

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 Ladera Palma School
 2151 E. Brookdale Ave.
 La Habra, CA 90631
 May 12, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 3:00 p.m.
Board Members	<p>Board Members Present: Linda Navarro Edwards, President Paul S. Rodriguez, Clerk Sandi Baltes, Member</p> <p>Board Members Absent: Sharon H. Brown, Member Susan M. Hango, Vice President</p>
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Director of Fiscal Services
Work/Study Session	Trustees met from 3:00 p.m. to 4:30 p.m. to provide their input for the parent and teacher surveys prepared by staff. Trustees also continued work on Board Governance and planning through 2015.
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
Second Call to Order Regular Meeting	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:06 p.m.
Pledge of Allegiance to the Flag	Board President, Linda Navarro Edwards, asked Rosamaria Murillo to lead the pledge of allegiance to the flag.
Minutes of the Regular Board Meeting of: April 7, 2011	The minutes of the Regular Meeting of April 21, 2011 and the Special Meeting of April 28, 2011 were unanimously approved by Trustees on a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes. ¹
Correspondence	<p>Board Clerk, Paul S. Rodriguez, reported the following correspondence:</p> <ul style="list-style-type: none"> • Announcement from the California School Boards Association of the opportunity to nominate a "2011 Legislator of the Year". Nominations are due by September 2, 2011.
Superintendent's and Trustees' Report	With this Board Meeting being scheduled at Ladera Palma School, Dr. Belenardo introduced Rosamaria Murillo, Principal to welcome the audience and proudly present her school's 2 nd grade teacher, Hoda Katicha and her students. These young musicians delighted the audience with several musical selections played on their recorders. Every student participated and Shelby Roe, Max Franco and Brandon Vasquez gave solo performances.
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes:</p> <ul style="list-style-type: none"> ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.² ➤ Approval of Independent Contractor Agreements as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified new hires as attached to these minutes.⁵ ➤ Approval of a certificated shared contract request as attached to these minutes.⁶ ➤ Approval of the Annual Budget of the Personnel Commission as attached to these minutes.⁷
Information/Action Item: Board Meeting Schedule	Following discussion of Board Member availability, on a motion made by Sandi Baltes, and a second to the motion by Paul S. Rodriguez, Trustees unanimously eliminated meetings scheduled for July 14, 2011 and August 11, 2011 as attached to these minutes. ⁸
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that enrollment is up by four students, but there has not been much change in class enrollments. These numbers indicate enrollment to be down approximately 200 students over last year. Staff is currently working on projections for the next school year and it appears the trend may stay the same. Kindergarten enrollments for next year are down at this point which is disappointing. Hopefully the Transitional Kindergarten program will make a difference and increase enrollment.

Instruction and Personnel:
Action Item:
Resolution #6-2011

Superintendent, Susan Belenardo, reported that due to budget challenges and KidZone consolidation, a reduction in hours for select KidZone employees and the elimination of two classified positions in the Family Literacy program are necessary. Board Clerk, Paul S. Rodriguez, read the proposed Resolution #6-2011. On a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes, Trustees unanimously adopted Resolution #6-2011 authorizing a layoff and/or reduction in hours for select classified employees as attached to these minutes.⁹

Action Item:
Certificated Autism Waivers

Superintendent, Susan Belenardo, explained that there are two additional teachers who will require a waiver for the Autism Certificate as they complete the course work to meet changes in the requirements. On a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes, Trustees unanimously approved certificated waivers for Autism per Education Code 44265.1 as attached to these minutes.¹⁰

Summer Academy Update

Superintendent, Susan Belenardo, explained that categorical funding will be used to support a limited summer academy this year at Washington Middle School. She introduced Rosamaria Murillo to give an overview on what will be offered for targeted students. Rosa explained that the Administrative PLC has met several times and worked toward developing a four week Summer Academy which will focus on implementing GLAD strategies in Standards based Science units with an emphasis on using technology to enhance instruction. Also offered will be a two-week Summer GATE Science program taught by Olga Cammer and an extended school year program for students with special needs. Students attending the Summer Academy will prepare portfolios of projects and an end of the unit assessment will be required. Academic Coaches will offer support following a few days of training. The two-week Science program for GATE students will be hands on and standards based. Emily Szary was present and gave an overview of what will be offered to the upper grade students explaining how the use of technology will be incorporated keeping kids very engaged and providing a positive experience with meaningful learning. Dr. Belenardo explained that the extended year program is financed with EIA funding and categorical funding provides for enriching programs for those students targeted. It is hopeful that by summer there will be ENO Boards in four classrooms at WMS which will also enhance instruction. With programs offered at just the one site, less transportation is needed.

Business Matters:
Action Item:
Expenditure's Report

Trustee, Paul S. Rodriguez reported Expenditures dated April 21, 2011 signed by Linda Navarro Edwards, beginning with check #30-059614 and ending with check #30-059664 totaling \$29,773.78 from the General Fund and \$11,954.00 from Deferred Maintenance, \$6,890.90 with a Grand Total of \$43,015.10 and expenditures dated May 6, 2011 signed by Susan Belenardo, beginning with check #30-059665 and ending with check #30-059728 totaling \$225,265.76 from the General Fund, \$49.15 from Child Development, \$7,002.22 from Deferred Maintenance, \$2,118.46 from Capital Facilities and \$520.13 from Special Reserve with a Grand Total of \$234,955.72 and expenditures dated May 12, 2011 beginning with check #30-059729 and ending with check #30-059791 totaling \$122,832.89 from the General Fund, \$959.78 from Child Development and \$1,092.01 from Deferred Maintenance with a Grand Total of \$124,884.68. Trustees unanimously approved the Expenditures' payments as presented with a second by Sandi Baltes.

Action Item:
Resolution #5-2011 / Use of AB1290 Payments from Brea & La Habra Redevelopment Agencies (RDAs)

Director of Fiscal Services, Karen Kinney, explained that this resolution is designed by the consultant for the use of redevelopment funds and enables the District to use the funds throughout the District for facility improvements. On a motion made by Sandi Bales, and a second to the motion by Paul s. Rodriguez, Trustees unanimously adopted Resolution #5-2011 authorizing the designation of redevelopment funds to be allocated for projects throughout all sites in the District as attached to these minutes.¹¹

Action Item:
Cisco Systems Digital Media Suite Project

Director of Fiscal Services, Karen Kinney, explained that the use of an alliance such as Resilience Communications Inc. gives the District the opportunity to purchase the technology for the project at the best pricing. Trustees were reminded that the redevelopment funds used can only be used for facility upgrades such as this. On a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes, Trustees unanimously approved of Resilient Communications Inc. as the vendor for the purchase of the products and services related to the Cisco Digital Media Suite project as modified and attached to these minutes.¹²

Action Item:
Lease Agreement

Director of Fiscal Services, Karen Kinney, indicated the amount indicated on the lease agreement was modified to \$63,265 in payments. The stream of money for these payments will come from redevelopment funds that cannot be used for other purposes. Discussion was held as to the lease not depleting resources as the lease has an escrow account written in. On a motion made by Sandi Baltes, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved of a Lease and Escrow Agreements with Key Government finance, Inc. to support the implementation of the Cisco digital Media Suite Project as attached to these minutes.¹³

Speakers for Items not
on the Agenda

Board President, Linda Navarro Edwards, recognized the following speaker from the audience who wish to speak to items not on the agenda:

- Kevin Jacobson – parent – Mr. Jacobson voiced his concern and disappointment for parents not receiving a teleparent call last week similar to one provided by the high school district relating to four abduction attempts that had occurred in La Habra. He indicated he wished to see the District get more aggressive with communication as he feels parents should always be alerted even if the Police Department advises otherwise.

Dr. Belenardo responded that the District had learned of the incidents on Thursday afternoon at 2:00 p.m. as a courtesy. It was not intended for the District to make a call as children were not in danger. The schools took the opportunity to remind students of safety protocols. It was not appropriate to cause undue concern for parents. The District always follows the lead of the Police Department.

Mr. Jacobson added as a parent, he doesn't want to learn of these incidents on the News.

- Nicole Cracco – Teacher at Las Lomas School – Nicole addressed the audience with praises for her best friend, Maria Mora. She explained how Maria initially developed the school readiness program and all its components and has successfully put them in place in the District. Nicole and all will truly miss Maria and the program as we have known it. Dr. Belenardo added that all the District has valued Maria's work and enjoyed working with her.

Other Business from the
Board

It was noted that the Spring Concert was Awesome! Kudos to Ken Hollon! Also, thank you to Ladera Palma for hosting the Board and for their wonderful Open House the prior week. The Masonic Lodge once again provided an incredible evening honoring our Teacher of the Year, Mary Wiedder and the support staff at the District Office. The PTA Honorary Service Awards Dinner was an enjoyable evening with special recognition to Susan Rodriguez who received the prestigious Golden Oak Award. Mayor Jim Gomez and all others were thanked for their attendance. Dr. Belenardo reminded everyone that the classified staff will be recognized with years of service pins prior to the Board Meeting on May 26th.

Adjournment

There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 8:10 p.m.

Board Minutes
Approved:

May 12, 2011



Susan Belenardo, Ed.D.
Secretary to the Board

¹ Minutes of the Regular Board Meeting of May 12, 2011

² Staff Development

³ Independent Contractor Agreements

⁴ Extra Pay Approval

⁵ Certificated and Classified New Hires

⁶ Certificated Shared Contract

⁷ Annual Budget of the Personnel Commission

⁸ Board Meeting Schedule

⁹ Resolution #6-2011

¹⁰ Certificated Autism Waivers

¹¹ Resolution #5-2011

¹² Cisco Systems Digital Media Suite Project

¹³ Lease Agreement