

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 October 13, 2011

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 4:00 p.m.
<b>Board Members</b>	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltés, Member Board Members Absent: Sharon H. Brown, Member
<b>Administrators</b>	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
<b>Public Comment on Closed Session Items</b>	None
<b>Work/ Study Session</b>	At 4:00 p.m., Trustees met in a work/study on Board Governance, Goals and Self-Evaluation. They evaluated the draft of the calendar they worked on at the previous work/study and determined to follow a school year calendar sequence of August through July for planning. Some of the reports they would like to be scheduled for Board Meetings include: ASES Program, School Readiness, Food Service, Health Services, Transportation, Technology and KidZone. Key PTA events were also calendared for December (Holiday Luncheon), April (Honorary Service Awards) and June (Installation of Officers). The Board Member handbook will be reviewed and updated as needed. It was determined that the section of Board Policy covering the Board Bylaws should be reviewed by counsel for recommendations relating to any changes. A list for key community contacts is being compiled for frequent sharing of information. Discussion was also held as to updating goals and the vision statement to reflect a 21 <sup>st</sup> Century learning environment.
<b>Second Call to Order Regular Meeting</b>	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:05 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, Linda Navarro Edwards, asked Anna Navarro to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	Board President, Linda Navarro Edwards, reported that during Closed Session, Student #120234 was recommended for expulsion with a suspended enforcement for violation of Education Code 48915(c)(2). On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously ordered a suspended enforcement of expulsion of Student #120234 with placement at Sierra Vista School in the La Habra City School District under a specific contingency plan as attached to these minutes. <sup>i</sup>
<b>Action Item:</b> Addendum to the Agenda / Adoption of the Agenda	On a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango, Trustees unanimously adopted the agenda, with an addendum under the Consent Calendar for a Leave of Absence for a certificated employee, for October 13, 2011.
<b>Minutes of the Regular Board Meeting of:</b> September 22, 2011	The minutes of the Regular Meeting of September 22, 2011 were unanimously approved by Trustees on a motion made by Sandi Baltés, and a second to the motion by Paul S. Rodriguez. <sup>ii</sup>
<b>Correspondence</b>	Board Clerk, Paul S. Rodriguez, reported the following correspondence: <ul style="list-style-type: none"> <li>• Thank you note from Cynthia Corona for her recent honor and gift upon retirement from the La Habra City School District.</li> </ul>
<b>Superintendent's and Trustees' Report</b>	Superintendent, Susan Belenardo, introduced Danette Brown, Academic Coach, who was excited to share the news of recent District staff being honored by the GLAD National Training Center for their support of GLAD. Danette provided a very clever "GLAD" crafted presentation highlighting the contributions of each staff

Superintendent's and  
 Trustees' Report

member honored and awarded them with a Certificate. Those honored included Danette Brown, Veronica Arriaga-Hernandez, Emily Flesher Szary, Susan Goellrich, Greg White, Rosamaria Murillo and Susan Belenardo. Danette expressed her appreciation to Dr. Belenardo for her continuous support for the GLAD Program. This very special recognition was appreciated by all in attendance. Next, Anna Navarro, Teacher at El Cerrito School was recognized for the special gifts awarded her in her classroom by Office Max as part of their program, "A Day Made Better". Anna shared the excitement of her students and how thrilled they were for their teacher and their classroom. They have prepared very special thank you messages to be delivered to Office Max to show their appreciation. Dr. Belenardo reported that the Apple Learning Tour attended by 26 teachers was exciting for all in attendance. Ipads are now ready to be sent to the two middle schools for use in the ASES Program. A recent meeting was held at the City in Don Hannah's office with the local Superintendents. These meetings will hopefully happen once a month as it is a good opportunity to discuss issues affecting the schools and the community. Dr. Belenardo also extended a thank you to Susan Rodriguez who arranged for copies of the "Kids & Law" publication in both English and Spanish to be provided to all schools and the District Office. The sad news of the passing of Abe Bullington, a former Board Member, was shared. Services will be held on October 28<sup>th</sup> at 2:00 p.m. at the Masonic Lodge.

**General Matters**  
**Action Item:**  
 Consent Calendar

Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez:

- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>iii</sup>
- Approval of Independent Contractor Agreements as attached to these minutes.<sup>iv</sup>
- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.<sup>v</sup>
- Approval of changes in select employee's status as attached to these minutes.<sup>vi</sup>
- Ratification of Certificated and Classified new hires as attached to these minutes.<sup>vii</sup>
- Approval of extra pay for deferred Jury Service for select employees as attached to these minutes.<sup>viii</sup>
- Approval of District participation in the La Habra Mayor's Task Force – Red Ribbon Celebration including participating in the La Habra Boulevard Banner Display as attached to these minutes.<sup>ix</sup>
- The Expenditures Reports for October 6, 2011 and October 13, 2011 were ratified and approved as attached to these minutes.<sup>x</sup>
- Approval of a Leave of Absence for a certificated employee as attached to these minutes.<sup>xi</sup>

**Action Item:**  
 Resolution #54-2011 /  
 Classified Employee  
 Layoff

Superintendent, Susan Belenardo, explained that due to a reduction in the number of Special Needs students for this school year, it is necessary to layoff positions previously assigned to specific students. The Resolution was read by the Board Clerk, Paul S. Rodriguez. On a motion made by Susan M. Hango, and a second to the motion by Sandi Baltes, Trustees unanimously adopted Resolution #54-2011 authorizing a layoff for select classified employees as attached to these minutes.<sup>xii</sup>

Information Item:  
 Enrollment Report


Superintendent, Susan Belenardo, explained that this report is as of October 5, 2011 which is this year's CBEDS reporting date. Enrollment is down 16 students from the last report. She indicated that the overall average class size for grades K-3 is 28.6 with grades 4-8 at an overall size of 29.72 students which does fall within Education Code guidelines. Kindergarten classes are being closely monitored with most being at 30 students. The lowest class size is at 3<sup>rd</sup> grade with all classes ranging from 27 to 29 students. A 4<sup>th</sup>/5<sup>th</sup> grade combination class has been added at Las Positas School.

**Instruction and  
 Personnel**  
**Action Item:**  
 Public Hearing-  
 Textbooks/Instructional  
 Materials

Board President, Linda Navarro Edwards, formally opened the Public Hearing for any comments relating to a certification that each pupil in kindergarten-grade eight has been provided with standards-aligned textbooks and/or instructional materials for each major academic subject for the school year 2011-2012. Being there was no public comment, the hearing was closed.

**Action Item:**  
 Textbooks/Instructional  
 Materials Certification  
 Resolution #53-2011

Administrative Director of Educational Services, Teresa Egan, indicated that each Principal has verified that all students have been provided with the required textbooks and instructional materials for each core subject. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously adopted Resolution #53-2011 certifying that each pupil in kindergarten – grade eight has been provided with standards-aligned textbooks and/or instructional materials for each major academic subject for the school year 2011-2012 as attached to these minutes.<sup>xiii</sup>

<p>Board Meeting Minutes October 13, 2011 Page 3</p> <p>Information Item: Williams Uniform Complaints</p>	<p>Superintendent, Susan Belenardo, reported that once again, there have been no findings or complaints per the Williams legislation. This continues the District's perfect record.</p>
<p>Information Item: Agenda Format Discussion</p>	<p>Board President, Linda Navarro Edwards, recognized those persons wishing to address the Board regarding this agenda item:</p> <ul style="list-style-type: none"> <li>• Kevin Jacobson – Parent – Mr. Jacobson indicated the public had asked for this item to be on the agenda and he thanked the Board for its placement on tonight's agenda. Some discussion was held as to the public comment section on the agenda and it was determined that the presentations offered during the business meeting always provide valuable information that may address concerns prior to the comment section allowing for the public to seek clarification. Trustee, Paul Rodriguez indicated "that while no one wants to be out until 10:00p.m. or so, some presentations are extremely beneficial in terms of the information that's being presented, and if you don't get the opportunity to see some of these presentations, it's your misfortune. Whether it's budget information, the different programs offered in the District or what we are looking to in the future, (i.e. the presentation from Caldwell Flores &amp; Winters, etc.); the Board will continue to the best they can to incorporate everybody."</li> </ul>
<p>Items Not on the Agenda</p>	<p>Board President, Linda Navarro Edwards, recognized those persons wishing to address the Board on items not on the agenda:</p> <ul style="list-style-type: none"> <li>• Bert Elishaw – Parent – Mr. Elishaw wished to plead once again for an Interdistrict Attendance Permit allowing his son to attend the Brea Olinda Unified School District. He asks, "why was it declined?" His son's class is over 30 students and the class size at Arovista is 14 students. His son is familiar with Arovista School as he attended a pre-school program there and he needs permission.</li> </ul>
<p>Other Business from the Board</p>	<p>Board Member Sandi Baltes announced that the City of La Habra will be hosting a Veteran's Day activity. She added that there will also be the 5K Run in March and the Citrus Festival in April. Mark your calendars! Board Member Paul Rodriguez thanked Kris Edwards and Cathy Seighman for organizing the Blood Drive at Imperial Middle School today and also congratulated Rosamaria Murillo and the Ladera Palma staff for their invitation to apply for Distinguished School recognition, truly a testament to what is happening there!</p>
<p>Adjournment</p>	<p>Board President, Linda Navarro Edwards, announced that the next meeting will be held on October 27<sup>th</sup> at El Cerrito School following the classified employee recognition. There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 7:55 p.m.</p>
<p>Board Minutes Approved:</p>	<p>October 27, 2011</p> <div style="text-align: right;">   Susan Belenardo, Ed.D.  Secretary to the Board </div>

- <sup>i</sup> Suspended Expulsion Order
- <sup>ii</sup> Minutes of the Regular Board Meeting of October 13, 2011
- <sup>iii</sup> Staff Development
- <sup>iv</sup> Independent Contractor Agreements
- <sup>v</sup> Extra Pay Approval
- <sup>vi</sup> Personnel Change of Status
- <sup>vii</sup> Certificated and Classified New Hires
- <sup>viii</sup> Summer Jury Service
- <sup>ix</sup> Red Ribbon Week
- <sup>x</sup> Expenditures Reports
- <sup>xi</sup> Leave of Absence
- <sup>xii</sup> Resolution #54-2011 / Classified Employee Layoff
- <sup>xiii</sup> Resolution #53-2011 / Textbooks/Instructional Materials