

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 April 5, 2012

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Sharon H. Brown, Clerk Susan M. Hango, Member Sandi Baltes, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Work/Study Session	Board President, Paul Rodriguez, provided Trustees with copies of the CSBA Governance Toolkit as well as an updated Board Self Evaluation template for review. Discussion was held and it was determined to use this template and make changes as necessary as it's implemented. Paul will e-mail the form for all Trustees to work with. The Strategic Plan and Goals will be revisited prior to the start of the school year to evaluate progress and adjust as appropriate. The next scheduled work/study will be to review the progress on the middle school academy planning for Imperial and Washington Middle Schools for 2012-2013. The Facilities Plan provided by Caldwell Flores Winters has been reviewed and the timeline is advancing for determining if a General Bond measure will be placed on the ballot in November. Trustees discussed making community connections and developing talking points for feedback from the community as to their support as the District moves forward with the facilities plan. A work/study will be scheduled within the next couple weeks.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:07 p.m.
Pledge of Allegiance to the Flag	Board President, Paul S. Rodriguez, asked Mike Klewer to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by Sharon H. Brown, and a second to the motion by Susan M. Hango, Trustees unanimously adopted the agenda for April 5, 2012.
Minutes of the Regular Board Meeting of: March 22, 2012	The minutes of the Regular Meeting of March 22, 2012 were unanimously approved by Trustees on a motion made by Sandi Baltes, with a second to the motion by Susan M. Hango. ¹
Correspondence	Board Clerk, Sharon H. Brown, reported the following correspondence: ➤ A thank you note to the Board from Frances Morimoto expressing her sincere appreciation for the Board's approval of re-establishing a 10 month position for a PC Support Technician. Her appointment to this position gives her the opportunity to spend time with her recently retired husband as well as visit her two sons who have moved out of State.
Superintendent's and Trustees' Report	Dr. Belenardo announced that it is official; Ladera Palma School has once again been honored as a California Distinguished School for 2012! Congratulations to the staff and families of Ladera Palma! She also announced that Louise Gant, Secretary, has decided she will be retiring at the end of June. Board Members commented on her many years of service and indicated they are sad she will be leaving, but happy for her as she moves on to new ventures. She then introduced Mike Klewer, Principal of Walnut School, who thanked the Board for the invitation to Walnut and giving them the opportunity to show off how the 5 th graders are preparing for middle

<p>Board Meeting Minutes April 5, 2012 Page 2</p> <p>Superintendent's and Trustees' Report (Cont.)</p>	<p>school next year by sharing what they have been learning. A very enthusiastic group from Ms. Paige Lunsford's class provided a well scripted presentation with History and Science lessons. These young actors and actresses knew their material well as they performed to the delight of the entire room. The midnight ride of Paul Revere was orchestrated well, complete with costuming followed by a student written play on digestion. Mrs. Holzner was also present with 5th graders who demonstrated their powerpoint presentation created on an iPad. It is obvious these students are working hard and that learning is exciting at Walnut School.</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.ⁱⁱ ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.ⁱⁱⁱ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.^{iv} ➤ Approval of changes in select employee's status as attached to these minutes.^v ➤ Ratification of Certificated and Classified new hires as attached to these minutes.^{vi} ➤ Approval of select conference expenses as attached to these minutes.^{vii} ➤ Approval of the Expenditures Reports for April 5, 2012 as attached to these minutes.^{viii} ➤ Adoption of the proposed 2012-2013 school year calendar as attached to these minutes.^{ix}
<p>Action Item: Public Hearing</p>	<p>Board President, Paul S. Rodriguez, declared open a public hearing to receive public input on the Initial Contract Proposal to the District by the La Habra Education Association for 2012-2014 as attached to these minutes.^x Following no public comment, hearing was closed.</p>
<p>Action Item: Public Hearing</p>	<p>Board President, Paul S. Rodriguez, declared open a public hearing to receive public input on the District's Initial Contract Proposal to the La Habra Education Association for 2012-2014 as attached to these minutes. Following no public comment, hearing was closed.</p>
<p>Action Item: Initial Contract Proposal</p>	<p>On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the District's Initial Contract Proposal to the La Habra Education Association for 2012-2014 as attached to these minutes.^{xi}</p>
<p>Action Item: District Mission and Vision Statements</p>	<p>On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously adopted a revised Mission and Vision Statement for the La Habra City School District as attached to these minutes.^{xii}</p>
<p>Information Item: Enrollment Report</p>	<p>Superintendent, Susan Belenardo, reported that the District has lost 15 students since the last report. Many of the losses are due to families relocating to different areas, some out of State. Classes remain balanced, not a lot of change in numbers. The 4th/5th grade combination class at Las Positas is at 27 students. A class was also added this year at Sierra Vista. Dr. Belenardo is working with Karen Kinney on enrollment projections for the 2012-2013 school year based on enrollment trends over several years.</p>
<p>Information Item: First Reading – Board Policy/Administrative Regulations 6163.2</p>	<p>Superintendent, Susan Belenardo, explained that this will be a first reading of a new Board Policy (6163.2) suggested by the California School Boards Association relating to animals at school which came about relative to service animals and students with disabilities. The policy will be on the next agenda for a second reading and consideration of adoption.</p>
<p>Information Item: First Reading / Updated Board Bylaws 9270</p>	<p>Superintendent, Susan Belenardo, explained that tonight will be the first reading of an updated Board Bylaw (9270) relating to conflict of interest. Reporting requirements were changed in 2010 and the Board adopted the required resolution. The updates align the Board Bylaw with these adjustments in language. This Bylaw will also be on the next agenda for a second reading and consideration of adoption.</p>
<p>Instruction and Personnel Information Item: Williams Uniform Complaints</p>	<p>Administrative Director of Educational Services, Teresa Egan, reported there have been no Williams Uniform Complaints filed this past quarter.</p>

Instruction and Personnel (Cont.)

Action Item:
Certificated Autism
Waivers

Administrative Director of Student Support Services, Teri Louer, explained that this waiver is necessary to comply with requirements set forth by the Commission on Teacher Credentialing. On a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved certificated waivers for Autism per Education Code 44265.1 as attached to these minutes.^{xiii}

Information Item:
Food Service
Department Update

Superintendent, Susan Belenardo, began the report on Food Services by sharing the wonderful demonstration Helen Manesh, Food Service Director, had provided for the District's A & I Meeting. They had the opportunity to actually taste the healthy choices being offered to students including the famous La Habra JoJo's special Pizza created to comply with the State regulations for nutritional foods. Helen Manesh then described many of the offerings including whole wheat tortillas, yogurt, fruit, reduced fat cheese and even fruit sherbet with reduced sugar. The new nutritional guidelines have been implemented since September. Helen explained that this year, her department was audited by the State, which occurs every 5 years. They have been very busy as this is an intense audit and there is much preparation involved with providing the State with documentation including safety planning and financials. She shared how proud she is of her department and its employees and how much they appreciate the support they receive from the Board and administration. The Auditors were extremely pleased and shared with Dr. Belenardo that this was their first perfect audit! Ladera Palma and Sierra Vista were the two sites audited for compliance. Helen provided an in-depth presentation of the rules and regulations that govern the school lunch program and reviewed the nutritional standards. There will be new rules imposed for nutrition standards for the beginning of 2012-2013 which the department is preparing for. It will be a huge change but will contribute to helping children make better nutritional choices. Helen and her staff are attending trainings and will make the changes gradually as they have up to two years to implement all standards. Lunch pricing will also increase for the new school year. Board President, Paul Rodriguez, thanked Helen and her department for an excellent report.

Items Not on the Agenda

Board President, Paul S. Rodriguez, acknowledged Kevin Jacobson who addressed the Board:

- Mr. Jacobson provided a handout for Trustees and voiced concern with data he received during parent/teacher conferences for his 5th grader. He indicated there were 10 areas not marked on the report as the curriculum had not been covered in Math. He finds this astonishing and looks for clarification. He asks that the Board look into his concerns and please push forward.

Other Business from the Board

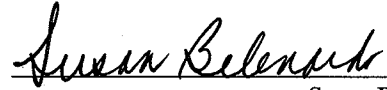
Board Member Susan Hango voiced her pleasure at attending a day of engineering at Washington Middle School. She explained that Maggie Lee of Boeing was present for an 8th grade presentation which was most impressive. Students seemed to grasp the concepts well. Students dissected a floppy disk and learned about magnetic force and problem solving. Sandi Baltes commented on the Las Positas Open House and how she enjoyed a lot of hands on projects and awesome activities going on in the classrooms. She reminded everyone to attend the Citrus Fair next week. WMS cheerleaders will participate in the opening parade. Administrators will be in the District's booth to show and discuss the District's exciting programs. Balloons and calendars will be provided for families. Congratulations to Emmanuel Ortiz for receiving a VSA Art award and having his work displayed at the Main Place Mall. Thank you to Mary Schultz for organizing this art contest for our students! Linda Navarro Edwards congratulated three WMS students who will have their Science projects displayed at the Orange County Fair. Sharon Brown commented on the recent Town Hall meeting and voiced her disappointment that it was not well attended. Curt Hagman did attend to meet with the community. Trustees will meet with the Ladera Palma staff on April 17th to honor them for their Distinguished School Award. An awards dinner is scheduled by the California Department of Education for Friday, May 4th.

Adjournment

Board President, Paul S. Rodriguez, announced that the next meeting will be held on April 26, 2012 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the board, on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, the meeting was adjourned at 8:58 p.m.

**Board Minutes
Approved:**

April 26, 2012



Susan Belenardo, Ed.D.
Secretary to the Board

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- i Minutes of the Regular Board Meeting of April 5, 2012
 - ii Independent Contractor Agreements
 - iii Staff Development
 - iv Extra Pay Approval
 - v Personnel Change in Status
 - vi Certificated and Classified New Hires
 - vii Conference expenses
 - viii Expenditures Reports
 - ix School Calendar 2012-2013
 - x LHEA Initial Contract Proposal
 - xi District's Initial Contract Proposal
 - xii District Mission & Vision Statement
 - xiii Certificated Autism Waivers