

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 May 26, 2011

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board Vice President, Susan M. Hango, at 3:00 p.m.
Board Members	<p>Board Members Present: Susan M. Hango, Vice President Paul S. Rodriguez, Clerk Sharon H. Brown, Member Sandi Baltes, Member</p> <p>Board Members Absent: Linda Navarro Edwards, President</p>
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Director of Fiscal Services
Public Comment on Closed Session Items	There being no public comment on Closed Session Items, Trustees adjourned to Closed Session.
Recognition of Classified Employees	At 4:00 p.m., Classified staff and their family members met with Board Members and staff prior to the awarding of pins for their years of service to the La Habra City School District. Sixty (60) employees received recognition for 5, 10, 15, 20, 25 and 30 years of service to the District. Also acknowledged were Julie Knierim and Brigitte Gonzalez for having been recognized by the California School Employees Association as "Unsung Heroes" for their continued dedication and commitment to serving the classified employees of LHCS. All enjoyed the opportunity to visit with and congratulate each other for their many accomplishments and experiences in their varied roles in the education of La Habra's children! Trustees returned to Closed Session.
Second Call to Order Regular Meeting	Board Vice President, Susan M. Hango, called the Regular Meeting of the Board of Education to order at 7:10 p.m. offering condolences to Board President, Linda Navarro Edwards who lost her Mother this past week.
Pledge of Allegiance to the Flag	Board Vice President, Susan M. Hango, asked Mike Klewer to lead the pledge of allegiance to the flag.
Report from Closed session	Board Clerk, Paul S. Rodriguez, reported that as a result of Closed Session discussion and action, Trustees announced Pam Cunningham will be moving to Las Lomas School as Principal replacing Teresa Egan who was previously appointed Administrative Director Educational Services. Trustees also unanimously appointed Emily Szary as Principal at El Cerrito School. Action was also taken to release all Certificated staff currently on temporary contracts with the District.
Minutes of the Regular Board Meeting of: May 12, 2011	The minutes of the Regular Meeting of May 12, 2011 were unanimously approved by Trustees on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes. ¹
Correspondence	<p>Board Clerk, Paul S. Rodriguez, reported the following correspondence:</p> <ul style="list-style-type: none"> • Marc Ortiz, son of Marge Ortiz, has sent a \$1,000 donation for supplies for the teachers of Arbolita School in memory of his Mother who worked as an Educational Assistant at the school and sadly lost her battle with Cancer this past year.
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Celeste Meyers, Teacher on Assignment, and Estela Soto, President of the District DLAC Committee who reported on the activities of the committee over this past year. Both were excited to share with Trustees the varied programs provided for parents of English Language Learners in supporting their education. Mrs. Soto explained that each school sends members of their ELAC Committee to the District meetings to represent all the families of English Language Learners throughout the District. She explained the training and valuable information she and others have received from our own staff, and other agencies is appreciated. The committee has developed a parent survey to determine how they can best serve parents in enabling them to better support their children. With credit to Ms. Meyers and the parents, these meetings enjoy a very good attendance with many parents participating each year. In 2008, the State was very impressed with our parent groups for English Language Learners and their commitment to support their children's education.

<p>Board Meeting Minutes May 26, 2011 Page 2 Superintendent's and Trustees' Report (Cont.)</p>	<p>Dr. Belenardo reviewed the new La Habra Journal page which addresses test scores and the importance of multiple measures and assessments. Reference is also made to the recent May Revise of the State Budget and the impact on the District. "Keeping the Arts Alive" is evident in the District featuring the Band Concert and two Choral events under the direction of Ken Hollon, Band Director and Betsy Olson, Music Teacher. Teresa Egan is acknowledged in her new position as Administrative Director of Educational Services, as well as Teri Louer, Administrative Director of Student Support Services.</p> <p>Mario Carlos reported to Dr. Belenardo today that Sonora High School had acknowledged that 25 of the Freshman students receiving academic achievement awards were from Washington Middle School. Congratulations!</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Board Clerk, Paul S. Rodriguez, read the list of donations to the District. Trustees then unanimously approved the Consent Calendar on a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes:</p> <ul style="list-style-type: none"> ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.² ➤ Approval of Independent Contractor Agreements as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of changes in select employee's status as attached to these minutes.⁵ ➤ Ratification of Certificated and Classified new hires as attached to these minutes.⁶ ➤ Acceptance of listed select donations to the District as attached to these minutes.⁷
<p>Information/Action Item: 2010 Child Nutrition Reauthorization Act</p>	<p>Superintendent, Susan Belenardo, introduced Helen Manesh, Director of Food Services, who provided a powerpoint presentation reviewing recent legislation that governs all Child Nutrition Programs. The key provision of this new legislation is changes to the nutritional requirements provided students. This legislation is now law as the comment period has closed. She reviewed the changes for the requirements for each of the age groups which doubles the amounts of fruits and vegetables offered. This District has incorporated changes and it will take time to completely implement all the new requirements. Compliance enforcement will be strict and districts will be monitored closely. Helen also explained that one of the provisions affects the pricing for meals which will require this district to implement some increase for the next school year. On a motion made by Paul S. Rodriguez, and a second to the motion by Sharon H. Brown, Trustees unanimously approved of the change in school meal prices in accordance with Section 205 of the 2010 Child Nutrition Reauthorization Act as attached to these minutes.⁸</p>
<p>Action Item: Board Policy / Administrative Regulations BP3540 and BP3541 Revisions / Transportation</p>	<p>Following discussion on changes proposed for Board Policy and Administrative Regulations affecting Transportation of students, it was determined to take two separate actions for revisions to policies 3540 and 3541. It was commented that these changes are recommended to contain costs in facing the economic challenges of these times. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved a first / second reading and adopted revisions to Board Policy / Administrative Regulations 3540 as attached to these minutes and on a motion made by Sharon H. Brown, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved a first / second reading and adopted revisions to Board Policy / Administrative Regulations 3541 as attached to these minutes.⁹</p>
<p>Instruction and Personnel: Action Item: Classified Early Retirement Requests</p>	<p>Superintendent, Susan Belenardo, explained that three classified employees have requested early retirement benefits. On a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes, Trustees unanimously approved Early Retirement Requests by three (3) classified employees as attached to these minutes:¹⁰</p> <ul style="list-style-type: none"> James Canfield – Maintenance Ron Muetzel – Warehouse Bruno Nungaray – Grounds
<p>Action Item: Certificated Job Description / School Readiness / Early Literacy Coordinator</p>	<p>Superintendent, Susan Belenardo, explained that with the resignation of Maria Mora, the job description for her duties needed to be updated as the Even Start Grant is no longer in place. This will be an in-house posting. On a motion made by Sandi Baltes, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the attached job description which reflects an update to the current duties of the School Readiness / "Early Literacy Coordinator".¹¹</p>
<p>Business Matters: Action Item: Expenditure's Report</p>	<p>Trustee, Sandi Baltes reported Expenditures dated May 20, 2011 signed by Sharon H. Brown, beginning with check #30-059792 and ending with check #30-059834 totaling \$418,009.70 from the General Fund, \$59.18 from Child Development and \$14,335.50 from Capital Facilities with a Grand Total of \$432,404.38 and expenditures dated May 26, 2011 beginning with check #30-059835 and ending with check #30-059870 totaling \$77,556.61 from the General Fund and \$569.77 from Special Reserve with a Grand Total of \$78,126.38. Trustees unanimously approved the Expenditures' payments as presented with a second by Paul S. Rodriguez.</p>

Action Item:
 Amendment to Courier
 Services Joint Powers
 Agreement with the
 OCDE

Director of Fiscal Services, Karen Kinney, explained that this agreement is technical in nature and is an agreement that has been in place for years with the County Office. All districts throughout the County participate for drivers and mail between the County agencies. On a motion made by Paul S. Rodriguez, and a second to the motion by Sharon H. Brown, Trustees unanimously approved Amendment No. 1 to Courier Services Joint Powers Agreement with OCDE relating to the timing of reports, invoices and payments from districts to coincide with budget cycles as attached to these minutes.¹²

Action Item:
 Solid Waste Services
 Agreement

Superintendent, Susan Belenardo, explained that through the hard work of Manuel Tafoya, he has located a 5-year agreement for trash pickup at \$6.10 a bin. This is less than our current vendor and Athens Services is utilized by other local agencies and comes with high recommendation. On a motion made by Paul S. Rodriguez, and a second to the motion by Sandi Baltes, Trustees unanimously approved of an agreement with Athens Services for trash collection for the 2011-2012 school year as attached to these minutes.¹³

Action Item:
 Certification of Third
 Interim Financial Report
 and Budget Transfers /
 Income Adjustments

Director of Fiscal Services, Karen Kinney, explained that due to having filed a qualified budget, the District is required to file a third interim report. She provided a powerpoint showing a lot of numbers remain the same as the true numbers will not certain prior to September. The major changes include a mandated cost payment in the amount of \$244,000 and an ARRA apportionment. She also explained that the May Revise provided a more stable outlook than previously reported but cautioned against feeling too secure as deficit spending and cash flow remain issues. However, it does appear the Governor is working to keep education afloat which is encouraging. On a motion made by Sharon H. Brown, and a second to the motion by Sandi Baltes, Trustees unanimously approved the third interim report to be submitted to the State of California. Included in this action is authorization to make budget transfers and adjustment for select budget categories for 2010-2011 and budget adjustment for 2010-2011 beginning balance as attached to these minutes.¹⁴

**Speakers for Items not
 on the Agenda**

Board Vice President, Susan M Hango, recognized the following speaker from the audience who wish to speak to items not on the agenda:

- Teri Bowen – Teacher at WMS – Teri spoke on behalf of Dr. Sue Pritchard who was unable to be in attendance. Dr. Pritchard provided a handout for Trustees outlining a plan she would like to see considered for increasing students’ learned outcomes, encouraging and inspiring more students into STEM (Science, technology, engineering and mathematics) education as well as hopes for further enhancing the curriculum in appropriate ways, with more technology.

Board Clerk, Paul Rodriguez responded in acknowledging Dr. Pritchard having brought forth the STEM Program for consideration at a prior Board Meeting as well, and offered that certainly the Board collectively would like to see a host of programs and changes implemented, but also needs to address long term strategic goals with concern for sustainability. Most importantly, staff must be 100% behind a program. There is a process that starts at the site level. A total plan is then submitted to the Board from the staff’s perspective. The Board would request the site present a comprehensive plan and would then be happy to have that discussion.

- Ann Marie Fuller – Teacher at IMS – Ann Marie addressed two concerns:
 1. Are the Security Guards necessary? How much do they cost? Do we still need them? It is intimidation.
 2. Her concern is the video camera is pointing the wrong way. It is recording the audience, not the Board. In a spirit of openness, she would like to see it recording the Board and be used possibly for televising Board Meetings or posting the recording.

Ms. Fuller will receive a response.

**Other Business from the
 Board**

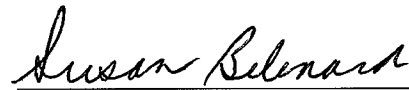
Comments were made as to the nice reception earlier this evening honoring classified employees, it was a great afternoon! Pentathlon Awards were acknowledged with great pride by the Trustees with both middle schools doing very well, kudos to the Staff! The memorial for Gloria Pollino and Krista Desatoff at Walnut School on Tuesday was beautiful, great job Mr. Klewer. Those who could attend this afternoon’s Talent Show and Breast Cancer survivor rally today were very impressed; a nice tribute to our very own survivors! The Board Breakfast hosted at Carrows was successful and attendees were thanked for their participation. Carrows was most accommodating and it was a good opportunity to get to know people better.

Adjournment

There being no further business meeting items before the board, Board Vice President, Susan M. Hango, adjourned the regular meeting at 8:45 p.m.

Board Minutes
Approved:

June 9, 2011



Susan Belenardo, Ed.D.
Secretary to the Board

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- ¹ Minutes of the Regular Board Meeting of May 26, 2011
 - ² Staff Development
 - ³ Independent Contractor Agreements
 - ⁴ Extra Pay Approval
 - ⁵ Personnel Change of Status
 - ⁶ Certificated and Classified New Hires
 - ⁷ Acceptance of Donations
 - ⁸ 2010 Child Nutrition Reauthorization Act
 - ⁹ Board Policy/Administrative Regulations 3540 & 3541 revisions
 - ¹⁰ Classified Early Retirement Requests
 - ¹¹ Certificated Job Description
 - ¹² Amendment to Courier Services Joint Powers Agreement with OCDE
 - ¹³ Solid Waste Services Agreement
 - ¹⁴ Third Interim Financial Report / Budget Transfers / Income Adjustments