

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
April 18, 2013

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sharon H. Brown, at 6:00 p.m. Board President Brown explained the need to go into closed session to discuss negotiations, on a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved the need for a closed session. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member Elizabeth Steves, Member
Administrators	Administrators Present: Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official Teresa Egan, Administrative Director Educational Services Administrators Absent: Susan Belenardo, Superintendent
Public Comment on Closed Session Items	None
Work/Study Session	A work/study session began at 6:30 p.m. Trustees discussed Board Self-Evaluation format and content.
Second Call to Order Regular Meeting	Board President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:05 p.m.
Pledge of Allegiance to the Flag	Board President, Sharon H. Brown, asked Teri Jackson to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Action Item: Adoption of the Agenda	On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for April 18, 2013.
Minutes of the Regular Board Meeting of: March 28, 2013	The minutes of the Regular Meeting of March 28, 2013 were unanimously approved by Trustees on a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes. ¹
Correspondence	None
Superintendent's and Trustees' Report	Administrative Director Educational Services, Teresa Egan, welcomed Mr. Carlos, Mrs. Jackson and the "Voice of Islam" students from Washington Middle School, Nina, Betsy, Cassandra and Vanessa. Mr. Carlos explained how the students have been traveling and presenting their "Voice (threads) of Islam" project throughout Orange County. They presented at the Orange County Department of Education, the Orange County CUE conference and most recently at the California CUE conference in Palm Springs. Each student presented their part of the thread which they created on the iPad. The students demonstrated how they used Cornell notes along with the keynote and voice thread app to create keynote slides. They took screenshots which they uploaded along with the voice threads. Mrs. Jackson was able to grade and critique the assignment all on the iPad. The students explained how they learned a great deal about using voice threads and keynote. They were especially thankful to Mrs. Egan for taking them on the Aerial Tramway while in Palm Springs. Mrs. Jackson explained how this assignment has allowed the students to learn skills on the iPad they never knew before. It has also helped further develop their technical skills and build public speaking confidence. Mrs. Jackson's student teacher, Elsie Dang, explained how the assignments were critiqued. The convenient part of the application is that teachers are able to go into their voice thread account and type out comments, leave voice comments for each slide and assign points. It helps students to see exactly where they need improvement, so that they can revise as they go through the project rather than at the end. The project helped students to develop the four C's, Collaboration, Communication, Critical Thinking, and Creativity.

Superintendent's and
Trustees' Report (Cont.)

Trustees shared comments on how spectacular and amazing the technology in the classrooms was when they visited Las Positas's open house. Ken Hollon's students did a fantastic job as they played during the open house at WMS. Ken does an amazing job with his students. The talent displayed at Arbolita was beautiful and Sierra Vista's presentations were very well put together. The utilization of technology in the curriculum has improved tremendously since last year. Trustees were very excited to see the level of technology that students and teachers are using in our schools. Teresa shared the La Habra Journal and was happy to see how much information was written on the District. She asked Trustees to turn to page four to an article by Jay Seidel that talked about the "Voice of Islam" project. Teresa also asked Trustees to turn to the District's page where it talked about technology and the four C's and how the District is moving forward with Common Core. There is also a spotlight on La Habra's Princess, Karen Chestnut. Donors Choose is still giving many mini grants to our teachers which we are very pleased about. Teresa also turned to page nine which featured an article on one of our students, Cheyenne Bowman who has been ranked No. 1 in the USA for girls wrestling and Mixed Martial Arts. Two other students who attended our schools were mentioned in articles on pages 12 and 13. We are very thankful to Jay for featuring so many articles on current and past students of the LHCS.

Board President, Sharon Brown and Board Clerk, Sandi Baltes shared interesting information they heard while attending the Orange County School Boards Association PAGE meeting last night. The information was very interesting. There was a federal update conference call from Lobbyist Bob Canavan, President of Federal Management Strategies. He discussed the impacts that the sequestration will have on the 2013-14 school year. Federal money such as Title I, IDEA, and Headstart will all be cut by 5.2% for next year and the President's proposal will freeze the federal education funding back to 2012 levels. The house budget will cut 5% per year for the next ten years. They all agreed that they need to cut wasteful programs and education should not be considered as a wasteful program. They recommended that School Board members should be inviting members of congress to our schools and sending letters and emails to advocate federal money for these programs. Also speaker Bob Blatner from Practical Solutions for Public Schools spoke about Governor Brown's proposals on local control funding. There is \$861 million in this plan and four of the Districts will receive 70% of the funds (Los Angeles, San Diego, San Jose, and San Francisco). The problem with this plan is that every district ranges from 10 – 80% of economically disadvantaged, so if they go by the district percentages then some schools may not receive the funding they need. If the Core programs are underfunded then all of the wrap-around programs will not matter. With the current formula, 30% of the districts within the State will not get back to the 2007 funding levels even after seven years.

Public Comment

None

General Matters
Action Item:
Consent Calendar

Trustees unanimously approved the Consent Calendar on a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards:

- Approval of Independent Contractor Agreements as attached to these minutes.²
- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³
- Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴
- Approval of changes in select employees' status as attached to these minutes.⁵
- Ratification of Certificated and Classified new hires as attached to these minutes.⁶
- Acceptance of Donations as attached to these minutes.⁷
- Approval of Summer Program Dates of June 24th through July 19th.⁸
- Approval of the Expenditures Reports for April 18, 2013 as attached to these minutes.⁹

Information Item:
Enrollment Report

Administrative Director of Educational Services, Teresa Egan, reported that enrollment as of April 16, 2013 is down by four students. However the concern was at Arbolita losing 12 students this month. Teresa explained that five students moved back to their home schools within the District and the remaining seven moved out of the District. Walnut lost three who also moved out of the area. Overall the District is over its projected enrollment at 5245.

Instruction and
Personnel
Information Item:
Williams Uniform
Complaints

Administrative Director of Educational Services, Teresa Egan, reported no findings or complaints per the Williams legislation for the January 1 to March 31, 2013 quarter.

<p>Board Meeting Minutes April 18, 2013 Page 3</p>	
<p>Action Item: Student Teaching Agreement</p>	<p>Administrative Director Educational Services, Teresa Egan, presented the standard student teaching agreements entered into with universities wishing to place student teachers with a master teacher in the LHCSd. On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved of the student teaching agreement with University of Redlands as attached to these minutes.¹⁰</p>
<p>Information Item: Transportation Department</p>	<p>Director of Transportation, Mary Allen, was introduced to provide an update on the Transportation Department. Mary introduced Christina Havlicek, who was recently hired to replace Richard Jimenez as the Transportation Dispatcher. Christina has been a Bus Driver with the District since 1991, Mary knows that all the students and staff will miss her on the bus, but knows she will do a great in her new position. Mary explained to Trustees that she will be repeating information from last year's presentation, as she felt it would be beneficial for the two new Board members. A review of the school bus safety facts and daily requirements for all bus drivers was discussed. The CHP is vigilant in doing vehicle safety checks annually and all vehicles are inspected by mechanics every 3,000 miles or 45 days by law. The LHCSd currently provides transportation services for the nine district sites, two out-of-district schools, and two daycare centers. Transportation is provided to 730 students daily with no cost to parents. The District has been utilizing transportation software called TransTrak, which has been helpful in creating bus passes and mapping routes. The software can be customized to District needs. Karen Kinney addressed Transportation costs and State Apportionment. The District continues to accommodate field trips with internal drivers, when possible. We are also in a co-op with surrounding Orange County School Districts which allows us to borrow available drivers for field trips. The co-op agreement and the use of our own drivers for field trips has been a savings in that it is more expensive to charter out.</p>
<p>Information Item: Summer Academy Update</p>	<p>Assistant Principals, George Lopez and Susan Goellrich will be co-principals at this year's Summer Academy. They announced that Summer Academy will be from June 24th – July 19th at Walnut School, serving first – eighth grade. There will be a Summer STEAM Academy with one session for four weeks, a GATE Summer Academy with one session for two weeks and a four week Extended Summer Academy focusing on Language Arts and Math while incorporating GLAD skills and Technology. Susan Goellrich explained that the units will be project based incorporating GLAD, technology, math, science, art and Common Core Writing. Students will have access to iPads, kindles, laptops and computer lab. All units are designed to promote the development and incorporation of critical thinking skills. The Summer STEAM Academy will allow first and second graders to think like mechanical engineers as they use their knowledge of wind to design and create machines that can be used to capture energy. The third and fourth grade students will culminate projects demonstrating civil engineering skills by designing their own bridge. Fifth and sixth graders will culminate into their projects electrical engineering skills by designing their own alarm circuits and seventh and eighth grade students will learn how factories use processes, systems, and machines to help make work easier and safer for workers similar to what an industrial engineer would do. There will be pre and post assessments with rubrics, project guidelines and coaching support throughout the academies. The Summer Science program will be for third through seventh grade students from June 25th to July 6th. It will be standards based hands-on and priority will be given to GATE students. The Extended School Year will review concepts based on each students needs.</p>
<p>Action Item: Adoption of Phase I Measure 'O' Work Plan</p>	<p>Chief Business Official, Karen Kinney explained that this work plan was based on the previously approved Facilities Assessment and Implementation Plan and was further detailed in Board work study updates presented to Trustees on January 24, 2013 and February 28, 2013. The Plan incorporates input from District staff, teachers, students, and parents, as well as the District's program manager, architect, and construction team members. On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously adopted the Phase I Work Plan for Measure 'O' as presented to Trustees on March 28, 2013 as attached to these minutes.¹¹</p>
<p>Action Item: Rejection of Bid #04-2013</p>	<p>Trustees are requested to consider formal rejection of all bids for Project #04-2013 which called for installation of roofing at five (5) school sites. On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously rejected all bids for Project #04-2103 as attached to these minutes.¹²</p>
<p>Action Item: Surplus Equipment and Supplies</p>	<p>Chief Business Official, Karen Kinney, explained that the warehouse has broken or well worn equipment along with old toner supplies and base and wall cabinets no longer used in the District that need to be declared unusable and/or obsolete for surplus disposal. On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously declared obsolete or unusable equipment and supplies as surplus for the purpose of disposal as attached to these minutes.¹³</p>
<p>Business Matters Information Item: Cash Flow Update</p>	<p>Chief Business Official, Karen Kinney, updated Trustees on the cash flow from March 9th – April 10th and indicated that after classified payroll was made on March 10th there was a little over a million to cover certificated payroll on March 30th which would be over 2.0 Million. Later in March funding from Federal</p>

Information Item:
Cash Flow Update
(Cont.)

sources came in to improve cash flow. On April 10th the District borrowed \$4 million from the County Treasurer to insure it could cover the classified payroll and get us through a cash shortage in June. Karen said that she anticipates the loan to be paid back in July but is concerned about covering obligations in August.

Other Business from the
Board

Board President, Sharon H. Brown, announced the following upcoming events:

- Masonic Recognition Awards on Wednesday, April 24 at the Masonic Lodge at 6:30 p.m., KidZone Staff and Betsy Olson, 2014 Teacher of the Year will be recognized.
- Citrus Fair began today and will go on until Sunday. The District will have a booth.
- KinderCaminata on Friday, April 26th at Fullerton College beginning at 8:00 a.m.
- Walnut School's Open House will be on Wednesday, April 24th at 5:30 p.m.
- El Cerrito's Open House will be on Wednesday, May 1st at 5:30 p.m.
- PTA Council Dinner at Hacienda Golf Club on Tuesday, May 7th at 6:30 p.m., please RSVP with Danelle if you would like to attend.
- English Learner Honorary Awards Ceremony on Wednesday, May 8th at OCDE at 7:00 p.m. Peggy Madrid and Amy Van Cleave will be recognized for their support with English Learners and CELDT.
- Imperial Middle School will have a College Night on Thursday, April 25th from 6:00 p.m. – 8:00 p.m. as well as three parent nights beginning at 6:00 p.m., on Tuesday, April 23rd (Bullying), Thursday, April 25th (College Night), and Monday, April 29th (Social Media Influences).
- Upcoming KinderCaminata Fundraiser Luncheon at Fullerton College on May 7th, please see Sharon if you are interested in attending.

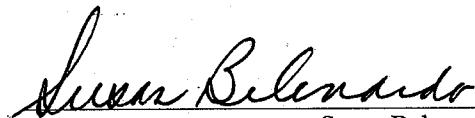
Board Member, Elizabeth Steves, asked for support for the upcoming grad night wish list. The website has a list of donations and volunteers needed to help make grad night fun and safe for our students in the community. She thanked Imperial Middle School for their thank you card.

Adjournment

Board President, Sharon H. Brown, announced that the next meeting will be held on Thursday, May 9, 2013, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, the meeting was adjourned at 8:44 p.m.

Board Minutes
Approved:

May 9, 2013



Susan Belenardo, Ed.D.
Secretary to the Board

- ¹ Approval of Minutes
- ² Contracts
- ³ Staff Development
- ⁴ Extra pay Request
- ⁵ Change of Status
- ⁶ New Hires
- ⁷ Donations
- ⁸ Summer Program 2013 dates
- ⁹ Expenditures Report
- ¹⁰ Student Teaching Agreement
- ¹¹ Phase I Measure 'O' Work Plan
- ¹² Rejection of Bid #04-2013
- ¹³ Declaration of Surplus