

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
August 28, 2013

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| Call to Order Regular Meeting | The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sharon H. Brown, at 4:30 p.m. |
| Board Members | Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member Elizabeth Steves, Member |
| Administrators | Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official Teresa Egan, Administrative Director Educational Services |
| Public Comment on Closed Session Items | None |
| Work/Study Session | A work/study session began at 6:12. Administrative Director Educational Services, Teresa Egan, presented Trustees with an overview of the District and parent survey results. Those surveyed were Teachers, Title I parents and parents of English learners. 85% of teachers responded, 40% of Title I parents responded and 40% of ELL parents responded. The teachers survey consisted of three different components; experiences during the school year, parent engagement and future staff development. 70% or more of staff agreed that during the school year they receive support on positive behavior strategies, have opportunities for two-way communication and ways to improve instruction and receive support on the use of technology. They were all in agreement that more information on RtI is needed and Teri Louer is looking on how to refine this area. Teachers perceive that parent engagement is below 50% when it comes to supporting school code conduct, reviewing homework and volunteering. In regards to future professional development areas in technology in the classroom, project based learning, common core writing, CGI, reading comprehension, differentiated instruction and six traits of writing were all over 58%, however, areas in GLAD, step up to writing, data director, PBIS, ST math, ExCEL were at 50% and below. Teresa reviewed the survey topics for Title I parents which consisted of Home-School Communication, Student Learning Environments and parent involvement/training. She explained that of the 40% of surveys returned, Title I parents felt that on-going communication, their child's academic progress, information regarding standards and test results and extra help in Math/English were all above 90%. Parents were very satisfied with academic progress, how the school promotes positive choices and behaviors and felt that schools were safe, clean and secure. Teresa did point out that parent involvement and training area was under 50%. Parents preferred more evening trainings and workshops. The final survey was for parents of English Learners and the topics covered in this survey consisted of school climate, curriculum and instruction, parent involvement and the English Learner program. Of the 40% of parents that returned their forms, over 98% felt welcome at the school, were comfortable speaking to teachers, received timely information about the school and that school was a safe place. Over 95% felt that they were informed and able to speak to their teacher about the academic progress and learning skills of their child. They felt that they were valued as a component of the instructional program and that school training was helpful with encouraged involvement and input. 93% of the parents marked that they volunteered, attended open houses, back to school nights and parent conferences. Only 60% participated in the PIQE program which Teresa explained is paid from Title III funds and will be expanding this year. Washington Middle School will also be offering a two week two night STEM program for parents. Over 90% of the ELL parents felt that they were given an opportunity to develop English skills, were notified of their child's progress in English, notified of EL placement and informed about ELAC meetings. Teresa gave each of the Trustees an appendix prepared by K12 Insight that gave the overall results of the organizational and planning survey. |
| Second Call to Order Regular Meeting | Board President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:04 p.m. |

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| Pledge of Allegiance to the Flag | Board President, Sharon H. Brown, asked Kevin Jacobson to lead the pledge of allegiance to the flag. |
| Report from Closed Session | Board President, Sharon H. Brown, reported that during closed session, Trustees unanimously voted to readmit student #1204066 to the La Habra City Schools District. |
| Action Item: Adoption of the Agenda | On a motion made by Jon A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted the agenda for August 28, 2013. |
| Minutes of the Regular Board Meeting of: July 25, 2013 | The minutes of the Regular Meeting of July 25, 2013 were unanimously approved by Trustees on a motion made by Sandi Baltes, and a second to the motion by John A. Dobson. ¹ |
| Correspondence | None |
| Superintendent's and Trustees' Report | <p>Superintendent, Susan Belenardo, called attention to the La Habra Journal cover where it has a picture of one of our students at Ladera Palma handing flowers to an educational assistant on the first day of school, and on page six we have articles on Local Control Funding Formula, Project Lead the Way and an introduction to our new Principal at Sierra Vista School, Anna Dorado. Also on page three is coverage under "Did you know....." about the origins of the La Habra City School District and the Washington Middle School Bell and page one recognizes La Habra Chamber and Apple award honorees Sandi Baltes and Susie Hango. Dr. Belenardo was excited to announce that The City of La Habra has also covered the District in their Life in La Habra Magazine. Dr. Belenardo shared an email from Ladera Palma Principal, Rosa Murillo, on the excitement the students had when the iPad carts were rolled in. Mrs. Murillo thanked the Board for the lovely Christmas in August.</p> <p>Principal, Mario Carlos and Assistant Principal George Lopez shared some highlights on the opening days at Washington Middle School. They shared a video presentation which showed the students beginning journey into common core and project based learning. Mr. Lopez explained how it is an ongoing transformation of engaging the students and student learning. The video highlighted day two and the strong student engagement that was going on in the classroom. The teachers were able to step back and allow the students to work collaboratively. Mr. Carlos was excited to see how the students were able to use the 4 C's while designing their projects. Mr. Carlos was excited to see such high levels of engagement and collaboration in just the second day of school. Within a week the students were able to present their models and explain the design in front of the classroom. They are taking risks and showing how proud they were of their projects. Mr. Lopez explained that the transformation going on the last three to four years began with TSMA. Through TSMA they created in house experts and other teachers started going to those experts wanting to learn more. Now with Project Lead the Way and TSMA they are starting to expand more and teachers are willing to take the risks.</p> <p>Principal Cathy Seighman and Assistant Principal, Susan Goellrich, showed an i-Movie presentation of the 6th and 7th graders first day of school at Imperial Middle School. Mrs. Goellrich explained how the staff wanted to do some team building and asset development this year and created TLC. TLC is referred to as 21st Century Learning Communities and will be in homeroom. TLC time will be an opportunity for students to practice the 21st Century skills. Currently they are working on team building, collaboration and code of conduct. The week after next will be communication and they will continue from there. Staff is very excited about TLC time and all the wonderful things moving forward this year with the academies.</p> <p>Dr. Belenardo announced that Imperial Middle School just received a \$2000 grant from Target to infuse the arts, and through Donors Choose, Courtney Knepper received \$444 for writing through the year and Katie Mayfield received \$383 for sensory seats. She also shared the new Measure 'O' website which is linked through our District website. The direct website is http://lahabrameasureo.org/ and will be updated as we make progress on projects. There will be a meeting tomorrow on the final approval for the plans and phase I remodel drawings. Construction should begin during Spring break after all DSA approvals are completed.</p> |
| Public Comment | <p>Board President, Sharon H. Brown, recognized those persons wishing to address the Board on public comment:</p> <ul style="list-style-type: none"> • Kevin Jacobson – Parent – Expressed his repeated concern on the need to keep focus on keeping the honors programs at the middle schools. • Suzette Medina – Parent – Mrs. Medina expressed her concern regarding issues with her children and the TK program, GATE and transfer requests. |

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| General Matters Action Item: Consent Calendar | Trustees unanimously approved the Consent Calendar on a motion made by Sandi Baltes, and a second to the motion by John A. Dobson: <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of select membership renewals for County and State memberships as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ ➤ Approval of the Expenditures Reports for August 9, 2013 and August 23, 2013 as attached to these minutes.⁶ |
| Information Item: Enrollment/Attendance Update | Superintendent, Susan Belenardo, reported enrollment on the opening days of school. The enrollment as of today is 5110, which is still down from the 5244 we had last year at this time. As the enrollment numbers are still down from last year, the projected enrollment is up 127, with an increase in kindergarten and in the middle schools. Dr. Belenardo attributed the increase in the middle schools to the academies and felt that they have been drawing some students back into our area. As of today three classes have been added: Imperial has added a 6 th grade class, El Cerrito and Ladera Palma have added a Kindergarten class. Las Lomas will be looking into possibly adding a kindergarten class beginning next week. There are adjustments that still need to be made and we are looking closely at the numbers to see where we need to make changes or additions. |
| Information Item: Board Meeting Schedule | Superintendent, Susan Belenardo, thought this would be a good time to look at the board schedule and consider doing a road show to the different sites. Dr. Belenardo referred to a handout which indicated what sites will be presenting at the Board meeting dates listed. Trustees agreed to change the Board meeting location from the District Office to Imperial Middle School on November 14, 2013. Trustees will review the handout and decide at a later time if any other scheduled Board meeting locations should be changed. |
| Instruction and Personnel Action Item: Certificated Waivers | On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved a certificated waiver for an additional Speech and Language Specialist for the 2013-2014 school year as attached to these minutes. ⁷ |
| Information Item: Summer Academy Report | Summer School Academy Principals, Susan Goellrich and George Lopez, shared a presentation and highlights of the programs offered during summer academy. Mrs. Goellrich was excited to share how students and staff were actively engaged in project based learning and technology in the classroom. They spent four weeks designing bridges, windmills, a lunch box with an alarm, and a conveyor belt to help get potatoes from the truck to the potato chip factory. They shared a video presentation using I-Movie which showed all of the great stuff that the students designed throughout the four weeks. The students had a showcase the last day of summer academy which gave them an opportunity to share how they came up with their design using 21 st century skills. It was nice to have so many members of the community, teachers and family members come in and tour each of the different projects. Mr. Lopez explained how teachers had set a ceiling at the beginning of the academy which the students were able to move beyond. The teachers allowed the students to take risks and grow. This is the student that many companies are looking for; a well-rounded learner that can take the next steps by utilizing the 4 C's. Here in La Habra we are taking the first steps to create that type of learner that will be successful in their future and summer academy was an indication of that. |
| Business Matters Action Item: Approval of Contract for Eligibility Study for future State funding for Construction and Modernization | Chief Business Official, Karen Kinney, explained that School Facility Consultants, has assisted with the past bond measure. They will assist us to prepare and submit documentation required to update and maximize the District's current eligibility for new construction and modernization under the State School Facility Program. On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously approved a contract with School Facility Consultants for eligibility study for future State funding for construction and modernization as attached to these minutes. ⁸ |
| Action Item: Surplus Equipment | Superintendent, Susan Belenardo, explained that in order to be in compliance with the grant requirement we need to consider our old buses as surplus/obsolete before they can get rid of them. On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously approved the declaration of four diesel buses replaced with four new natural gas buses as surplus/obsolete as attached to these minutes. ⁹ |

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- 1 Approval of Minutes
- 2 Contracts
- 3 Staff Development
- 4 Extra pay Request
- 5 Resignations
- 6 Expenditures Report
- 7 Certificated Waivers
- 8 School Facility Consultants
- 9 Surplus Equipment