

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
January 10, 2013

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Sharon H. Brown, at 5:30 p.m.
Board Members	Board Members Present: Sharon H. Brown, President Linda Navarro Edwards, Vice President Sandi Baltes, Clerk, John A. Dobson, Member Elizabeth Steves, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
Work/Study Session	At 4:30 p.m., Board President, Sharon H. Brown reviewed the Board Governance Handbook. She explained the purpose of why the handbook was created and briefly reviewed each section. Minor changes were discussed and made on the governance page. Trustees focused on Board Protocols and school site visits. Further discussion of school site visits will be addressed in more detail at the next work/study.
Second Call to Order Regular Meeting	Board President, Sharon H. Brown called the Regular Meeting of the Board of Education to order at 7:08 p.m.
Pledge of Allegiance to the Flag	Board President, Sharon H. Brown, asked Emily Szary to lead the pledge of allegiance to the flag.
Report from Closed Session Expulsion Hearing	Board President, Sharon H. Brown, reported that Trustees took action during Closed Session following an Expulsion Hearing, and on a motion made by Linda Navarro Edwards, with a second to the motion by Sandi Baltes, Student #1204066 is expelled from La Habra City School District for this semester and the next with a recommended rehabilitation plan set forth by the Board of Trustees.
Action Item: Adoption of the Agenda	Board President, Sharon H. Brown, requested a motion to make a change in the agenda order. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously agreed to move item #14b before the consent calendar. On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted the agenda for January 10, 2013.
Minutes of the Regular Board Meeting of: December 13, 2012	The minutes of the Regular Meeting of December 13, 2012 were unanimously approved by Trustees on a motion made by Linda Navarro Edwards, and a second to the motion made by Sandi Baltes. ¹
Correspondence	Board Clerk, Sandi Baltes, reported the following correspondence: ➤ Imperial PALS - The Board received many "Happy Holiday" cards from the Imperial Middle School PALs students. The students thanked the Board for their experience at PAL Camp and shared what they had learned and how valuable camp was for them.
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Principal, Emily Flesher-Szary, from El Cerrito School who discussed data from the all day Kindergarten Pilot Program. Ms. Flesher-Szary discussed the differences of traditional kinder vs. all day kinder and the positive effects the all day program has had on the students and teachers. She explained how the attendance, upper case and lower case recognition, sounds, sight words and DRA levels have increased in the all day kinder program. Ms. Flesher-Szary introduced a parent who has three children in the District. She expressed how pleased she has been with the all day kinder program and how she had wished it was around when her other two children went to El Cerrito. She feels that her child has learned so much and thanked the teachers for piloting this program. Kindergarten Teacher, Deanna Putnam also shared her thoughts on how well the all day kinder program has been. She explained how the extra 55 minutes of class has made such a difference with not only the students but the teachers as well. There is more time for learning and

Superintendent's and
Trustees' Report (cont)

they are no longer under short time constraints to get the job done. Ms. Putnam's students came up individually and shared what they have been learning in their class. They each shared a piece from "The Gingerbread Boy" which they created in class. Each student's presentation was developed using Common Core and Content Standards. One student created a narrated cartoon utilizing an iPad.

Superintendent, Susan Belenardo, announced how she had the opportunity to see the dress rehearsal and first half of the judging process for the Orange County Technology Showcase. Washington Middle School students should be very proud of themselves for doing such a great job. On February 2nd, the second round of judging will be held at Serra Catholic School in Rancho Santa Margarita. We are crossing our fingers that they are selected for the CUE Conference in San Diego at the end of the year. She also announced that the Federal Programming Monitoring Review was held right before the break, and there were some minor findings that need to be corrected. We did really well overall and will fix the minor pieces that need to be revised. They were very complimentary of programs at the school level and all were compliant. Dr. Belenardo said she had spoken to Captain Kepley prior to the meeting concerning updating safety procedures in our schools. He assured us that representatives from the La Habra Police Department will be visiting each site to review the safety procedures that are currently in place. We are also working with Administrators on lock-down procedures and safety protocols for each site.

Trustees shared their experience on recent school site visits. They are amazed at the curriculum being taught in Kindergarten at El Cerrito and how well they are learning. They also shared how impressed they were to see the great teaching going on and the techniques that are being used. They were all very happy to see such great team work going on in the classroom setting.

Business Matters:
Action Item:
Auditor's Report
(change in the agenda for
this item)

On a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees unanimously accepted the annual Audit Report for the fiscal year ending June 30, 2012 as attached to these minutes.²

General Matters
Action Item:
Consent Calendar

Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson:

- Approval of Independent Contractor Agreements as attached to these minutes.³
- Approval to renew select memberships to County and State organizations as attached to these minutes.⁴
- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.⁵
- Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁶
- Ratification of Certificated and Classified new hires as attached to these minutes.⁷
- Approval of changes in select employees' status as attached to these minutes.⁸
- Approval of the Expenditures Reports for December 21, 2012 and January 10, 2013 as attached to these minutes.⁹

Information Item/Action
Item: First
Reading/Board Policy
1312.3

Administrative Director Student Support Services, Teri Louer, explained that the Federal Compliance Monitoring Program Analyst has requested that additional changes be made to Board Policy 1312.3 – Uniform Complaint Procedures to further define the term discrimination, harassment and bullying. The District is asking for a first and second reading and final adoption of revised Board Policy 1312.3 – Uniform Complaint Procedures. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved the first and second reading and final adoption of revised Board Policy 1312.3 – Uniform Complaint Procedures as attached to these minutes.¹⁰

Information Item:
Administrative
Regulations 1312.3

In addition to the policy listed above, Ms. Louer explained that minor changes requested by the Federal Compliance Monitoring Analyst also need to be made to the Administrative Regulations 1312.3 Uniform Complaint Procedures.

Information/Action
Item:
First Reading Board
Policy 5146

Administrative Director Student Support Services, Teri Louer, explained that that the Federal Compliance Monitoring Program Analyst requested the addition of Board Policy 5146 – Married/Pregnant/Parenting Students. She is asking for Trustees to waive the first and second reading and adopt the policy. On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved the first and second reading and approved the final adoption of Board Policy 5146 – Married/Pregnant/Parenting Students as attached to these minutes.¹¹

Board Meeting Minutes January 10, 2013 Page 3	
Information Item: Administrative Regulations 5146	In addition to the policy listed above, Ms. Louer explained that the Federal Compliance Monitoring Program Analyst also requested the addition of Administrative Regulation 5146 – Married/Pregnant/Parenting Students. In the event that the District would have to do anything, this Administrative Regulation provides the information.
Information/Action Item: First Reading Board Policy 1312.4	Superintendent, Susan Belenardo, explained that Federal Compliance Monitoring Program Analyst has requested that Williams Uniform Complaint Procedures be approved by Trustees. In order to meet the compliance monitoring criteria, we are asking Trustees to consider adoption of Board Policy 1312.4 – Williams Complaint Procedures to replace Administrative Regulation 1312.4. She explained that nothing in the language has changed but for the Board to approve the procedures, it needed to be presented as a Board Policy. On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved the first and second reading and approved the final adoption of Board Policy 1312.4 – Williams Uniform Complaint Procedures as attached to these minutes. ¹²
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that enrollment as of January 9, 2013 is up by nine for a total enrollment of 5,269. In the past we normally see a decline in enrollment after the holidays; however we have increased by nine and are holding steady. We will be opening a K-1 class at Arbolita on Monday. Class size averages are low which shows that our numbers are coming through. We will be doing some internal moving at the K-2 level. The 3-5 are pretty full but we will not be making any changes there at this time. Washington is very excited as they are up to 887. Overall enrollment is steady and holding.
Instruction and Personnel Information Item: Williams Uniform Complaints	Administrative Director Educational Services, Teresa Egan, reported that once again, the District has not received any complaints for the time period indicated.
Business Matters: Action Item: CMAS Contract	Superintendent, Susan Belenardo, explained that CMAS contracts used as vendors are pre-approved by the State and the District is assured of quality product and services at a fair price. On a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved the use of California Multiple Award Schedules contracts and authorize the Superintendent to oversee CMAS purchases through June 30, 2013 as attached to these minutes. ¹³
Action Item: FCMAT Study Agreement Contract	Chief Business Official, Karen Kinney, explained that due to changes in the State and the fact that the District may not be able to meet its financial obligations in 2013-14 and 2014-15, we feel it is prudent to have an independent review of the first interim report and the multi-year projections. On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees approved the Fiscal Crisis & Management Assistance Team (FCMAT) Contract, by a 3 - 0 vote, as attached to these minutes. ¹⁴ Sandi Baltes and John A. Dobson abstained.
Action Item: Deferred Maintenance Plan	On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously adopted a Deferred Maintenance Expenditure Plan for 2012-2017 following an affirmative Public Hearing as attached to these minutes. ¹⁵
Items not on the Agenda	None
Other Business from the Board	<p>Board President, Sharon H. Brown reminded members of the following:</p> <ul style="list-style-type: none"> ➤ School Services of California, Governor's Budget Workshop on Wednesday, January 16th. ➤ OCSBA Fiscal Meeting at the Orange County Department of Education on Wednesday, January 23rd. Please let Danelle know if you will be attending. <p>Sharon mentioned how excited she was to hear how many more teachers have received supplies from Donors Choose.</p> <p>Superintendent, Susan Belenardo announced that Imperial Middle School will be hosting the District Spelling Bee on Wednesday, January 23rd, at 6:00 p.m. The Bond Oversight Committee will be having their first meeting also on the 23rd at 4:30 p.m.</p>
Adjournment	Board President, Sharon H. Brown, announced that the next meeting will be held on January 24, 2013 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Linda Navarro Edwards, and a second to the motion by Sandi Baltes, the meeting was adjourned at 8:30 p.m.

Susan Belenardo
Susan Belenardo, Ed.D.
Secretary to the Board

- 1 Approval of Minutes
- 2 Auditor's Report
- 3 Independent Contract Agreements
- 4 Memberships
- 5 Staff Development
- 6 Extra pay Request
- 7 New Hires
- 8 Change of Status
- 9 Expenditures Report
- 10 Board Policy 1312.3 – Uniform Complaint Procedures
- 11 Board Policy 5146 – Married/Pregnant/Parenting Students
- 12 Board Policy 1312.4 – Williams Complaint Procedures
- 13 State CMAS Contract
- 14 FCMAT Contract
- 15 Deferred Maintenance Plan