


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 February 12, 2015

Board Members	Board Members Present: John A. Dobson, President Elizabeth Steves, Clerk/Vice President Ofelia Hanson, Member Ida MacMurray, Member Cynthia Aguirre, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official
Formal Call to Order	The formal call to order of the Board of Education Meeting of the La Habra City School District was called to order by Board President, John A. Dobson at 5:05 p.m.
Public Comment on Closed Session Items	None
Work/Study Session	Trustees began a work/study session at 6:00 p.m. Jeremy Cogan from Caldwell Flores Winters provided Trustees with an update on the Facilities and Implementation Plan. Jeremy provided a recap of the 2012 Facilities Plan which outlined goals and objectives, provided an assessment of existing facilities, and engaged hundreds of District stakeholders to develop a vision for improving local school. As a result of the extensive planning and community support, District voters approved Measure 'O', a \$31 million General Obligation (G.O.) bond authorization in November 2012 to fund the identified improvements over four phases beginning in 2013 and ending in 2025. He explained the Phase I status which allocated \$7.1 million in bond funds toward four project categories: Academy upgrades at both Middle Schools; technology upgrades including mobile computing devices, wireless network enhancements, and modern telephone systems; roofing repair and replacement at critical locations; and, improved energy efficiency and deferred maintenance. Phase I projects are expected to be completed by Fall of 2015. The result of Phase I has allowed students and teachers to benefit from Measure 'O' improvements sooner and has put the District in a position to complete all Phase I work ahead of schedule from the original end of fiscal year 2016 timeline that was targeted in 2012. Jeremy gave an update on District Data explain the 2014-15 Plan Update revisits District enrollment, proposed development, State funding eligibility, and other indicators that typically predict the need and funding for improvements to classrooms and support facilities. Phase II implementation will provide improvements at Grade 3-5 schools, with the K-2 sites being addressed in the final implementation phases. A review of facilities needs indicates that Walnut Elementary presents the greatest need for facility improvement at this time. Walnut did not receive new classroom facilities during the Measure K modernization (2001-2005) project. Immediate improvements to Walnut would serve to meet the District's goal to increase student achievement and target enrollment growth through facilities upgrades that enable innovative educational programs. Jeremy reviewed the recent bond activity which showed that in December 2014, the District completed a refunding of outstanding bonds originally issued by the District in 2005 generating taxpayers \$370,000 in gross debt service savings. The refunding was successfully priced on December 17, 2014 and will close on May 5, 2015. The Board of Trustees is considering issuing the next series of Measure 'O' bonds to accelerate certain portions of the Walnut School project and possibly other District facility improvements. The next steps will be to review and approve legal documents required to issue the next series of GO bonds, complete GO bond sale, continue to monitor construction activities under Phase I and commence implementation of Phase II improvements.
Second Call to Order	Board President John A. Dobson, called the Regular Meeting of the Board of Education to order at 7:06 p.m.
Pledge of Allegiance to the Flag	Board President, John A. Dobson, asked Danny Rodriguez to lead the pledge of allegiance to the flag.

Report from Closed Session	<p>Board President, John A. Dobson, reported that Trustees took action during Closed Session to expel student #1205629. A motion was made by Elizabeth Steves, and a second to the motion by Cynthia Aguirre. A roll call vote was taken to move that Student #1205629 be expelled for the remainder of this semester and next and complete a rehabilitation plan. Student will be allowed to apply for readmission in January 2016.</p> <p>John A. Dobson – Aye Elizabeth Steves – Aye Ofelia Hanson – Abstain Ida MacMurray – Aye Cynthia Aguirre - Aye</p>
Action Item: Adoption of the Agenda	On a motion made by Cynthia Aguirre, and a second to the motion by Ida MacMurray, Trustees unanimously adopted the agenda for February 12, 2015.
Action Item: Minutes of the Regular Board Meeting of: January 22, 2015	The minutes of the Regular Meeting of January 22, 2015 were unanimously approved by a 4-0 vote by Trustees on a motion made by Elizabeth Steves, and a second to the motion made by Cynthia Aguirre. ¹
Correspondence	Board Clerk/Vice President, Elizabeth Steves was happy to receive the thank you notes written by students from Las Positas school for the Fit Kid Center that recently opened. The letters shared the student’s favorite activities as well as their pledge to stay healthy.
Superintendent’s and Trustees’ Report	<p>Las Lomas second grade students from Mrs. Huston’s class shared their latest 21st century skills using iPads. The students each presented their version of a frog’s life cycle. Each student had a different method of creating their frog’s life cycle presentation using an iMovie presentation and app smashing methods. Some of the apps students utilized were tellagami, and chatterpix. The students articulated each cycle of a frog’s life as they went through their iMovie presentations one by one.</p> <p>Superintendent, Susan Belenardo, reviewed the District’s monthly report in the January 29th edition of the La Habra Journal. The Local Control Accountability Plan is up for annual review and update. In the process of that review the District has set up a “Lets Talk” tab on our website for input to be shared. An update of Measure ‘O’ Phase I modernization projects is also highlighted in the monthly report. The District is also advertising the parent meeting for the 2015-16 Dual Immersion Program on February 4th at 6:00 p.m. In the front page of the February 12, 2015 Journal students from Ladera Palma school were shown being tech savvy at the District’s annual technology showcase on January 30th. The Journal also shared a bit of history on page 3 under “Did you know...” Dr. Belenardo explained that during the remodeling of the front office the cornerstone dated 1923 and 1968 was revealed. The initial cornerstone was laid in 1923 and a sealed copper box filled with historical items was placed inside. The Grand Masonic lodge was in charge of the ceremony to dedicate the cornerstone and Lincoln school. In 1968 when the District Office replaced Lincoln school the copper box was transferred to the current cornerstone. The La Habra City School District will continue to preserve the cornerstone and copper box with plans to open the box on the 100th year anniversary in 2023 to reveal the items inside the box. Dr. Belenardo also shared an article on raising bilingual children by Principal from Arbolita School, Rosamaria Murillo.</p> <p>Dr. Belenardo shared the SchoolNews quarterly article which came out this month and features a piece from each of our nine school sites along with District Administrators. The articles help to provide good public relations in the community about our schools.</p> <p>Dr. Belenardo reminded Trustees about Ladera Palma’s Fit Kids Center Grand Opening scheduled for February 19th at 9:00 a.m.</p>
Public Comment	None

<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ ➤ Approval of changes in select employees' status as attached to these minutes.⁶ ➤ Approval of list of donations as attached to these minutes.⁷ ➤ Approval/Ratification of the Expenditure Reports for as attached to these minutes.⁸
<p>Information Item: Discussion of Board Appointment to the Personnel Commission</p>	<p>Board President, John A. Dobson, explained that the Board has received one application for Board appointee for Sharon Brown. Dr. Belenardo explained that since Darren Nigasarian's term has expired and he did not want to be reappointed, it is now up to the Board to appoint someone in his place. Superintendent, Susan Belenardo explained that Sharon Brown has expressed an interest in serving on the Commission. Sharon has a history of the District and how the Commission works as she was the Board's representative to the Commission when she was a Trustee. Dr. Belenardo explained that the Board is required to hold a Public Hearing regarding their appointment within 30 – 45 days of the announcement which would make the March 12th meeting an appropriate time to hold the Public Hearing. Director of Classified Personnel, Carol Argomaniz, provided some history on Sharon's position as a Board representative for the Commission and explained how familiar she is with the current Personnel Commissioners and well versed on how things work.</p>
<p>Action Item: Public Hearing</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion by Ida MacMurray, Trustees unanimously set the time and date for the Public Hearing on the appointment of Sharon Brown to the Personnel Commission as March 12, 2015 at approximately 7:00 p.m.</p>
<p>Information Item: Proposed revision to Board Policies</p>	<p>Board President, John A. Dobson, explained that the proposed revisions are a bit routine, but are the recommendations that the California School Boards Association (CSBA) recommends to each district. He explained that this is the first reading and we will see more come in as they are updated. Dr. Belenardo explained that each quarter CSBA sends out updates that need to be made due to laws or changes in the Education Code. She explained that we will strike out the old and place the new updated language in italics so that Trustees can see what is updated. This process helps to make sure we are following all of the legal requirements.</p>
<p>Information Item: Revised Administrative Regulation 6145</p>	<p>Superintendent, Susan Belenardo, explained that Administrative Regulations explain how the District operates, and these are for informational purposes only. There is no second reading or approval necessary for Administrative Regulations.</p>
<p>Information Item: New Board Policy 6142.7</p>	<p>Superintendent, Susan Belenardo, explained that Board policy 6142.7 – Physical Education and Activity is a new policy. It lists the minutes for physical education, which we have followed, but needed to make as a policy. This policy will be brought back for a second reading for final approval.</p>
<p>Information Item: New Administrative Regulation 6142.7 and 5145.3</p>	<p>Superintendent, Susan Belenardo, explained that Administrative Regulation 6142.7 goes along with the Board policy and 5145.3 was added as new, as it was referred to in Board Policy, however we did not have the administrative regulation in place.</p> <p>Dr. Belenardo explained that if there are no changes that need to be made to the policies listed, then they will be brought back as a second reading for approval at the next Board meeting. Once it is approved we send the updated policy to CSBA and they upload it to GAMUT.</p>
<p>Business Matters Action Item: Approval of Resolution #3-2015 Local Reserves Cap</p>	<p>Chief Business Official, Karen Kinney, explained that CSBA has recommended districts pass a resolution to call upon the Governor and Legislature to repeal the language contained in Section 27 of SB 858/California Education Code 42127.01. On a motion made by Ofelia Hanson, and a second to the motion made by Ida MacMurray, Trustees asked the process once approved. Dr. Belenardo explained that once approved we send to CSBA and they handle sending to the State. Board President, John A. Dobson, explained that this does not currently affect the District since our reserves are currently around 6% and we have been very transparent with that over the past few years. Trustees unanimously approved Resolution #3-2015 Local Reserves Cap as attached to these minutes.⁹</p>

Other Business from the Board	<p>Board Member, Cynthia Aguirre, shared her comments from Imperial Middle Schools play. She explained how impactful it was to watch the students integrating the arts into their daily lives. Board Clerk/Vice-President, Elizabeth Steves, was able to attend the grand opening of Las Positas Fit Kids center and was amazed on how well the students public speaking skills were. The students enjoyed the exercising in the center and everything looked great. Board President, John A. Dobson, urged Trustees to try and attend some of the school site visits and respond to the Read Across America invitations from the schools. He explained how much enthusiasm the children display having an adult come in and read to them. It is a very fun thing to do.</p> <p>Superintendent, Susan Belenardo, notified Trustees of the CSBA on interest in serving on the Board of Directors. They require two years of experience, but it is a future idea of what kinds of things they are looking for.</p> <p>Board President, John A. Dobson, wanted to make sure everyone is aware that the next Board meeting will be at Imperial Middle School, with a student showcase starting at 4:00. Work/study meeting on personnel commission will begin at 5:30 followed by the regular meeting at 7:00. He also reminded everyone that the Literacy Fair will be on February 21st.</p> <p>Dr. Belenardo announced the front office reconfiguration is about 98% completed. It has been a challenge, but it has turned out very nice and we have accomplished what we needed to accomplish.</p>
Adjournment	<p>Board President, John A. Dobson, announced that the next meeting will be held on Thursday, February 26, 2015, at Imperial Middle School at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Elizabeth Steves, and a second to the motion by Ida MacMurray, the meeting was adjourned at 8:00 p.m.</p>
Board Minutes Approved:	<p>March 12, 2015</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div>

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- ¹ Approval of Minutes
 - ² Contracts
 - ³ Staff Development
 - ⁴ Extra pay Request
 - ⁵ New Hires/Resignations
 - ⁶ Change of Status
 - ⁷ Donations
 - ⁸ Expenditures Report
 - ⁹ Resolution # 3-2015