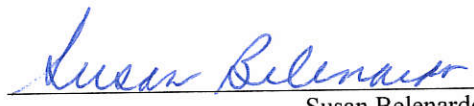


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 January 22, 2015

Board Members	<p>Board Members Present: John A. Dobson, President Elizabeth Steves, Clerk/Vice President Ida MacMurray, Member Cynthia Aguirre, Member</p> <p>Board Members Absent: Ofelia Hanson, Member</p>
Administrators	<p>Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official</p>
Work/Study Session	<p>Trustees began a work/study session at 5:30 p.m. School Principals and Assistant Principals provided a review of their individual School Site Plans for Student Achievement for 2014-2015 to Trustees. Sheryl Tecker, Director of Programs and Assessment, introduced Administrators from the K-2, 3-5, and 6-8 schools who presented highlights from their plans on the programs and supports that are in place at each level to provide professional development and other resources to support to student achievement. Staff, Trustees and Administrators had a question and answer session following the report of each plan. Trustees thanked each Administrator for all they are doing for the students.</p>
Call to Order Regular Meeting	<p>The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President John Dobson at 7:01 p.m.</p>
Pledge of Allegiance to the Flag	<p>Board President, John A. Dobson, asked Darrell Franklin to lead the pledge of allegiance to the flag.</p>
Action Item: Adoption of the Agenda	<p>On a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, Trustees unanimously adopted the agenda for January 23, 2014.</p>
Action Item: Minutes of the Regular Board Meeting of: December 11, 2014	<p>The minutes of the Regular Meeting of December 11, 2014 were unanimously approved by Trustees on a motion made by Elizabeth Steves, and a second to the motion made by Ida MacMurray.¹</p>
Correspondence	<p>➤ None</p>
Superintendent's and Trustees' Report	<p>KidZone Extended Care Supervisor, Rose Foster introduced Extended Care Workers, Johanna Biaz and Berenice Corral along with students from the KidZone program to provide a demonstration on Biochemistry Magic. Berenice and Johanna are Biochemistry majors at Cal State Fullerton, and work with students in the science club. Two of the students from the science club invited Trustees to participate in an experiment using magic sand and regular sand. Through the experiment the students explained the differences of hydrophobic and hydrophilous using the sand as a demonstration. Ms. Foster explained that KidZone is a before/after school child care program that began in 1998. KidZone is located at Ladera Palma and transportation is provided for all students who are enrolled. The current enrollment is 140 students from grades K-7th. There are 13 staff members including Ms. Foster and Site Lead, Keri Barnett. KidZone not only provides child care, but they provide clubs that begin in January and go through the end of the school year. Some of the clubs they offer include drama, story-time, and science.</p> <p>Mrs. Goellrich, Principal from Walnut School introduced Students from Mrs. Lunsford's 5th grade class who presented their "New Kid in the Reading Class" skit to Trustees. Ms. Lunsford explained that the reading program Leveled Literacy Intervention (LLI) is a program that provides intensive support to help the students achieve grade-level competency at an early age. The students read three or more books per week, which makes them feel challenged and at the same time successful in their reading level. The students shared that since being in LLI, they have not only improved their reading skills, but know the love of reading.</p>

	<p>Superintendent, Susan Belenardo, was happy to announce that today was the grand opening of Las Posita's Fit Kids Center. Thanks to the grant from Kaiser Permanente all of our 3-5 schools will be getting a Fit Kids Center, and in February our K-2 schools will be getting Fit Kids Centers thanks to the grant from St. Jude. The centers will provide different physical fitness activities for students to participate in. Dr. Belenardo also shared highlights in the La Habra Journal that included the Ladera Palma Lego Robotics Program and a history of the District under "Did you know." Board Members, John Dobson and Elizabeth Steves shared their New Year's resolutions in the Journal along with many community members.</p> <p>Trustees shared their experience from School Services Budget Workshop. They felt it was a great preliminary meeting to help set the path for new members. It was very informative and provided everything that is needed to know about the state budget. Schools Services did an outstanding job in their presentation.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Ida MacMurray, and a second to the motion by Elizabeth Steves:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ ➤ Approval of changes in select employees' status as attached to these minutes.⁶ ➤ Approval of list of donations as attached to these minutes.⁷ ➤ Approval/Ratification of the Expenditure Reports for as attached to these minutes.⁸ <p>Board President, John A. Dobson, asked Dr. Belenardo for clarification on the wall at Sierra Vista. Dr. Belenardo explained that is part of the Bobby Meyers conservation project he brought to the Board at a previous meeting. The project has been moving along very well, with the help of Grounds Supervisor, Bert Cota. Students have been able to participate and reach out to the community regarding this project. It has turned into a conservation/ecology lesson for the students.</p>
Information Item: Enrollment Report	<p>Superintendent, Susan Belenardo reported enrollment was down by 12 students this month, for a total of 5,005 as of January 20, 2015. We are hopeful that enrollment numbers will go up. It is normal for enrollment to fluctuate this time of year. Dr. Belenardo reviewed class size requirements and explained how we are staying within those requirements. Staying within these requirements provides more individualized and focused attention for our students.</p>
Action Item: Conflict of Interest Code	<p>Superintendent, Susan Belenardo, explained that the Conflict of Interest Code needed to be updated and approved by Trustees' in order to make the necessary changes to reflect employee positions. On a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, Trustees unanimously adopted Resolution #1-2015 Conflict of Interest Code as attached to these minutes.⁹</p>
Information/Action Item: Revised Board Meeting Schedule	<p>Superintendent, Susan Belenardo, informed Trustees that the incorrect dates were placed on the previous Board meeting schedule for May. Those corrections have been made, but there is a conflict with the May 14th meeting as that is the same evening as the ELL Award Ceremony at the County. Trustees decided to cancel the May 14th meeting, leaving the May 28th meeting as is. On a motion made by Cynthia Aguirre, and a second to the motion by Ida MacMurray, Trustees unanimously approved the revised Board Meeting Schedule as attached to these minutes.¹⁰</p>
Information Item: Personnel Commissioner Appointment	<p>Carol Argomaniz, Director of Classified Personnel, explained to Trustees that La Habra City School District is a Merit District which means that we have a Personnel Commission made up of three members, one CSEA appointed member, one Board appointed member and one joint-appointed member. At this time the commission is at its juncture to reappoint a Board appointee to replace Darren Nigsarian who has chosen not to be reappointed. Carol explained the practice to appoint and explained that the best practice of the merit system district is to get everyone to work together, to support a fair and consistent hiring process. The requirements for the appointee are that they must live in the district and be a registered voter.</p>

Instruction and Personnel Action Item: School Site Plans	Assistant Superintendent, Teresa Egan, indicated that Principals had reviewed their individual site plans with Trustees at an earlier work/study session and that Board approval of the plans is now required. On a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, Trustees unanimously approved the Single Plan for Student Achievement, 2014-2015 for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, Sierra Vista, Walnut, Imperial and Washington Middle Schools as attached to these minutes. ¹¹
Action Item: Certificated Waivers	On a motion made by Ida MacMurray, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved a certificated waiver for a Speech and Language Specialist for the 2014-2015 school year as attached to these minutes. ¹²
Action Item: University Agreements	On a motion made by Ida MacMurray, and a second to the motion by Cynthia Aguirre, Trustees unanimously approved the Supervised Fieldwork Agreement with Brandman University and Intern/Student Teaching Agreement with CalState TEACH as attached to these minutes. ¹³
Information Item: Williams Uniform Complaints	Assistant Superintendent, Teresa Egan, reported that the District has not received any complaints for the time period of October 1 to December 31, 2014.
Information Item: California English Language Development Test Results	Assistant Superintendent, Teresa Egan, presented Trustees with an overview of the CELDT testing and results from the 2014-2015 school year. Teresa explained that State and Federal laws require that school districts administer a test of English language proficiency in the areas of listening, speaking, reading, and writing. All of the CELDT questions are standards based and have five performance levels. The CELDT administration window is from July 1 st through October 31 st , and the District is required to send notification of results within thirty days. The purpose of CELDT is to identify EL students, determine the level of English language proficiency and to assess the progress of EL students acquiring the skills of listening, speaking, reading, and writing. There are three annual measurable achievement objectives (AMAO) for English learners: AMAO 1 - Annual progress in learning English, AMAO 2 - attaining English proficiency, and AMAO 3 – meeting adequate yearly progress for the EL subgroup in both English Language Arts and Mathematics on State tests. The Language Assessment Team consists of three employees who begin the assessments in August at an Assessment Center located at Washington Middle School. With the assistance of two more employees, a five member team administers the CELDT at each of our sites through October 31 st . In the Fall of 2014, the District assessed a total of 2,016 students in TK – 8 th grade. During the Summer Academy Program the District held a CELDT Academy and 32 students who participated in the Academy were reclassified. Because these students were reclassified AMAO 1 results indicate that only 57.2% of our English learners made progress in developing their English proficiency. The State’s goal was 59.0%. Therefore, we did not meet our AMAO 1 goal. We met the AMAO 2 goals because 27.4% of EL students who have lived in the U.S. less than five years and 55.0% of students who have lived in the United States for more than five years exceeded the State’s benchmark goals of 22.8% and 49.0%. The AMAO 3 goals were based on the 2012-13 school year, since no CST tests were done after 2012-13. For 2012-13 we did not meet the AMAO 3 goal which states that 89.2% of our EL students were required to be proficient or advanced in English Language Arts and 89.5% of EL students were required to score proficient or advanced in Mathematics. Overall the students made growth in AMAO 1 and exceeded goals for AMAO 2.
Business Matters Information Item: Management Letter from County Office	Chief Business Official, Karen Kinney, reported on the recent management letter received from the County Office. Karen explained that the County has completed the review and analysis of the First Interim Report and reports that the La Habra City School District will be able to meet its financial obligations for the current and subsequent two fiscal years. Karen was excited to say that the District was able to positive certify, which was not always the case in the last six years. The District is still projecting 2014-15 student enrollments of 5,017 representing a decrease of 132 students from prior year enrollment. The county encourages the District to closely monitor district enrollment trends and prepare for appropriate budget adjustments should enrollment projections fluctuate adversely. They also recommend that the Board maintain reserves higher than the State recommended minimum which better prepares the District to manage deficit spending and deal with state funding uncertainties. In conclusion the County warns that the District consider the risks prior to expending Local Control Funding Formula (LCFF) funds, the volatility of state revenues to significant one-time outlays, declining enrollment, increases in fixed and/or statutory costs, LCAP priorities, and deferred maintenance needs.
Information Item: School Services Update	Chief Business Official, Karen Kinney, reported on the recent budget workshop from School Services. Karen explained that Governor Brown is able to keep moving forward on the Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP). She reported that with the Gap funding estimated to be 32.19% in 2015-16 the total LCFF is estimated to close the gap 58% with full implementation planned for 2020-21. It has been an overall positive year for education and the recovery from the recession is helping to recover losses.

	<p>Karen explained that the improving economy has boosted the Proposition 98 minimum funding guarantee and State revenues are up. For the current year, the minimum guarantee increases by \$2.3 billion to \$63.2 billion from the level adopted in the 2014-15 State Budget Act. Funding is based on Test 2 which is the growth in state per-capita personal income, projected to rise to 2.91% and the change in K-12 ADA, which is expected to be flat. Karen explained proposals from the Governor's State Budget on Prop. 98 and discretionary one-time funds of \$180 per ADA. The 2014-15 LCFF growth provides an average increase in per-pupil funding of 8.7%, or \$678 per ADA. The 2015-16 LCFF funding factors are based on grades K-3 receiving a 10.4% increase for smaller average class sizes. Karen reviewed the CalSTRS and CalPERS rate increases and explained that no specific funds are provided for the cost of the increases. CalSTRS is expected to increase to 10.73% in 2015-16 up from 8.88% in 2014-15. The rates will continue to increase each year to 19.10% in 2020-21. When promoting the LCFF, the Governor promised a return to the 2007-08 purchasing power, however by adding the expense related to the pension plans the District actual purchasing power will still be under funded. The increasing costs of CalSTRS and CalPERS erode that promise and make it difficult for districts to achieve the goals of the LCFF.</p>
<p>Information Item: Board Appointments to La Habra City School District Foundation</p>	<p>Chief Business Official, Karen Kinney, explained that the District has been trying to revitalize the Foundation since June of last year. She provided a brief history of the Foundation from when it began in 1983. Early last year Karen and Elizabeth Steves attended a very informative conference on foundations. According to the by-laws, the Superintendent appoints two Foundation Board members and the Trustees appoint two Foundation Board members. The Foundation's Board currently consists of Dr. Belenardo, Nancy Zinberg, and Karen Kinney. Karen explained that the Foundation is now looking to the Board to appoint their two members. The general goal is for the Foundation to support the school district and appoint someone who is interested in developing Foundation activities that support students into our district.</p>
<p>Action Item: Resolution #2- 2015/Authorization of Signatures</p>	<p>Chief Business Official, Karen Kinney, explained that with recent Board changes, it is necessary to submit a new authorization resolution for persons authorized to sign official District documents. On a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, Trustees unanimously adopted Resolution #2-2015 specifying those persons authorized to sign District payroll documents, vendor payment orders, purchase orders, contracts and travel reimbursements as attached to these minutes.¹⁴</p>
<p>Other Business from the Board</p>	<p>Board Clerk/Vice President, Elizabeth Steves, asked for an update on the lobby safety. Chief Business Official, Karen Kinney explained that renovation will begin on January 30th.</p>
<p>Adjournment</p>	<p>Board President, John A. Dobson, announced that the next meeting will be held on Thursday, February 12, 2015, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, the meeting was adjourned at 9:30 p.m.</p>
<p>Board Minutes Approved:</p>	<p>February 12, 2015</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Contracts

³ Staff Development

⁴ Extra pay Request

⁵ New Hires/Resignations

⁶ Change of Status

⁷ Donations

⁸ Expenditures Report

⁹ Resolution #1-2015 – Conflict of Interest

¹⁰ 2015 Revised Board Meeting Schedule

¹¹ School Site Plans

¹² Certificated Waivers

¹³ University Agreements

¹⁴ Resolution #2-2015-Authorization of Signatures