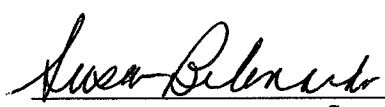


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
September 26, 2013

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board Vice President Linda Navarro Edwards, at 5:05 p.m.
Board Members	<p>Board Members Present: Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member</p> <p>Board Members Absent: Sharon H. Brown, President Elizabeth Steves, Member</p>
Administrators	<p>Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Teresa Egan, Administrative Director Educational Services</p> <p>Administrators Absent: Karen Kinney, Chief Business Official</p>
Public Comment on Closed Session Items	None
Work/Study Session	<p>A work/study session began at 6:17 p.m. Jeremy Cogan of Caldwell Flores Winters, Inc. presented Trustees with an update on Measure 'O' projects. He announced that a website has been created to provide the community with resources for information about the implementation program, project updates, and photos of recent construction activity. The website also includes a section for the Citizen's Oversight Committee, including presentations, expenditure reports and meeting minutes. Measure 'O' Academy improvements currently in progress are the electronic marquees at the middle schools, courtyard safety improvements at Imperial and the selection and ordering of furniture. John Miller of TDM Architects, Inc. confirmed the final designs of marquees and drawings of the east and west courtyards at Imperial, which are currently under construction. He explained that the construction is done after hours so as not to disrupt the students and staff during instruction. District staff has completed an evaluation of furniture options and will coordinate with vendors on purchasing. The District has decided to pilot certain furnishings which will allow students and staff to see what best meets their 21st Century Classroom needs. Classroom modernizations projects are scheduled to begin during Spring recess then continue on through Summer 2014. The District has also completed ordering, setup and deployment for over 2,000 iPads and the Cisco phone equipment has arrived and is currently being inventoried. Jeremy explained that Federal E-rate program contributions to cabling and wireless upgrades are still pending. He gave a brief overview of the master budget, program expenditures and a look ahead of the Measure 'O' bond projects. This information will be updated on the website for the community to view in more detail at http://lahabrameasureo.org</p>
Second Call to Order Regular Meeting	Board Vice President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:15 p.m.
Pledge of Allegiance to the Flag	Board Vice President, Linda Navarro Edwards, asked Teri Louer to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>Board Vice President, Linda Navarro Edwards, reported that Trustees took action during Closed Session to expel student #120785. A motion was made by Sandi Baltes, and a roll call vote was taken to move that Student #1203785 be expelled for the remainder of this semester and next, and suspend enforcement, in which case the student will be allowed to return to another school in the La Habra City School District.</p> <p>Sandi Baltes – Aye John A. Dobson – Aye Linda Navarro Edwards - Aye Sharon H. Brown – Absent Elizabeth Steves – Absent</p>

Action Item: Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously adopted the agenda for September 26, 2013.
Minutes of the Regular Board Meeting of: September 12, 2013	The minutes of the Regular Meeting of September 12, 2013 were unanimously approved by Trustees on a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes. ¹
Correspondence	None
Superintendent's and Trustees' Report	<p>Superintendent, Susan Belenardo, shared the Districts articles in the La Habra Journal. She was happy to announce that transportation has received and is now using their clean energy efficient (Green) Blue Bird busses, Imperial's collaboration with the Mukenthaler center to enhance programs with STEM to STEAM and beyond has been a great success and another article discussed how our students are using tools for technology to enhance instruction. There is also information on the upcoming parent night for the Dual Language Immersion Program and surveys are being sent home to determine parents' interest in this program. Dr. Belenardo was also happy to announce that the District was mentioned in a couple articles in the La Habra Star Progress. Information on the Dual Immersion Program was again mentioned and a question and answer interview with our new Principal of Sierra Vista School, Anna Dorado, in which she stated that her focus is to see more parent involvement at her school. There was also a very well written article on the history of La Habra. Dr. Belenardo explained that the Orange County Department of Education has contacted the District to see if we are interested in having our teachers participate in the Arts Advantage Project. This professional development three-day workshop in Dance or Music will incorporate the arts into the classroom and teach teachers how to engage students in dance and music. Principals will select a teacher from each grade level to participate in the workshop. The only cost to the district will be for release time, all other expenses will be covered.</p> <p>Mr. Carlos and Mr. Lopez from Washington Middle School gave a presentation on the learning environment transformations happening at their site. They shared pictures of Washington dating back from the 1930's and moving forward with the many changes that have taken place over the years. They shared how the learning centers and staff lounge look now and explained the 21st century changes that will take place with the upcoming modernizations. The focus of the learning environments is to have a center where students and teachers can collaborate and engage using the 4-C's. Staff and students are very excited to see these changes take place and have provided input on the selection of furniture and classroom modernization. Mr. Carlos shared a picture of Washington's historical school bell and explained that in 1896 there was a promise of hope, dreams, and a positive future for our students and that promise will continue even with all of the changes for our 21st Century Learners.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Sandi Baltes, and a second to the motion by John A. Dobson:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.³ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁴ ➤ Approval of changes in select employees' status as attached to these minutes.⁵ ➤ Approval of the Expenditures Reports as attached to these minutes.⁶
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that enrollment as of September 25, 2013 has no changes. There was some movement from school to school, but the numbers have not changed since the last report. The enrollment remains at 5,147. Dr. Belenardo explained that the K-2 numbers are well within the 30-1 ratio and that is due to the movement and addition of classes. There have been two classes added at El Cerrito, one at Ladera Palma and two at Las Lomas.
Instruction and Personnel Information Item: 2012-2013 Health Services Report	Susana Kurth, School Nurse presented Trustees with an overview of the health services department. Susie explained that her role as a school nurse is to support student learning, educate staff, assess the health needs of students and promote a healthy school environment. Last year they had one Licensed Vocational Nurse and four Health Technicians, and this year there are two Licensed Vocational Nurses and three Health Technicians. The District had 56 students on immunization waivers which is not as high as most districts. There is a new law this year under AB2109 that requires districts to inform parents who sign waivers of the benefits and risks of

	to administer Diastat for those students that suffer from a prolonged seizure. In regards to insulin, there has been a debate on who can administer insulin to students. Just recently a law was passed that Nurses can legally instruct non-licensed staff on how to administer insulin. This year there were a total of 13 students that missed the school for not having their Tdap shot, resulting in a total of 36 exclusion days. Many efforts were made to contact the parents and let them know the importance of getting this done. She explained that by law students are not allowed to attend school unless they have a waiver or have had the shot. Parents were informed of the Tdap requirement multiple times throughout the school year by means of notices sent home with students, mailings, Tel-a-Parent calls and personal phone calls.
Information/Action Item: Title I Supplemental Educational Service Providers for 2013-14	Administrative Director Educational Services, Teresa Egan, reported that the federal No Child Left Behind Act of 2001, requires that Title I schools in Year 2 Program Improvement or beyond, must offer Supplemental Educational Services (SES) to low income students. In August, the District notified all of the SES providers of the specific procedures and documentation required to be eligible to be included on the list from which parents can make their selection. Of the 106 providers, 55 companies submitted their required documentation by the deadline. A list of those 55 companies has been provided for Trustees approval. On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved supplemental educational providers that have met the District's rigorous screening procedures to provide supplemental tutoring to eligible students as part of the program Improvement status requirements. ⁷
Action Item: Public Hearing: CORE Reading Program/Instructional Materials/Textbooks	Board Vice President, Linda Navarro Edwards, formally opened the Public Hearing for any comments relating to a certification that each pupil in kindergarten-grade eight has been provided with standards-aligned textbooks and/or instructional materials for each major academic subject for the 2013-2014 school year. Being there was no public comment, the hearing was closed.
Action Item: CORE Reading program (Grades K-3) Textbooks/Instructional Materials Certification Resolution #30-2012	Administrative Director of Educational Services, Teresa Egan, indicated that each Principal has verified that all students have been provided with the required standards based textbooks and instructional materials for each core subject. On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously adopted Resolution #31-2013 certifying that each pupil in kindergarten – grade eight has been provided with standards-aligned textbooks and/or instructional materials for each major academic subject for the 2013-2014 school year as attached to these minutes. ⁸
Information Item: Personnel Commissioner Reappointment	Superintendent, Susan Belenardo, explained that CSEA appointee Faye Ross's term has been completed and will expire on November 30, 2013. CSEA will determine whether or not reappointment will be accepted and the Board will be provided with confirmation of the status following the Personnel Commission meeting in October.
Action Item: New Classified Job description	On a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously approved of a new classified job description, Food Service Warehouse & Delivery Worker, as attached to these minutes. ⁹
Other Business from the Board	Board Clerk, Sandi Baltes reminded everyone of the upcoming Oktoberfest this weekend over in the Target parking lot on the corner of Imperial and Idaho.
Adjournment	Board Vice President, Linda Navarro Edwards, announced that the next meeting will be held on Thursday, October 10, 2013, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sandi Baltes, the meeting was adjourned at 8:12 p.m.
Board Minutes Approved:	October 10, 2013  Susan Belenardo, Ed.D. Secretary to the Board

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- ¹ Approval of Minutes
 - ² Contracts
 - ³ Extra pay Request
 - ⁴ New Hires/Resignations
 - ⁵ Change of Status
 - ⁶ Expenditures Report
 - ⁷ Supplemental Educational Service Providers
 - ⁸ Resolution #31-2013 / Textbooks/Instructional Materials
 - ⁹ Classified job description – Food Service Warehouse & Delivery Worker