

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 April 26, 2012

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Sharon H. Brown, Clerk Susan M. Hango, Member Sandi Baltes, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Work/Study Session	Imperial Middle School Administrators Cathy Seighman and Susan Goellrich, along with Washington Middle School Administrators Mario Carlos and George Lopez, met with Trustees to discuss the plans for their Academy programs beginning in September. Imperial began by providing an outline of their proposed 'Academy of the Arts' plan showing what they will be offering their students. Their vision is "Imperial Middle School students will demonstrate the 21 <sup>st</sup> Century learning through creative expression using various forms of the arts". They will integrate the common core standards with more project based learning. The entire staff is excited and involved with the planning. The Muckenthaler Cultural Center has made a proposal to work closely with Imperial teachers and provide onsite teaching artists supporting Visual and Performing Art content standards integrated in the Language Arts Curriculum. These instructors would work with Imperial staff for six week segments throughout the school year should their proposal be accepted. Cathy Seighman explained that this would be an option, and if accepted, would be offered in the 6 <sup>th</sup> grade for the first year as a pilot program. It is yet to be determined if the proposal is affordable. The Muckenthaler Center has offered to help the District with possible Grants. Mario Carlos from Washington Middle School explained that they will be entering year two of their three year academic technology plan. The Technology Science Math Academy has been a pilot program this current year and WMS is excited to continue to build on it for this next school year. Their Technology Vision statement is "Washington Middle School is committed to educating and preparing students through the use of technology to support and enhance the core curriculum creating student leaders who are collaborative, critical thinkers and problem solvers in the 21 <sup>st</sup> Century". The Washington Middle School Technology Plan is being created with the assistance of Dr. Green and Dr. Donovan from California State University Fullerton and will be finished by the end of this school year. Currently being piloted are the iPad program in 6 <sup>th</sup> grade math intervention and language arts, the Read 180 and System 44 programs. A Laptop program is in progress in 8 <sup>th</sup> grade Language Arts. All staff is excited and elective wheels being considered will include video technology, technology publishing and TSMA. Other ideas being pursued would be incorporating lego robotics, sports medicine, etc.; the possibilities are endless. After school programs will also include offerings enhancing the program.
Public Comment on Closed Session Items	None
<b>Second Call to Order Regular Meeting</b>	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:10 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, Paul S. Rodriguez, asked Mario Carlos to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	None
<b>Adoption of the Agenda</b>	On a motion made by Linda Navarro Edwards, and a second to the motion by Susan M. Hango, Trustees unanimously adopted the agenda for April 26, 2012.

<p>Board Meeting Minutes April 26, 2012 Page 2 <b>Minutes of the Regular Board Meeting of:</b> April 5, 2012</p>	<p>Board Clerk, Sharon H. Brown, suggested a clarification in the April 5<sup>th</sup> minutes relating to the retirement of Louise Gant. The statement, "Board Members commented on her many years of service and indicated they are sad she will be leaving, but happy for her as she moves on to new ventures." will be added to the Superintendent's Report. The minutes of the Regular Meeting of April 5, 2012 were unanimously approved as corrected by Trustees on a motion made by Linda Navarro Edwards, with a second to the motion by Sandi Baltes.<sup>i</sup></p>
<p><b>Correspondence</b></p>	<p>Board Clerk, Sharon H. Brown, reported the following correspondence:</p> <ul style="list-style-type: none"> <li>➤ Parent, Cecilia Vasquez, asked that the Board be informed that she has a 6<sup>th</sup> grade daughter at Washington Middle School and wishes for the Board and Superintendent to know how impressed she is with the programs at WMS, particularly the Read 180 program which was recently implemented. She feels this program has helped her daughter tremendously and she sees how her daughter is gaining confidence in her studies as her comprehension is improving dramatically. She is impressed with how the staff interacts with her daughter and is also impressed with Mr. Carlos and Mr. Lopez and how they keep in touch and converse with the students daily on campus.</li> </ul>
<p>Superintendent's and Trustees' Report</p>	<p>Superintendent, Susan Belenardo, introduced Rosamaria Murillo, Principal of Ladera Palma School who explained that she was present with students from her pre-K class which is a pilot for transitional Kindergarten this year. She introduced teacher, Angela Mann, who guided her students as they provided a demonstration of a lesson with alphabet letters delivered with musical accompaniment. Students requested audience participation on one number and Trustees and staff enjoyed 'dancing to the music'. Ms. Murillo explained how these students have grown academically and socially this year in the Transitional Kindergarten program.</p> <p>Dr. Belenardo referred to the La Habra Journal and the loss of a piece of history from La Habra with the passing of Esther Kramer. She was a great lady who will be missed. She also reviewed the District page highlighting 21<sup>st</sup> Century Learners with pictures of students programming robots, Ladera Palma School recognized as a California Distinguished School and our Kindergarten and Transitional Kindergarten programs for next year including a full-day Kindergarten program for El Cerrito School. She also announced that over 78 medals were won in the middle school pentathlon! Teacher, Brenda Gomez, was the Coach for Imperial Middle School while Shannon Belknap, Susan Pritchard and Marie Brown coached the Washington Middle School team. Names will be published in the next La Habra Journal Ad. Dr. Belenardo also thanked the Masonic Lodge for another very nice evening celebrating Public School Employees. This year, the District's Noon Duty Supervisors were acknowledged for their service as well as Anna Navarro being honored as the 2013 LHCS D Teacher of the Year.</p>
<p><b>General Matters</b> <b>Action Item:</b> Consent Calendar</p>	<p>On a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, Trustees unanimously removed item #5 relating to resignations and new hires from the Consent Calendar for clarification prior to action being taken. Trustees unanimously approved the remainder of the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Linda Navarro Edwards:</p> <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>ii</sup></li> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>iii</sup></li> <li>➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.<sup>iv</sup></li> <li>➤ Approval of changes in select employee's status as attached to these minutes.<sup>v</sup></li> <li>➤ Approval of select conference expenses as attached to these minutes.<sup>vi</sup></li> <li>➤ Approval of the Expenditures Reports for April 17, 2012 and April 26, 2012 as attached to these minutes.<sup>vii</sup></li> </ul>
<p><b>Action Item:</b> Second Reading – Possible Adoption – Board Policy / Administrative Regulations 6163.2</p>	<p>On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously approved a second reading and adopted Board Policy 6163.2 / Animals at School as attached to these minutes.<sup>viii</sup></p>
<p><b>Action Item:</b> Second Reading – Possible Adoption / Updated Board Bylaws 9270</p>	<p>On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously approved a second reading and adopted updated Board Bylaws 9270 / Conflict of Interest as attached to these minutes.<sup>ix</sup></p>

<p>Board Meeting Minutes April 26, 2012 Page 3</p> <p><b>Instruction and Personnel</b> Information Item: Transportation Department Update</p>	<p>Director of Transportation, Mary Allen, was introduced to provide an update on the Transportation Department. She in turn introduced Richard Jimenez, who was hired in the department in 2010 and works closely with her in the organization of the department. A powerpoint presentation was reviewed giving specific information and data relating to the services provided for students. Mary explained that the computer software used for routing has been implemented in the past two years. This software is helpful in creating bus passes and mapping routes. The software can be customized to District needs. The CHP is vigilant in doing vehicle safety checks and all vehicles are inspected by mechanics every 3,000 miles or 45 days by law. Karen Kinney addressed costs in the Transportation Department and explained that the department does accommodate field trips as long as they do not interfere with take home and pick up times. This can be a savings to our PTA's in that it is more expensive to charter out. Not all District buses are in operation daily; this helps when a particular bus is out of service or in need of repair. Discussion was held as to the process for notifying parents of transportation eligibility and the timelines involved. It was noted that the fleet is kept in good shape thanks to good mechanics. Robert Redondo has been recognized as a finalist as a Classified Employee of the Year and will be honored at the County on May 3<sup>rd</sup>!</p>
<p><b>Action Item:</b> Resolution #5-2012 / Classified Layoff</p>	<p>Administrative Director of Student Support Services, Teri Louer, explained that two Educational Assistants who currently work 1 to 1 with a special needs student are no longer needed in that capacity. This will require a 45-day notice to the employees prior to the layoff. On a motion made by Susan M. Hango, and a second to the motion made by Sandi Baltes, Trustees unanimously adopted Resolution #5-2012 / Classified Layoff eliminating up to two (2) 5.0 hour per day Special Needs Educational Assistant positions as attached to these minutes.<sup>x</sup></p>
<p><b>Business Matters</b> Information Item: Management Letter from the County Office</p>	<p>Chief Business Official, Karen Kinney, explained that the District received a letter from Wendy Benkert at the Orange County Department of Education on the Second Interim Report with advisement on the District's financial status. A copy of the letter was provided to Trustees. Charleen Wing Chandler has been assigned to lend County support to the District as extra reporting will be necessary due to the qualified status. Karen reviewed slides indicating the challenge of the District's cash flow in meeting financial commitments due to deferrals of income from the State. She also reviewed the status of loans and interest.</p>
<p>Items Not on the Agenda</p>	<p>Board President, Paul S. Rodriguez, acknowledged the following individuals who addressed the Board:</p> <ul style="list-style-type: none"> <li>➤ Mary Schultz, District Art Instructor – Mary showed the Board the 'T' shirt with the student artwork for this year's VSA Awards on display at Main Place Mall. She shared that Emmanuel Ortiz, a 4<sup>th</sup> grader in Mindy Stolson's class at Las Positas, was the creator of the design chosen to represent this year's VSA Awards, congratulations!</li> <li>➤ Kevin Jacobson, parent – discussed his concerns about the competition for being accepted to UCLA for his children currently in High School and concern for the lack of Honors Classes at the Middle School. Secondly, he expressed his appreciation for the Arts Academy technology but concern for the ending of the Band program at Washington and the dead end for students in the GATE band program at Sierra Vista. He indicated support of everything else happening at the middle schools next year.</li> </ul>
<p>Other Business from the Board</p>	<p>Congratulations to Scott Robertson for his winning entry in the Orange County Science and Engineering Fair! His entry will move on to State competition! Board Member, Sandi Baltes, thanked all for their support and participation in the La Habra Citrus Fair. Sharon Brown commented that it was a fun event and enjoyed by all. Susan Hango congratulated Ken Hollon on his Band's performance which was excellent and definitely High School quality! Linda Navarro Edwards congratulated Ladera Palma on being a California Distinguished School while Paul Rodriguez acknowledged Imperial and Washington Middle Schools on their academic pentathlon teams and congratulated all the individuals involved including Mrs. Gomez, Mr. Painter and Mrs. Belknap; it takes a lot of effort! Walnut's Open House was phenomenal!</p>
<p>Adjournment</p>	<p>Board President, Paul S. Rodriguez, announced that the next meeting will be held on May 10, 2012 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the board, on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, the meeting was adjourned at 8:25 p.m.</p>
<p>Board Minutes Approved:</p>	<p>May 10, 2012</p>



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Susan Belenardo, Ed.D.  
Secretary to the Board

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- <sup>i</sup> Minutes of the Regular Board Meeting of April 26, 2012
  - <sup>ii</sup> Independent Contractor Agreements
  - <sup>iii</sup> Staff Development
  - <sup>iv</sup> Extra Pay Approval
  - <sup>v</sup> Personnel Change in Status
  - <sup>vi</sup> Conference expenses
  - <sup>vii</sup> Expenditures Reports
  - <sup>viii</sup> Board Policy 6163.2
  - <sup>ix</sup> Board Bylaws 9270
  - <sup>x</sup> Resolution #5-2012