

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
July 25, 2013

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sharon H. Brown, at 6:00 p.m.
Board Members	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, Elizabeth Steves, Member Board Members Absent: John A. Dobson, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official Administrators Absent: Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:08 p.m.
Pledge of Allegiance to the Flag	Board President, Sharon H. Brown, asked Anna Dorado to lead the pledge of allegiance to the flag.
Report from Closed Session	Board President, Sharon H. Brown, offered congratulations to Anna Dorado as the Board of Trustees had approved her appointment during Closed Session as the new Principal at Sierra Vista School.
Action Item: Adoption of the Agenda	On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for July 25, 2013.
Minutes of the Regular Board Meeting of: June 27, 2013 and Special Meeting of: July 18, 2013	The minutes of the Regular Meeting of June 27, 2013 and the Special Meeting of July 18, 2013 were unanimously approved by Trustees on a motion made by Elizabeth Steves, and a second to the motion made by Sandi Baltes. ¹
Correspondence	None
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, asked Trustees to turn to page six in the La Habra Journal, where it discussed the Summer Academy Steaming forward and gave an update on Measure 'O'. Measure 'O' projects include the Imperial Middle School courtyards that are now dirt in preparation for pavers to be placed and the roofing projects at five schools that are also in progress. The Journal page also highlighted constructing 21 st Century teaching and learning which shared how the District is addressing the Four C's and creating 21 st century learning environments. The ad also congratulated the Board on approving a resolution for supporting the Partnership for 21 st Century Education (P21). Back to school dates and kinder orientation dates were also mentioned in the ad Dr. Belenardo shared a few more publicity articles from School Boards Class Act which featured an article of our School Readiness Program and another from the American School Board Journal which featured a quote from Board President, Sharon H. Brown, on test scores in schools. Dr. Belenardo presented Trustees with a "Technology in a Bag" hands on activity which explained how technology is man-made. The activity reflected what the students learned during summer academy. Using Science, Technology, Engineering and Math, the students were given supplies to identify an object, draw a picture and then decide what the object does and what problem it solves. Dr Belenardo shared pictures of students and their projects from the Summer Academy Showcase. She was very grateful to all those who came

	<p>out to support the students.</p> <p>Board members shared information from the recent School Services of California workshop regarding the Local Control Funding Formula (LCFF). They expressed how very confusing it all is. The money is coming is, but the rules on how the money is used is still unclear.</p>
Public Comment	<p>Board President, Sharon H. Brown, recognized those persons wishing to address the Board on public comment:</p> <ul style="list-style-type: none"> • Kevin Jacobson – Parent – Expressed concern on the earlier start date for students this year and the need to keep focus on keeping the honors programs at the middle schools.
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations as attached to these minutes.⁵ ➤ Approval of Donations as attached to these minutes.⁶ ➤ Approval of the Expenditures Reports as attached to these minutes.⁷
Instruction and Personnel Information Item: Williams Uniform Complaints	<p>Superintendent, Susan Belenardo, reported that once again, there have been no complaints filed with the District per the Williams legislation</p>
Action Item: Certificated Waivers	<p>On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously approved certificated waivers for Speech and Language Specialists for the 2013-2014 school year as attached to these minutes.⁸</p>
Action Item: Student Teaching Agreement	<p>Superintendent, Susan Belenardo, presented the standard student teaching agreements entered into with universities wishing to place student teachers with a master teacher in the LHCSD. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved of the student teaching agreement with Whittier College as attached to these minutes.⁹</p>
Business Matters Information Item: Cash Flow Update	<p>Chief Business Official, Karen Kinney, updated Trustees on the June 11- July 10, 2013 cash flow. Karen explained that the actual cash is \$1.5 million under the loan amount. Cash continued low until June 26th when the Prop. 30 funds came in. Prop. 30 is not new money, it is the cash that the State has been holding since they adopted the 2012 budget pending the outcome of the fall election. In 2013-14 we will receive these funds in quarterly payments. The District anticipates that we will be able to still meet the August 30th Certificated Payroll without taking a loan.</p>
Information Item: Management Letter from the County Office	<p>Chief Business Official, Karen Kinney, reviewed a management letter from the Orange County Department of Education on the 2012-13 End of Year Projection Annual Report. It discussed how the District submitted a qualified First and Second Interim which indicates that the District may not meet its financial obligations for the current fiscal year or two subsequent years. It also highlights that, at the time this letter was written, a change due to the Local Control Funding Formula may provide more of an optimistic outlook for the State to fund the cost of living adjustment increase for the next couple of years. Based on these factors the County is still recommending that the District closely monitor cash flows; maintain reserves higher than the state recommended minimum level; and, bring ongoing expenditures in line with revenues.</p>
Information Item: Update on the 2013-14 State's Budget	<p>Chief Business Official, Karen Kinney, updated Trustees on the States 2013-2014 Budget. Karen explained that guidance is not yet clear on what the State's new Local Control Funding Formula (LCFF) will mean for La Habra. It is anticipated that the LCFF will fund the gap from where our funding should be and help us meet the funding target in over eight (8) years. This year's funding represents 11.78% of the gap and we anticipate that to equal about \$2.0 million. Included in that funding amount is class size reduction funding which requires us to lower our class sizes a little bit. Karen explained that it is very complicated as it will have to be a school by school process. The target goal is 24-1, but each school may vary slightly. Karen is anticipating that four (4)</p>

