

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 February 23, 2012

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 4:00 p.m. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Paul S. Rodriguez, President Sharon H. Brown, Clerk Sandi Baltes, Member Susan M. Hango, Member Board Members Absent: Linda Navarro Edwards, Vice President
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Work/Study Session	At 5:00 p.m., per the Board's Governance Calendar set for the month of February, Trustees met with Spencer Covert, Attorney, who provided a review of the Brown Act. This provided for clarification and discussion on those portions relating to procedures for conducting Board business. He provided a handout outlining frequently referred to sections that affect the calling of meetings, quorum and required postings of Board activities. He offered suggestions for agenda planning and efficiently streamlining procedures to better facilitate the carrying out of Board business and accommodating public input. Trustees then reviewed their Mission Statement and suggestions for a Web tag. Many groups have worked on suggested drafts and all will be considered by Trustees prior to adoption of the Mission Statement and a new slogan for the District Website.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:00 p.m.
Pledge of Allegiance to the Flag	Board President, Paul S. Rodriguez, asked Mike Klewer to lead the pledge of allegiance to the flag.
Report from Closed Session	In Closed Session, on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees voted 4 to 0 to readmit student #1202461 to the La Habra City School District with placement at Washington Middle School. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees voted 4 to 0 to readmit student #201765 to the La Habra City School district with placement at Washington Middle School.
Adoption of the Agenda	On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously adopted the agenda for February 23, 2012.
Minutes of the Regular Board Meeting of: February 9, 2012	The minutes of the Regular Meeting of February 9, 2012 were unanimously approved by Trustees on a motion made by Susan M. Hango, with a second to the motion by Sandi Baltes. ¹
Correspondence	None
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Pam Cunningham, Principal of Las Lomas School along with teachers and students who entertained Trustees with a variety of musical selections from their patriotic performance. This enthusiastic group of 1 st graders was dressed in patriotic attire including a special appearance by the Statue of Liberty, Abe Lincoln and Uncle Sam who led by their teachers, "Wowed" the audience with an outstanding performance! Dr. Belenardo reviewed the recent La Habra Journal article featuring the happenings around the District and advertising for new Kindergarteners and students who will qualify for

<p>Board Meeting Minutes February 23, 2012 Page 2</p> <p>Superintendent's and Trustees' Report (Cont.)</p>	<p>Transitional Kindergarten in the Fall. Information regarding the extended care program as well as an update on school funding is also included. Jane Williams was recognized in the audience and thanked for the great job she does delivering the District News to the community. Dr. Belenardo congratulated Arbolita School for the wonderful family nights held at their site the week prior as part of a PTA Grant. Claudia Huerta was recognized and thanked for her involvement and coordination of the Grant and the activities offered to students and families as a result. The new Board Room Display provided by Las Positas School was admired with a thank you to Mary Schultz for the new format that now accommodates and nicely displays student work for all to appreciate.</p> <p>Board President, Paul Rodriguez, reported that he, Dr. Belenardo and Sharon Brown had attended the Orange County Department of Education's presentation on the State of Education held earlier today. He indicated lots of uncertainty and frustration is felt as a result of the economy and lack of and deferrals of school funding to support programs. The only option appears to be 'power through'. More attention is required for funding of Public Education. Bill Habermehl, County Superintendent, outlined goals for local control of funding and is advocating for a longer school year/school day in order for students to be on a level playing field with the growing changes in today's world.</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Sandi Baltes:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.ⁱⁱ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.ⁱⁱⁱ ➤ Ratification of Certificated and Classified new hires as attached to these minutes.^{iv} ➤ Approval of the Expenditures Reports for January 26, 2012 as attached to these minutes.^v
<p>Action Item: Second Reading / Adoption Board Policy 5111 (revision) / 6170.1 (new)</p>	<p>Superintendent, Susan Belenardo, indicated that in reviewing the California School Board Association's recommendations for revisions and additional policies, it is appropriate at this time for the Board to approve a second reading of policy #5111 (revision) and policy #6170.1, with the possibility of adoption of these changes to the District policies. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously approved of a second reading and adopted revisions to Board Policy 5111 (Students – Admission) and new Board Policy 6170.1 (Transitional Kindergarten) as attached to these minutes.^{vi}</p>
<p>Information Item: Update from Caldwell Flores Winters</p>	<p>Superintendent, Susan Belenardo, introduced Jeremy Cogan and Scott Gaudineer from Caldwell Flores Winters to provide Trustees with a final draft document of the plan for recommended facilities upgrades and the strategy for a General Obligation Bond to possibly be presented to the community. They provided a powerpoint summary of the 65 page document presented to Trustees giving details of a transformative change and demographic analysis of population trends for the District. The process began approximately a year ago and has involved many steps in preparing this final draft plan. \$30.2 million in needed improvements are outlined with a 4 – phase strategy. Input included over 150 people involving teachers, parents, administrators and staff for the recommended improvements. Priorities being roofing and increasing student and staff access to technology, security and phone systems are also high on the list. Classroom interiors, support facilities, vehicular circulation, lighting and drainage issues are also part of the plan. The process would include 4 bond phases. Next steps would be to survey the community and review the draft plan and procedures. Scott indicated they are thinking proactively about the next team and the process of selection. With a local bond, local participation is desirable. Board President, Paul Rodriguez thanked Jeremy and Scott and commended the work they have done up front to present their plan.</p>
<p>Instruction and Personnel Action Item: School Accountability Report Cards</p>	<p>Administrative Director Educational Services, Teresa Egan, explained that each year, all schools must update their accountability report card and present them to Trustees for approval. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the individual School Accountability Report Cards for each of the nine schools as attached to these minutes.^{vii}</p>
<p>Action Item: Classified Job Descriptions</p>	<p>Administrative Director Educational Services, Teresa Egan, explained that the need for two new classified job descriptions has been presented and requested approval of the descriptions be considered in moving forward in filling the needs of select departments. On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously adopted two new classified job descriptions, Extended Care Supervisor and Fiscal Services Supervisor as attached to these minutes.^{viii}</p>

Information Item:
School Readiness Update

Administrative Director Educational Services, Teresa Egan, introduced Oralia Birakos to present an update on the District's School Readiness Program. Oralia provided a powerpoint which included an overview of the facilities available for the program and explained that the focus is to build a community base for our pre-school children and their families. A Parent Center is included where parents have the opportunity to work with their children on education basics and socialization. A computer lab is available in the Parent Center and the Family Resource Center is adjacent to assist our young families. Oralia described some upcoming events including a special day on the 24th for Helmet Safety. The children have been measured and will receive a free helmet. Music and Movement classes serviced 219 students this past month and the Young Artists workshop and Mathland have been very successful with large attendance. Much effort has been put into advertising through banners and signs and many children are benefitting, including students from surrounding school districts. Also offered is Chef in the Classroom, Mommy & Me Class and the Learning Connection for building oral language and vocabulary. The 6th Annual Literacy Fair will take place this Saturday at Las Lomas from 9 – 12 and Kindercaminata will be on March 9th. All children attending the Literacy Fair will go home with a selection of books for their personal library to practice their reading skills with their family. Parents have been very active and the numbers of children participating in school readiness continues to grow.

Business Matters:
Action Item:
Agreement / Orange
County Sanitation
District

Chief Business Official, Karen Kinney, explained that the Orange County Department of Education has been working with the Sanitation District since 2007 relating to fees charged to school districts. They have arrived at a good agreement with a low demand rate to be charged to school districts and Trustees are requested to consider approval of this agreement negotiated by the County Department of Education of behalf of Orange County School Districts. On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously approved of an agreement negotiated between the Orange County Department of Education and the Orange County Sanitation District relating to capital facilities fees as attached to these minutes.^{ix}

Information Item:
SB 81 Reduction /
Governor's Budget

Chief Business Official, Karen Kinney, reviewed the SB 81 reduction change in funding announced in conjunction with the Governor's Budget. Although transportation funding was reinstated, ADA funding was reduced by \$40.35 per student. This amount, combined with the midyear trigger reduction resulted in a loss of \$270,000 in 2011-2012. Projected reductions are substantial and should the Governor's tax initiative fail, LHCS D will lose \$370 per student in ADA creating a loss of \$1,869,358 for 2012-2013. The addition of the potential loss of 100% of transportation funding could increase the total loss ADA revenue by an additional \$429,000. Karen will present the second interim report at the next meeting and she indicated the District will need a contingency plan for these possible cuts.

Items Not on the Agenda

No requests.

**Other Business from the
Board**

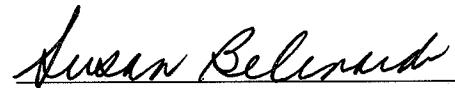
Board Members Sharon Brown and Sandi Baltes suggest that LHCS D sponsors a booth at the La Habra Citrus Fair to share information on District programs. There is a \$45. fee to rent booth space and the logistics of staffing the booth will need to be worked out. It would be possible to display some technology and possibly highlight the WMS News as examples of technology class projects. Discussion was held and it was determined to move forward in securing a booth. Sharon Brown reported that they hosted one guest at Breakfast with the Board the prior weekend on Saturday morning. One more breakfast is scheduled in May. Board President, Paul Rodriguez, congratulated Danelle Bautista for her successful credential monitoring by the County Department of Education. La Habra is 100% in compliance thanks to Danelle's dedicated work. He also thanked Ms. Davis of IMS for taking 55 students to Claremont for a visit. There will be an emergency preparedness workshop sponsored at WMS at 6:30 p.m. on March 13th with Mike Klewer coordinating as the District's safety contact. Also, congratulations to the District's personnel and payroll departments for their recent award by the Schools First Federal Credit Union.

Adjournment

Board President, Paul S. Rodriguez, announced that the next meeting will be held on March 8, 2012 at the Multiuse room at Imperial Middle School. There being no further business meeting items before the board, Board President, Paul S. Rodriguez, adjourned the regular meeting at 8:37 p.m.

**Board Minutes
Approved:**

March 8, 2012



Susan Belenardo, Ed.D.
Secretary to the Board

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- i Minutes of the Regular Board Meeting of February 23, 2012
 - ii Independent Contractor Agreements
 - iii Extra Pay Approval
 - iv Certificated and Classified New Hires
 - v Expenditures Reports
 - vi Board Policy 5111 (revision) and Board Policy 6170.1 (new)
 - vii School Accountability Report Cards
 - viii New Classified Job Descriptions
 - ix Agreement / Orange County Sanitation District