

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 January 12, 2012

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Sharon H. Brown, Clerk Sandi Baltes, Member Susan M. Hango, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official Administrators Absent: Teri Louer, Administrative Director Student Support Services
Public Comment on Closed Session Items	None
Work/Study Session	<p>Trustees met in a work/study to review their Governance Calendar and timelines to achieve their goals. With middle school academies targeted to open in September, staff will work on an Intradistrict policy to present to Trustees to accommodate student and parental preferences for attendance. The capacity at each school will need to be determined as well as policy for a possible lottery should space at one school or the either becomes an issue. Prototypes of the school brochures are available and were distributed to the PTA. The date of February 9, 2012 was set to hold a work/study session with the middle school staff. While the Consolidated Application for funding and CELDT results are scheduled for February, some issues with the data processing are being worked out, possibly delaying the final reports. A calendar of school site visits for Trustees was provided including all nine schools starting next week. Committee information was discussed and the Certificated Committee of Paul Rodriguez and Susan Hango will be meeting to gather information on Interest Based Bargaining. The Classified Committee of Linda Navarro Edwards and Sharon Brown will meet to gather information to share on the role and responsibilities of the Personnel Commission. Some changes in the Board Meeting calendar were discussed with the possibility of moving one of the March meetings to Imperial Middle School to accommodate a presentation of the District Music Program. These changes will be reviewed at the next Board Meeting.</p> <p>School Principals and Assistant Principals were present and each reviewed their individual School Site Plans for Student Achievement for 2011-2012 with Trustees. Administrative Director Educational Services, Teresa Egan, opened by speaking to the work of our Coaches and the Professional Development provided for the District's teaching staff supporting the instructional program. Data conferencing and the PBIS model also support individualized instruction and reaching the needs of each student. Targeted Leadership has workshops scheduled for both February and April. Much credit was given by all administrators to a superior staff of Academic Coaches who support teachers daily implementing GLAD, CGI, Language!, and other strategies in support of student learning. The District is currently working toward hiring a fourth Coach whose expertise would be in supporting the integration of technology into curriculum. English language development continues to be a focus in addressing the needs of the English language learner population.</p>
<b>Second Call to Order Regular Meeting</b>	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:12 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, Paul S. Rodriguez, asked Michelle Davis to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	None
<b>Minutes of the Regular Board Meeting of: December 8, 2011 and the Special Meeting of December 13, 2011</b>	The minutes of the Regular Meeting of December 8, 2011 were unanimously approved by Trustees on a motion made by Sharon H. Brown with one correction in the last paragraph on page 1 with Paul S. Rodriguez as Board President, replacing Linda Navarro Edwards. A second to the motion was made by Sandi Baltes to these minutes as corrected and unanimous approval for the minutes of the Special Meeting held on December 13, 2011. <sup>1</sup>

**Correspondence**

Board Clerk, Sharon H. Brown, reported the following correspondence:

- Imperial PALS - The Board received a "Happy Holidays" card from the Imperial Middle School PALS attached to student letters thanking the Board for their experience at PAL Camp and shared what they had learned and how valuable camp was for them.
- OCSBA / ACSA Joint Dinner Meeting - Wednesday, February 1, 2012, PAGE at 5:30 p.m., Dinner at 6:30. **Dinner Speaker:** Bob Wells, **Topic:** "The State of Public Education in California". Louise will make reservations.

**Superintendent's and Trustees' Report**

Superintendent, Susan Belenardo reviewed the recent copy of the La Habra Journal featuring a press release on the plan for the middle school academies for 2012-2013. Washington Middle School will provide an Academy with a focus on technology, science and math while Imperial Middle School will focus on the Arts. She then introduced Mario Carlos, Principal at WMS, who was present with staff and students to provide a demonstration of what the present TSMA (Technology, Science & Math Academy) pilot program has accomplished over the past 4 months on Washington's campus. He introduced science teachers, Catherine Tran, Carin Verdugo, and Gina Joyce who provided more information and had their students demonstrate their knowledge through Powerpoint and Video. He also acknowledged teacher, Laith AlJaime who guides and assists the students with their video productions and the WMS News. With the fast pace of technology integration in the 21<sup>st</sup> Century, there is a critical need for 21<sup>st</sup> Century learners. Project based learning requires collaboration and is student centered. Rigorous academics are taught through differentiated instruction. The students work in a team environment which increases social skills and critical thinking. Motivation pushes creativity. Hands on projects help the students retain what they learn. With the WMS News Team leading them in, the WMS students provided an explanation of their projects through a creative video presentation. They also included a demonstration of their knowledge of powerpoint in sharing and presenting a lesson.

Board President, Paul S. Rodriguez, reviewed the Board's Governance Calendar with the audience and explained there would be an emphasis on committee visits to the school sites in the next two to three weeks.

**General Matters  
 Action Item:  
 Consent Calendar**

Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Linda Navarro Edwards:

- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>ii</sup>
- Approval of Independent Contractor Agreements as attached to these minutes.<sup>iii</sup>
- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.<sup>iv</sup>
- Approval of changes in select employee's status as attached to these minutes.<sup>v</sup>
- Ratification of Certificated and Classified new hires as attached to these minutes.<sup>vi</sup>
- Approval of the Expenditures Reports for December 20, 2011, January 6, 2012 and January 12, 2012 as attached to these minutes.<sup>vii</sup>

**Information Item:  
 Enrollment Report**

Superintendent, Susan Belenardo, reported that enrollment numbers show a net gain of 9 students over the last report. The class size averages are consistent with prior reports. Kindergarten, 4<sup>th</sup>, and 5<sup>th</sup> grades carry some higher numbers than the other grade levels, but remain within the guidelines.

**Instruction and Personnel  
 Information Action  
 Item:  
 School Site Plans**

Administrative Director Educational Services, Teresa Egan, indicated that each Principal had reviewed their individual site plan with Trustees at an earlier work/study session and that Board approval of the plans is required. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the Single Plan for Student Achievement, 2011-2012 for: Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, Sierra Vista, Walnut, Imperial and Washington Middle Schools as attached to these minutes.<sup>viii</sup>

**Information Item:  
 Williams Uniform  
 Complaints**

Administrative Director Educational Services, Teresa Egan, reported that once again, the District has not received any complaints for the time period indicated.

**Information Item:  
 Title III Action Plan**

Administrative Director Educational Services, Teresa Egan, provided a powerpoint presentation on the District's Title III Action Plan. She explained that the District has not met parts of the state's targets for the annual measurable achievement objectives (AMAO's). The District is therefore required to write a corrective action plan for meeting these targets each year. The area of focus will be an ongoing assessment of the District's

Information Item:  
Title III Action Plan  
(Cont.)

English language learners. Teresa has been very involved with the writing of the plan which will be uploaded to the State with data once approved by the Board. The Orange County Department of Education is also involved and giving assistance with the writing of the plan. Both the State and the County will be closely monitoring the District in implementing the plan and the District's English language learners in making the necessary progress to meet the AYP. The plan will include rigorous ELD instruction with appropriate interventions in content areas where needed. Student use of Academic Language will be encouraged in all instructional settings. There will be an ongoing assessment of the language development of English learners and collection of data to monitor progress throughout the school year.

Items Not on the Agenda

No requests.

Other Business from the Board

Board Member, Sandi Baltes, reminded everyone of the City of La Habra's 5K Run and indicated that flyers have been provided for the PTA's to promote the activity at the schools which will provide a fundraising activity for all children to participate in. Dr. Belenardo pointed out the new design for providing Board Room Displays. Mary Schultz has simplified the process for the schools by creating a template for banners to provide us with these exciting samples of student work. This month's display is provided by El Cerrito School and we thank them! Sharon Brown reminded all of the upcoming Breakfast with the Board on Saturday, February 18<sup>th</sup>, at Carrows Restaurant in La Habra. Board President, Paul Rodriguez offered condolences on behalf of the Board to the families of recent losses of loved ones which have affected the school community.

Adjournment

Board President, Paul S. Rodriguez, announced that the next meeting will be held on January 26, 2012 at the District Offices. There being no further business meeting items before the board, Board President, Paul S. Rodriguez, adjourned the regular meeting at 8:17 p.m.

Board Minutes Approved:

January 26, 2012



Susan Belenardo, Ed.D.  
Secretary to the Board

- <sup>i</sup> Minutes of the Regular Board Meeting of January 12, 2012
- <sup>ii</sup> Staff Development
- <sup>iii</sup> Independent Contractor Agreements
- <sup>iv</sup> Extra Pay Approval
- <sup>v</sup> Personnel Change of Status
- <sup>vi</sup> Certificated and Classified New Hires
- <sup>vii</sup> Expenditures Reports
- <sup>viii</sup> School Site Plans