


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut Street
La Habra, CA 90631
May 25, 2017

Board Members	<p>Board Members Present: Ofelia Hanson, President Ida MacMurray, Vice President/Clerk Cynthia Aguirre, Board Member Sandi Baltes, Member John A. Dobson, Member</p> <p>Board Member John A. Dobson, was present for the first half of closed session. (exited the meeting at 5:30)</p>
Administrators	<p>Administrators Present: Joanne Culverhouse, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official</p>
Formal Call to Order	The Formal Call to Order was made at 5:00 p.m. Board President Ofelia Hanson.
Public Comment on Closed Session Items	No Public Comment, Trustees adjourned to closed session.
Second Call to Order	Board President Hanson called the Regular Meeting of the Board of Education to order at 6:03 p.m.
Pledge of Allegiance to the Flag	Board President Hanson asked Dr. Mario Carlos to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>Board President Hanson reported out the following from closed session:</p> <ul style="list-style-type: none"> During Closed Session, Trustees took action to approve Sharon Hensley as the Principal of Las Positas School, Dr. George Lopez as the Principal of Washington Middle School, and Heidi Quirk for School Counselor.
Adoption of the Agenda	On a motion made by Cynthia Aguirre, and a second to the motion by Sandi Baltes, Trustees unanimously adopted the agenda for May 25, 2017.
Special Presentations <ul style="list-style-type: none"> Teacher of the Year Nominees Certificated/Classified Retirees English Learner Recipients 	<p>Nominees for 2018 Teacher of the Year were introduced and presented with a certificate. Special recognition was given to Val Ryal as the District nominee submitted to the Orange County Department of Education's Teacher of the Year program.</p> <p>Superintendent Joanne Culverhouse and Director of Classified Personnel Carol Argomaniz recognized certificated and classified retirees and presented each one with a special retirement gift on behalf of the Board of Education. The District thanked each retiree for their years of service and support to the students in the La Habra City School District.</p> <p>Assistant Superintendent Teresa Egan gave a special honor to Las Positas Principal Mike Klewer and wished him well in his retirement.</p> <ul style="list-style-type: none"> Certificated Retirees: Colleen Johnson, Terri Plaval, Vicky Frantz Administrative Retirees: Mike Klewer Classified Retirees: Roberta Bryant, Allan Goodman, Frances Morimoto, Kevin Perdew <p>Superintendent Joanne Culverhouse and Assistant Superintendent Teresa Egan recognized Language Assessment employee Mary Gomez and Teacher Michelle Atkinson for being selected as the 2017 Celebrating English Learners Recipients.</p>

	A short recess was taken to honor the nominees, retirees, and recipients
Approval of Minutes of the Regular Meeting	On a motion made by Cynthia Aguirre, and a second to the motion by Sandi Baltes, Trustees unanimously approved the minutes of the Regular Meeting of May 11, 2017, as attached. ¹
Correspondence	<p>Board Vice President/Clerk, Ida MacMurray reported the following correspondence:</p> <ul style="list-style-type: none"> • A father from the School Readiness Program expressed his appreciation to staff for encouraging fathers participate with their children. He asked the Board to continue to keep this program a priority for the community, new parents, and kids.
Public Interest	Dr. Mario Carlos and Dr. George Lopez provided Trustees with an update from the Task Force Committee Meeting. They explained how the committee has been working very well together and how they are very excited to be a part of all the great changes ahead for the District. At their meeting on May 25 th , they worked on developing a mission statement as they move forward with the reconfiguration of the schools. The members consists of parents, city officials, teachers, classified employees and district administrators. The task force has had two meetings. The first was on May 9 th , and at that meeting, the following topics were discussed: need for reconfiguration, history of LHCS, discussion of three questions, definition and purpose of the task force, creation and discussion of group norms, and processing of communication and data collection from all stakeholders. On May 24 th , the committee had their second meeting with a presentation from Tony Ferruzo of DecisionInsite. Mr. Ferruzo provided the committee with information on mapping tools, current school boundaries, new residential developments, enrollment projections, geographic area projections, and possible grade level configurations and boundary scenarios. The process has been very transparent as the committee collaborates, builds ideas, and trust within their group. Stakeholders are able to share their voice through website links, staff lounge posters with index cards and emails to staff with questions.
Public Comment	No Public Comment
General Matters Action Item: Consent Calendar	<p>On a motion made by Cynthia Aguirre, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the following Consent Calendar Items as attached to these minutes:</p> <p>Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts – Educational Services/Special Education² ➤ Staff Development³ ➤ University Affiliation Agreement with Chapman University⁴ <p>Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Field Contracts⁶ ➤ Declaration of Surplus⁷ ➤ Expenditures Report⁸ <p>Personnel Services</p> <ul style="list-style-type: none"> ➤ Classified Early Retirees⁹ ➤ Extra Earnings¹⁰ ➤ Annual Budget of Personnel Commission¹¹
Instruction and Personnel Action Item: First/Possible Second Reading of New Job Descriptions	On a motion made by Sandi Baltes, and a second to the motion made by Ida MacMurray, Trustees unanimously approved a first and second final reading of job descriptions for an Associate Superintendent of Human Resources, Administrative Director of Special Education and Student Services, and Director of Communications and Special Programs as attached to these minutes. ¹²
Action Item: Administrative Salary Schedule	On a motion made by Sandi Baltes, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the revised 2015-2016 Administrative Salary Schedule to incorporate the administrative restructure effective July 1, 2017 as attached to these minutes. ¹³
Action Item: Administrative Appointments	On a motion made by Sandi Baltes, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the appointment of Teresa Egan as the Associate Superintendent of Human Resources, Dr. Cammie Nguyen as the Administrative Director of Special Education and Student Services, Sheryl Tecker as the Assistant Superintendent of Educational Services, and Dr. Mario Carlos Director of Communications and Special Programs effective July 1, 2017 as attached to these minutes. ¹⁴

Information Item: Williams Third Quarter Report	Director of Programs and Assessment Sheryl Tecker provided an update on the Williams Settlement Legislation 3 rd Quarter Report. No complaints were filed during the period of October through December 2016. She noted how the previous No Child Left Behind (NCLB) legislation is based on the 2012 API scores. Until the State updates the Williams Legislation to reflect the Every Student Succeeding Act (ESSA) and uses growth indicators based on the Smarter Balanced Assessment, Walnut and Ladera Palma will be reviewed year after year because in 2012 their California Standards Test scores fell in the 3 rd decile.
Business Matters Information Item: Update on May Budget Revision	Chief Business Official, Karen Kinney provided Trustees with an update from the May Revision Workshop. She explained how there was an increase, since the Second Interim Projections, in the Local Control Funding Formula (LCFF) revenue of \$475,149. At the workshop, School Services of California warned that the State is heading into a recession over the next couple of years and districts should be watchful on how they are spending. The January estimate of the 2017-18 statutory COLA for k-12 education programs is at 1.48%, and based on actual Implicit Price Deflator factors available for the May revision, the COLA increases to 1.56%. She reviewed the GAP funding percentage for 2017-18 and explained how it increased from 23.67% to 43.97% for 2017-18. As a result of modest revenue increases since the release of the January budget, the May revisions proposes an increase in discretionary one-time funding of just under \$750 million, statewide, however the Governor proposes to hold all funds until May 2019. This is the first year that the loss for declining enrolment is hitting the District. There is a loss of \$1.4 million for declining enrollment, which means the revenues are predicted to be lower. Our revenues are coming in under expenses over the next few years due to the cost of retirement increases, which will be seen State wide and not just in our district. Funding will level out, but expenses will continue to rise.
Board/Superintendent Comments	Superintendent Dr. Culverhouse thanked Trustees for appointing the administrative positions. Board Members attended Sierra Vista's Open House and enjoyed seeing all the parents and work the students have been doing throughout the year. Board Vice President/Clerk Ida MacMurray was able to view a Music and Movement class at the La Habra Library and was impressed to see how many fathers were there participating with their kids.
Adjournment	Board President Hanson announced that the next meeting will be held on June 8, 2017 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Cynthia Aguirre, and a second to the motion by Ida MacMurray the meeting was adjourned at 7:31p.m.
Board Minutes Approved:	June 8, 2017  Joanne Culverhouse, Ed.D. Secretary to the Board

¹ Approval of Minutes

² Contracts – Educational/Special Education Services

³ Staff Development

⁴ University Affiliation Agreement

⁵ Contracts-Business Services

⁶ Field Contracts

⁷ Surplus

⁸ Expenditure Report

⁹ Classified Early Retirees

¹⁰ Extra Earnings

¹¹ Change of Status

¹² Annual Budget of Personnel Commission

¹³ New Job Descriptions

¹⁴ Administrative Appointments