

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 April 7, 2011

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Linda Navarro Edwards, at 4:00 p.m.
Board Members	Board Members Present: Linda Navarro Edwards, President Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sandi Baltes, Member Sharon H. Brown, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Director of Fiscal Services
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
<b>Second Call to Order Regular Meeting</b>	Board President, Linda Navarro Edwards, called the Regular Meeting of the Board of Education to order at 7:05 p.m.
<b>Report from Closed Session: Expulsion</b>	Board President, Linda Navarro Edwards, announced that the District and the LHEA negotiating team had a very successful day and come to an agreement on the calendar for the 2011/2012 school year calendar.  On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously ordered an expulsion for Student #1200169 for the remainder of the semester for violation of Education Code 48915(c) (3), unlawfully selling a controlled substance listed in Section 11053 of the Health and Safety Code; and 48900(c), 48900(d). Student #1200169 will be placed in an alternative program and must complete all recommendations as stipulated in the rehabilitation plan.
<b>Pledge of Allegiance to the Flag</b>	Board President, Linda Navarro Edwards, asked Sheryl Tecker to lead the pledge of allegiance to the flag.
<b>Minutes of the Regular Board Meeting of: March 24, 2011</b>	The minutes of the Regular Meeting of March 24, 2011 were unanimously approved by Trustees on a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes. <sup>1</sup>
<b>Correspondence</b>	None
<b>Superintendent's and Trustees' Report</b>	Superintendent, Susan Belenardo, with the assistance of Principal, Cathy Kalcevich, provided a virtual tour of professional development activities taking place throughout the District with a focus on the strategic plan for teaching and learning. These strategies include Leadership Institutes, PLC meetings at the sites with teachers collaboratively talking about what they will do to help all children achieve, Curriculum development, walk throughs with site leadership teams and administrative groups. Coaching support is also provided with the four academic coaches training in the application of the initiatives and monitoring the implementation. The institutes for 2010-11 were planned around the standards and focusing on unpacking the standards and developing content objectives. Building the skills of school leadership team members at the Institutes enables those teacher leaders to take the skills back to their school sites to enhance the teaching and learning in the classrooms. At the last institute, teacher leaders practiced the use of a data protocol to use with the data from assessments to determine what students can do in order to adjust instruction to meet their needs. A brief video was shown of the different professional developing activities which demonstrated the use of integrating flip cameras and technology as a teaching tool.
<b>General Matters Action Item: Consent Calendar</b>	Prior to action on the Consent Calendar, Sandi Baltes requested discussion of the expense for the contract for Public Economics, Inc. Karen Kinney clarified the need for professional guidance on the use of Redevelopment funds. Following discussion, Trustees unanimously approved the Consent Calendar on a motion made by Sharon H. Brown, and a second to the motion by Paul S. Rodriguez: <ul style="list-style-type: none"> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of Personnel Change of Status as attached to these minutes.<sup>4</sup></li> <li>➤ Ratification of Certificated and Classified new hires as attached to these minutes.<sup>5</sup></li> </ul>

**Action Item:**  
Board Committee  
Responsibility 2010-  
2011

On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved revisions to the Board Committee structure and appointees for 2010-2011:

- Elimination of Budget Committee and Equal Opportunity Committee
- Addition of Community Outreach Committee with Sharon H. Brown and Sandi Baltes sharing the responsibilities

**Information Item:**  
Enrollment Report

Superintendent, Susan Belenardo, reported that enrollment has remained fairly stable with 10 losses since the last report. The ratios remain in the desirable ranges in the elementary levels with staffing at the middle schools averaging 30 to 1 with classes for intervention in Math and Reading being factored in.

**Instruction and  
Personnel:**  
**Action Item:**  
Certificated Autism  
Waivers

Superintendent, Susan Belenardo, explained that due to the change in the requirement for Autism certification, a list of select teachers needs approval for a waiver to extend the time necessary to complete their certification. On a motion made by Susan M. Hango, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved certificated waivers for Autism per Education Code 44265.1 as attached to these minutes.<sup>6</sup>

**Speakers to Agenda Item  
#10b**

Board President, Linda Navarro Edwards, recognized Bill and Carla Tezak, parents in the community who wished to speak to discipline in the schools (agenda item 10b):

- Mr. & Mrs. Tezak expressed that they have grown more and more concerned with discipline being handled within the District. Mr. Tezak has lived in the District his entire life and is aware of the rises and falls of the way things have worked and lately feels things have gotten really bad. The vandalism and graffiti in the City is despicable. They have children in both El Cerrito and Imperial and walking through the schools, they are very hurt by the way the kids are acting, the way they are speaking, the way they are dressing, and feel it is just going downhill fast. Mr. Tezak indicated a couple years ago, he and his wife were upset with the discipline and the more they looked into it and spoke with other parents, teachers and people in the community including council members, he learned that several years back it seemed that the District and the City worked better together to handle discipline and he was under the impression there was an employee in the District that specifically handled the discipline. The one thing that kept coming back to him every time he talked about discipline with teachers who are here now, or were here, they said whenever they had a discipline problem, they could call the District Office and this person was up there and it was handled immediately and as teachers, they could get back to teaching. What the Tezaks are finding out now is that teachers feel they no longer have the support when they have a discipline issue or problem. So if they have 40 kids or whatever, when they come to the district wanting something resolved with a troubled student, it is basically thrown back to them to handle. They learned that when this position was eliminated, it severed the relationship with the City and the District and that is what concerns them. Where he works in the City, Mr. Tezak sees graffiti. He recalls back in the 90's when it went away for a long stretch, but now as of about 3 years ago, it is back. He sees it daily, he watches kids walking home from school tagging his building, and he has called 911 for an assault where a middle school student was beating a girl. Even during Thanksgiving break, middle school students were vandalizing cars near his building and they did a citizen's arrest. They don't understand why this position is gone and why the City, Police and the District no longer work together as it seems things just keep getting worse. Looking back over the years, he has lived here 46 years, you could see the cycles and then it went away and you know they had this program in the District, it seemed to work. With the new discipline the District has, they would like to know why we are recreating the wheel when we had something that was working. "To me, it's like we are stepping back and starting another cycle and how many years is it going to take to get out of this? We want to see the District and the City working together again. Why did we get away from what was working?"

**Information Item:**  
Positive Behavioral  
Interventions and  
Supports (PBIS)

Dr. Belenardo responded to the Tezak's concerns by indicating the Principals present tonight would be giving an in-depth look at PBIS (Positive Behavioral Intervention Supports) which will be beneficial by providing more information as to where the District is with the Program and its implementation. She also explained that when she came in to the District, there was not a CWA person (Child Welfare & Attendance), there was a person who worked at the District Office but they were not a Child Welfare & Attendance Officer. It was a classified person who was there to provide some support. At that time, the District created a Child Welfare & Attendance Office which was an official person that worked full time with the schools and the City. The real answer is, there is no money, and the funding has gone away. When she came to the District, the District had a TAP Grant which was the City, the Police Department which had worked with the District and there were actually funds to support just what you are talking about, graffiti, and providing opportunities for students. That Grant was in place for about 3 years and then it went away, so the funding to actually support those people that were out there working

Information Item:  
Positive Behavioral  
Interventions and  
Supports (PBIS) (Cont.)

disappeared and there was no way to continue that funding. We do have an SRO (School Resource Officer) which covers two middle schools; we used to have one at each school until the Police Department couldn't fund their half, so the District continued to fund one for both schools. A lot of it has to do with the economy; however, the District does still work closely with the La Habra Police Department. Actually, she will be meeting with both the Superintendents from FJUHSD and Lowell, the Police Chief and the City Manager to talk about what all three districts are doing to support this as this is a challenge for all. Over the past weekend, Dr. Belenardo received a call about graffiti at a couple of the schools and employees had to be called out to take care of it, so it is a problem everyone is suffering from. In this particular case, the three culprits were apprehended but so many times, they are invisible. With this presentation on PBIS, it will include things that Federal Legislation now requires districts to do for students that was not previously required.

Emily Szary, Sheryl Tecker and Rosamaria Murillo provided a powerpoint presentation and explanation of the PBIS program at all grade levels and explained the varied implementation as appropriate for each grade level. They explained that the process in the District for PBIS began in 2006 in working with Ron Morrish who was very well received in working with Administrators, Teachers, staff, students and parents with his message for positive behavioral interventions. His direction is proactive in setting direction and expectations for the students as well as all adults. Older students become role models as they grow with the program setting the example for the younger students. PBIS provides the structure for the concept of positive intervention. The three administrators provided examples and explained how the program has been implemented on all campuses and specifically described and showed data reinforcing the positive direction PBIS is taking within the District. 2008/2009 was the first year of implementation in the District and began with a staff survey with results showing the strengths and weaknesses. A Code of Conduct was created by staff and systems of positive awards accentuating positive behaviors were in place. A theme of "Be Responsible, Respectful and Safe" is universal with PBIS. Much training has taken place and continues with District staff being trained to become the trainers within the District. The team explained the use of the Aeries Student Data Base and SWIS (School Wide Information) to track discipline and provide data to be analyzed to adjust interventions to be even more effective and improve upon areas of weakness. The RISE program and a Staff Counselor have also contributed to the success of the program. Parent accountability is also a component as everyone is involved in the success of a child. Much discussion was held and many questions answered as to the effectiveness of PBIS and the ongoing process of improving on any areas of concern or weakness and positive reinforcement for Being Responsible, Respectful and Safe.

Information Item:  
Williams Uniform  
Complaints

Superintendent, Susan Belenardo, reported that once again, there have been no complaints brought forward for reporting over this past quarter.

**Business Matters:**  
**Action Item:**  
Expenditure's Report

Trustee, Susan M. Hango, reported Expenditures dated April 5, 2011, signed by Susan Belenardo, beginning with check #30-059421 and ending with check #30-059423 totaling \$3,755.24 from the General Fund, and \$652.00 from Capital Facilities with a Grand Total of \$4,407.24 and Expenditures dated April 7, 2011 beginning with check #30-059424 and ending with check #30-059499 totaling \$247,972.71 from the General Fund, \$2,148.60 from Child Development, \$292.06 from Deferred Maintenance and \$7,927.00 from Special Reserve with a Grand Total of \$258,340.37. Trustees unanimously approved the Expenditures' payments as presented with a second by Paul S. Rodriguez.

Information Item:  
Cash Flow and  
Borrowing Options

Director of Fiscal Services, Karen Kinney, and Caroline Larson of VTD were present to report on options for the District to borrow money as the District is experiencing a serious cash flow problem. Caroline reinforced the fact that the Board's top priority is to be financially safe and avoid the need to borrow from the State. She encouraged the Board to do everything they can to keep control by not having a need to borrow from the State of California. There are more negatives than positives with the financial future due to the condition of the State. It does not look good for restoration of student funding. This District will experience lack of funds in meeting payroll in March and June of next year based on projections. A TRAN Loan (Tax Revenue Anticipation Note) would be the best option for these periods of negative cash flow but the District must maintain a positive fund balance (3% Reserve) in order to be a candidate for this option. One payroll is \$3.6 million. There is serious concern for meeting this requirement as the District must meet this by December of 2011 in order to apply for a TRAN. Interfund borrowing is limited which makes a bad situation worse. Some districts have been turned down for a TRAN and the understanding is that a State loan can be a devastating process. The District needs negotiation concessions in order to maintain fiscal solvency.

