

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 November 8, 2012

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Sharon H. Brown, Clerk Sandi Baltes, Member Susan M. Hango, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official Teri Louer, Administrative Director Student Support Services
Public Comment on Closed Session Items	None
Work/Study Session	Board President, Paul S. Rodriguez, explained the purpose of today's work study is to do a final review of the Governance Handbook and Strategic Plan and continue with ideas on creating a Board report card. The Governance Handbook was reviewed and a request to add tabs for easier access to items was recommended. Trustees agreed on the goals, format, years and timeline for the Strategic Plan. Discussion on the focus and style of the Board report card was discussed but not finalized. Trustees would like a newsletter sent out that summarizes the years and goals and would like to see the Strategic Plan on the website while discussions continue to be made on the report card.
Second Call to Order Regular Meeting	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:03 p.m.
Pledge of Allegiance to the Flag	Board President, Paul S. Rodriguez, asked David Soto to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the agenda for November 8, 2012.
Minutes of the Regular Board Meeting of: October 25, 2012	The minutes of the Regular Meeting of October 25, 2012 were unanimously approved by Trustees on a motion made by Sharon H. Brown with one correction under adjournment to replace Sharon H. Brown with Linda Navarro Edwards. A second to the motion was made by Sandi Baltes to these minutes as corrected. ¹
Correspondence	None
Superintendent's and Trustees' Report	Teresa Egan, Administrative Director of Educational Services introduced the School Readiness "Just Dance" Program. The Program is led by School Readiness Coordinator, Oralia Birakos. High School Volunteers Ashley Birakos, Cindy Birakos and Jane Green have taken the time to help out with the routines. All girls have attended the Hart Dance Academy and have years of experience in dance. Oralia explained that the Just Dance program is offered as an after school extension program every Monday to children 0 to 5 years old. There are four sessions planned for this year with five to eight classes per session. At the end of each session the children do a performance. Just Dance is an extension to the Music and Movement Program which has won the Golden Bell Award. The children from the Just Dance program performed their Halloween routine. Board President, Paul S. Rodriguez explained that the Golden Bell Award is given by the California School Boards Association and to be recognized among so many other districts in California is well deserved and on behalf of the Board congratulated Oralia and her staff for their accomplishment. Superintendent, Susan Belenardo, also congratulated Oralia on doing so many awesome things for the community and the little ones. She also announced Shadow a Student day at IMS on November 14 th and to contact Ms. Seighman if anyone would like to participate. Dr. Belenardo was pleased to announce the passage of Measure "O". She also mentioned that she was introduced to a mother at Rotary whose child received a 600 Club letter from the District. The mother shared how proud she was of her son and thanked the District for

Board Meeting Minutes November 8, 2012 Page 2 Superintendent's and Trustees' Report cont.	helping him to succeed in school. Board President, Paul S. Rodriguez, pointed out the current Board Room display provided by Walnut School's amazing authors. The students have provided sample writings from all subject areas. The writings show how they are actively engaging in CGI and GLAD and learning about respect, and energy. Please take the time to read the creative, funny stories that they have displayed. We appreciate all of our creative writers from Walnut School.
General Matters Action Item: Consent Calendar	Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Sharon H. Brown: <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.ⁱⁱ ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.ⁱⁱⁱ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.^{iv} ➤ Ratification of Certificated and Classified new hires and resignations as attached to these minutes.^v ➤ Approval of changes in select employee's status as attached to these minutes.^{vi} ➤ Approval of the Expenditures Reports for November 8, 2012 as attached to these minutes.^{vii}
Action Item: Annual Organizational Meeting	On a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, Trustees unanimously set the date and time for the annual Board of Education Organizational Meeting for Thursday, December 13, 2012 at 7:00 p.m.
Information Item: Board Committee Assignments for 2013	Trustees reviewed this past year's local/county Board Committee assignments to consider their individual assignments for 2013. Appointments to committees will take place at the Organizational Meeting on December 13 th .
Action Item: Approval of Modifications to TDM Architects, Inc.	Superintendent, Susan Belenardo, explained that minor administrative changes were made to the original master agreement to ensure the language was in line with current State Law requirements. All changes have been reviewed by the District's and the architect's legal counsel. On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously approved modifications to The Master Agreement with TDM Architects, Inc. as attached. ^{viii}
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported enrollment numbers as of November 6 th . The report shows a net loss of three students since the last report. She explained the large kindergarten numbers at Arbolita were due to Arbolita being identified as the overflow site. We continue to monitor the numbers with the anticipation of opening a K-1 combo. The teachers are aware that the plan is to open a new class. Class sizes are where we stable and we will continue to monitor enrollment at all grade levels.
Instruction and Personnel Information/Action Item: Title I Supplemental Educational Service Providers for 2012-13	Administrative Director Educational Services, Teresa Egan, reported that there are seven schools in Program Improvement and the District is required to provide supplemental educational services after schools reach Program Improvement year two. Information was sent to 98 providers and 49 agencies submitted applications to provide these services. Two parent information evenings were held for parents to choose out of the 49 agencies and Board approval is needed to contract with these companies to work with our students. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved supplemental educational providers that have met the District's rigorous screening procedures to provide supplemental tutoring to eligible students as part of the program Improvement status requirements.
Action Item: Certificated Early Retirement Request	Superintendent, Susan Belenardo, reviewed a special request made from Deborah Miller for early retirement. Debbie, a 27-year teacher with the district, has resigned due to medical reasons. Since this request is outside the contracted timeframe the Union and District have signed a side letter of agreement to make an exception. The Board is requested to take special action for approval of this request. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the Early Retirement request for Deborah Miller as attached to these minutes. ^{ix}
Information Item: Technology Update	Supervisor of Technology, Olga Goodman, and Network Specialist, David Soto presented a Technology Department update. Olga explained that the District Technology Plan has been approved by the California Department of Education for the period of July 2012 through June 2015. The District must have an approved plan in place to apply for E-rate and State technology funding. School sites are currently developing and updating their individual plans to align with the District plan. The E-rate application window will soon be opening up for the 2013-14 year and the District will continue to apply for discounts on fiber connections, T-1-connections, and phone discounts. The Technology Department is also looking into possible additional E-rate

items to apply for which would be re-wiring of both IMS and WMS, new wireless controller to handle the expansion of wireless access and additional access points to expand the capacity for the wireless connections. The District has transitioned to an Enterprise Version of Renaissance Learning Products (STAR and Accelerated Reader). The web-based version features historical tracking of students throughout their enrollment in the District, and home connection for parents to support student progress. Teacher training is also on-going. David went over the mobile devices the District has available to students. The challenge the District faces with these new devices is how to get them from classroom to classroom, policy/security management, and coverage. As Olga mentioned earlier the District is working on additional access points. David shared the plan to move all the old access points from the middle schools to the K-5 sites and add more access points to cover all the holes in the coverage. The next big project is the IP Phone System by CISCO. The new phone system will allow for a 911 response to connect all the way into the classroom, which is a challenge we have with the current phone system. The new phone system will have office integration which allows voicemail for teachers. In December we are hoping to start utilizing Google docs, SharePoint Server and the Exchange Server.

Items Not on the Agenda

None

Other Business from the Board

Board President, Paul S. Rodriguez, thanked the community for all of their support on the passage of Measure "O". There are many positive things that will be taking place and as David has mentioned just having a new phone system in place is very huge. It may not be very glamorous, but the significance of knowing that when we dial 911 the police and fire department know exactly where to respond. Access for the all of the technology and the infrastructure is an extremely critical part of technology. The ability to spread all of the new technology to all students in the District is very important. Again thank you to all who helped in spreading the word on Measure "O". We are hoping to get our first set of bonds issued before the end of the year.

Superintendent, Susan Belenardo, explained the project list has been developed and set up in a priority level as the bonds are issued. Jim Fahey has also been working with Caldwell Flores to identify the maintenance areas that need to be addressed. There is a project plan that has been aligned with what the community approved along with priority levels of what needs to be done.

Board Member, Sandi Baltés, attended career day at IMS and was very happy to see all of the different participants. She thanked Ms. Davis for organizing this event. There were many from all areas that attended, a marine, DEA agent, counseling intern, lawyer, firefighter, police officer, port authority diver, make-up artist, online high school teacher, former Dodger businessman, chiropractor, councilman, TV Show writer, dance teacher, former principal, and a designer. Sandi invited everyone to join her on Veteran's Day in honor of the veterans from La Habra. They will be presented with letters from some of our students. It is a very nice event and begins at 1:00 p.m.

Board Member, Sharon H. Brown thanked everyone for all of their hard work in getting Measure "O" passed. She thanked Paul, Susan, Teresa, Teri and Susie for all the hours they put in getting the word out. Paul again thanked the Community for the passing of Measure "O". He also thanked Oralia and her staff for a wonderful presentation and congratulated her program in receiving the Golden Bell. A special thanks to the Veterans for everything they have done for us.

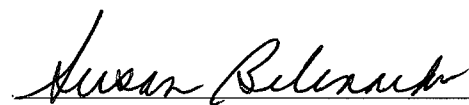
Susan asked for a special meeting on Tuesday, November 13, 2012. The purpose of the meeting is for approval of the legal documents to proceed with the sale of bonds which includes a resolution to authorize the sale, a preliminary official statement which has to do with the types of bonds that will be issued, as well as a contract of sale.

Adjournment

Board President, Paul S. Rodriguez, announced that a special meeting will be held on Tuesday, November 13, 2012 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the board, on a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, the meeting was adjourned at 8:09 p.m.

Board Minutes Approved:

December 13, 2012



Susan Belenardo, Ed.D.
Secretary to the Board

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- i Approved Minutes of October 25, 2012
 - ii Independent Contractor Agreements
 - iii Staff Development
 - iv Extra pay request
 - v Certificated and Classified new hires and resignations
 - vi Change of Status
 - vii Expenditures Report
 - viii Modifications to TDM Architects, Inc.
 - ix Certificated early Retiree