to Order Regular Meeting	Board President Ida MacMurray called the Regular Meeting of the Board of Education to order at 6:01 p.m.
Pledge of Allegiance to the Flag	Board President Ida MacMurray welcomed the audience and asked Michelle Garcia and Sophia Ramos to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>Board President Ida MacMurray reported out from closed session:</p> <ul style="list-style-type: none"> During closed session, the Board unanimously voted 5-0 to approve the Compromise and Release Settlement between the La Habra City School District and the parents of Student #1208214. The following roll call vote was taken during closed session:

	<p>Ida MacMurray – aye Cynthia Aguirre – aye Sandi Baltes – aye John A. Dobson – aye Ofelia Hanson – aye</p> <ul style="list-style-type: none"> During closed session, the Board unanimously voted 5-0 to approve the Compromise and Release Settlement between the La Habra City School District and the parents of Student #1212090. The following roll call vote was taken during closed session: <p>Ida MacMurray – aye Cynthia Aguirre – aye Sandi Baltes – aye John A. Dobson – aye Ofelia Hanson – aye</p>
Adoption of the Agenda	After a motion made by John A. Dobson, and a second to the motion by Ofelia Hanson, Superintendent Joanne Culverhouse recommended that item #13c – Approval of the Comprehensive Safety Plan be pulled from the agenda. Trustees unanimously approved the agenda for September 13, 2018 as amended.
Approval of Minutes of the Regular Meeting	On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved the Regular Meeting minutes of August 9, 2018 as attached. ¹
Correspondence	<ul style="list-style-type: none"> None
Public Interest	<p>Mrs. McCully, Principal from Arbolita School introduced several 6th grade student representatives to share the Visual and Performing Arts Academy vision for their school. The students explained that the theme for Arbolita this year is “The Greatest School on Earth”, and they are looking forward to a fun year of learning the Arts. Students shared their favorite VAPA area and why they choose to attend Arbolita. They are looking forward to music, art, theater, and dance. Mrs. McCully shared the excitement of the Lang Lang donation and a short video of Mrs. Olson teaching the students how to play piano in the new piano lab. Students are also getting ready for the Jungle Book play, as well as Imagination Machine and Fibo Art.</p> <p>Dr. Carlos, Director of Communications and Special Programs and Dr. Lopez, former Principal of Washington Middle School recognized members of the La Habra City School District Reconfiguration Task Force along with Mr. Tony Ferruzo from DecisionInsite. Mr. Ferruzo thanked the Board, Community, and parents and staff for all that they successfully accomplished in such a short period of time. He explained how positive it was to develop the magnet programs and allow families open choice. Dr. Culverhouse, on behalf of the Board, thanked the Task Force for all of their hard work and dedication. She also thanked Dr. Carlos and Dr. Lopez for leading the Task Force and putting this all in place.</p> <p>Site Administrators introduced and welcomed all of their 2018-19 new hires to the District.</p>

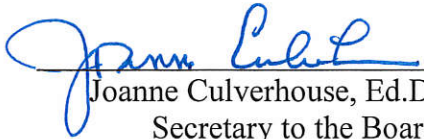
Public Comment	No Public Comment
Consent Calendar Action Item:	<p>On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ Memberships⁴ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Field Contracts⁶ ➤ Expenditures⁷ ➤ Donations⁸ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings⁹ ➤ Separations/New Hires¹⁰ ➤ Change of Status¹¹
General Matters Information Item: Update on First Week of School	<p>Site Administrators provided Trustees with an update on the first week of school:</p> <p>Arbolita – Mrs. McCully – The piano lab is up and running, there are 42 students enrolled in choir. Thanks to Donors Choose, Mrs. Olson is able to start up a Ukulele Club at Arbolita. Back to School Night was a double session model and Open Mic with McCully session for parents was a success. She explained that Bridges is going great and the parents and students are very excited. Pick-up and drop-off was a challenge, but staff has worked together and created a walkie-talkie, name card system that has allowed the traffic flow to run quickly and smoothly.</p> <p>El Cerrito – Ms. Szary – She explained what a great feeling it is to have a K-6 school and how amazing it is to see the sixth graders play on the playground. The coding program is on week three and going well. The students are really engaged and will be having their first Epic Build on October 24th.</p> <p>Ladera Palma - Dr. Egan spoke on behalf of Dr. Murillo – The Dual Immersion Program is going great with the move and expansion of fourth grade. Back to School Night was well attended. The Harmony Project, in which students will have access to string instruments, had their first meeting.</p> <p>Las Lomas – Dr. Egan spoke on behalf of Ms. Cunningham – The first week of school was busy and exciting. It was nice to see former students back at Las Lomas. The older students are excited to be attending school with their younger siblings.</p> <p>Las Positas – Mrs. Hensley – Mrs. Hensley shared a few of the WINS for this year. Now that the reconfiguration is in place, Las Positas has seen great joy with older students interacting and caring for the younger students. With Las Positas in the IB Primary Years program – Candidacy year the IB Learner profile has already become a part of the living culture. Students are showing how they communicate, care, are open-minded, thinkers, inquirers, knowledgeable, balanced and courageous learners.</p>

	<p>To date, the Ambassador program has over 100 students participating. Collaboratively, teachers re-wrote the school's mission statement to reflect the IB philosophy. Mrs. Riggs is working with staff to write the program of inquiry. The first "Coffee with the Principal" had a huge turnout and Back to School Night was well attended and received by parents.</p> <p>Sierra Vista – Ms. Dorado – The Tk-6 grade transition has been great. Thankful to everyone for all of the support provided during the first week of school. They had their first school-wide assembly, and even though it was a lot of students in one place, it was a success. The NEU kick-off will be tomorrow and the Healthy School Bronze level recognition is scheduled for Monday.</p> <p>Walnut School – Dr. Noche – Current enrollment is at 594. Staff has welcomed the Tk-K full inclusion students to Walnut. Fifth and sixth graders have received their 1:1 iPads. Walnut will receive their Healthy School Silver recognition on Monday and Walk to School Wednesday begins next week.</p> <p>Imperial Middle School – Ms. Seighman and Mr. White – There is so much positive energy this year. The number of moderate/severe students increased this year, and we appreciate the great support that has been provided to service these students. A huge WIN is to watch the general education students embrace the special education students and interact with them. Ms. Seighman and Mr. White will ask students daily what their highlights for the day have been. We are preparing and looking forward to having IB middle years at IMS. Csilla Koppany received a private donation for her students to receive a field trip for the next three years to the Ocean Institute in Dana Point. The first trip is scheduled for November 27th.</p> <p>Washington Middle School – Dr. Resnick and Mrs. Maldonado – This year WMS will be introducing the Arts into the STEAM program. Project Lead The Way continues and students are working on building the basis of robotic arms. The new Drama Teacher Ms. Sussman is working with students to produce a Spring Play. The play will be a rendition of the movie "The Outsiders". Washington will be working on receiving an AVID Certification and include AVID in the special education classes. On October 30th, WMS will have their first Fall Festival and celebrate Dia de los Muertos, which will focus on the arts and culture.</p> <p>School Readiness Program – Mrs. Viveros – Very excited that 238 families enrolled in the program. Staff is invigorated and proud of the changes that are in place for this year. They will be adding a STEAM lab and Literacy class to align with the district's curriculum. The new Readiness Raccoon mascot, staff, and families are looking forward to a great year.</p>
<p>Action Item: Approval of the After School Education and Safety (AESE) Contract</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the After School Education and Safety Contract for the 2018-19 school year 4-0, with Ofelia Hanson removing herself from the room and recusing her vote. The contract is attached to these minutes¹²</p>
<p>Action Item: Approval of the Comprehensive Safety Plans</p>	<p>Item was removed during Approval of the Agenda.</p>

Business Matters Approval of Resolution #8-2018/Gann Appropriations Limit	On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Resolution #8-2018 for the Gann Appropriations Limit as attached to these minutes. ¹³
Action Item: Approval of Unaudited Actuals Financial Report	Chief Business Official Christeen Betz provided a presentation on the 2017-18 Unaudited Actuals Financial Report. Per Education Code 42100 school districts are mandated to report financial activity for the preceding fiscal year to the Governing Board by September 15 th . The report contains revenue and expenditure activity from July 1, 2017 to June 30, 2018. Mrs. Betz reviewed the unrestricted and restricted revenues and expenditures. The unrestricted revenues show an increase in LCFF of \$65K and an increase of \$195K in other local revenue. The net increase in the fund balance is \$1.1 million, which includes \$655K for technology. There was also a net change in fund balance of less than 1%. The restricted revenues show a decrease in federal revenue of \$288K, with an increase of \$250K in other State revenue and \$108K in other local revenue. The increase in the restricted balance is \$261K. A review of the ending fund balance was provided and Mrs. Betz explained that the District will need to make some adjustments moving forward as we are still deficit spending. The total reserves are \$8.3 million or 15% and the unappropriated/unassigned is at \$1.1 million. District is still deficit spending. Mrs. Betz explained that the District will need to make adjustments moving forward. On a motion made by Ofelia Hanson, and a second to the motion made by John A. Dobson, Trustees unanimously approved the 2017-2018 Unaudited Actuals Financial Report as attached to these minutes. ¹⁴
Board/Superintendent Comments	<p>Trustees reported on their recent Back to School Night Visits. There was a good attendance at all of the schools, the parents seemed very happy with the K-6 models. Teachers and parents were very engaged and excited for the school year. Many parents thanked Trustees for the support of the reconfiguration. Ms. Baltes announced that National Walk to School Wednesday will be on October 10th and the city will be out joining our students as they walk to school. Ms. Baltes announced the Collaborative will have their State of School event this Wednesday.</p> <p>Superintendent, Joanne Culverhouse thanked Jane Williams for bringing back the La Habra Journal in paper format and was also happy to see all of the family participation at Back to School Night.</p>
Board Member Requests for Information and/or Possible Future Agenda Items	<ul style="list-style-type: none"> • None
Adjournment	Board President Ida MacMurray announced that the next meeting will be held on September 27, 2018 at the District Office Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sandi Baltes the meeting was adjourned at 7:37 p.m.

Board Minutes Approved:

September 27, 2018


Joanne Culverhouse, Ed.D.
Secretary to the Board

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- ¹ Approval of Minutes
 - ² Contracts – Ed Services
 - ³ Staff Development
 - ⁴ Memberships
 - ⁵ Contracts-Business Services
 - ⁶ Field Contracts
 - ⁷ Expenditures
 - ⁸ Donations
 - ⁹ Extra Earnings
 - ¹⁰ Separations
 - ¹¹ Change of Status
 - ¹² ASES Contract
 - ¹³ Resolution #8-2018 – GANN Limit
 - ¹⁴ 2017-2018 Unaudited Actuals Financial Report