


LA HABRA CITY SCHOOL DISTRICT  
Minutes of the Regular Board of Education Meeting  
500 N. Walnut St.  
La Habra, CA 90631  
June 27, 2013

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sharon H. Brown, at 5:00 p.m.
<b>Board Members</b>	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member Elizabeth Steves, Member
<b>Administrators</b>	Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official Teresa Egan, Administrative Director Educational Services
<b>Public Comment on Closed Session Items</b>	None
<b>Work/Study Session</b>	A work/study session began at 6:00. Administrative Director Educational Services, Teresa Egan, presented Trustees with an overview of the processes used by the California Department of Education to calculate Annual yearly Progress (AYP) and Academic Performance Index (API). Student performance levels are based on State testing and range from advanced to far below basic levels. The target API score is 800 and 750 for Title I schools. Criteria is one point growth or scores of at least 740. Districts and schools must meet all No Child Left Behind (NCLB) requirements and all significant sub groups must reach the targets. This year we have four (4) schools above 800 and as a District we are over 780. The AYP criteria includes: participation rate, percent proficient, API, and graduation rate. If a school misses one or more of the requirements, it does not make AYP and may be identified for program improvement (PI). Safe Harbor allows schools to not have to go to the next level of PI. In order to reach Safe Harbor a percentage of the students performing below the Proficient/Advanced levels must decrease by at least 10% and there is a 95% participation rate and there is an API growth of one point or 740+. As a district we did not make the AYP indicators, but we did reach the API indicators. Since NCLB has not been reauthorized, the standard of 100% of student performing as Proficient/Advanced, placed by the State, is unreachable. Teresa explained that we are and will continue to make growth.
<b>Second Call to Order Regular Meeting</b>	Board President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:08 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, Sharon H. Brown, asked Matthew Tolmasoff to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	Board President, Sharon H. Brown, reported that during closed session, Trustees unanimously approved a Settlement Agreement for OAH Case #1210350.
<b>Action Item: Adoption of the Agenda</b>	Board President, Sharon H. Brown, requested a motion to make a change in the agenda order. On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously agreed to move item #13d after item #12a. On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously adopted the agenda for June 27, 2013.
<b>Minutes of the Regular Board Meeting of: June 11, 2013</b>	The minutes of the Regular Meeting of June 11, 2013 were unanimously approved as corrected (Superintendent and Trustees' Report – Change the word assembled to created) on a motion made by Sandi Baltes, with a second to the motion by John A. Dobson. <sup>1</sup>
<b>Correspondence</b>	None

Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, announced her excitement for Matthew Tolmasoff on having perfect attendance from Kindergarten through eighth grade. Board President, Sharon H. Brown and Dr. Belenardo honored Race with a certificate of perfect attendance, a letter of acknowledgment of perfect attendance and the book "Global Achievement Gap" for his parents. Trustees' also congratulated his parents for a job well done. Dr. Belenardo shared pages 10 and 11 of the La Habra Journal where it displayed the names and pictures of those students who recently promoted from both middle schools. She also shared updates from Summer Academy. She explained that the teachers developed lessons plans during their three days of professional development training for the Summer Academy Science theme. Each lesson was based on solving a challenge problem by implementing the engineering design process. Lessons implement Project Based Learning and address the 4 C's of the Common Core State Standards. Dr. Belenardo shared video clips from Summer Academy. She encouraged Trustees to visit to see all the great things going on. On July 19 <sup>th</sup> , local community members, Trustees, and staff will be invited to visit the Summer Academy Showcase.
Public Comment	None
General Matters Action Item: Consent Calendar	Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves: <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.<sup>4</sup></li> <li>➤ Ratification of Certificated and Classified resignations as attached to these minutes.<sup>5</sup></li> <li>➤ Approval of 2013-2014 Membership renewals as attached to these minutes.<sup>6</sup></li> <li>➤ Ratification of the Annual Maintenance Agreement with Thompson Engineering as attached.<sup>7</sup></li> <li>➤ Approval of the Expenditures Reports for June 19, 2013 and June 24, 2013 as attached to these minutes.<sup>8</sup></li> </ul>
Instruction and Personnel Information Item: La Habra Boys & Girls Club ASES Program	Ofelia Hanson from the La Habra Boys & Girls Club provided Trustees with a powerpoint presentation on the ASES after school program. ASES provides educational literacy and enrichment to participating students. The program is open to all students while targeting the most at-risk students. ASES was created through Senate Bill 638 (Prop. 49). Ofelia was happy to announce that the ASES grant was approved for the next three (3) years at \$708,487/yr. She presented an overview of ASES since implementation. She reviewed the daily programs that provided students and the daily attendance and State requirements that the program must follow. Future plans for ASES consist of implementing pacing guides, interventions, and technology including: 90 laptops in 3 <sup>rd</sup> – 5 <sup>th</sup> and 120 kindle fires in K – 2 <sup>nd</sup> . In the Middle Schools ASES passports will be used to record student activities and continuing community involvement activities will be available for all students.
General Matters Action Item: Resolution #10-2013/State's Budget Crisis	Superintendent, Susan Belenardo, indicated that this resolution must be adopted due to the uncertainty of the State Budget and the implementation requirements of the Local Control Funding Formula. It is noted that this resolution includes all management and classified staff it does not include the certificated bargaining unit members. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted Resolution #10-2013 declaring indefinite work year, salary compensation and salary schedules due to the State's Budget Crisis as attached to these minutes. <sup>9</sup>
Instruction and Personnel Information/Action Item: Resolution #20-2013/California Coalition for P21	Board President, Sharon H. Brown, explained that Michael Matsuda was not able to attend due to car troubles. In his absence Superintendent, Susan Belenardo provided Trustees with an overview of P21. P21 is a coalition that has been in place for several years to support dialogue about preparing our teachers and students for 21 <sup>st</sup> Century learning. There is some concern that the approved funding to implement Common Core will be diverted to assessment rather than providing professional development to support teachers. By approving this resolution La Habra Trustees are indicating their support of P21 and its emphasis on 21 <sup>st</sup> Century Learning and the Four C's. On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson Trustees unanimously adopted Resolution #20-2013, California Coalition for P21 as attached to these minutes. <sup>10</sup>
Information Item: Dual Immersion Program Updates	Administrative Director Educational Services, Teresa Egan, provided Trustees with highlights from the recent conference held in San Diego as well as the information on program possibilities for LHCS. The goal of Dual Immersion is that students achieve proficiency in English and a partner language while developing high academic skills. Students will perform at or above grade level in all academic levels, build strong thinking and reasoning skills, and be provided a cutting edge for college admission. The program would begin in

	Kindergarten or 1 <sup>st</sup> grade and would need to have at least two classrooms at each grade level adding teachers as the students move up in the grade levels. At least 50% of instruction will be in the partner language, without translation, to help immerse the students in the partner language. For example, initially 90% of the day would be instructed in Spanish and 10% in English, then moving to 50/50 by the time students are in 4 <sup>th</sup> grade. Students currently in dual immersion programs are taking the AP Spanish test as a freshmen or sophomores in High School and are taking more advanced courses. Surveys will be sent out to all parents to determine interest in implementing a dual immersion program in La Habra. Plans need to be developed for marketing and recruiting and implementing of the program. Once approved, it will require a year's planning before piloting.
<b>Action Item:</b> Local Education Agency Plan	Administrative Director Educational Services, Teresa Egan, explained that every five (5) years, Districts must put a Local Education Agency Plan (LEA) in effect. Staff worked with parent groups and representatives from School Site Councils in the development of the LEA Plan. The plan is reviewed annually as the need changes and the plan must be updated to address current needs. On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously ratified the District Local Education Agency Plan (LEA) which describes the actions the LEA will take to ensure that they meet programmatic requirements for receiving federal sub grants for No Child Left Behind programs as attached to these minutes. <sup>11</sup>
<b>Business Matters</b> <b>Action Item:</b> Public Hearing / Annual Budget for 2013-2014	Board President, Sharon H. Brown, declared open a Public Hearing for comment on the proposed Annual Budget for 2013-2014 with authorized changes if any. Following no public comment, Hearing was closed.
<b>Action Item:</b> Adoption of Annual Budget for 2013-2014	Chief Business Official, Karen Kinney, provided a handout and summary of the proposed annual budget for 2013-2014. It is anticipated that the funded statutory COLA for 2014-15 would be 1.8% and 2.22% for 2015-16. Enrollment will anticipated to decrease by 70 students in 2014-15 and 10 more in 2015-16 which would require a reduction of two (2) teachers in 2014-15. Karen explained that that this was an unusual year as the entire state funding model could change based on the States adopted budget. On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously adopted the annual Budget for 2013-2014 and the related Budget Transfers for 2012-2013. <sup>12</sup>
<b>Action Item:</b> Surplus Classroom Equipment and Furniture	Superintendent, Susan Belenardo, explained that Olga Goodman has compiled a list of unusable technology equipment that needs to be declared as surplus for disposal. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved of a list of obsolete or unusable equipment for disposal as attached to these minutes. <sup>13</sup>
<b>Information Item:</b> Measure 'O' technology Projects	Superintendent, Susan Belenardo, reviewed the Measure 'O' and additional technology projects that would be included in a lease and escrow agreement. Projects include a new voice over internet protocol phone system district wide, upgraded servers, telepresence units for middle schools, wireless expansion and network infrastructure. The district did apply for e-rate for the wireless expansion and the application is in this year's e-rate process. Since these are not all Measure 'O' projects, Karen has researched other funds to support the additional annual payments. Dr. Belenardo requested a special meeting to review and approve the Cisco documents.
<b>Action Item:</b> Approval of Fee Proposal and Work Authorization for Management Services	Scott Gardiner, from Caldwell Flores Winters, explained two components of Measure 'O' construction projects. The first component is the summer 2013 work currently in progress and the other is the design launch for the middle schools academy construction projects for next year. The rationale for requesting approval of this item is to engage experienced oversight to ensure timelines are met and plans are complete to facilitate the overall construction. On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Fee Proposal and Work Authorization for Vanir Construction as attached to these minutes. <sup>14</sup>
<b>Information Item:</b> Cash Flow Update	Chief Business Official, Karen Kinney, updated Trustees on the May 11 – June 10, 2013 cash flow. She explained that the District was above the \$5.5 Million mark after the \$4.0 million loan from the County. The end of May cash dropped below the loan amount. Without the loan the district would have been \$1.0 million short of cash after certificated payroll was processed. July 10 <sup>th</sup> will be another big drop after classified payroll. Funds will need to be transferred or borrowed to cover certificated payroll in August.
<b>Other Business from the Board</b>	Board President, Sharon H. Brown, shared the board room display presented by Ladera Palma School. Ladera Palma students and staff have provided samples of Common Core writing, in all subject areas. Ladera Palma students are very convincing as they express heir opinions about "Why they would want to be a bird" or "Why

	<p>they want to be a fish.” There are many examples of informative writing as the students provide information to their readers about beavers, sharks, butterflies, and more. Students also provided a detailed written description of fractional components found on their hand crafted pizza works. AS you look around the room you will see the three text types required by Common Core – opinion/argument, informative/explanatory and narrative. Sharon thanked Ladera Palma students and staff for this terrific display.</p> <p>Superintendent, Susan Belenardo, invited everyone to the Summer Academy Showcase on Friday, July 19<sup>th</sup> at 9:00 a.m. at Walnut School.</p> <p>Board Member, Elizabeth Steves, made a formal announcement on behalf of the La Habra Lions Club. There will be a car show on December 8<sup>th</sup> to raise money to purchase iPads for grades 3-5. The location will be at the CVS Distribution Center on Harbor.</p> <p>Board Clerk, Sandi Baltes, reminded everyone to visit the traveling Vietnam Wall display on July 11<sup>th</sup> on the La Habra High School Football Field.</p>
Adjournment	<p>Board President, Sharon H. Brown, announced that a special meeting will be held on Monday, July 8, 2013, at the District Office Board Room at 7:00 p.m. and the next regular meeting is scheduled for July 25, 2013. There being no further business meeting items before the Board, on a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, the meeting was adjourned at 9:20 p.m.</p>
Board Minutes Approved:	<p>June 27, 2013</p> <div style="text-align: right;">   Susan Belenardo, Ed.D.  Secretary to the Board </div>

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- <sup>1</sup> Approval of Minutes
  - <sup>2</sup> Contracts
  - <sup>3</sup> Staff Development
  - <sup>4</sup> Extra pay Request
  - <sup>5</sup> Resignations
  - <sup>6</sup> Membership Renewals
  - <sup>7</sup> Phone Maintenance System
  - <sup>8</sup> Expenditures Report
  - <sup>9</sup> Resolution 10-2013/State's Budget Crisis
  - <sup>10</sup> Resolution #20-2013/Coalition for P21
  - <sup>11</sup> LEA Plan
  - <sup>12</sup> 2013-14 Annual Budget
  - <sup>13</sup> Surplus Classroom Equipment
  - <sup>14</sup> Fee Proposal and Work Authorization