


LA HABRA CITY SCHOOL DISTRICT  
Minutes of the Special Board of Education Meeting  
500 N. Walnut Street  
La Habra, CA 90631  
September 5, 2017

Board Members	Board Members Present: Ofelia Hanson President Ida MacMurray, Vice President/Clerk Cynthia Aguirre, Board Member Sandi Baltes, Member John A. Dobson, Member
Administrators	Administrators Present: Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent of Human Resources Sheryl Tecker, Assistant Superintendent  Administrators Absent: Karen Kinney, Chief Business Official
Work/Study Session	A work/study session began at 9:00 a.m. Tony Ferruzzo from DecisionInsite provided the Board with an update on the La Habra City School District Reconfiguration. Mr. Ferruzzo provided Trustees with a recap on the Task Force Mission Statement, last year's work, summer work, as well as positives, and concerns from stakeholders. He provided details on the current school boundaries and how they may be affected. He also provided current enrollment projections, objectives, and original and updated scenarios for school boundaries and enrollment. Trustees had the opportunity to share their concerns and ideas with Mr. Ferruzzo and provided information on what this data means to them.
Formal Call to Order	Board President Ofelia Hanson made the Formal Call to Order at 10:51 a.m.
Pledge of Allegiance to the Flag	Board President Ofelia Hanson asked Board Member Sandi Baltes to lead the pledge of allegiance to the flag.
Adoption of the Agenda	On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for September 5, 2017.
Public Comment	Louise Gant, Personnel Commissioner – Congratulated the Board and Superintendent for the terrific opening of the school year. Everyone has been very positive at the schools and in the community and she thanks the Board for “restarting the heartbeat” here in LHCS.
<b>Instruction and Personnel Action Item:</b> Approval of Chief Business Official Job Description	Superintendent Joanne Culverhouse explained that Karen Kinney came in as a Director, and in order to be able to fly the position as a Chief Business Official a job description had to be created and approved. She is asking that the job description be approved as a first and second reading so that the District can make the timelines for posting in CASBO, ACSA, and CASH. On a motion made by Ida MacMurray, and a second to the motion made by John A. Dobson, Trustees unanimously approved a first and second/final reading of the new Chief Business Official job description as attached to these minutes. <sup>1</sup>
Adjournment	Board President Ofelia Hanson announced that the next meeting will be held on September 14, 2017 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sandi Baltes the meeting was adjourned at 11:02 a.m.
Board Minutes Approved:	September 14, 2017   Joanne Culverhouse, Ed.D. Secretary to the Board

<sup>1</sup> CBO job description