

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 November 17, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 6:00 p.m.
Board Members	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltes, Member Sharon H. Brown, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:00 p.m.
Pledge of Allegiance to the Flag	Board President, Linda Navarro Edwards, asked Olga Goodman to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Action Item: Adoption of the Agenda	On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously adopted the agenda for November 17, 2011.
Minutes of the Regular Board Meeting of: October 27, 2011	Board Member, Sandi Baltes, suggested that the words "invite candidates" be inserted to replace "with a possibility of inviting". Discussion was held. The minutes of the Regular Meeting of October 27, 2011 were approved without correction by Trustees on a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, with Member Sandi Baltes abstaining. ¹
Correspondence	None
Superintendent's and Trustees' Report	Dr. Belenardo introduced Mr. Zoot Velasco of the Muckenthaler Cultural Center in Fullerton who provided a presentation for Trustees on the various programs offered by their Center for elementary students. He shared a brief history of the Center which is in its 47 th year offering 40 classes per week including visual arts, ceramics, theatre, dance, photography, music, digital photography, video, soft pastels, pottery, painting, animation, technology and fiber arts. Outreach programs are sponsored providing a free Senior Arts Program, a Teen Arts Festival, Fullerton Sings and free tours of the Center for students. They are seeking new partnerships in 2012 and will be sponsoring a pilot program in the Placentia Yorba Linda School District. Classes can be provided in school on the school site by the Center's staff which is fully insured. Help with seeking funding is available with assistance on writing grants, etc. Mr. Velasco provided the Trustees with printed information on all programs and encourages the District to consider the possibility of a partnership. Administrative Director Educational Services, Teresa Egan, introduced Oralia Birakos, the new School Readiness Coordinator who provided a report of the school readiness program and the services it offers to pre-school children ages from birth to 5 years and their families. The former Early Literacy classroom is now "The Learning Connection" which includes 18 centers and is located between the Family Resource Center and the Parent Center at Las Lomas School. Two to Five year olds are in class from 10:30 to 11:45 learning fine motor skills, socialization and language skills. Our School Readiness Nurse, Jennifer Rivera, is also on site and provides hearing and vision screening as well as health and dental screenings. She provides resources for parents and updates them on insurances and health screenings. Parenting classes are offered which promote

Superintendent's and
Trustees' Report (Cont.)

early education through parent and child interaction. Children also receive free books, CD's, skill builder books and helpful handouts they can use at home. One of the additional classes offered is Music & Movement, held at four different locations in the City. Community Liaison, Joanna Lindenberger, provides the classes and attendance is always high. She has had as many as 40 children in attendance at any one time. Parents are also involved in the activities on the carpet with their children and Joanna does an amazing job with teaching the lessons. She also provides a Young Artists class following the Music & Movement class for a half hour introducing art to the young students. The program collaborates with other preschools and childcare providers in the community. GLAD strategies are introduced and each year, a Literacy Fair is held. Kinderaminata will be held on March 9th this year at Fullerton College. English classes are also provided in the Parent Center.

Rosamaria Murillo, Principal at Ladera Palma School received a call today that Ladera Palma has been selected as a "Gold" medal school which will be announced through the O.C. Register. Dr. Belenardo announced the passing of Hal Benevinste who has provided the Kiwanis B.U.G. Award program for our elementary schools for many years.

Chief Business Official, Karen Kinney, reported on her County CBO meeting held the day prior. A large part of the discussion was the ERAF (Educational Revenue Augmentation Fund). The State is no longer transferring vehicle license fees to the County of Orange. Other counties in the State had previously lost this funding source, the County of Orange retaining it is due to the bankruptcy. The County is correcting its shortfall by keeping a portion of the school district's ERAF fund and then assuming it will be backfilled with funding from the State aid. Legal counsel is being pursued as to how to proceed to hopefully protect this funding. A portion of that would then go to the cities and counties, and a portion would come into the school district. It is a very complicated situation at this point, but it is approximately \$300,00 that could be lost to our district in December, and another \$500,000 that we won't get in April which could present a critical situation as cash flow will be very low. With this, and all the uncertainties of the triggers and reductions, there are hard times ahead. Bill Habermehl has written a letter and asked them not to go forward with this and the potential is the action could be stopped. Dr. Belenardo will be getting more information at her Superintendent's Meeting tomorrow.

**General Matters
Action Item:
Consent Calendar**

Trustees unanimously approved the Consent Calendar on a motion made by Paul S. Rodriguez, and a second to the motion by Susan M. Hango:

- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.ⁱⁱ
- Approval of Independent Contractor Agreements as attached to these minutes.ⁱⁱⁱ
- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.^{iv}
- Approval of changes in select employee's status as attached to these minutes.^v
- Ratification of Certificated and Classified new hires as attached to these minutes.^{vi}
- Approval of the Expenditures Reports for October 27, 2011 as attached to these minutes.^{vii}

**Information Item:
Enrollment Report**

Superintendent, Susan Belenardo, reported a net gain of two students over the last report with an enrollment of 5,265. There are currently 18 Kindergarten classes with an average of 30.9 which is within the allowance by Ed. Code for 31 students per class with no classes over 33. For 1st and 2nd grades, classes are within the range of an average of 30 and no classes over 32 and for grades 4 through 8, with an allowance of an average of 30.1, our average is 29.72.

**Action Item:
Personnel Commission
Appointment**

On a motion made by Sandi Baltes, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved of an extension of the current appointment of Dawn Stille to the Personnel Commission for a period not to exceed 90 days from November 30, 2011.

**Action Item:
Annual Organizational
Meeting**

On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously set the date and time for the annual Board of Education Organizational Meeting for Thursday, December 8, 2011 at 7:00 p.m.

**Information Item:
Board Committee
Assignments for 2012**

Trustees reviewed this past year's local/county Board Committee assignments to consider their individual assignments for 2012. Appointments to committees will take place at the Organizational Meeting on December 8th.

**Information Item:
Technology Update**

Supervisor of Technology, Olga Goodman, and Network Specialist, David Soto presented an update from the Technology Department on the progress of District projects. The Aeries conversion was completed over the summer and was updated to accommodate some of those features we want to be using. Gradebook is now available to middle school staff for tracking and grading assignments. Select middle school staff has received Gradebook training, and have been training staff at their site on the use of Gradebook. The next step is opening Parent Portal for middle school parents. Middle school parents will have access to their child's attendance, assignments, and report card grades via the parent portal module in Aeries. The target time for opening Parent Portal at middle schools is the end of January and March for the 3-5 schools. In April, the K – 2 level administrators will meet to discuss their implementation of Gradebook in Aeries. All teachers can now access Aeries from home. Digital Signage is now installed in the District Office lobby and will be installed in all school offices. This project will hopefully be completed by the end of the school year. The Tech Plan is in the process of being updated and will be posted to the Website giving the community the insight as to the plans for technology in the next few years. Access points for wireless coverage have been installed at all school sites. We currently have two iPad carts in process with 30 iPads per cart one for each middle school. Decisions by management will determine how they will be locked down to protect security and applications. Show and Share is currently up and running and ready to go with the capability of posting videos. Content filtering is still done through the County. Once the District implements Ironport, it will enable us to increase access to the Internet for teachers and restrict student accounts. The District is currently on an in-house website and is moving to Schoolwires, a system that will allow access to the schools to update their websites. Another project on the horizon is "share point services" which is a collaboration tool that provides version control of documents and secures documents from outside our network.

**Instruction and Personnel
Information Action
Item:
Title I Supplemental
Educational Service
Providers for 2011-2012**

Administrative Director Educational Services, Teresa Egan, reported that with 5 schools in Program Improvement, the District is required supplemental educational services after the second year. 41 agencies submitted applications to work with the District to provide these services. Two parent information evenings were held and the parents chose 36 of the 41 agencies and Board approval is needed to contract with these companies to work with our students. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved supplemental educational providers that have met the District's rigorous screening procedures to provide supplemental tutoring to eligible students as part of the program Improvement status requirements.

Items Not on the Agenda

No requests.

**Other Business from the
Board**

Board Member, Sharon Brown, shared that another "Breakfast with the Board" was held last Saturday at Carrows in La Habra and had two guests come and had some interesting conversation and several ideas were discussed. The dates for the next two will be February 18th and the last one on May 19th. Board Member, Sandi Baltes, thanked the 2nd and 3rd grade teachers in the District who had their students write thank you notes to the Veterans of La Habra. Each Veteran at the ceremony was handed an envelope, a white rose with these nice letters from our students.

Adjournment

Board President, Linda Navarro Edwards, announced that the next meeting will be held on December 8th at the District Offices. There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 8:45 p.m.

**Board Minutes
Approved:**

December 8, 2011



Susan Belenardo, Ed.D.
Secretary to the Board

ⁱ Minutes of the Regular Board Meeting of November 17, 2011

ⁱⁱ Staff Development

ⁱⁱⁱ Independent Contractor Agreements

^{iv} Extra Pay Approval

^v Personnel Change of Status

^{vi} Certificated and Classified New Hires

^{vii} Expenditures Reports