

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 June 9, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 3:00 p.m.
Board Members	<p>Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltes, Member</p> <p>Board Members Absent: Sharon H. Brown, Member</p>
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official Teri Louer, Director of Student Support Services
Work/Study Session	Trustees met from 3:00 p.m. to 5:00 p.m. to continue work on the strategic plan through 2015. The plan will be on the June 23 rd agenda for possible adoption.
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
Second Call to Order Regular Meeting	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 6:35 p.m.
Pledge of Allegiance to the Flag	Board President, Linda Navarro Edwards, asked Mary Schultz to lead the pledge of allegiance to the flag.
Special Presentations <ul style="list-style-type: none"> • Teacher of the Year Nominees for 2012 • Catherine Leberman Scholarship Fund • Certificated/ Classified Retirees 	<p>First, Nominees for Teacher of the Year were introduced and presented with a certificate. Special recognition was given to Mary Wiedder of Sierra Vista School as the District nominee submitted to the County. Congratulations Mary!</p> <p>Superintendent Susan Belenardo, introduced Bea Betley, a member of the La Habra Education Association, who explained that the Kay Leberman Scholarship Fund was created and is supported by the two employee associations in memory of Kay. She explained that this would be the last year for the scholarship in the current format. She announced the scholarship winners, and with the aid of Brigitte Gonzalez of the California School Employees Association, recognized each of them for their accomplishments. This year's recipients were John Arnold, James Morgutia and Jenna Vidrine.</p> <p>Superintendent Susan Belenardo and Director of Classified Personnel, Carol Argomaniz tag teamed recognizing certificated and classified retirees. Each certificated retiree was introduced by their respective Principal who honored them with a description of their service and shared stories of their personal strengths and contributions to their students. Pam Herrera, Director of Special Programs, was praised by Dr. Belenardo for her balancing act with the many acronyms for the varied programs she supported and reported on at all nine schools. Carol provided a description the role each classified employee had contributed in the varied schools and departments they worked in. Each retiree was presented with the traditional engraved school bell on behalf of the Board of Education and had the opportunity to share their plans for their retirement years.¹</p>
Minutes of the Regular Board Meeting of: May 26, 2011	The minutes of the Regular Meeting of May 26, 2011 were unanimously approved by Trustees on a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango. ²
Correspondence	<p>Board Clerk, Paul S. Rodriguez, reported the following correspondence:</p> <ul style="list-style-type: none"> • City of La Habra - Mayor James Gomez invites the Superintendent and Board Members to La Habra's 4th annual 4th of July Spectacular – La Habra High Stadium – 7:30 p.m. with Fireworks starting at 9:15. If any would like to make brief comments as one of the guest dignitaries at about 8:15 p.m., please call Laura Lopez at (562)905-9701 to confirm your attendance and advise as to how many complimentary wristbands you will need. You will be provided VIP Parking.

Correspondence

- **Beverly Valenzuela** – Parent - Ms. Valenzuela called the Superintendent's Office and asked that her comments be brought to the attention of the Superintendent and the School Board. Her son is graduating from Washington Middle School and Mr. Carlos and Mr. Lopez have supported him all the way for the past 3 years. She stated "Mr. Carlos and Mr. Lopez have shown so much love and support to my son, as I'm sure they do for all the children, they are just **fabulous** men!"

Superintendent's and Trustees' Report

Dr. Belenardo introduced Cathy Seighman, Principal of Imperial Middle School, who showed a DVD of a very special assembly honoring Breast Cancer survivors from the Imperial staff, as well as survivors throughout the District. This very special performance was planned and presented by Imperial Middle School students and was an impressive tribute to the many that battle daily fighting this disease. The survivors honored were presented a "pink" t-shirt printed with the number of years they have survived. All were very touched by the amazing performance of these middle school students and praised the thought and work that went into the production.

Paul Rodriguez had joined Mrs. Joyce's class from WMS on a visit to the Sheriff's Department Scientific Bureau where they investigate crime. He commends the department for the excellent presentation provided for our students giving them insight to the scientific process in the lab. Also mentioned was the AVID Potluck which was a special event and kudos to Ms. Davis and Mr. Szary. Open House at El Cerrito was enjoyed as well as the awards assembly. Many great activities happening this time of year.

**General Matters
Action Item:
Consent Calendar**

- Trustees unanimously approved the Consent Calendar on a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes:
- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³
 - Approval of Independent Contractor Agreements as attached to these minutes.⁴
 - Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁵
 - Approval of changes in select employee's status as attached to these minutes.⁶
 - Approval of listed State and County Memberships for Trustees and District Personnel as attached to these minutes.⁷
 - Ratification of the annual maintenance agreement with Thompson Engineering for the Intercom and phone systems at school sites and the voicemail and phone system at the District Office as attached to these minutes.⁸
 - Ratification of Certificated and Classified new hires as attached to these minutes.⁹

**Information/Action
Item:
First Reading /Board
Policy/Administrative
Regulations 3113**

Chief Business Official, Karen Kinney, explained that to comply with GASB54 legislation, the District must adopt Board Policy 3113 prior to the end of the Fiscal Year. A first reading was presented and a second reading and possible adoption will be on the agenda for June 23, 2011. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously approved of a first reading of Board Policy/Administrative Regulations 3113 as attached to these minutes.¹⁰

**Instruction and
Personnel:
Action Item:
Declaration of Need for
Fully Qualified
Educators**

Superintendent, Susan Belenardo, explained that each year, the District files a declaration of need should the District not be able to hire fully credentialed teachers for hard to staff positions. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously certified that Emergency Permits may be issued during the 2011-2012 school year as attached to these minutes.¹¹

**Information Item:
Pertussis Immunization
Requirement**

Director of Student Support Services, Teri Louer, explained the new legislation requiring all students to have the Whooping Cough (Tdap) immunization prior to entering 7th – 12th grades. She explained that districts will be required to exclude students from attending school in the Fall without proof of the vaccine. The plan is to send letters to the parents over the summer reminding those who have not yet complied with the information as to options for obtaining the vaccine prior to the beginning of the school year. Teleparent may also be used. As the mandate to exclude can present a challenge for the first day of school, there will be a plan for enforcement.

**Business Matters:
Action Item:
Expenditure's Report**

Trustee, Paul S. Rodriguez, reported Expenditures dated June 3, 2011 signed by Susan M. Hango, beginning with check #30-059871 and ending with check #30-059914 totaling \$298,399.42 from the General Fund, \$50.96 from Child Development, \$488.93 from Deferred Maintenance and \$42,891.60 from Special Reserve with a Grand Total of \$341,830.91 and expenditures dated June 9, 2011 beginning with check #30-059915 and ending with check #30-059978 totaling \$542,203.33 from the General Fund, \$1,839.06 from Child Development and

Business Matters:
Agenda Item:
Expenditure's Report
(Cont.)

\$443.63 from Special Reserve with a Grand Total of \$544,486.02. Trustees unanimously approved the Expenditures' payments as presented with a second by Sandi Baltes.

Other Business from the Board

Board President, Linda Navarro Edwards, thanked those in attendance for their participation.

Adjournment

There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 8:50 p.m.

Board Minutes Approved:

June 23, 2011



Susan Belenardo, Ed.D.
Secretary to the Board

¹ 2011 Retirees

² Minutes of the Regular Board Meeting of June 9, 2011

³ Staff Development

⁴ Independent Contractor Agreements

⁵ Extra Pay Approval

⁶ Personnel Change of Status

⁷ Approval of Memberships

⁸ Phone System Maintenance Agreement

⁹ Certificated and Classified New Hires

¹⁰ Board Policy/Administrative Regulations 3113

¹¹ Declaration of Need for Fully Qualified Educators