

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 May 10, 2012

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Paul S. Rodriguez, at 5:00 p.m. Following no public comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Paul S. Rodriguez, President Linda Navarro Edwards, Vice President Sharon H. Brown, Clerk Susan M. Hango, Member Sandi Baltes, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Teri Louer, Administrative Director Student Support Services Karen Kinney, Chief Business Official
Work/Study Session	Trustees met in a work/study to review the compiled results of the Board Self-Evaluation recently completed by all Trustees. Comments were included with the data and will be discussed and reviewed at a later time. The format was acceptable to all and it was agreed that one area to be addressed was for the Board to complete their work on establishing protocols. It was determined to set a date and time for an extended work/study to revise the strategic plan for future years. Tuesday, June 26 th from 9:00 – 12:00 was agreed upon as the date to schedule a special work/study for this purpose. Prior to the next Board Meeting scheduled for May 24 th , a work/study may be scheduled to review the Board's self evaluation.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Paul S. Rodriguez, called the Regular Meeting of the Board of Education to order at 7:00 p.m.
Pledge of Allegiance to the Flag	Board President, Paul S. Rodriguez, asked Debye Viveros to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	Discussion was held as to amending the agenda by removing #7 from the Consent Calendar and replacing attachment #2e on the Consent Calendar. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the agenda for May 10, 2012 as amended.
Minutes of the Regular Board Meeting of: April 26, 2012	The minutes of the Regular Meeting of April 26, 2012 were unanimously approved on a motion made by Linda Navarro Edwards, with a second to the motion by Susan M. Hango. ⁱ
Correspondence	Board Clerk, Sharon H. Brown, reported the following correspondence: <ul style="list-style-type: none"> ➤ La Habra Council PTA - Invitation for their Installation Luncheon for the 2012-2013 Officers to be held at La Barca Cantina & Grill Restaurant on Tuesday, June 5th at 11:00 a.m. Make a reservation through Louise. ➤ Orange County School Boards Association - Fiscal Update Meeting as well as a tour of the Lyon Air Museum. Meeting will be held at the Museum. Tour at 3:45 / Meeting with Ron Bennett at 4:30 p.m. (RSVP to Louise)
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Rick Snyder, Principal of Arbolita School who was present with students from Kindergarten and 2 nd grade who wanted to show how they are using technology in their learning at Arbolita School. Mr. Snyder first announced that their PTA, with the leadership of Claudia Huerta, will be receiving a national award for their "Take Your Family to School" program held at Arbolita for three nights in February. Congratulations! Kindergarteners with their teacher, Debye Viveros, presented a Chant along with an

illustration projected from the iPad showing the integration of the technology with their learning of vocabulary. Bea Betley and her second graders then showed video clips of students taken with their new 'flip' cameras as they demonstrated reports of a lesson for Trustees. They asked Dr. Belenardo to record their performance on their flip camera to take with them to review. Board Members congratulated Arbolita students and staff for an enthusiastic presentation showing an obvious excitement for learning with the use of technology.

Dr. Belenardo spoke of the presentation at the County Board of Education meeting honoring finalists for Classified Employees of the Year for select categories. Robert Redondo, our District Mechanic is the finalist as the representative for Transportation and will now move on to the State competition. Paul Rodriguez and Susan Hango were also present along with Robert's family for this very special event. She also explained that the District has the opportunity to send 5 representatives to Washington D.C. for a national Science planning institute this Summer sponsored by the Samueli Foundation. The purpose is to establish a 3-year plan for implementation of Science curriculum. Our team will accompany a teacher from La Habra High School. Two Board Members recently completed the Masters in Governance Program through the California School Boards Association. Sandi Baltes was recognized at the final class she attended while Paul Rodriguez completed the requirements and received his certificate and pin this evening. Caldwell Flores and Winters are ready to move forward with their survey in the community relating to the possibility of a bond measure for November and Trustees will be asked to consider approval at the next meeting. A handout was provided with the schedule for site visits by Trustees in the next few weeks. Board President, Paul Rodriguez, encouraged all to attend to see all that is happening at the sites and he is looking forward to these visits.

General Matters
Action Item:
 Consent Calendar

Board President, Paul S. Rodriguez, recognized Kevin Jacobson who had filled out a card wishing to speak to item #2e on the Consent Calendar:

- Mr. Jacobson inquired as to how much training staff would receive for the GATE Program and which schools will be involved. Dr. Belenardo responded that all 5th and 6th grade teachers will receive training this year.

Trustees unanimously approved the Consent Calendar on a motion made by Susan M. Hango, and a second to the motion by Sharon H. Brown:

- Approval of Independent Contractor Agreements as attached to these minutes.ⁱⁱ
- Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.ⁱⁱⁱ
- Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.^{iv}
- Approval of changes in select employee's status as attached to these minutes.^v
- Approval of select conference expenses as attached to these minutes.^{vi}
- Approval of Certificated and Classified resignations and ratification of New Hires as attached to these minutes.^{vii}
- Approval of the Expenditures Report for May 10, 2012 as attached to these minutes.^{viii}

Information Item:
 Enrollment Report

Superintendent, Susan Belenardo, reported that the District has lost 22 students since the last report which is unexpected for this time in the school year. In researching, 7 have moved out of State with others moving considerable distances and only 7 having moved locally. Class averages remain consistent with a 30 to 1 average in K – 3rd and 29.72 to 1 in 4th to 8th grades. 4 Transitional Kindergarten classes are planned for the next school year which will hopefully boost enrollment.

Action Item:
 Staff Appreciation Day

Board Clerk, Sharon H. Brown, read Resolution #5-2012 which established the week of May 21st through May 25th as Staff Appreciation Week. Treats will be delivered to each school and department on one of the days of that week to honor all District employees for their service to our students. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously adopted a resolution establishing May 21 – 25, 2012 as Staff Appreciation Week as attached to these minutes.^{ix}

Instruction and Personnel
Action Item:
 Certificated Autism Waivers

Administrative Director of Student Support Services, Teri Louer, explained that Special Education teachers are required to obtain Autism certification and need a waiver to continue teaching while working toward their certificate. On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously approved certificated waivers for Autism per Education Code 44265.1 as attached to these minutes.^x

Information Item:
 Update on the Read 180 Program

Administrative Director of Student Support Services, Teri Louer, reported how pleased she is to bring in staff to explain the Read 180 Program recently implemented in the 6th grade at both middle schools. She commended the four teachers working with students for their enthusiastic approach and commitment to student success in

Information Item:
Update on the Read 180
Program (Cont.)

increasing reading comprehension leading to an improvement in overall academic achievement. Matt Cukro and Valoree Ryal from Washington Middle School and Traci Carey and JoAnn Morton from Imperial Middle School provided a powerpoint presentation as well as a full explanation of how the program works and the data they have compiled showing student growth since February when the program was implemented. They explained that they were provided 16 hours of training by Scholastic initially and have continued support available to them by their Scholastic representative. This is a comprehensive program individualized to individual student needs and runs concurrently with the System 44 program for those who need the extra support. The programs are aligned with common core standards and provided assessment and placement tools. Materials were shared with Board Members for their review. A computer software station with laptops is also available to the students bringing technology into the learning process.

Action Item:
Revised Classified Job
Description

Trustees reviewed a revised classified job description for the "Executive Assistant to the Superintendent". Following suggested grammatical changes to the content, on a motion made by Sharon H. Brown, and a second to the motion made by Sandi Baltes, Trustees unanimously approved an amended revised classified job description for Executive Assistant to the Superintendent as attached to these minutes.^{xi}

Business Matters
Action Item:
Solid Waste Services
Agreement Extension

Superintendent, Susan Belenardo, explained that the District has been using a new trash disposal company for services over the past 10 months and has been satisfied with their level of service. In order to lock in the cost savings, staff recommends an extension of the contract through the 2015-2016 school year. On a motion made by Sandi Baltes, and a second to the motion by Susan M. Hango, Trustees unanimously approved the extension of the contract between Athens Services and La Habra City School District through the 2015-2016 school year as attached to these minutes.^{xii}

Action Item:
Surplus Equipment

Superintendent, Susan Belenardo, explained that once again, Manuel Tafoya has a list of unusable equipment to be disposed of, either on e-bay or disposal and requires approval to declare these items as surplus. On a motion made by Susan M. Hango, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved of a list of obsolete or unusable equipment for disposal as attached to these minutes.^{xiii}

Items Not on the Agenda

No items.

Other Business from the
Board

Board Member, Sandi Baltes, commented that the District Band concert was amazing, sounding like a seasoned high school band or even better! Kudos to Ken Hollon and she is excited they will be playing for the Veteran's Day celebration. Sharon Brown congratulated all who received Honorary Service Awards by the PTA at their annual banquet. Linda Navarro Edwards offered congratulations to Ladera Palma School as they were honored by the California Department of Education in Ontario last week with pins, a flag and a banner for being named a California Distinguished School. Susan Hango commented on the nice event she attended at the Orange County Department of Education honoring Robert Redondo as the County finalist in the area of Transportation for his service to the safety of our students and staff. A nice reception followed his presentation by the County Board of Education. Paul Rodriguez thanked the superintendent for acknowledging his and Sandi Baltes' completion of the Masters in Governance program through the California School Boards Association.

Adjournment

Board President, Paul S. Rodriguez, announced that the next meeting will be held on May 24, 2012 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the board, on a motion made by Susan M. Hango, and a second to the motion by Sandi Baltes, the meeting was adjourned at 8:40 p.m.

Board Minutes
Approved:

May 24, 2012



Susan Belenardo, Ed.D.
Secretary to the Board

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- ⁱ Minutes of the Regular Board Meeting of May 10, 2012
 - ⁱⁱ Independent Contractor Agreements
 - ⁱⁱⁱ Staff Development
 - ^{iv} Extra Pay Approval
 - ^v Personnel Change in Status
 - ^{vi} Conference expenses
 - ^{vii} Certificated and Classified Resignations and New Hires
 - ^{viii} Expenditures Reports
 - ^{ix} Staff Appreciation Day Resolution
 - ^x Certificated Autism Waivers
 - ^{xi} Revised Classified Job Description / Executive Assistant to the Superintendent
 - ^{xii} Solid Waste Services Agreement Extension
 - ^{xiii} Surplus Equipment for Disposal