

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 June 23, 2011

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 5:00 p.m.
<b>Board Members</b>	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk  Board Members Absent: Sharon H. Brown, Member Sandi Baltes, Member
<b>Administrators</b>	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official Teri Louer, Director of Student Support Services
<b>Work/Study Session</b>	Chief Business Official, Karen Kinney, was present to review the proposed annual budget and related transfers with Trustees. She provided an in depth presentation on the development of the proposed budget and explained the challenge of doing so without the State having an adopted budget. There will be a drastic change in revenue for the 2011-12 year as one time monies such as the AARA funding ended in June. Step and column has been budgeted but has not been authorized. She reviewed each section of the budget and also spoke to the use of flexibility transfers in balancing the budget. Trustees were given the opportunity to ask related questions and discuss the challenges of the need for annual reductions facing continued deficit spending.
<b>Public Comment on Closed Session Items</b>	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session at 6:00 p.m.
<b>Second Call to Order Regular Meeting</b>	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:10 p.m.
<b>Report from Closed Session</b>	Board President, Linda Navarro Edwards, offered congratulations to Susan Goelrich as the Board of Trustees had approved her appointment during Closed Session as the new Assistant Principal at Imperial Middle School.
<b>Pledge of Allegiance to the Flag</b>	Board President, Linda Navarro Edwards, asked Julie Knierim to lead the pledge of allegiance to the flag.
<b>Board Room Display</b>	Board President, Linda Navarro Edwards, acknowledged the beautiful new Board Room Display provided by the students and staff of Sierra Vista School. The school finds itself 'Anchored in Academics' with quite a sampling of their strong academics through written stories showing their knowledge in all subject areas with a theme Out at Sea.
<b>Minutes of the Regular Board Meeting of: June 9, 2011</b>	The minutes of the Regular Meeting of June 9, 2011 were unanimously approved by Trustees on a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez. <sup>1</sup>
<b>Correspondence</b>	Board Clerk, Paul S. Rodriguez, reported the following correspondence: <ul style="list-style-type: none"> <li>• Note from Celeste Meyers - "Thank you for the honor of working for our school district. It has been such a pleasure to serve our children, teachers and parents. I very much appreciate the lovely Bell as a memento for my years of service; I have beautiful memories to cherish."</li> <li>• Kevin &amp; Ruth Jacobson - Mr. &amp; Mrs. Jacobson wish to share with the Board members their appreciation for the prompt and caring attention provided their daughter by Mrs. Warfield and Maria Mullaney on June 14<sup>th</sup> when she fractured her collarbone in a playground accident. (letter included)</li> </ul>
<b>Superintendent's and Trustees' Report</b>	Superintendent, Susan Belenardo, referred to the La Habra Journal page featuring both middle school promotion ceremonies with colored pictures. She also reported that Las Positas School had an invitation to participate in GRIP 2 which is Gang Reduction Intervention Partnership with the La Habra Police Department. Sheryl Tecker has gone to an information meeting and her school will be receiving some staff education and some assemblies for their 5 <sup>th</sup> grade students and then they will also be working with Las Lomas and Imperial on parent education programs throughout the year in the Fall and Spring. It's a program they have other places and invited Las Positas to be a part of and that's exciting for us. Also, a reminder that the Summer Feeding Program will be in

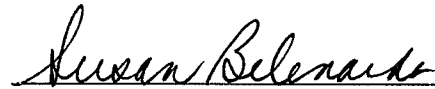
<p>Board Meeting Minutes June 23, 2011 Page 2</p> <p>Superintendent's and Trustees' Report (Cont.)</p>	<p>place again this summer at Washington and Walnut Schools put on by the Food Service Department. A picture was shared of the Washington Middle School Field Trip to the Crime Lab in L.A. which Mr. Dibble had helped to arrange for our students. In preparation for the Summer Academy, staff was trained for the past 3 days with GLAD strategies and prepared the curriculum for the 4-week academy. Technology will be added this summer at Washington Middle School during the academy and will add excitement for both students and staff! Dr. Belenardo then provided some video clips taken during the training showing the academy staff actively engaged in preparing and demonstrating lessons. Each teacher was provided boxes of materials prepared by the Academic Coaches that they will be able to use. A lot of work and preparation has gone into the planning of this year's academy along with the introduction of technology to enhance the GLAD unit and should prove to be an exciting and rewarding experience. Trustees were encouraged to attend.</p>
<p><b>General Matters</b> <b>Action Item:</b> Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez:</p> <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of changes in select employee's status as attached to these minutes.<sup>4</sup></li> <li>➤ Ratification of Certificated and Classified new hires as attached to these minutes.<sup>5</sup></li> </ul>
<p><b>Action Item:</b> Board Strategic Plan for 2010-2015</p>	<p>On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously adopted their strategic plan and Board Goals through 2015 as attached to these minutes.<sup>6</sup></p>
<p><b>Information Item:</b> Enrollment Report and Attendance Update</p>	<p>Superintendent, Susan Belenardo, stated that enrollment had increased 5 students since the May report. Class sizes have remained stable throughout the year. Attendance percentage was 95.89 for the month of May. With current knowledge of students that will not be returning in the Fall, enrollment will be down by 91 students. The projection was a decrease of 122 which looks to be fairly accurate based on this knowledge.</p>
<p><b>Information/Action Item:</b> Second Reading / Adoption Board Policy/Administrative Regulations 3113</p>	<p>Following the first reading of Board Policy/Administrative Regulations 3113 at the meeting held on June 9, 2011, a second reading and possible adoption is considered this evening. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved the second reading of Board Policy/Administrative Regulations 3113 and adopted the policy as attached to these minutes.<sup>7</sup></p>
<p><b>Action Item:</b> Resolution #21-2011 / State's Budget Crisis</p>	<p>Prior to Board action, Shannon Belknap was acknowledged by Board President, Linda Navarro Edwards, as she wished to speak to the item:</p> <ul style="list-style-type: none"> <li>• Ms. Belknap asked for some clarification on the proposed Resolution as to the possibility of a shortening of the school year as a result of this action. Dr. Belenardo responded that this has been recommended by Counsel as a result of there not being a State Budget. The District is required to notify all certificated, classified and non-represented management personnel that there could be a change should the District need to negotiate any reductions with the certificated staff as those reductions could affect management as well.</li> </ul> <p>On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously adopted Resolution #21-2011 declaring indefinite work year, salary compensation and salary schedules and to revise the work calendar for 2011-12 with an additional 2 furlough days for all Certificated Management, Classified Management, Confidential Employees and the Superintendent as attached to these minutes.<sup>8</sup></p>
<p><b>Action Item:</b> Public Hearing -- Flexibility Transfers / Annual Budget for 2011- 2012</p>	<p>Board President, Linda Navarro Edwards, declared open a Public Hearing on proposed flexibility transfers and the proposed Annual Budget for 2011-2012 with authorized changes if any. The specifics of the proposed new school year budget and flexibility transfers were discussed at the work/study session held prior to the beginning of this evening's regular meeting. With no public comment being heard, the Hearing was closed by Board President, Linda Navarro Edwards.</p>
<p><b>Action Item:</b> Adoption of Annual Budget for 2011-12 / Resolution #17-2011</p>	<p>Chief Business Official, Karen Kinney, explained that the proposed budget had been reviewed at the Work/Study session and she briefly reviewed the main points including flexibility transfers with the audience. Cash flow continues to be a major concern with deficit spending and deferred revenues. She explained that the Superintendent had assigned \$2,155,268.81 of the estimated ending balance for declining enrollment deficit spending. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees</p>

<p>Board Meeting Minutes June 23, 2011 Page 3</p> <p><b>Action Item:</b> Adoption of Annual Budget for 2011-12 / Resolution #17-2011 (Cont.)</p>	<p>unanimously adopted an Annual Budget for 2011-12 with authorized changes, if any, and, in a separate motion made by Paul S. Rodriguez, with a second to the motion by Susan M. Hango, Trustees unanimously adopted Resolution #17-2011 regarding flexibility transfers, appropriate Budget Transfers for 2010-11, and the Board's commitment to maintain fiscal solvency as attached to these minutes.</p>
<p><b>Instruction and Personnel:</b> <b>Action Item:</b> 2011-2012 Consolidated Application for Funding Categorical Programs, Part I</p>	<p>Superintendent, Susan Belenardo, explained that this application for \$3.2 million in federal funding is submitted in two parts. This application for Part 1 is the District commitment to agree to abide by the required assurances for these federal funds. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved the 2011-2012 Consolidated Application for Funding Categorical Programs, Part I, which includes Title I, Title II, Title III and Economic Impact Aid as attached to these minutes.<sup>9</sup></p>
<p><b>Information Item:</b> Williams Uniform Complaints</p>	<p>Superintendent, Susan Belenardo, reported that once again, there have been no complaints filed with the District per the Williams legislation.</p>
<p><b>Business Matters:</b> <b>Action Item:</b> Expenditure's Report</p>	<p>Trustee, Susan M. Hango, reported Expenditures dated June 20, 2011 signed by Linda Navarro Edwards, beginning with check #30-059979 and ending with check #30-060065 totaling \$121,002.40 from the General Fund, \$63.40 from Child Development, \$1,250.00 from Building Fund (GOB), \$576.51 from Capital Facilities and \$2,197.50 from Special Reserve with a Grand Total of \$125,089.81 and expenditures dated June 22, 2011 beginning with check #30-060066 and ending with check #30-060072 totaling \$7,560.20 from the General Fund with a Grand Total of \$7,560.20. Trustees unanimously approved the Expenditures' payments as presented with a second by Paul S. Rodriguez.</p>
<p><b>Action Item:</b> Resolution #19-2011 / Temporary Borrowing Between District Funds</p>	<p>Chief Business Official, Karen Kinney, explained that this resolution allows the District to borrow between District funds to meet financial obligations. On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously adopted Resolution #19-2011 authorizing District to make temporary transfers from District funds to ensure enough cash to meet fiscal obligations in the event of the lack of an authorizing State Adopted Budget which delays the release of other State funds as attached to these minutes.<sup>10</sup></p>
<p><b>Action Item:</b> Resolution #20-2011 / Commit Funds in Fund 14</p>	<p>Chief Business Official, Karen Kinney, explained that this comes from the previous Board Policy that was adopted regarding GASB 54 and establishing guideline for committing the ending balance. Within those guidelines, the Board has the option to commit funds and in discussion, it was the Board's priority to reserve the money in the Deferred Maintenance Fund for maintenance purposes. This resolution puts that in place. On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously adopted Resolution #20-2011 to commit funds from ending balance and State apportionment in Fund 14 Deferred Maintenance to Deferred Maintenance Projects as attached to these minutes.<sup>11</sup></p>
<p>Items Not on the Agenda</p>	<p>Board President, Linda Navarro Edwards, acknowledged Kevin Jacobson who wished to speak to an item not on the agenda:</p> <ul style="list-style-type: none"> <li>Mr. Jacobson indicated that 9 months ago, the middle school program was modified to one Honors English class last year. He has been touring schools about once a month this year for information. Last Thursday, he toured Beechwood Elementary in Fullerton and learned about the STEM Academy. He was skeptical at the beginning as to how it would fit with middle school, and what is in place in La Habra, but Beechwood also has the IB Program which funnels into Sonora High and Troy. They received a \$150,000 from their Foundation for the STEM Academy. He brings it tonight and encourages the Board to tour Beechwood as there is still time prior to the start of school and he knows there have been discussions as to the possibility of a Bond Measure.</li> </ul>
<p>Other Business from the Meeting</p>	<p>Board Clerk, Paul Rodriguez commented on the promotion ceremony he was a part of at Washington Middle School. He was pleased to report that it was an awesome experience and a wonderful program as 301 students promoted to high school from WMS! Sandi Baltes attended the Imperial Middle School promotion ceremony.</p>
<p>Adjournment</p>	<p>There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 7:55 p.m.</p>

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Board Minutes  
Approved:

July 28, 2011



Susan Belenardo, Ed.D.  
Secretary to the Board

- <sup>1</sup> Minutes of the Regular Board Meeting of June 23, 2011
- <sup>2</sup> Independent Contractor Agreements
- <sup>3</sup> Salary Pay Approval
- <sup>4</sup> Personnel Change of Status
- <sup>5</sup> Certificated and Classified New Hires
- <sup>6</sup> Board Strategic Plan for 2010-2015
- <sup>7</sup> Board Policy/Administrative Regulations 3113
- <sup>8</sup> Resolution #21-2011 / State's Budget Crisis
- <sup>9</sup> 2011-2012 Consolidated Application for Funding Categorical Programs, Part I
- <sup>10</sup> Resolution #19-2011 / Temporary Borrowing Between District Funds
- <sup>11</sup> Resolution #20-2011 / Commit Funds in Fund 14