

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 April 21, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 3:00 p.m.
Board Members	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltes, Member Sharon H. Brown, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Director of Fiscal Services
Work/Study Session	Trustees met from 3:00 p.m. to 5:30 p.m. to continue work on Board Governance and planning through 2015.
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
Report from Closed Session:	Board President, Linda Navarro Edwards, reported that in Closed Session, Trustees had taken action to unanimously approve litigation Settlement Agreement (OAH Case #2011030013). She also reported personnel appointments: <ul style="list-style-type: none"> • Trustees took action and unanimously approved the appointment of Teresia Louer as the Administrative Director of Student Support Services. • Trustees took action and unanimously approved the appointment of Teresa Egan as the Administrative Director of Educational Services.
Second Call to Order Regular Meeting	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:06 p.m.
Pledge of Allegiance to the Flag	Board President, Linda Navarro Edwards, asked Teresa Egan to lead the pledge of allegiance to the flag.
Minutes of the Regular Board Meeting of: April 7, 2011	The minutes of the Regular Meeting of April 7, 2011 were unanimously approved by Trustees on a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez. ¹
Correspondence	Board Clerk, Paul S. Rodriguez, reported the following correspondence: <ul style="list-style-type: none"> • Invitation to the PTA Council Honorary Service Awards Dinner at the Hacienda Golf Club on Tuesday, May 3rd at 6:30 p.m. Let Louise know if you wish to attend. • OCSBA Annual Dinner Meeting, May 4th at the Irvine Marriott Hotel beginning at 5:30 pm with the PAGE Meeting. Let Louise know if you wish to attend.
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Mario Carlos, George Lopez and Laith Al Jamie from Washington Middle School who had brought the WMS New Team to present their latest news report, complete with videotape and interviews depicting a variety of activities on campus. They played the DVD which had been taken and edited by their student team which impressed the audience with a professionally appearing documentary of news events and sporting events depicting the active participation of Washington Patriots.
General Matters Action Item: Consent Calendar	Prior to action being taken on the Consent Calendar, discussion was held on the proposed School Calendar relative to changes made to accommodate keeping the calendar in line with the high school district. Mr. Kevin Jacobson was acknowledged to speak to the calendar and offered his opinion and made suggestions for consideration of non-student days from a parent's point of view to accommodate families and their planning for vacations, work schedules, etc. Trustees unanimously approved the Consent Calendar on a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes: <ul style="list-style-type: none"> ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.² ➤ Approval of Independent Contractor Agreements as attached to these minutes.³

General Matters

Action Item:
Consent Calendar (Cont.)

- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴
- Approval of Personnel Change of Status as attached to these minutes.⁵
- Approval of additional expenses submitted for the CUE Conference as attached to these minutes.⁶
- Ratification of Certificated and Classified new hires as attached to these minutes.⁷
- Adoption of the proposed School Calendar for 2011-2012 as attached to these minutes.⁸

Instruction and Personnel:

Action Item:
Student Teaching Agreement

Superintendent, Susan Belenardo, indicated this is a renewal of a contract to permit student teachers from Azusa Pacific University to work with teachers on our campuses through July of 2014. On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously approved of a student teaching agreement with Azusa Pacific University as attached to these minutes.⁹

Business Matters:

Action Item:
Expenditure's Report

Trustee, Sharon H Brown, reported Expenditures dated April 21, 2011 beginning with check #30-059500 and ending with check #30-059613 totaling \$742,555.45 from the General Fund, \$147.64 from Child Development, \$6,890.90 from Deferred Maintenance, \$1,750.00 from Building Fund (GOB), \$6,818.99 from Capital Facilities and \$4,793.58 from Special Reserve with a Grand Total of \$762,955.57. Trustees unanimously approved the Expenditures' payments as presented with a second by Sandi Baltes.

Information Item:
Washington Middle School Restoration

Director of Fiscal Services, Karen Kinney, reported on the progress of the restoration project at Washington Middle School resulting from the Fire last year. The building will be ready for occupancy in the Fall or possibly prior to the end of Summer. There has been some rain delay and also delay by the State Agency for approvals relating to plan changes to attempt to minimize hidden access on the roof where the fire had originated. The structure will be restored basically to the same as it was with temporary walls being made permanent and metal doors leading into the Science Lab. Much of the damaged equipment had been salvaged but remains in storage awaiting completion of the project.

Information Item:
Current and Future Technology Projects

Supervisor of Technology, Olga Goodman, and Network Specialist, David Soto were present to update Trustees on current and future technology projects and provide a timeline for implementation of upgrades and updates. A Powerpoint presentation was provided listing projects in order or priority and anticipated timelines for completion and implementation. With the major task of retrofitting the infrastructure complete, the District can now upgrade Aeries to the new version accommodating new features including the parent porthole and a grade book. Teachers will be able to access the program from their home computers. The first implementation will be with the middle schools with the hope of all schools being upgraded possible in April 2012 through June. David Soto then shared some of the capabilities possible with the proposed CISCO Project. With the faster fiber connection complete, the District is equipped to handle the conversion which could eventually include an updated phone system and video surveillance for security. He also explained that wireless connectivity is available throughout the District. Director of Fiscal Services, Karen Kinney, explained that the project can be funded through a lease agreement using redevelopment fees as the funding source. The District is working with a consultant to ensure redevelopment funds will support the project and sustain the lease agreement.

Information Item:
Management Letter from the County Office

Director of Fiscal Services, Karen Kinney, explained that the District has received a letter addressed to Linda Navarro Edwards, Board President, following the OCDE review of the Second Interim Report recently filed. The County Office does concur with the qualified rating of the report. The letter indicates necessary reductions in the amount of \$3.6 million over the next two years and it is suggested these reductions take place sooner rather than later. The County has assigned a fiscal expert to assist the District in Carleen Wing Chandler. Carleen has worked with the District in prior years and is familiar with the Budget and our District. Due to the qualified report, a Third Interim Report will be necessary to be filed in May. Cash flow is a critical issue at this time and the District is not a candidate for the OCDE pool for a TRANS. CSBA will do the first TRANS for the District but it will be a challenge to get a second TRANS when it becomes necessary.

Speakers for Items not on the Agenda

Board President, Linda Navarro Edwards, acknowledged members of the audience that wished to address the Board on items not on the agenda:

- Carla Tezak – Parent – Mrs. Tezak expressed her concern as the progression of the agenda requiring speakers to speak to an item prior to the item being discussed. She explained that at the previous meeting, she and her husband spoke to an item on the agenda and then the item was presented and that seems backwards to her. Some of the items she and her husband has spoken to or shared concerns about were discussed and answered during the presentation and they wouldn't have had to bring them up had they known they would be addressed in the Board's presentation. It also left them with more

questions without the ability to ask after the presentation. She asked if it could be considered to change the order to allowing speakers following the presentation rather than prior to. Dr. Belenardo explained that Trustees had spoken earlier in the work/study session. The agenda is posted and provided early with the items that will be up for discussion and decisions to be made by the Trustees and the public is given an opportunity to comment on those items. However, the structure of a regular meeting of the Board is not meant to be a public forum for dialogue as in a forum or a work/study session. It is the time for the Board of Trustees to discuss the business before them and make decisions. Mrs. Tezak did ask if the Saturday meetings would continue to be scheduled and it was explained that depending on the availability of Board members, the work/study sessions have recently been held earlier in the day of the regular Board Meetings but the information on dates and times will be made available on the web site and posted.

- Kevin Jacobson – Parent - Mr. Jacobson passed out literature that had come home to him from the High School relating to the STAR (California Standardized Testing – CST) showing the growth and comparison of local high schools. He indicated how much he liked the format of the report and how clear and concise he felt it is for parents to understand the information presented. He shared the format as he feels it might help in conveying the information to parents in a clear and concise way.

Other Business from the Board

Sandi Baltes congratulated the City on the success of the Citrus Fair and mentioned it would be good to involve the middle schools next year with the Fair. Paul Rodriguez offered thanks to Mrs. Brenda Gomez and Mr. Nathan Painter for all their hard work with the Pentathlon teams and their success. The awards are coming up next week. Thank you to Mary Schultz for the very special Easter treats!

Board President, Linda Navarro Edwards, announced there will be a Special Meeting of the Board next Thursday evening, April 28th, from 4:00 to 5:30 to consider the adoption of a resolution for a TRANS Loan. The first hour will be devoted to work with Board Governance and following the meeting, some will attend the Masonic Public Schools Week Awards evening while others will attend the awards evening for the Pentathlon. Dr. Belenardo announced that the District Teacher of the Year, Mary Wiedder will be honored at the Masonic Lodge as well as support personnel from the District Office.

Adjournment

There being no further business meeting items before the board, Board President, Linda Navarro Edwards, adjourned the regular meeting at 8:37 p.m.

Board Minutes Approved:

May 12, 2011



Susan Belenardo, Ed.D.
Secretary to the Board

- ¹ Minutes of the Regular Board Meeting of April 21, 2011
- ² Staff Development
- ³ Independent Contractor Agreements
- ⁴ Extra Pay Approval
- ⁵ Personnel Change of Status
- ⁶ Conference Expense
- ⁷ Certificated and Classified New Hires
- ⁸ School Calendar for 2011-2012
- ⁹ Student Teaching Agreement