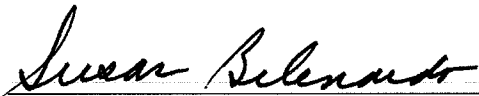


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
February 14, 2013

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Sharon H. Brown, at 7:06 p.m.
Board Members	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member Elizabeth Steves, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Work/Study Session	Steven Montanez from Parker & Covert LLP presented Trustees an overview of the Ralph M. Brown. He provided a brief summary of the Brown Act compliance requirements for open and closed board meetings, defined what constitutes a legislative body and what is and is not considered a meeting. He reviewed Brown Act requirements for posting of the agenda and what can and cannot be discussed in a public participation and closed session. He also reviewed legal cases where districts have violated the Brown Act as well as examples of legal remedies that could be imposed if the Brown Act is violated.
Pledge of Allegiance to the Flag	Board President, Sharon H. Brown, asked student Filiberto to lead the pledge of allegiance to the flag.
Action Item: Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for February 14, 2013.
Minutes of the Regular Board Meeting of: January 24, 2013	The minutes of the Regular Meeting of January 24, 2013 were unanimously approved by Trustees on a motion made by Sandi Baltes, and a second to the motion made by John A. Dobson. ¹
Correspondence	Board Clerk, Sandi Baltes, reported the following correspondence: <ul style="list-style-type: none"> ➤ Invitation to the La Habra Children's Museum to celebrate their 35th Birthday Party on Monday, February 25th from 5:30 p.m. – 7:30 p.m. ➤ Letter of consideration from Robert Singer asking for support for reelection to the Delegate Assembly for the next two years.
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo wished everyone a Happy Valentine's Day and called Board Members' attention to a Valentine card made by Mary Schultz. Dr. Belenardo introduced, Principal, Sheryl Tecker, from Las Positas who presented students from her school to give presentations on how they are applying 21 st Century Skills, the 4-C's – Critical Thinking, Creativity, Collaboration and Communication, as a school. Two 3 rd grade students from Ms. Walker and Ms. Cugini's class demonstrated critical thinking; a 5 th grade student from Ms. Rashford's class demonstrated creativity; two students from Ms. Rotblum's class demonstrated their communication skills and Mr. Villalobos' SDC class demonstrated their collaboration skills. All students did an amazing job demonstrating the 21 st Century Skills learned in their classroom. Mrs. Tecker expressed how proud she was to see the students demonstrating what they have learned and then explaining to the Board with no assistance from their teachers. She also mentioned that if she walks into a classroom and the students are caught practicing any of the 4-C's they get a star reward. Dr. Belenardo announced that students from Washington Middle School will be going to the State CUE Conference in Palm Springs on March 16 th to share their 'Voices of Islam' presentation. She also announced that teachers Nicole DeShazer and Deanna Putnam have received the Creative Teacher Grant Award from Schools First Credit Union. Nicole received \$3000 for an 8 th grade course in motion unit and Deanna received a \$4600 grant for her I can be kindergartner reader program. Sixth students from Mrs. Gomez's class won the "Why My Mom Deserves a Diamond" essay; each of the moms will receive a garnet or an amethyst stone. The 7 th Annual Literacy Fair is on February 23 rd at Las Lomas from 9:00 a.m. – 12:00 noon.

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General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified new hires as attached to these minutes.⁵ ➤ Approval of changes in select employees' status as attached to these minutes.⁶ ➤ Acceptance of Donations as attached to these minutes.⁷ ➤ Approval of the Expenditures Reports for February 14, 2013 as attached to these minutes.⁸
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that enrollment as of February 13, 2013 is down this month by 25 students, which is very unusual for this time of year. Many students have relocated out of State or out of the County. Internal movement is due to the adjustments that were made at Arbolita and the 3-5 schools. CDC students have been moved to Walnut to better serve them with transportation. Total enrollment is now at 5244 students.
Information Item: Cost of Issuance of General Obligation Bonds	Chief Business Official, Karen Kinney, explained that in accordance with California Education Code requirements, Trustees have been provided information on the actual costs of the \$6,495,425 Sale of the 2012 Election General Obligation Bonds, 2012, Series A. She also explained that the District is in the process of paying the bills associated with this issuance at this time.
Information Item: Denial of Claim	Superintendent, Susan Belenardo, explained that the accident of denial claim is a legal process that needs to be done per the statute of limitations. It is not stating that the claim will not be settled but rather is the initial step in settlement process.
Information/Action Item: Board Meeting Schedule	Discussion had been held as to the possibility of moving the March 14 th meeting to Tuesday, March 12 th . In order to meet the E-Rate proposal submission date of March 14 th and the 28 day window requirement for proposals to be submitted, Trustees approval of the selected vendors will need to be requested prior to March 14 th . On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously approved moving the March 14 th meeting date to Tuesday, March 12 th as attached to these minutes. ⁹
Information/Action Item: First Reading/Board Policy 1312.3	Administrative Director Student Support Services, Teri Louer, explained that per AB1575 the District is required to adopt policies and procedures authorizing the use of uniform complaint procedures for alleged violations related to student fees. Trustees are requested to consider approval of the First Reading of revised board policy 1312.3 – Uniform Complaint Procedures (UCP). On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously approved the first reading of revised Board Policy 1312.3 – Uniform Complaint Procedures as attached to these minutes. ¹⁰
Information Item: Administrative Regulations 1312.3	In addition to the policy listed above, Ms. Louer explained that the New Law (AB 1575) mandates that the District also adopt policies and procedures authorizing the use of uniform complaint procedures for alleged violations related to student fees in the Administrative Regulations 1312.3 – Uniform Complaint Procedures.
Instruction and Personnel Action Item: Certificated Early Retirees	<p>Administrative Director Educational Services, Teresa Egan, explained that three certificated employees had submitted applications for early retirement. On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously approved certificated employees' requests for Early Retirement as attached to these minutes.¹¹</p> <p style="text-align: center;">Marie Brown – Washington Middle School Dorothy Kelly – Sierra Vista Carol Tsouros – Washington Middle School</p>
Items not on the Agenda	None
Other Business from the Board	Board Clerk, Sandi Baltes, announced how impressed she and Sharon were by Teri Jackson's class as they presented their project "The Voice of Islam" at the Student Technology Showcase in Rancho Santa Margarita. The judges expressed how well the students used technology and subject matter together. They were impressed at how the students were able to balance both. The students looked really good and did an awesome job. The Board is so grateful to Teri and her staff for putting this all together so well.

Board Meeting Minutes February 14, 2013 Page 3	<p>Board Member, John A. Dobson, mentioned that he attended the ACSA/OCSBA presentation last evening which focused on common core. The message is we need to get ready as it is coming. The second presentation was regarding technology. It was very interesting information, but at the same time overwhelming on the amount of apps that are available and deciding which ones to use.</p> <p>Board Clerk, Sandi Baltes, reminded everyone about a few community events taking place:</p> <ul style="list-style-type: none">➤ The State of the Community Breakfast on February 21, 2013 at the La Habra Community Center➤ La Habra 5K on March 23, 2013➤ The Citrus Fair will be the third week of April and more information will be announced at a later time.
Adjournment	Board President, Sharon H. Brown, announced that the next meeting will be held on February 28, 2013 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, the meeting was adjourned at 7:53 p.m.
Board Minutes Approved:	<p>February 28, 2013</p> <div><p>Susan Belenardo, Ed.D. Secretary to the Board</p></div>

¹ Approval of Minutes
² Independent Contract Agreements
³ Staff Development
⁴ Extra pay Request
⁵ New Hires
⁶ Change of Status
⁷ Donations
⁸ Expenditures Report
⁹ Board Meeting Schedule
¹⁰ Board Policy 1312.3 – Uniform Complaint Procedures
¹¹ Certificated Early Retirees