

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 June 11, 2015

Board Members	Board Members Present: John A. Dobson, President Elizabeth Steves, Clerk/Vice President Ofelia Hanson, Member Ida MacMurray, Member Cynthia Aguirre, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Educational Services Karen Kinney, Chief Business Official
Work/Study Session	<p>Trustees began a work/study session at 4:30 p.m. Jeremy Cogan from Caldwell Flores Winters provided Trustees with a review on the Facilities and Implementation Plan. Jeremy provided a recap of the 2012 Facilities Plan which focused on increasing student achievement, transforming the appearance and functionality of schools and enhancing the sustainability of the General Fund. Jeremy explained that the 2015 Plan Update revisits indicators related to the need and funding for improvements to classroom and support facilities. He explained the Phase I status which allocated \$7.1 million in bond funds toward four project categories: academy upgrades at both Middle Schools; technology upgrades; roofing improvements, and improved energy efficiency and deferred maintenance. Phase I projects are expected to be completed by the end of fiscal year 2016. Phase II implementation will provide improvements at Grade 3-5 schools. Walnut Elementary presents the greatest need for facility improvement at this time. Creating 21st Century learning spaces will reduce flexibility constraints, update furnishing and technology as well as improve efficiency. The lunch pavement area will also be modernized. The proposed 2015 Plan Update seeks to address these areas and maintain goals and objectives from the original 2012 Plan. Jeremy reviewed the recent bond activity which showed that in March 2015, Measure ‘O’ Series 2015B bonds were issued with net proceeds of \$3.7 million for capital projects. The District completed a refunding of outstanding Measure ‘K’ bonds originally issued in 2005, generating taxpayers \$370,000 in gross debt service savings. The refunding was successfully priced on December 17, 2014 and closed on May 5, 2015. The next steps will be to approve and adopt the 2015 Update to the Facilities Assessment and Implementation Plan and commence implementation of Phase II improvements.</p> <p>Chief Business Official, Karen Kinney, provided Trustees with an update on the 2015-2016 Adopted Budget as of June 11, 2015. Karen highlighted some areas explaining how the GAP funding is currently at 53.08% and how \$70,000 of the general fund will continue to be transferred to deferred maintenance. Karen provided a review of class size reduction and the assumptions for the Local Control Funding Formula (LCFF), including enrollment and reduction in staff. The assumptions include step movement for all group and the recent increases made to STRS and PERS retirement plans. She reviewed projections of revenues and expenditures which were included in the packet. Karen explained the charts on the adopted-revenue of the combined general fund showing LCFF base funding and supplemental & concentration grant funding. Karen explained how employee related expenses make up 81% of the combined general fund and 89% of the unrestricted budget. Karen was happy to report that in the 2015-16 school year, the district will not be deficit spending, but with the projected declining enrollment deficit spending is anticipated again in the near future. She showed tables and a chart demonstrating the affect declining enrollment has on the district under the LCFF. Karen emphasized the importance of maintaining reserves to allow us to make thoughtful decisions regarding cuts that will be necessary due to declining enrollment. Due to time constraints, Karen will continue her presentation during the formal meeting.</p> <p>Director of Programs and Assessment, Sheryl Tecker, provided an update on the Smarter Balanced Assessment Consortium (SBAC). Participation rates were between 95-100% for all schools with only six opt out letters received of which 5 were for medical reasons. She provided a review of the scores reported to date for grades 3rd through 8th. Parents will receive scores around mid August. Sheryl reviewed a sample student score report with Trustees. The assessment is in two parts, computer adaptive and performance based. Students are scored on both the number of correct answers and the difficulty of the questions completed. Scores are on a vertical scale expressed on a single continuum for content area which describe student growth over time across all grade levels. Sheryl provided scales showing the achievement levels by grade for ELA/Literacy and mathematics. The achievement levels for content area/subject(claim scores) are reported as standard, at/near standard or above standard. The timeline for reporting will begin in early August with parents beginning to receive reports in mid August and a final round of scoring set for September. There</p>

	were no bandwidth problems during testing, students were engaged, and technology support was available at each site. Sheryl was happy to report that everything ran very smoothly. The next step for LHCS D is to move towards a laptop format and use less iPads for testing. We need to develop students keyboarding skills and fine tune schedules optimizing time spent in the lab. Some adaptive changes are to train staff and parents more on the score reports and growth models. Using the full SBAC system will help to improve instruction.
Formal Call to Order	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, John A. Dobson at 6:30 p.m.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, John A. Dobson, called the Regular Meeting of the Board of Education to order at 7:04 p.m.
Pledge of Allegiance to the Flag	Board President, John A. Dobson, asked Matt Cukro to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by Ida MacMurray, and a second to the motion by Ofelia Hanson, Trustees unanimously adopted the agenda for June 11, 2015.
Approval of Minutes of the Regular Board Meeting	After a motion made by Ofelia Hanson, and a second to the motion by Cynthia Aguirre, Board Member Ida MacMurray noted two corrections that needed to be made on the minutes. Trustees unanimously approved the Minutes of the Regular Meeting of May 28, 2015 with corrections. ¹
Correspondence	Board Clerk/Vice-President, Elizabeth Steves reported the following correspondence: <ul style="list-style-type: none"> ➤ Congratulated Andrew Halsig of Troop 871 for completing his requirements for the rank of Eagle Scout and earning the Eagle Award.
Superintendent's and Trustees' Report	Trustees shared their experience attending the recent promotion ceremonies at Washington and Imperial Middle School. The ceremonies were well designed and very uplifting. It was nice to see the community participation from the Lion's Club and PTA. Trustees were impressed on the large number of students who received honors. They are looking forward to seeing the students be successful in the future. It is always a wonderful experience to be able to attend the ceremonies. Superintendent, Susan Belenardo, announced her excitement for two students, Abraham Gaytan from Imperial Middle School and Jose Antonio Ortiz from Washington Middle School on having perfect attendance from Kindergarten through eighth grade. This is a major accomplishment for both families. Board President, John A. Dobson honored Abraham and Jose with a certificate of perfect attendance, and a letter of acknowledgment. He congratulated their parents for doing a great job in getting the kids to school every day.
Public Comment	None
General Matters Action Item: Consent Calendar	Trustees unanimously approved the Consent Calendar on a motion made by Ofelia Hanson, and a second to the motion by Ida MacMurray: <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of donation list as attached to these minutes.⁶ ➤ Approval of Summer Staff Schedule for 2015 as attached to these minutes.⁷ ➤ Approval of the Expenditures Report as attached to these minutes.⁸

Instruction and Personnel Action Item: Declaration of Need	<p>On a motion made by Elizabeth Steves, and a second to the motion by Ofelia Hanson, Trustees unanimously approved the 2015-2016 Declaration of Need as attached to these minutes.⁹</p>
Information Item: Summer Academy Update	<p>Principal, RosaMaria Murillo, and Assistant Principal Michelle Robinson presented Trustees with the 2015 Summer Academy plan. They announced Summer Academy will be from June 15th – July 10th at Washington Middle School and Las Lomas School, serving first – eighth grade. Washington will house grades 3rd through 8th and Las Lomas will house grades Pre-K-2nd. There will be a GLAD Summer STEAM Academy with one session for four weeks, a GATE Science Academy with one session for two weeks, a CELDT Academy with one session for two and a half weeks, and a four week Extended School Year Summer Academy. The Summer Academy STEAM units will be inquiry based designed to promote the development and incorporation of the 4 C's. All tasks and projects will be established so students receive the necessary information through GLAD strategies and input to support their project completion. The Summer STEAM Academy will introduce first graders to the field of chemical engineering; they will design a process for making high-quality play dough. The second grade students will be introduced to the field of mechanical engineering, where they will design and create windmills. The third and fourth grade students are introduced to the field of civil engineering. They will design, test and build their own bridges. Fifth and sixth graders will be introduced to the field of electrical engineering by planning, constructing, testing and improving their own alarm circuit. The seventh and eighth grade unit will introduce students to the field of industrial engineering. They will design a series of assembly-line simple machines for a model potato-chip factory. The Engineering Showcase will be on July 9th. Students will present their designs using the 4 C's to community members and staff. The CELDT Academy was very successful last year, as it focused on training of test taking, test strategies, and areas of need for those students who have been identified as academically knowledgeable-Proficient or Advanced but having trouble with CELDT. The purpose of the CELDT Academy is to reclassify students who should have, but have not due to performance on CELDT. The Summer Science program will be for fourth thru eighth grade students from June 15th to June 26th. It will be standards based hands-on and priority will be given to GATE students. Extended School Year will review and recoup concepts based on each students needs for students identified by IEP teams as needing extra time to support and maintain their skills.</p>
Action Item: Public Hearing – Local Control and Accountability Plan	<p>Board President, John A. Dobson, declared open a Public Hearing at 7:49 p.m. for comment on the District's Local Control Accountability Plan (LCAP). Assistant Superintendent Educational Services, Teresa Egan, provided Trustees with a description of recent updates made to the draft version of the LCAP. She explained that these updates were based on suggestions from the Orange County Department of Education during initial review of the LCAP, new information obtained from the Governor's May revise, and input from the Board at the May 26th work/study session. Following no other public comment, Hearing was closed at 7:58 p.m.</p>
Action Item: Increase in Daily Substitute Teacher Rate of Pay	<p>Superintendent, Susan Belenardo, explained that in order to be more competitive with surrounding Districts and increase our substitute teacher pool; we are requesting approval from Trustees to increase the substitute teacher pay rate. On a motion made by Elizabeth Steves, and a second to the motion by Ofelia Hanson Trustees unanimously approved an increase in the daily substitute teacher rate of pay as attached to these minutes.¹⁰</p>
Business Matters Action Item: Public Hearing – Annual Budget for 2015-2016	<p>Board President, John A. Dobson, declared open a Public Hearing for comment at 8:03 p.m. on the District's 2015-2016 Annual Budget. Chief Business Official, Karen Kinney explained some of the assumptions and how they are based on a statutory COLA of 1.2%, the unduplicated targeted population is 79.11%, the GAP funding is at 53.08%, transfers to deferred maintenance are at \$70,000, funding routine restricted maintenance at \$1.4 million, based on ADA next year to be at 4,593 anticipating a decline of 254 students. The LCFF ADA is at 4,835 with a decline of 160. The beginning balance is anticipated to be about \$5.0 million when we close the books with next year's revenue projected to be about \$48 million. The reserve for economic uncertainties is \$1.4 million which is the required 3%. Following no other public comment, Hearing was closed at 8:06 p.m.</p>
Action Item: Resolution #10-2015 Education Protection Act	<p>Chief Business Official, Karen Kinney explained that Trustees are requested to consider approval of Resolution #10-2015, Education Protection Account (EPA). This is the third year we are bringing this to the Board for approval. The EPA was established with the approval of Proposition 30 in November 2012 election and is a component of the District's revenue limit state aide. On a motion made by Ida MacMurray, and a second to the motion made by Ofelia Hanson, Trustees unanimously approved Resolution #10-2015 – Education Protection Act as attached to these minutes.¹¹</p>

