

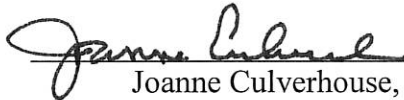
LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut Street
La Habra, CA 90631
February 8, 2018

Board Members Present	Ida MacMurray, President Cynthia Aguirre, Vice President/Clerk Sandi Baltes, Board Member Ofelia Hanson, Member
Board Members Absent	John A. Dobson, Member
Administrators Present	Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent, Human Resources Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Work/Study Session	<p>Trustees began a work/study session at 4:00 p.m. Tiffany Alva, Early Learning Director provided an update on the Orange County Children and Families Commission. The vision is to make sure that all children are healthy and ready to learn. Their mission is to provide leadership, funding and support for programs that achieve the vision that all children are healthy and ready to learn. In 1998, Proposition 10 added a 50-cent tax on tobacco products to fund programs to support the health and early education of young children prenatal to age five. The tobacco tax revenue is allocated to 58 county commissions based on birthrate. Orange County received the third highest allocation of the tobacco tax revenue among county commissions. Commissions were required to submit a Strategic Plan that was responsive to their county's needs prior to receiving the tobacco tax revenue. The Strategic Plan focuses on healthy children and early learning. Ms. Alva reviewed the Commission's structure, current funding levels and core programs. La Habra City School District receives \$121,773 per year for three years for the School Readiness Coordinator, \$93,000 for School Readiness Nurse, and \$15,252 towards Direct and Indirect costs. Kindergarten teacher salaries for Early Development Index (EDI) administration is currently at \$3,000. A review of the EDI was provided explaining the five developmental areas that are known to affect well-being and school performance; Physical Health & Well-Being, Emotional Maturity, Communication Skills & General Knowledge, Language & Cognitive Development, and Social Competence. The data is aggregated to a group level to provide a population-based measure of children's development. School entry provides the first opportunity for a universal point to collect data on the development of all children as they finish their preschool years. La Habra is the vanguard district, and the leader of what is happening around EDI in the county. She commended the district for providing the positive change that the children need for high-quality learning.</p> <p>Dr. Tecker, Assistant Superintendent of Educational Services provided information on the English Language Proficiency Assessments for California (ELPAC). The test helps to monitor what students need to develop in their English proficiency and how we need to differentiate their instruction. The Smarter Balance and ELPAC are both rigorous and much better aligned with one another. Dr. Tecker explained the similarities and differences between the CELDT and ELPAC. The CELDT was aligned with 1999 ELD standards and was used for both initial identification and</p>

	<p>annual assessment. The ELPAC is aligned with 2012 ELD standards and has four separate tests; Listening, Speaking, Reading and Writing. The ELPAC is still a paper-pencil test, but the assessment window has changed from the Fall to the Spring. The ELPAC is a summative assessment with four performance levels. The listening items for students in grades 3-12 are recorded and played through TOMS. A review of the proficiency levels and ELD standards were also explained. Academic Coach Danette Brown has been training teachers on the new testing and led the pilot ELPAC assessment in Spring 2017. Feedback from the pilot assessment was shared to improve the ELPAC being administered now. All the teams have come together to get the ELPAC testing kicked off before the Smarter Balanced test begins after Spring Break.</p>
Formal Call to Order	Board President Ida MacMurray made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Ida MacMurray called the Regular Meeting of the Board of Education to order at 6:01 p.m.
Pledge of Allegiance to the Flag	Board President Ida MacMurray asked Dr. Pritchard to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by Cynthia Aguirre, and a second to the motion by Sandi Baltes unanimously adopted the agenda for February 8, 2018.
Approval of Minutes of the Regular Meeting	On a motion made by Ofelia Hanson, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved the minutes of the Regular Meeting of January 11, 2018 as attached. ¹
Correspondence	Board Clerk/Vice President Cynthia Aguirre thanked the Wind Wolves and Tree Titans for all that they do to make our schools and community better. She also thanked them for their support letters.
Public Interest	<p>Washington Middle School's Team Wind Wolves presented on their Green Energy Project. The Plan is to reduce fossil fuel usage and promote renewable energy through research, outreach, and rethinking. The students explained each step of their plan and how they researched the web and reached out to many experts regarding their needs and what to do to make their plan successful. The students had to utilize their math skills to develop their plan. They asked for support from the community to install solar panels at their school and help conserve energy in the District.</p> <p>Dr. Carlos, Director of Communication & Special Projects, and Dr. Lopez, Washington Middle School Principal provided an update on the La Habra City School District Reconfiguration Task Force. They explained that the R U Ready Rally was a great success. The Rally was held at the Community Center on January 17th and 20th with over 900 parents, students, and staff in attendance. All departments and school sites were set up to assist parents and community members with any questions that they may have had. The next steps of the reconfiguration will be to carefully input all information</p>

	<p>into Aeries to create accurate reports. DecisionInsite will be assisting with this information. Intradistrict Transfers and Blue Cards will be double-checked for accuracy before confirming placement for 2018-19 school year. Teacher and classroom move processes will begin and all Intradistrict transfer acceptance letters will be sent out on April 2nd.</p> <p>Dr. Nguyen, Administrative Director of Special Education & Student Services provided an update on the Special Education Department. Dr. Nguyen thanked her two Program Specialists, Dr. Hong Yee and Miss Malia Igarta, for all of their dedication and support within the department and with the reconfiguration transition. Dr. Nguyen explained how this transition within the District is positively affecting the special education department. The changes will build a stronger collaboration amongst the team members, provide more consistent programming from primary to upper grade levels, and minimize students' transition between special education programs. The team has been actively getting ready for the Rally by attending Task Force meetings, monthly site meetings, and parent meetings to gather input regarding the reconfiguration. Dr. Nguyen reviewed the current programs and locations for special education and where they will be located next year. She explained that students who are receiving only Speech and Language and Resource Services will receive those services at their home school. Students may apply for an intradistrict permit request to attend a school other than their home school. The next steps are to work on the Individualized Education Program (IEP) of each student. Since IEPs are tailored to meet the needs of each student, the program and school of attendance may change as a result of the IEP process, during the spring. If there are no changes in a student's IEP, parents will receive a letter in mid-June giving them additional details regarding their student's teacher, school information, transportation, and other pertinent information.</p>
Public Comment	No public comment
Consent Calendar Action Item:	<p>On a motion made by Cynthia Aguirre, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁴ ➤ Field Contracts⁵ ➤ Expenditures⁶ ➤ Second and Final Reading Board Policies⁷ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings⁸ ➤ Change of Status⁹ ➤ Resignations/New Hires¹⁰
GENERAL MATTERS Action Item: Approval of Proposed 2018-2019 and 2019-2020 School Calendars	<p>After a motion made by Ofelia Hanson and a second to the motion made by John A. Dobson, Associate Superintendent Teresa Egan explained that the calendars align with the High School District. Parent conferences and reporting cycles are still being negotiated with La Habra Education Association. Trustees unanimously approved the 2018-2019 and 2019-2020 School Calendars as attached.¹¹</p>

<p>Action Item: Approval of Second Amendment to Superintendent's Evaluation</p>	<p>During a closed session meeting on January 30, 2018, Trustees discussed the Superintendent's Evaluation. On a motion made by Ofelia Hanson, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the Second Amendment to the Superintendent's employment agreement extending to June 30, 2021 as attached.¹²</p>
<p>Instruction and Personnel Action Item: Certificated Early Retirement</p>	<p>On a motion made by Sandi Baltes, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the following Certificated Early Retirement requests:</p> <ul style="list-style-type: none"> • Michelle Davis • Patricia Gaby • Shelley Walker
<p>Information Item: Tk-5/Math textbook Adoption</p>	<p>Assistant Superintendent Sheryl Tecker, Academic Coach Shauhna Feitlin, and OCDE Math Consultant, Vanessa Cerrahoglu explained the Tk-5 Math textbook Adoption process. Teachers Hawley Yoak-Shibtata, Laurie Dreher, and Olga Cammer were also present. The vision for the mathematics program in the District is for students to experience a balanced program with hands-on and authentic real-life problems, be college and career ready, understand the 4C's and have a growth mindset. The vision for teachers is to use the math adoption as one tool alongside other research-based instructional strategies, be well trained, confident and supported, as well as have a growth mindset. Dr. Tecker told the story of how the District came to this current adoption. She explained how in 2009 LHCS D adopted enVision and had one math Academic Coach for support. In 2013 when Common Core State Standards (CCSS) were implemented, the district elected not to adopt new materials due to poor quality. Rather, teachers had many trainings to get the math support that was needed and the District added two more math Academic Coaches in 2016. Ms. Cerrahoglu explained that in order for staff to prepare for the Pilot, the teachers needed to understand what to look for to meet the needs of the students in the District. Six days of teacher pilot training were set up to help teachers make an informed decision. Teachers piloted Eureka and Bridges for six weeks each. To prepare for the Consensus Day, administrators and coaches trained in how to build consensus with teachers. The goal was to identify the solution and make sure that all voices were heard, think about things from another's point of view, and attend to the will of the group. Dr. Tecker explained that after the consensus day on December 11th, she did not feel that everyone was on the same page. There were many concerns that were not fully addressed. Administrator's agreed that the teachers should come back and have further discussion after the winter break. When the teachers returned, all questions and concerns were addressed, including that the pilot was too short; they wanted more student voices, and equal representation for grade levels. After further discussion, the teachers were more confident with adopting the Bridges curriculum. Moving forward the K-6 teams will go out and visit Bridges schools, be given support for prep time, and begin training and planning in May. Trustees are requested to approve the adoption on March 8th, if that is approved the District can begin ordering materials for 2018-19 and grade level training will begin.</p>
<p>Business Matters Action Item: Approval of Bid No. B01-2018</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved Bid No. B01-2018 for new kindergarten equipment installation and site work at various school sites to the apparent lowest bidder, R.E. Schultz Construction, Inc. as attached.¹³</p>

Board/Superintendent Comments	<p>Trustees shared their comments from the recent R U Ready Rally; it was a great turnout and nice to see so many parents, families and students in attendance. It was amazing to see so many parents who are not in the district interested in what is happening here in La Habra Schools. It is nice to see that we are truly becoming a Destination District. The Mock Trial at Imperial Middle School was outstanding. Trustees were impressed by the sophisticated vocabulary used by the seventh grade students.</p> <p>Board President Ida MacMurray attended a recent workshop put on by the California School Board Association in Sacramento. The workshops were focused on the Brown Act and Being a New Board President. She also attended the Children Families Commission presentation at Cal State Fullerton, which focused on mental health concerns in youth and what school districts need to be aware of.</p> <p>Dr. Culverhouse thanked Cabinet for all the work that they have done for the reconfiguration. The process has been very fast, but very exciting. She also thanked the Board for the approval of her contract.</p>
Adjournment	<p>Board President Ida MacMurray announced that the next meeting will be held on March 8, 2018 at Washington Middle School located at 716 E. La Habra Blvd., La Habra, CA, 90631 at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Ofelia Hanson, and a second to the motion by Sandi Baltes the meeting was adjourned at 7:18 p.m.</p>
Board Minutes Approved:	<p>March 8, 2018</p> <div data-bbox="1079 1024 1567 1163" data-label="Text">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Contracts – Ed Services

³ Staff Development

⁴ Contracts – Business Services

⁵ Field Contracts

⁶ Expenditures

⁷ Second/Final Reading Board Policies

⁸ Extra Earnings

⁹ Change of Status

¹⁰ New Hires

¹¹ School Calendars

¹² Second Amendment – Superintendent Agreement

¹³ Bid No. B01-2018