

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
October 10, 2013

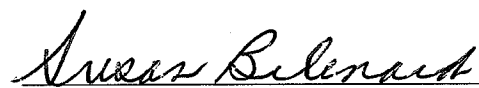
Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sharon H. Brown, at 6:00 p.m.
Board Members	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk John A. Dobson, Member Elizabeth Steves, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official
Public Comment on Closed Session Items	None
Work/Study Session	A work/study session began at 4:00 p.m. Stephan Knobloch, from K12 Insight presented Trustees with information on the services that his company provides to assist Board Members in developing their Strategic Plan. Trustees brainstormed ideas to develop a framework for Community Forums. Parent involvement, communication strategies, Common Core, the 4 C's, and funding were some areas Trustees felt they wanted to focus on. Mr. Knobloch reviewed the current goal areas that were in the plan and allowed Trustees to share ideas on how they felt about improving these goals. Trustees agreed that they need to develop a strong plan that is very explicit and outline district and state initiatives affecting La Habra. Priorities for discussion were to align research and communication activities with stakeholder engagement goals, connect all stakeholder groups to the school district community, increase stakeholder participation in the strategic planning process and increase stakeholder participation in the school and district improvement process. Mr. Knobloch will take all of the information that he gathered from Trustees and make suggestions on how to develop focus questions for Community forums to be held later this fall.
Second Call to Order Regular Meeting	Board President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:11 p.m.
Pledge of Allegiance to the Flag	Board President, Sharon H. Brown, asked Danette Brown to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Action Item: Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for October 10, 2013.
Minutes of the Regular Board Meeting of: September 26, 2013	The minutes of the Regular Meeting of September 26, 2013 were unanimously approved by Trustees on a motion made by Sandi Baltes, and a second to the motion made by John A. Dobson. ¹
Correspondence	None
Superintendent's and Trustees' Report	Board President, Sharon H. Brown, shared the board room display presented by El Cerrito School. El Cerrito students and staff have provided samples of Fall Writing, Opinion Writing and Making Healthy Food Choices Writing. Pictures of the students solving CGI math problems and sample poetry are also displayed. Sharon thanked El Cerrito students and staff for this terrific display. Superintendent, Susan Belenardo, shared an article from the Orange County Register on Dr. Sue Pritchard's nominated by parents and selection to be featured in the Classroom Hero's page. She spoke about Project Based

	<p>Learning and Project Lead the Way. Dr. Belenardo also shared Dot Day art work from 1st grade students at El Cerrito school who are making their mark. The project was inspired by a book about a little girl who did not think that she could draw until one day a teacher made a dot on a page that inspired the girl draw. Walnut School had their Special Persons day last week with over 200 attendees and Ladera Palma's garden is blooming. The middle schools have all received their iPads and the one to one is up and running.</p> <p>Dr. Belenardo introduced Danette Brown, to share her story of the walk-through of our District's GLAD program by visitors from Washington State. Danette was very excited to share how she was able to spend time with Program Coordinator, Carol Banks, from Tahoma South Seattle school district at a training in February 2013. Danette shared what the District has been doing with GLAD, Project Based Learning and PBIS. In September 2013 the National Training center from OCDE contacted Danette to ask if the District was willing to have people from Washington State visit the District. Carol Banks was among one of those visitors, she brought a team of 11, seven trainers, two elementary school principals and two middle school principals. Danette and Olga Cammer divided the team into two groups and visited six different schools in two days. After each visit the team commented on how well the students behavior was at each site. They were amazed at how PBIS was everywhere, how the students were engaged in learning and that teachers made the learning so much fun. They were so amazed at the level of work the students were doing independently. At the end of their walk-through they said that they were going to go back to their schools and make some changes to reflect what La Habra is doing. Danette shared that when you work here you do not realize the everyday changes that have taken place, to have someone from the outside come in and point out all the wonderful things that we as a District are doing for our students made her emotionally happy. She expressed how proud she is to be a part of this District and how proud she is of what we are doing for our students.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Sandi Baltes, and a second to the motion by John A. Dobson:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ ➤ Approval of changes in select employees' status as attached to these minutes.⁶ ➤ Approval of 2013-2014 Membership renewals as attached to these minutes.⁷ ➤ Approval of District participation in the La Habra Mayor's Task Force – Red Ribbon Celebration including participating in the La Habra Boulevard Banner Display as attached to these minutes.⁸ ➤ Approval of the Expenditures Reports for October 4, 2013 and October 10, 2013 as attached to these minutes.⁹
Instruction and Personnel Information Item: Williams Uniform Complaints	Administrative Director of Educational Services, Teresa Egan, reported no findings or complaints for the period of July 2013 – September 2013 per the Williams legislation.
Action Item: Denial of Claim	Superintendent, Susan Belenardo, explained to Trustees that this denial is a formality required by Keenan and Associates. The Board is requested to reject the claim damages in order to start the six month statute of limitations period. On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously rejected the claim damages for an accident involving one of our school buses as attached to these minutes. ¹⁰
Information Item: GATE update	Principal from Las Positas School, Sheryl Tecker and Principal from Imperial Middle School presented Trustees with an update on the GATE program. Mrs. Tecker reviewed the qualification process and explained that Teacher/Parent Referral is in 3 rd or 4 th grade and based on three criteria: Cognitive Ability Test – I.Q., CST Achievement and Teacher Appraisal. She shared information about the Making All Kids Smarter training. Teachers completing this 30 hour training program become certified to teach GATE. The elementary program consists of a language arts program leveled through ExCEL model and an accelerated math class. The GATE after school programs include band, Odyssey of the Mind and Robotics. The enrichment activities include a summer science academy, art reflections contest and student ambassadors program. Mrs. Tecker explained that

	<p>in order to accommodate Mr. Hollon's schedule at Imperial allocation change had to be made to the GATE band program. GATE band is now held at Imperial with Las Positas students attending on Mondays and Sierra Vista and Walnut students on Thursdays. Sheryl was happy to announce the adoption of a new program, Odyssey of the Mind. The program is very popular in many other states and helps students to apply thinking skills. This is for 4th graders and consists of students solving complex problems in small groups and then being able to create an eight minute presentation of their solution. Students can qualify to be in the world championship. Cathy Seighman presented an update on the Middle School GATE program and explained that students are challenged to use higher level of critical thinking skills. The English Language Arts honors and advanced level mathematics courses are designed to provide a more rigorous curriculum with higher expectations along with an enriching, rigorous curriculum that engages high ability and high achieving students. Instruction incorporates creative and productive thinking, critical thinking skills, collaboration, research, personal development and communication. Placement is based on assessment data and teacher recommendation. The GATE middle school program also offers after school programs such as pentathlon, art, computers and robotics, as well as a summer academy enrichment activity. Ms. Seighman explained that curriculum is more sophisticated and complex, similar to the common core. It's exciting to see how common core is already tied into what is being done with the high achieving students. It's not about giving more homework it is about going into more depth. Cathy and Sheryl are very excited about the direction they are headed in.</p>
<p>Information Item: Special Education Annual Update</p>	<p>Administrative Director Student Support Services, Teri Louer, introduced Kimberly Hagan and Kathryn Mayfield, teachers from Ladera Palma Learning Center. Mrs. Hagan and Mrs. Mayfield explained that the Learning Center was piloted last year at Ladera Palma and is now being modeled at the other K-2 sites this year. The Learning Center is not a place but a service for students to receive support for academic, social and behavioral needs. Students are grouped in intervention programs based on unique, individual needs with a smaller student to teacher ratio. They provide research based intervention programs providing Tier 2 and Tier 3 interventions using Response to Intervention (RTI) models and weekly progress monitoring. The centers are designed to provide resources to prevent students from falling behind by using the "Catch them before they fail" concept. The concept is one of the major underpinnings of the RTI, a three part student support model. The Learning Center model is an ideal vehicle for the implementation of the new three- tier RTI approach. Low performing students may receive intense, research-based interventions in the Learning Center. The students' responses to such interventions may rule out, or indicate the necessity for further evaluation for special education services. Research based intervention programs include Systematic Instruction in Phonological Awareness, Phonics, and sight Words (SIPPS), Step Up to Writing, Leveled Literacy Intervention, Camelot Learning and Skill Streaming. Using Excel, teachers form groups collaboratively during scheduled PLC's and the needs are based upon district multiple measure scores and informal assessments. First and second grade students from general education classrooms are included in both Learning Centers. The next steps include AM kinder students in the Learning Center for interventions, implementing a first grade writing intervention and expanding integrated playgroups.</p>
<p>Business Matters Action Item: Surplus Technology Equipment</p>	<p>Chief Business Official, Karen Kinney, explained that Olga Goodman has compiled a list of unusable technology equipment that needs to be declared as surplus for disposal. On a motion made by John Dobson, and a second to the motion by Sandi Baltes, Trustees unanimously approved of a list of obsolete or unusable equipment for disposal as attached to these minutes.¹¹</p>
<p>Action Item: Approval of Change Order</p>	<p>Chief Business Official, Karen Kinney, explained that a change order is needed to cover the cost of removing conduit that was found under the Imperial Middle School courtyard area. She explained that the conduit had to be removed before construction could proceed and the cost is \$28,000 to cover the additional items that need to be completed in both the East and West courtyards. Scott Burkett from CFW was present for any questions from Trustees. On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously approved change order #1 by Minako American Corporation for the Bond Measure 'O', Phase I project at Imperial Middle School pertaining to unforeseen conditions that were discovered after the commencement of trenching as attached.¹²</p>
<p>Other Business from the Board</p>	<p>None</p>
<p>Adjournment</p>	<p>Board President, Sharon H. Brown, announced that the next meeting will be held on Thursday, October 24, 2013, at Arbolita School multi-purpose at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Sandi Baltes, and a second to the motion by Elizabeth Steves, the meeting was adjourned at 8:32 p.m.</p>

Board Minutes
Approved:

October 24, 2013



Susan Belenardo, Ed.D.
Secretary to the Board

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- ¹ Approval of Minutes
 - ² Contracts
 - ³ Staff Development
 - ⁴ Extra pay Request
 - ⁵ New Hires/Resignations
 - ⁶ Change of Status
 - ⁷ Membership Renewals
 - ⁸ Red Ribbon week Participation
 - ⁹ Expenditures Report
 - ¹⁰ Denial of Claim
 - ¹¹ Surplus Equipment
 - ¹² Change order #1