

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 May 28, 2015

Board Members	Board Members Present: John A. Dobson, President Elizabeth Steves, Clerk/Vice President Ofelia Hanson, Member Ida MacMurray, Member Cynthia Aguirre, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Educational Services Karen Kinney, Chief Business Official
Work/Study Session	Trustees began a Work/Study session at 4:30 p.m. Assistant Superintendent Educational Services, Teresa Egan reviewed the 2015-2016 Local Control Accountability Plan (LCAP) with Trustees. Recommendations were made for minor editing changes. Teresa explained that the LCAP was submitted to the Orange County Department of Education for review and they returned with only minor suggestions. The LCAP has also been reviewed with A&I and DELAC. The edits and OCDE recommended updates will be made before it is presented for public comment at the first Board meeting in June. Board President, John A. Dobson, asked Trustees to complete their Board Self-Evaluation forms that were provided to them during the work/study session. He asked that forms be returned at the June 11 th meeting, so that he can compile all of the information to review at a future work/study session.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, John A. Dobson, called the Regular Meeting of the Board of Education to order at 7:05 p.m.
Pledge of Allegiance to the Flag	Board President, John A. Dobson, asked Dana Riggs to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	After a motion was made by Elizabeth Steves, and a second to the motion by Ofelia Hanson, Mr. Dobson pulled item 14a. from the agenda as the request for classified early retirement has been rescinded. Trustees unanimously adopted the agenda for May 28, 2015 with the noted change.
Special Presentations <ul style="list-style-type: none"> • Teacher of the Year Nominees for 2015 • Certificated/Classified Retirees • English Learner Recognition 	<p>Superintendent, Susan Belenardo expressed her pleasure in beginning the meeting with some very special honors.</p> <p>First, Nominees for Teacher of the Year were introduced and presented with a certificate. Special recognition was given to Dana Riggs as the District nominee submitted to the Orange County Department of Education. Congratulations Dana!</p> <p>Superintendent, Susan Belenardo and Director of Classified Personnel, Carol Argomaniz recognized certificated and classified retirees and presented each one with the traditional La Habra City School District bell on behalf of the Board of Education. Carol and Administrators provided a description of the role each classified employee had contributed in the various schools and departments they worked in.¹</p> <ul style="list-style-type: none"> • Certificated Retiree: Carol Tokushige • Classified Retirees: Brigitte Gonzalez, Doris Stites <p>Assistant Superintendent Educational Services, Teresa Egan, recognized classified employees Sara Diaz and Aida Mejia as well as certificated employee, Karen Irizarry for being nominated for the 2015 Celebrating English Learner Recognition.</p>

<ul style="list-style-type: none"> La Habra Education Association Scholarship 	<p>Shannon Belknap, announced the winners of this year's La Habra Education Association Scholarships to Alexis Cugini, daughter of Linda Cugini, Zoe Petrakis who will be going to University of Southern California to study International Law, and Robert Sykes who will be starting his senior year at Westmont to study Economics/Business/Sociology.</p>
<p>Minutes of the Regular Board Meeting of: May 8, 2014</p>	<p>The minutes of the Regular Meeting of April 23, 2015 were unanimously approved on a motion made by Elizabeth Steves, with a second to the motion by Cynthia Aguirre.²</p>
<p>Correspondence</p>	<p>Board Clerk/Vice-President, Elizabeth Steves reported the following correspondence:</p> <ul style="list-style-type: none"> Thank you cards were received from Imperial, El Cerrito, and Walnut for the treats that were sent to each site during teacher appreciation week. Ladera Palma's wall art display provided samples of "Scholarly Work" to demonstrate the steps they are taking towards college, career, and beyond.
<p>Superintendent's and Trustees' Report</p>	<p>Assistant Superintendent Educational Services, Teresa Egan introduced the DELAC parents to report on their responsibilities and actions from the 2014-2015 school year. Estella Soto, Nancy Landa, and Lydia Fuentes thanked the Board for having them here tonight. They informed Trustees that all legal requirements were met for 2014-2015. They reviewed the reclassification procedures, notifications to parents, District EL assessment needs and attendance procedures. At their meetings they discussed parent waivers, programs, goals, and objectives for English Learners, as well as uniform complaint procedures. Training was provided in Robot's Rules of Order and the LCAP was presented to the group on May 8, 2015. They also were able to learn more about student nutrition, common core mathematics and MAP assessments. They were happy to learn about the new LHCS D Mariachi group, Dual Immersion program and the new technology integration in the classrooms. They thanked Mrs. Egan and Peggy Madrid for all the support that they have provided to them this year and felt that the DELAC meetings have helped them make their kids more successful in all areas.</p> <p>Superintendent, Susan Belenardo, shared articles from the April Journal article on STEM/STEAM, Trek camp, and Robots rules. May's Journal article highlighted Washington Middle School's Gold Ribbon Award, along with the staff recognition awards presented by the Masonic Lodge recognizing Teacher of the Year, Dana Riggs and our Technology Department. Dr. Belenardo congratulated the Robot Rally winners and Sierra Vista's water conservation project on their award for "Honorable Mention" at the Sustainability Showcase. The Star Progress had an article on Washington Middle School's Gold Ribbon Award and the Journal had information on the one week summer enrichment program for STEM/STEAM that will be held at Washington Middle School. The program is not affiliated with the District, and is open to anyone. Some of our students will be participating as well as students from China. Dr. Belenardo was happy to share all of the positive publicity in the papers this month on the District.</p> <p>Board President, John A. Dobson and Superintendent, Susan Belenardo shared their experience from the Gold Ribbon Award Dinner in San Diego last Friday. Staff from Washington Middle School was not only recognized for the Gold Ribbon Award, but for being a Title I Achieving school. It was a very nice event. Trustees who attended the Roller Coaster display at Imperial Middle School were very amazed with the students work and progress. Board Clerk/Vice President, Elizabeth Steves, had the opportunity to see Sierra Vista's drought tolerant area, and commented on how nice it looks. She congratulated the Students did a great job in putting it all together.</p>
<p>Public Comment</p>	<p>None</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Ida MacMurray, and a second to the motion by Elizabeth Steves:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.³ ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.⁴ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁵ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁶ ➤ Approval of Employee Change of Status as attached to these minutes.⁷ ➤ Approval of donation list as attached to these minutes.⁸ ➤ Approval of Annual Budget of Personnel Commission as attached to these minutes.⁹ ➤ Approval of the Expenditures Report as attached to these minutes.¹⁰

General Matters Information Item: Enrollment Report	Superintendent, Susan Belenardo, announced that we have an increase of ten students in this month's enrollment report, with class numbers still on target. The TK enrollment is really low, with 60 students over four school sites. We will be looking to see what adjustments we need to make for TK next year and keep moving forward.
Information/Action Item: Board Meeting Schedule	Following discussion of Board availability for the month of July, it was determined that the optional meetings for July 9 th and July 23 rd be canceled to accommodate schedules and attendance. On a motion made by Elizabeth Steves, and a second to the motion by Ofelia Hanson, Trustees unanimously approved the changes in meeting dates for the 2015 Board Meeting Schedule as attached to these minutes. ¹¹
Action Item: Approval of the Administrative Salary Schedule	Superintendent, Susan Belenardo, explained that the Program Specialist will be a support person to the Special Education Department and work with our non-public schools and be the liaison to the families and LHCS D collaborative and agencies for at-risk students. With all of the reductions we made in the past we currently do not have staff to handle these areas, The funding will be from special funds, not the general fund. The District is requesting approval to add the Program Specialist to the administrative salary schedule so that we can advertise the position. Dr. Belenardo also informed Trustees that we have not found a final candidate for the Director of Special Education position and have re-posted it until filled. On a motion made by Ida MacMurray, and a second to the motion by Ofelia Hanson, Trustees unanimously approved the addition of Range 7 – Program Specialist to the Administrative Salary Schedule effective July 1, 2015, as attached to these minutes. ¹²
Instruction and Personnel Action Item: Classified Early Retirements	Trustees unanimously agreed to remove this item from the agenda during adoption of agenda.
Action Item: Resolution #8-2015/ Implementation of Full-Day Kindergarten	Superintendent, Susan Belenardo, explained that the Education Code requires the Board to declare they wish to implement a full-day kindergarten program. She explained that this does not mean that we will have full day kindergarten at every site, but that we will make sure that the program does not exceed the length of the primary school day and provides ample opportunity for both active and quiet activities, and is developmentally appropriate for that age group. On a motion made by Ida MacMurray, and a second to the motion by Elizabeth Steves, Trustees unanimously declared to approve Resolution #8-2015 authorizing implementation of a full-day kindergarten program as attached to these minutes. ¹³
Information Item: Williams Settlement Legislation Letter from County	Assistant Superintendent Educational Services, Teresa Egan explained that the Williams Settlement is to ensure that we have safe schools, facilities that are maintained well, highly qualified staff, and instructional materials. For auditing purposes, in addition to the 3 rd quarter report, we are also apprising the Board of the 1 st and 2 nd quarterly reports previously received as well.
Action Item: University Agreement	On a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, Trustees unanimously approved the Internship program Memorandum of Understanding with the University of Redlands as attached to these minutes. ¹⁴
Business Matters Action Item: Surplus Unusable District and Classroom Equipment	On a motion made by Ofelia Hanson, and a second to the motion by Elizabeth Steves, Trustees unanimously approved a list of obsolete or unusable district and classroom equipment to dispose at public auction, private sale, donated charity or by other means allowed per Education Codes 17545 and 17546 as attached to these minutes. ¹⁵
Action Item: Surplus Unusable Textbooks and Materials	On a motion made by Ofelia Hanson, and a second to the motion by Ida MacMurray, Trustees unanimously approved a list of obsolete or unusable textbooks and materials as surplus and authorize district staff to dispose of items as allowed by Educations Codes 60510, 60511, and 60530 as attached to these minutes. ¹⁶
Information/Action Item: Approval of Bid# B01-2015	After a motion made by Elizabeth Steves, and a second to the motion made by Ida MacMurray, Karen Kinney, Chief Business Official, explained that we received three bids on May 14, 2015 for the Walnut drainage-lunch shelter and district office fencing replacement projects. Trustees unanimously approved Bid# B01-2015 for Walnut School drainage in the lunch shelter area and District Office fencing replacement project to the second lowest bidder, Charles Fence Company as attached to these minutes. ¹⁷
Information Item: Post-Issuance Tax Compliance Procedures	Chief Business Official, Karen Kinney, explained to Trustees that our current Bond Counsel recommended that the District establish a policy to make sure that we are in tax-compliance with the bond issuances. Once the policy is established, it allows for the CBO to make sure that the District is not earning more interest on the money than the taxpayers are paying.

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- ¹ 2015 Retirees
 - ² Minutes of the Regular Board Meeting of April 23, 2015
 - ³ Independent Contractor Agreements
 - ⁴ Staff Development
 - ⁵ Extra Pay Approval
 - ⁶ Certificated and Classified Resignations and New Hires
 - ⁷ Change of Status
 - ⁸ Donations
 - ⁹ Annual Budget of Personnel Commission
 - ¹⁰ Expenditures Report
 - ¹¹ 2015 Board Meeting Schedule
 - ¹² Administrative Salary Schedule-Range 7
 - ¹³ Resolution #8-2015 – Implementation of Full-day Kindergarten
 - ¹⁴ University Agreement
 - ¹⁵ Surplus Unusable District and Classroom Equipment
 - ¹⁶ Surplus Unusable textbooks and materials
 - ¹⁷ Approval of Bid#B01-2015
 - ¹⁸ Approval of Bids (piggyback)
 - ¹⁹ Resolution #9-2015 – Secure Grant Funding