

LA HABRA CITY SCHOOL DISTRICT  
Minutes of the Regular Board of Education Meeting  
500 N. Walnut Street  
La Habra, CA 90631  
August 10, 2017

Board Members	Board Members Present: Ofelia Hanson President Ida MacMurray, Vice President/Clerk Cynthia Aguirre, Board Member Sandi Baltes, Member John A. Dobson, Member
Administrators	Administrators Present: Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent of Human Resources Sheryl Tecker, Assistant Superintendent Karen Kinney, Chief Business Official
<b>Formal Call to Order</b>	Board President Ofelia Hanson made the Formal Call to Order at 5:00 p.m.
Public Comment from Closed Session	No public comment. Adjourn to closed session.
<b>Second Call to Order</b>	Board President Ofelia Hanson made the Second Call to Order at 6:04 p.m.
Pledge of Allegiance to the Flag	Board President Ofelia Hanson asked Board Member John A. Dobson to lead the pledge of allegiance to the flag.
Report from Closed Session	No report from closed session.
Adoption of the Agenda	On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for August 10, 2017.
Approval of Minutes of the Regular Meeting	After a motion made by John A. Dobson, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved the minutes of the Regular Meeting of June 22 <sup>nd</sup> as attached. <sup>1</sup>
Correspondence	Board Vice President/Clerk Ida MacMurray read the following correspondence: <ul style="list-style-type: none"> <li>The Water Guardians thanked the Board for their continuous support to their water conservation efforts in California and their goal of enacting the Go Low Flow Water Conservation Partnership bill, AB 1343.</li> <li>Mike Klewer thanked the Board for attending his retirement dinner and all their support to the students of La Habra City School District.</li> </ul>
Public Interest	<p>Dr. Carlos and Dr. Lopez provided Trustees with an update from the Task Force Committee Meeting. They explained how the Committee has been actively working through the summer. Some of the summer work included meeting with Tony Ferruzo of DecisionInsite, PR work with David Soto, and surveying of parents and teachers. The survey results showed that 78% of parents and 83% of teachers are in favor of the reconfiguration. The Committee addressed the concerns and looked at the positives of the K-6 reconfiguration. The next steps will be for the Task Force to meet twice a month until December, provide banners for each school site, and continue to keep the stakeholders informed of the process.</p> <p>Associate Superintendent Teresa Egan provided Trustees with an update on the Organizational and Planning Survey results. The survey topics this year included experiences during the school year, parent engagement, future staff development, and District reconfiguration. Ninety-two percent (92%) of the teachers responded to the survey. The survey results indicated that teachers would like more collaboration time, consistent implementation of PBIS across the campuses, more time to review student work collaboratively, support with the RtI model and more meaningful professional development trainings. Teachers felt that the overall parent engagement has decreased in homework and supporting of school code conduct, but increased in volunteering. Teachers are very or moderately familiar with Differentiated Instruction, Thinking Maps, Depth of Knowledge, GLAD, PBIS, Close Reading, and Common Core Writing Text Types. Future professional development interests showed teachers wanting to learn more about technology, PBIS, and Differentiated Instruction. Of 181</p>

	<p>teachers surveyed, 150 feel that a Tk-6 grade reconfiguration is necessary, where 31 feel it is not. Mrs. Egan reviewed some of the reasons why the teachers did or did not feel the reconfiguration is necessary including ideas for possible magnet schools.</p> <p>Mrs. Egan reviewed the Title I and English Learner Parent Surveys. Title I dimension trends showed that parents strongly agreed they were receiving home-school communication, and that the student learning/environment and parent involvement was strong. Of the 1,304 Title I parents who participated in the survey, 1017 strongly agree on having their child attend one school from K-6<sup>th</sup> grade, whereas 117 disagree, and 170 had no opinion. The dimension trends of the EL survey were well over the 95% range with parents feeling positive about the school climate, curriculum and instruction, and their involvement with the EL program. Of the 585 EL parents who participated in the survey, 501 surveyed strongly agree on having their child attend one school from K-6<sup>th</sup> grade, whereas 35 disagree, and 49 had no opinion</p>
Public Comment	No Public Comment
<b>Consent Calendar Action Item:</b>	<p>On a motion made by Cynthia Aguirre, and a second to the motion made by John A. Dobson, Trustees pulled item 11.a.1-Educational Services Contracts from the Consent Calendar. Trustees unanimously approved the Consent Calendar excluded item 11.a.1 as attached to these minutes:</p> <ul style="list-style-type: none"> <li><b>Educational Services</b> <ul style="list-style-type: none"> <li>➤ Staff Development<sup>2</sup></li> </ul> </li> <li><b>Business Services</b> <ul style="list-style-type: none"> <li>➤ Contracts<sup>3</sup></li> <li>➤ Expenditures Report<sup>4</sup></li> <li>➤ CMAS Contracts<sup>5</sup></li> <li>➤ Donations<sup>6</sup></li> <li>➤ Memberships<sup>7</sup></li> <li>➤ Field Contracts<sup>8</sup></li> </ul> </li> <li><b>Personnel Services</b> <ul style="list-style-type: none"> <li>➤ Extra Earnings<sup>9</sup></li> <li>➤ Resignations/New Hires<sup>10</sup></li> <li>➤ Change of Status<sup>11</sup></li> </ul> </li> </ul> <p>Board President Ofelia Hanson recused herself from the discussion and approval of Item 11.a.1. Trustees had a discussion regarding the ASES Contract through the Boys &amp; Girls Club of La Habra. After clarification of this item was provided John A. Dobson made a motion to approve item 11.a.1, with a second to the motion made by Cynthia Aguirre. The item was approved 4-0, as attached to these minutes:</p> <ul style="list-style-type: none"> <li><b>Educational Services</b> <ul style="list-style-type: none"> <li>➤ Contracts – Educational Services/Special Education<sup>12</sup></li> </ul> </li> </ul> <p>Following the Consent Calendar, Assistant Principal of Imperial Middle School, Greg White, thanked the Board for the opportunity and he is very excited to beginning serving in his new role and be part of the reconfiguration of the schools.</p>
<b>General Matters Action Item:</b> Approval of Tentative Contract Agreement with CSEA	<p>On a motion made by John A. Dobson, and a second to the motion by Ida MacMurray, Trustees unanimously approved the Tentative Agreement and Salary Schedules with the California Schools Employee Association (CSEA)<sup>13</sup>, and its Chapter #135 as attached to these minutes.</p>
<b>Action Item:</b> Approval of First Amendment to Superintendent's Employment Contract	<p>On a motion made by Sandi Baltes, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the First Amendment to the Superintendent's Employment Contract to provide for a salary increase of 2% effective February 1, 2017, an additional 2% effective July 1, 2017, and to provide for salary placement at Step 2, effective July 1, 2017 as attached to these minutes.<sup>14</sup></p>
<b>Action Item:</b> Approval of Governance and Leadership Team Agreements and Protocols	<p>On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the Governance and Leadership Team Agreements and Protocols as attached to these minutes.<sup>15</sup></p>

Information Item: La Habra City School District Foundation	Superintendent Joanne Culverhouse reviewed the Foundation by-laws and worked closely with Rick Snyder, Susie Hango, and Nancy Zinberg. All three members agreed that the Foundation should be closed. Chief Business Official Karen Kinney worked closely with the District attorney in regards to properly closing the Foundation account. There is a total of \$20,000 left in the account which will go into the general fund and be used to support Visual and Performing Arts (VAPA). Board Member Sandi Baltes said she understands why the Foundation needs to be closed but would like to see one resurface again in the near future.
<b>Instruction and Personnel</b> <b>Action Item:</b> Approval of Salary Schedules	On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the revised salary schedules for Certificated Administrative Personnel and the CalPERS compliant salary schedule for all Classified Management, Confidential, and Classified Personnel to include a 2% increase effective July 1, 2016, and additional 2% increase effective July 1, 2017 and an additional twenty-five year longevity step with a 3% increase effective July 1, 2017 as attached to these minutes. <sup>16</sup>
<b>Action Item:</b> Certificated Waiver	On a motion made Sandi Baltes, and a second to the motion made by Ida MacMurray, Trustees unanimously approved the certificated waivers for Speech & Language Specialists for the 2017-18 school year as attached to these minutes. <sup>17</sup>
<b>Action Item:</b> Resolution #11-2017 – Authorization for Physical Education Teaching Assignments for the 2017-18 School Year	On a motion made Cynthia Aguirre, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Resolution #11-2017 authorizing the holder of a multiple subject credential to teach any subject in departmentalized classes to students in grade 9 and below as attached to these minutes. <sup>18</sup>
<b>Action Item:</b> Certificated Early Retirement	On a motion made Ida MacMurray, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the certificated early retirement requests as attached to these minutes. <sup>19</sup>
<b>Business Matters</b> <b>Action Item:</b> Approval of Budget Revisions	On a motion made by Ida MacMurray, and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the 2017-18 Budget Revisions to increase the one-time Mandated Costs revenue and expenses for salary and benefits for Classified, Administrative, Classified Management and Confidential as attached to these minutes. <sup>20</sup>
<b>Action Item:</b> Approval of Piggyback Bid for Dairy Products	On a motion made by Sandi Baltes, and a second to the motion made by Ida MacMurray, Trustees unanimously approved the District's participation in the piggyback bid with Murrieta Valley Unified School District (RFP No. 052017) for the distribution of dairy products as attached to these minutes. <sup>21</sup>
<b>Action Item:</b> Change Order #1 for Terra Pave, Inc.	On a motion made by John A. Dobson, and a second to the motion made by Ida MacMurray, Trustees unanimously approved Change Order #1 with Terra Pave, Inc. to include an additional amount of \$36,500 for time and materials for additional related services at Washington Middle School, Imperial Middle School, and Las Positas School as attached to these minutes. <sup>22</sup>
Board/Superintendent Comments	<p>Superintendent Joanne Culverhouse explained to Trustees that the District will be working closely with Tom DeLapp and the La Habra Journal in promoting the Districts reconfiguration and school programs. She thanked Mike Klewer for his help in preparing the photos for the next Journal article. She shared some articles that featured one of our teachers Carin Verdugo and another article showing Board Member Sandi Baltes as the Grand Marshall at the recent Corn Festival.</p> <p>Board Member Sandi Baltes shared the i-Tennis program featured on page seven of the Journal and how they have expressed an interest in working with students at Washington Middle School.</p> <p>Board Member John A. Dobson recently attended a Woman's Club meeting and they expressed to him how they were interested in helping the students in the community and our schools. They look forward to working closer with the District this next school year.</p> <p>Board Vice President/Clerk Ida MacMurray was very impressed to hear how the Water Guardians were able to get their bill passed. She shared her experience from the Police Department's, National Night Out event and would like to see the District participate in this event next year. She reminded Trustees about the Gary Center's free snack day, every Thursday from 2:00pm – 4:00pm. She also liked this year's parent handbook and thanked staff for putting this together.</p> <p>Dr. Culverhouse reminded Trustees that the Back to School Breakfast for all staff will be on August 17<sup>th</sup> at the Community Center.</p>

