

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 June 21, 2012

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Susan M. Hango, Member Sharon H. Brown, Clerk Sandi Baltes, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Public Comment on Closed Session Items	None
Work/Study Session	Chief Business Official, Karen Kinney, reviewed the proposed annual budget for 2012-2013 which will be presented this evening for possible adoption. She provided a powerpoint presentation showing very bleak numbers as funding and enrollment continue to decline increasing ongoing deficit spending. Even with a best case scenario of a tax extension, the 3% required reserve won't be met by the end of 2013-2014. The news is not good with or without the tax initiatives passing. Karen stated the importance of having contingency plans in place soon, as cash flow will again become an issue as early as November. It is difficult to predict, but with the uncertainties of what will happen with the State, the District must be prepared with options for borrowing funds. The question of waivers was addressed and it was determined that it would be best to exhaust all other options first. The first Trans loan cost the District \$40,000 in interest and other options are even more expensive. Staff is working on enrollment projections and will not replace six (6) of the seven (7) teachers who retired. Since 2007-2008, the District has lost 600 students equivalent to approximately \$10 million.
Second Call to Order Regular Meeting	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:06 p.m.
Pledge of Allegiance to the Flag	Board President, Paul S. Rodriguez, asked Faye Ross to lead the pledge of allegiance to the flag.
Adoption of the Agenda	On a motion made by Susan M. Hango, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for June 21, 2012.
Minutes of the Regular Board Meeting of: June 7, 2012	The minutes of the Regular Meeting of June 7, 2012 were unanimously approved on a motion made by Susan M. Hango, with a second to the motion by Sandi Baltes. ¹
Correspondence	None
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, treated the audience to a "Show & Share" video from David Villalobos' class at Las Positas School entitled "Learning is Fun". Mr. Villalobos is a very talented teacher who provides access to the curriculum to some of our most challenged students. His students range from 2 nd to 5 th grade and the video illustrated the children engaging as a group and actively learning. Teri Louer shared compliments to David as an enthusiastic educator. Teresa Egan shared that the District's API scores either remained about the same or went up with similar school and statewide ranking based on last year's test scores. Ladera Palma School hit a 10. Scores are available on the website. The ELL group is moving up and will hopefully keep the numbers up one more year to ensure safe harbor. Dr. Belenardo reminded Trustees that summer academy starts on Monday and a rigorous training for teachers took place the first three (3) days of this week. She shared video clips of the training provided by Jody Green, District's technology coach. Classrooms are set up and teachers are excited as there is new technology available to enhance the learning and support the focus on GLAD strategies. Olga Cammer has Room 39 at WMS all set up for a two-week Summer Science course.

General Matters
Action Item:
Consent Calendar

Board President, Paul S. Rodriguez, acknowledged Kevin Jacobson who had submitted a card to speak to 12a #1 / Independent Contractors:

- Mr. Jacobson indicated that the District has worked with the same negotiations consultant for the past few years and asked if it had been considered to look at others to reduce cost. He also inquired if his charges had increased and was concerned about travel costs. Dr. Belenardo explained that these costs are very competitive and much less than hiring an attorney which is the alternative.

Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Susan M. Hango:

- Approval of Independent Contractor Agreements as attached to these minutes.²
- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³
- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴
- Approval of Certificated and Classified resignations and ratification of New Hires as attached to these minutes.⁵
- Approval to renew select memberships to County and State organizations for 2012/2013 as attached to these minutes.⁶
- Ratification of the annual maintenance agreement with Thompson Engineering for the Intercom and Phone systems at school sites and the voicemail and phone system at the District Office as attached to these minutes.⁷
- Approval of the Expenditures Report for June 15, 2012 and June 21, 2012 as attached to these minutes.⁸

Action Item:
Tentative Contract
Agreement with LHEA

Board President, Paul S. Rodriguez, acknowledged Kevin Jacobson who had submitted a card to speak to the School Calendar for the next year that the District had negotiated with LHEA:

- Mr. Jacobson inquired as to why the scheduling of Parent/Teacher conference is different for the middle schools as opposed to the elementary schools. It was explained that they have been scheduled to coincide with Progress Reports at the middle school. This was requested by the teachers as it gives them an earlier opportunity to meet with parents and discuss progress at that time. He also commented that there will be 175 days of school and this is the first time we have dropped below 180 but he understands that it can go down to as low as 160.

On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously approved the Tentative Agreement with LHEA (La Habra Education Association) as well as the updated School Calendar for 2012/2013 as attached to these minutes.⁹

Action Item:
Resolution #8-2012 /
State's Budget Crisis

Superintendent, Susan Belenardo, indicated that this is the third year this resolution is necessary due to the uncertainty of the State Budget. On a motion made by Sandi Baltes, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted Resolution #8-2012 declaring indefinite work year, salary compensation and salary schedules due to the State's Budget Crisis as attached to these minutes.¹⁰

Information Item:
Caldwell Flores Winters
Survey Update

Board President, Paul S. Rodriguez, acknowledged Kevin Jacobson who had submitted a card to speak to the survey by Caldwell Flores Winters relating to a possible Bond Measure:\

- Mr. Jacobson had received a call for the survey last week and had some comments. He felt that the survey was quite long. He indicated that friends he has polled are not pro-Bond and feel the schools already have a lot of money. With Brea's Bond Measure going down, and L.A. and Lowell pulling out, he feels these are negative signs.

Jeremy Cogan, Scott Gaudineer and Khushroo Gheyara of Caldwell Flores Winters began the presentation providing the background for where we are in the process at this point and illustrating the demographics for the survey they conducted. They experienced more Republican response than Democratic in polling 'likely voters' which is determined by their voting history for prior elections. 370 calls were completed. The results of the survey were reviewed with Trustees. Khushroo had worked with LHCS D for the successful bond campaign of 2000. He explained that there were three areas they were looking at: 1) how the District is perceived by the community (which is critical), 2) Projects (willingness to support) and 3) Tax dollars (property tax disclosure). He indicated that overall, the perception of the District is very good amongst the community and we should feel very proud of that. The survey showed a positive response for the direction the District is headed and the quality of education provided for children. The majority were also positive for how they felt about the financial management of the District. In relation to 'tax attitudes', most would vote for a tax if they are assured the money will be spent locally; they want to see the benefits within their community. Approximately 40% would not vote for a tax increase with 60% agreeing they would vote for it if it goes to the schools in the community.

Information Item:
Caldwell Flores Winters
Survey Update

He feels the efforts in contacting City organizations have been helpful in spreading the information and creating a positive response. The support is strong (70%) if spent locally. 55% approval by voters is what is needed to pass the measure. Voters realize the schools are critical to the success of a community and favor improving them. There is some negative argument with the impact of the recession and families already feeling strapped. However, when informed that the increase could be as low as \$5 per \$100,000 of assessed value, support increases. He also explained that a Presidential election is the best time in ensuring a sizeable voter turnout. It was also explained that a final project list based on what is acceptable to voters is critical. Jeremy, Scott and Khush answered many questions by Trustees and discussed aspects of a campaign should they go forward with the measure. Jeremy provided a proposed timeline while Scott Gaudineer explained that the process is well underway as staff had interviewed possible architectural firms yesterday. All firms looked promising and reference checks will be completed. They will also work with legal counsel in preparation for moving forward. The advantage is that La Habra City School District started this process two years ago with public information ongoing while other districts had only a few months invested in researching the feasibility of a bond measure.

Information/Action
Item:
Board Meeting Schedule

Following discussion of the necessity for two Board Meetings in the months of July and August, it was determined that no changes would be made to the Board Meeting Schedule adopted as of January 26, 2012.

Information Item:
Enrollment Report

Superintendent, Susan Belenardo, reported that the District has lost 20 students since the May report. This is an unusually large number for this time of year but once again, most of the losses have moved away from the local area, either out of State or other counties. However, in comparing the enrollment numbers to the projections for this year, the projection was accurate. This validates the importance of projections in planning for the next year in hiring the right number of staff. If necessary, classes can be added in the Fall should enrollment be higher than anticipated.

Business Maters
Action Item:
Public Hearing / Annual
Budget for 2012-2013

Board President, Paul Rodriguez, declared open a Public Hearing for comment on the proposed Annual Budget for 2012-2013 with authorized changes if any. Following no public comment, Hearing was closed.

Action Item:
Adoption of Annual
Budget for 2012-2013

Chief Business Official, Karen Kinney, provided a summary of the information covered in the work/study session held prior to the business meeting to review the proposed annual budget for 2012-2013. She explained that it is anticipated that we will be down approximately 126 students in the new year which equates to 4 teachers less. With an assumption that the Governor's tax measure will pass, the step movement for all groups has been reinstated through negotiations with an increased cap for benefits. Deficit spending continues to increase annually and by 2014-2015, the District will have a negative ending balance. Flexibility transfers and loans have been necessary for the District to meet financial obligations. However, this is a short term solution and contingency plans must be discussed and in place soon to alleviate the pattern of deficit spending. Should the tax measure fail, the District could suffer a \$9 million shortfall by June, 2013. The situation is serious either way and contingency plans must be addressed. On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously adopted an annual Budget for 2012-2013 with authorized changes, if any, appropriate Budget Transfers for 2011-2012, and the Board's commitment to maintain fiscal solvency as attached to these minutes.¹¹

Action Item:
Resolution #9-2012 /
Temporary Borrowing
Between District Funds

Chief Business Official, Karen Kinney, explained that as stated earlier, borrowing money internally is necessary to meet obligations but is a temporary option to help with cash flow issues. On a motion made by Susan M. Hango, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted Resolution #9-2012 authorizing District to make temporary transfers from District Funds to ensure enough cash to meet fiscal obligations in the event of the lack of an authorizing State Adopted Budget which delays the release of other State funds as attached to these minutes.¹²

Action Item:
Public Hearing /
Developer Fees /
Resolution #11-2012

Board President, Paul Rodriguez, declared open a Public Hearing for comment on changing LHCS D Developer Fees to new statutory levels adopted by the State Allocation Board. The new levels are proposed to be \$3.20 per square foot residential and \$0.51 per square foot commercial. Following no public comment, Hearing was closed.

Action Item:
Resolution #11-2012 /
LHCS D Developer Fees

Chief Business Official, Karen Kinney, explained that a facilities study has been completed with a new fee structure and has been available for public review. With no growth in the community, fees are unfortunately down. On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted Resolution #11-2012 to change LHCS D Developer Fees to new statutory levels adopted by the State Allocation Board as attached to these minutes.¹³

Board Meeting Minutes

Action Item:
Allocation Agreement /
FJUHSD - LHCS

Chief Business Official, Karen Kinney, explained that this agreement is an updated version as the high school district has been collecting the developer fees on an ongoing basis for many years through an agreement with the District. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously approved of the Allocation Agreement between the Fullerton Joint Union High School District and La Habra City School District stating that FJUHSD will collect the Developer Fees in full and allocate the appropriate share to the LHCS as attached to these minutes.¹⁴

Items Not on the Agenda

None

Other Business from the Board

Board Member, Susan Hango, commented on how impressed she was with the promotion ceremony she attended at Washington Middle School. She particularly enjoyed the group presentation of valedictorians. Sandi Baltes commented on the Imperial Middle School ceremony stating what a thrill it was for her as many of the graduates were her former students from Las Positas School. She also reminded everyone of the "Run for the Corn" event, more information to come. She hopes to include students from the summer academy programs. Sharon Brown expressed a sincere thank you to members of the negotiating teams who worked in a spirit of cooperation in coming to a Tentative Agreement which was approved this evening.

Board President, Paul Rodriguez spoke on behalf of the Board in regards to Louise Gant's retirement. "We would like to say it is a sad night for us, but I'm sure a happy one for one particular person in attendance tonight. This evening's Board meeting is the last one for Mrs. Louise Gant as she is retiring from the district after 32 years of exemplary service. We are sad to see her go, but wish her all the best as she moves into retirement. On a personal level she has done so much for this Board and boards in the past, by keeping us informed, organized, and on task. We could always depend on her, no matter what the request. We wish her all the best as she enjoys retirement with her husband. She will be missed."

Adjournment

Board President, Paul S. Rodriguez, announced that the next meeting will be held on July 12, 2012 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the board, on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, the meeting was adjourned at 9:04 p.m.

Board Minutes Approved:

July 12, 2012



Susan Belenardo, Ed.D.
Secretary to the Board

¹ Minutes of the Regular Board Meeting of June 21, 2012

² Independent Contractor Agreements

³ Staff Development

⁴ Extra Pay Approval

⁵ Certificated and Classified Resignations and New Hires

⁶ 2012/2013 Membership Renewals

⁷ Phone System Maintenance Agreement

⁸ Expenditures Report

⁹ Tentative Contract Agreement with LHEA

¹⁰ Resolution #8-2012 / State's Budget Crisis

¹¹ Annual Budget for 2012-2013

¹² Resolution #9-2012 / Temporary Borrowing Between District Funds

¹³ Resolution #11-2012 / LHCS Developer Fees

¹⁴ Allocation Agreement / FJUHSD-LHCS