


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut Street
La Habra, CA 90631
October 12, 2017

Board Members	Board Members Present: Ofelia Hanson President Ida MacMurray, Vice President/Clerk Cynthia Aguirre, Board Member Sandi Baltes, Member John A. Dobson, Member
Administrators	Administrators Present: Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent of Human Resources Sheryl Tecker, Assistant Superintendent Administrators Absent: Karen Kinney, Chief Business Official
Work/Study Session	<p>A work/study session began at 4:30 p.m. Assistant Superintendent of Educational Services, Sheryl Tecker provided an update on the California School Dashboard Local Indicators and Smarter Balance results. She explained that although our percentage of students meeting and exceeding the standards are improving, we need to “get better at getting better.” This year’s focus is on literacy. Our vision is to have high expectations with success for all. To achieve our vision we will collaborate, innovate, commit, and achieve.</p> <p>A review of the ELA and MATH median scaled scores from 2015-2017 showed growth in both areas, but a concern in Math as the growth did not meet the standard nearly met area in sixth grade. Overall, we are keeping pace with County and State growth. Our LCAP 5% growth goal was met in third grade for ELA and Math. We are constantly growing, but would like to see a higher percentage of growth in all grade levels. Mrs. Tecker provided a comparison of the LHCSd with neighboring districts showing the averages of students meeting or exceeding standards by English Language Learners, Economic Disadvantage, and Special Education.</p> <p>Focusing more on the classroom based assessments and common formative assessments will help improve instructional practices. Districtwide, we have decided to discontinue the use of MAP Language Use. Grades 2 -5 decided to continue the use of fall and winter MAP Reading and Math for progress monitoring, goal setting, and initial grouping. Grades 6 – 8 will continue the use of fall and winter Math, and use of Reading in winter only. She reviewed recent MAP test scores showing growth from fall of last year to fall of this year for Math and Reading. The principals and teachers have worked together with InnovateEd to review next steps for data analysis, instructional focus, instructional design, and student work and data. There are many more resources available to our teachers and we are looking forward to using them to help improve student success and growth.</p> <p>Data Dashboard’s Local Indicators will be publicly released in December 2017. The purpose is to monitor several areas, not just academics and all sub-groups for continuous improvement. The Dashboard is aligned with the LCAP and includes ten priority areas. The local priorities met were; Priority 1 – Williams, Priority 2 – Implementation of Standards, Priority 3 – Parent Engagement, and Priority 6 – School Climate.</p>
Formal Call to Order	Board President Ofelia Hanson made the Formal Call to Order at 5:34 p.m.
Public Comment from Closed Session	No public comment. Adjourn to closed session.
Second Call to Order	Board President Ofelia Hanson made the Second Call to Order at 6:00 p.m.
Pledge of Allegiance to the Flag	Board President Ofelia Hanson asked Tree Titan – Tanya from Washington Middle School to lead the pledge of allegiance to the flag.
Report from Closed Session	<ul style="list-style-type: none"> During closed session, the Board unanimously voted 5-0 to approve the recommendation of the Administrative Hearing Panel (including re-admittance plan) to expel Student #1207227 from the La Habra City School District, for the remainder of the 2017-18 school year. The following roll call vote was taken during closed session:

	<p>Ofelia Hanson – aye Ida MacMurray – aye Cynthia Aguirre – aye Sandi Baltes – aye John A. Dobson - aye</p>
Adoption of the Agenda	<p>On a motion made by John A. Dobson, and a second to the motion by Cynthia Aguirre, Trustees unanimously adopted the agenda for October 12, 2017.</p>
Approval of Minutes of the Regular Meeting	<p>Dr. Culverhouse asked that the Minutes from the Regular meeting of September 14, 2017 be amended to include the time that Sandi Baltes left the meeting On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of September 14, 2017 as amended.¹</p>
Correspondence	<p>Board Vice President/Clerk Ida MacMurray read the following correspondence:</p> <ul style="list-style-type: none"> • A letter from Dr. Pritchard and Mrs. Bowen thanking Dr. Culverhouse and the Board for the wonderful recognition that they received at the last Board Meeting. They also extended a sincere thanks to Mr. MacMurray for the signed copies of “Rise of the Rocket Girls”. The book is such an inspiration to all young women. Dr. P expressed thanks to her principal and superintendent for their support of STEM. • A letter sent on behalf of the Water Guardians thanking Mrs. MacMurray for joining their celebration on September 1, 2017. The Board has made all of their accomplishments possible with their continued support. They promise to keep moving forward with their water conservation ideas.
Public Interest	<p>Washington Middle School’s Tree Titans; Cyana Arce, Jessica Emerson, Kendra Wise, Janelle Martinez, Yuko Jackson, Emmanuel Ruiz, and Tanya Gallegos provided a presentation on their “Loving and Caring for Trees” Master Plan. The students are creating their plan to raise awareness of the benefits that trees provide. The goal is to develop this plan and apply for a grant to receive \$10,000. Trees are needed to release oxygen, purify the air, filter out noise and provide shade. The students explained how WMS has lost over 20 trees in the last decade due to the drought. Trees need to be planted by the amphitheater to help with noise levels and provide shade. If the students can successfully meet their \$10,000 goal, they would be able to properly plant the right trees around WMS. They are spreading the word over social media and throughout the community to help them meet their goal and get the word out about the importance of trees.</p> <p>ASES Site Coordinator Ivan Martinez provided a brief history and update on the ASES program. The ASES program has been part of the LHCSd since 2007 providing a safe after-school experience for the students in the District. The three daily components include homework assistance, enrichment activity, and social recreation. Students in grades kinder through fifth are selected by school site principals to be in the program, and middle school sites are open to all students with priority going to returning students. The program begins from school dismissal time until 6:00 p.m. for grades kinder through five, and 6:05 p.m. for grades six through eight. The ASES participation targets are broken down by sites. The funding for ASES is based on those participation targets. The target goals must be above 85%. Students are required to attend the program daily to meet the targets. Mr. Martinez explained the goals for ASES are to provide a safe environment for all, promote healthy lifestyles, be an academic support system, and encourage students to be a part of the community. He also shared a personal story of how the ASES program helped him when he was a student in LHCSd. The program allowed him a safe place to go after school for homework support, until his mom got out of work. The students have a lot of fun in ASES and are able to get assistance with their homework while improving their social skills.</p> <p>Cammie Nguyen, Administrative Director of Special Education and Student Services, explained how regular attendance is important to student success, and how the District is committed to increasing student attendance at all sites. She explained how the School Attendance Review Board (SARB) is a community-based effort to bring together multiple resources to assist families with attendance, trancies, and behavioral concerns so that students stay in school, attend school regularly, and graduate. Our District is very fortunate to have SARB panel members from various agencies, such as our district support staff members, the district attorney, law enforcement personnel, health care, and behavioral health supports. The combined expertise and resources help to assess the problem and recommend alternative solutions</p>

	that can alleviate circumstances that attribute to truancy, attendance, and behavioral concerns. She presented a certificate to each of the panel members thanking them for being a part of the 2017-18 SARB panel.
Public Comment	Board President Ofelia Hanson recognized those persons wishing to address the Board on public comment: <ul style="list-style-type: none"> • Nicole Colon, Leukemia & Lymphoma Society – Informed Trustees about the benefits of the Pennies 4 Patients program.
Consent Calendar Action Item:	On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the Consent Calendar as attached to these minutes: <p>Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ Red Ribbon Week⁴ <p>Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Field Contracts⁶ ➤ Memberships⁷ ➤ Expenditure Reports⁸ ➤ Second/Final Reading Board Policies⁹ ➤ Donations¹⁰ <p>Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings¹¹ ➤ Certificated Substitute Trainings¹² ➤ Resignations/New Hires¹³ ➤ Change of Status¹⁴
General Matters Action Item: Conflict of Interest Code – Resolution #13-2017	On a motion made by Ida MacMurray, and a second to the motion by Sandi Baltes, Trustees unanimously approved Resolution #13-2017 to update the La Habra City School District Conflict of Interest Code filed with the Orange County Board of Supervisors as attached to these minutes. ¹⁵
Information/Possible Action Item: Board Meeting Calendar Interview	Trustees discussed the 2017 Board Meeting calendar and discussed options of adding a second meeting to the months of October, November, and December. Trustees felt that the District has been providing sufficient information with the one meetings per month and at this time do not feel the need to add a second meeting. They agreed to review the calendar in December and see if there will be a need to add more dates next year due to the reconfiguration. No action was taken on this item, it was an information only.
Information Item: Enrollment Report	Joanne Culverhouse, Superintendent, provided an update on the enrollment report as of October 4, 2017. At this time, declining enrollment has slowed down, which is great news for our District. She explained that the District is not receiving ADA for the TK students until they reach the age requirement. Enrollment for this report is 4567, up fifteen from last month.
Information Item: Reconfiguration Plan Update	Dr. Carlos and Dr. Lopez provided an update from the recent Task Force Committee meeting. They reviewed the different magnets and focus areas for each school site. Arbolita and El Cerrito will have a shared boundary with Arbolita focusing on the Visual and Performing Arts and El Cerrito becoming a Code to the Future School. Due to capacity purposes, Ladera Palma will house the Dual Immersion Program. Sierra Vista will focus on College and Career Pathways, as the No Excuses University, and Walnut will become an AVID and STEAM Academy. Washington will maintain its status with Project Lead the Way/STEM I and house the School Readiness Program. Las Lomas will move into an Entrepreneur Exploration Music and Art Academy. Las Positas and Imperial will become a TK-8 and focus on IB and VAPA. The Task Force had their last meeting on October 9 th , and sent out a teacher survey on the 11 th . Parent presentations were given to the PTA Council, District Parent Advisory Committee (PAC), Las Positas A&I, ELAC and GATE parents. Classified staff received their presentation on October 9 th during professional development. Dates were also established to provide evening presentation in both English and Spanish informing the community of the reconfiguration

	updates. Dr. Carlos and Dr. Lopez shared the Teacher survey results with Trustees. A Task Force timeline was also shared showing dates and topics for discussion from September 27 th through December 6 th .
Instruction and Personnel Public Hearing – Instructional Materials	Board President, Ofelia Hanson, formally opened the Public Hearing for any comments relating to a certification that each pupil in the La Habra City School District has been provided with the standards-aligned textbooks and/or instructional materials for each major academic subject for the 2017-2018 school year. Following no public comment, the hearing was closed.
Action Item: Resolution Item #15-2017 Instructional Materials/Textbooks	On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously adopted Resolution #15-2017 certifying that each pupil in the La Habra City School District has been provided with standards-aligned textbooks and/or instructional materials for each major academic subject for the 2017-18 school year as attached to these minutes. ¹⁶
Business Matters Action Item: Bond Oversight Committee Appointment	After a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, Dr. Culverhouse explained that the Bond Oversight Committee is required to have seven members and is need of one additional member. Trustees unanimously approved the appointment of Jay Seidel, Peter Cruz, and Linda Gonzales to serve on the District's Measure 'O' Bond Oversight Committee and advertise for one additional seat as attached to these minutes. ¹⁷
Board/Superintendent Comments	Dr. Culverhouse explained that she has changed Advisory & Information (A&I) to Parent Advisory Committee (PAC) to incorporate the word "parent" in the name. The attendance from our Board at the recent Orange County School Boards Association was great. The focus on the 1 billion acts of kindness was very positive. She informed the Board that she has been working with LHEA President Shannon Belknap regarding a list of concerns she has from employees on the reconfiguration. She has confidence in the Task Force team that they are working very hard and not losing focus on what is important. Mr. Dobson was impressed with the ASES program and learned a lot about the program during the walk-through. On October 6 th , he went to the art show put on by Mr. Liang. Mr. Liang will again be giving a presentation to the Board on November 9 th and providing a donation to our District. He is a great supporter of our schools and the arts. Ms. Baltes reported that the La Habra Collaborative has teamed up with School Readiness to teach parents the importance of reading to their children. Parents will be provided with a bag of books. Ms. Aguirre was able to visit the School Readiness program and was amazed with the wonderful things going on. She also attended the Latino School Boards Conference this past weekend and learned a lot about social justice and the importance of fairness within the schools. Mrs. MacMurray attended the Orange County School Boards Roadshow with Mr. Dobson. The roadshow shared self-evaluation tools that were very interesting. She also attended the Latino School Board Conference and learned more about the new sanctuary state law that just passed. She also learned about the funding that is available for facilities use. The Walkability audit at Walnut was very informative. The student reports were all very interesting.
Adjournment	Board President Ofelia Hanson announced that the next meeting will be held on November 9, 2017 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Cynthia Aguirre, and a second to the motion by Ida MacMurray the meeting was adjourned at 7:42 p.m.
Board Minutes Approved:	November 9, 2017  Joanne Culverhouse, Ed.D. Secretary to the Board

¹ Approval of Minutes

² Contracts – Ed Services

³ Staff Development

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- ⁴ Red Ribbon Week
 - ⁵ Contracts – Business Services
 - ⁶ Field Contracts
 - ⁷ Memberships
 - ⁸ Expenditures
 - ⁹ Second/Final Reading Board Policies
 - ¹⁰ Donations
 - ¹¹ Extra Earnings
 - ¹² Certificated Substitute Trainings
 - ¹³ New Hires
 - ¹⁴ Change of Status
 - ¹⁵ Resolution 13-2017 – Conflict of Interest Code
 - ¹⁶ Resolution 15-2017 - Instructional Materials
 - ¹⁷ Bond Oversight Committee