

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 December 8, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 5:00 p.m.		
Board Members	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltes, Member Sharon H. Brown, Member		
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official		
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.		
Work/Study Session	At 5:30 p.m., Trustees met to review the First Interim Financial Report prior to taking action later in the business meeting. Karen Kinney, Chief Business Official, provided a handout and powerpoint presentation of the District's financial status at the First Interim Report. The District is facing an additional cash shortfall as early as March, 2012. With fiscal uncertainties of a reduction in cola or trigger language and a zero cola, a qualified certification must be filed. The current projection is that the District will end this fiscal year with deficit spending of \$2.6 million and may not meet its financial obligations for the two subsequent fiscal years.		
Second Call to Order Regular Meeting	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:00 p.m.		
Pledge of Allegiance to the Flag	Board President, Linda Navarro Edwards, asked Mike Klewer to lead the pledge of allegiance to the flag.		
Report from Closed Session	None		
Action Item: Adoption of the Agenda	On a motion made by Susan M. Hango, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the agenda for December 8, 2011.		
Call to Order of the Organizational Meeting	Board President, Linda Navarro Edwards, called to order the Organizational Meeting for the year 2012.		
President of the Board 2012	Board President, Linda Navarro Edwards, called for nominations for President for the ensuing year. Paul S. Rodriguez was nominated to be Board President for the period December 2011 through December 2012 by Sandi Baltes and a second to the motion was made by Sharon H. Brown. There were no further nominations and the nominations for President were closed. Trustees unanimously approved Paul S. Rodriguez as President of the Board of Education for LHCS D for 2012.		
Clerk of the Board 2012	The Board President, Paul S. Rodriguez, called for nominations for Clerk of the Board. Linda Navarro Edwards, nominated Sharon H. Brown as Clerk of the Board for 2012; Sandi Baltes made a second to the motion, which was unanimously approved by Trustees.		
Committee Appointments:	The Board President, Paul S. Rodriguez, made the following Board position/committee appointments for 2012: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Vice President Certificated Rep. Classified Rep. Budget and Salaries </td> <td style="width: 50%; vertical-align: top;"> - Linda Navarro Edwards - Paul S. Rodriguez / Susan M. Hango - Linda Navarro Edwards / Sharon H. Brown - Paul S. Rodriguez / Susan M. Hango / Sandi Baltes </td> </tr> </table>	Vice President Certificated Rep. Classified Rep. Budget and Salaries	- Linda Navarro Edwards - Paul S. Rodriguez / Susan M. Hango - Linda Navarro Edwards / Sharon H. Brown - Paul S. Rodriguez / Susan M. Hango / Sandi Baltes
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<p>Board Meeting Minutes December 8, 2011 Page 2</p> <p>Committee Assignments: 2012 (Cont.)</p>	<p>Community Relations - Sharon Brown / Sandi Baltes Political Action Representative - Sharon Brown / Paul S. Rodriguez Nominating Committee - Sandi Baltes / Susan M. Hango (School District Rep.)</p>
<p>Action Item: Proposed 2012 Board Meeting Calendar</p>	<p>On a motion made by Susan M. Hango, and a second to the motion by Sandi Baltes, Trustees unanimously approved the proposed 2012 Board Meeting Calendar as attached to these minutes.ⁱ</p>
<p>Adjournment of Organizational Meeting</p>	<p>Board President, Paul S. Rodriguez, adjourned the Organizational Meeting.</p>
<p>Second Call to Order</p>	<p>Board President, Paul S. Rodriguez, called to order the regular business meeting.</p>
<p>Minutes of the Regular Board Meeting of: November 17, 2011</p>	<p>The minutes of the Regular Meeting of November 17, 2011 were unanimously approved by Trustees on a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango.ⁱⁱ</p>
<p>Correspondence</p>	<p>None</p>
<p>Superintendent's and Trustees' Report</p>	<p>Superintendent, Susan Belenardo, introduced Rose Foster and Kerri Barnett of the KidZone Extended Care Program who were accompanied by over 20 KidZone students singing Holiday songs for the Board of Trustees. The children were dressed in Holiday attire complete with Reindeer antlers and flashing lights adding to a well rehearsed performance! They left each Board Member and Administrator with a special Holiday craft and treat.</p> <p>Board Members were thanked for joining the District Office staff on Tuesday for their traditional Holiday meal and festivities. The recent edition of the La Habra Journal featured highlights of this school year including Teacher of the Year, 21st Century teaching skills, use of iPads and recognition for Ladera Palma School as a California Distinguished School. Board Members Sharon Brown, Paul Rodriguez and Sandi Baltes reported on highlights of the California School Boards Association Annual Education Conference held in San Diego the week prior. They agreed on the value on the conference as a great networking opportunity in finding other districts sharing similar concerns and discussing innovative programs and resolutions in moving forward in these challenging budgetary times. Guest speakers provided insight on the impact of monetary issues and the burden placed on education with mandates and no resources to support them. Discussion was held as to the value of the information provided and how the possibility of inviting guest speakers and/or visiting successful programs could be helpful in setting direction as the District moves forward with the strategic plan.</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Susan M. Hango:</p> <ul style="list-style-type: none"> ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.ⁱⁱⁱ ➤ Approval of Independent Contractor Agreements as attached to these minutes.^{iv} ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.^v ➤ Approval of changes in select employee's status as attached to these minutes.^{vi} ➤ Ratification of Certificated and Classified new hires as attached to these minutes.^{vii} ➤ Approval of the Expenditures Reports for December 1, 2011 and December 8, 2011 as attached to these minutes.^{viii}
<p>Information Item: Enrollment Report</p>	<p>Superintendent, Susan Belenardo, reported that enrollment had grown by 9 students to 5,274 with class sizes averaging about 31 in Kindergarten and approximately 27.7 at other grade levels, not much different than the last report. The possibility of a Kindergarten/1st grade combination class has been looked at with numbers lower in 1st grade and will be evaluated after the beginning of the year. This is a challenging time of year with students sometimes moving, or taking extended vacations.</p>

Action Item:
Public Hearing /
Personnel Commission
Appointment

Board President, Paul S. Rodriguez, declared open a public hearing relating to the appointment of a Personnel Commissioner by the Board of Trustees. Faye Ross was recognized as wishing to speak to this agenda item:

- Ms. Ross expressed her disappointed in that the candidate chosen by the Board had not been interviewed. Board President, Paul Rodriguez, explained that with Dawn Stille stepping down as the Board appointee, the new appointee is determined by the Board of Trustees. The "Joint Appointee" is determined by the CSEA appointee and the Board of Trustees appointee. Ms. Ross explained that the Commission's process was to hold an advertised open meeting and the appointment was then discussed at the following open meeting. She feels that the Board's appointment should be re-opened.

Following no further comment, hearing was closed.

Action Item:
Personnel Commission
Appointment

On a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, Trustees appointed Daren Nigsarian as their representative to the Personnel Commission on a vote of 4 to 1 with Board Member, Sandi Baltes, casting a nay vote stating "I believe it behooves the Board to interview anybody that we put into any position. We did not interview Daren and I just feel it's really important that we know offhand his history, experience and political direction. I think any position we have, we should do that and I'm disappointed we didn't."

Information Item:
Update from Caldwell
Flores & Winters

Jeremy Cogan and Scott Gaudineer of Caldwell Flores Winters provided an update on their technical assessment of the District facilities and conditions in meeting DSA requirements. The Bond in the year 2000 provided good resources and many improvements have been made, but some areas were left incomplete and there have been new developments over the years. All facilities have had needs identified and results were shared with parents, teachers, students, etc. for input and feedback. All sites have held information meetings with good attendance by members of the community. In summary, they feel there is positive feedback for moving forward with an action plan. A priority with parents is technology. An approximate \$30,000,000 in improvements have been identified with a focus of supporting academics, giving relief to the general fund, improving functionality and providing a permanent source of funding. The need for connectivity may increase with the number of devices and upgrades in implementing new technology. The preliminary financing would indicate an increase to the existing \$23 per \$100,000 of Assessed Valuation now in place, to \$28 per \$100,000 of Assessed Valuation, for an extended period. Mr. Gaudineer indicated that planners, architects, contractors, etc. have all been involved to this point. Technology is a high priority and across the board, roofing and energy management are also priorities, with Libraries being updated for project based learning. There are individual upgrades noted for each site to also improve functionality. This will be an open, accountable process which LHCS D has been successful with in the past. As far as a timeline, the next step will be a survey of voters for feedback from the community in February and March. A decision should be made in May or June but is necessary by August to put an issue on the ballot for November. Trustees were provided a detailed copy of the facilities assessment and implementation plan Caldwell Flores Winters has prepared as a result of their thorough physical evaluation and conducting of meetings with all stakeholders in setting priorities prior to going to the voters for approval.

Business Matters
Action Item:
Certification of the First
Interim Financial Report

Chief Business Official, Karen Kinney, reviewed specifics of the report she had presented in the work/study held earlier in the evening. It is a qualified report with the uncertainties of trigger language and mid-year cuts. On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously certified the First Interim Financial Report per State criteria/requirements as attached to these minutes.^{ix}

Information Item:
La Presa Drive

Chief Business Official, Karen Kinney, reported that over the past two weeks, many of the potholes on La Presa Drive were patched by a Contractor doing some work in the area. Karen has received some compliments from the neighbors for what was accomplished. However, the possibility of piggybacking with the City for the work necessary to complete repairs to our portion of the street is riddled with complications and the District may need to go to bid in the future for the remaining work to be done.

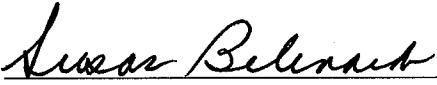
Information Item:
Developer Fee Report

Chief Business Official, Karen Kinney, reported that the Develop Fees Report has been on display and posted for the required period of time. Not much revenue is realized from this as there is not a lot of area available for development within the District boundaries.

Items Not on the Agenda

Board President, Paul S. Rodriguez, recognized Kevin Jacobson who wished to address an item not on the agenda.

- Mr. Jacobson wanted to thank the District for taking the 5th graders to "Cats". It was a wonderful experience and a fantastic program. He asks that in the upcoming planning for the next school year, the History Honors class and one for Science come back to Washington Middle School.

<p>Board Meeting Minutes December 8, 2011 Page 4</p> <p>Other Business from the</p>	<p>Board Member, Sandi Baltes commented on the wonderful Math & Science Night held at Washington Middle School and everyone was reminded that the next Breakfast with the Board will be held on Saturday morning, February 18th at Carrows on Beach Blvd. in La Habra.</p>
<p>Adjournment</p>	<p>Board President, Paul S. Rodriguez, announced that there will be a Special Meeting of the Board for a work/study session on Tuesday, December 13, 2011 about 1:30 p.m. The next regular meeting will be held on January 12th at the District Offices. There being no further business meeting items before the board, Board President, Paul S. Rodriguez, adjourned the regular meeting at 8:58 p.m.</p>
<p>Board Minutes Approved:</p>	<p>January 12, 2012</p> <div style="text-align: right;">  <hr/> <p>Susan Belenardo, Ed.D. Secretary to the Board</p> </div>

- ⁱ 2012 Board Meeting Calendar
- ⁱⁱ Minutes of the Regular Board Meeting of December 8, 2011
- ⁱⁱⁱ Staff Development
- ⁱ Independent Contractor Agreements
- ^v Extra Pay Approval
- ^{vi} Personnel Change of Status
- ^{vii} Certificated and Classified New Hires
- ^{viii} Expenditures Reports
- ^{ix} First Interim Financial Report