

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Bond Oversight Committee Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 October 9, 2013

Call to Order	The meeting was called to order at 4:40 p.m. in the District Office Curriculum.
Board Members	<p>Bond Committee Members Present: Juana Avila, At-Large Dan Casey, Senior Citizen’s Organization Anita Lomeli, Parent Mark Lawton, Tax-Payer Group Guillermo Tello, Business Community</p> <p>Bond Committee Members Absent: Nancy Landa, Parent/PTA Morrison Clements, At-Large</p>
Administrators	<p>Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official</p>
Others	<p>Others Present: Jeremy Cogan, Caldwell Flores Winters Patricia Raphael, Caldwell Flores Winters</p>
Approval of Minutes	It was moved by Ms. Avila, seconded by Mr. Tello, and carried, to approve the minutes of the January 23, 2013 meeting.
Election of Committee Officers	Mr. Cogan of Caldwell Flores Winters, explained that under Section 9 of the Committee Bylaws the Committee is to elect a chair and vice-chair with each position to serve for two (2) year terms. There being no objection to elect a Chair, Mr. Cogan began the process. Mr. Mark Lawton was selected to serve as Chair and Ms. Juana Avila was selected to serve as Vice-Chair. Mr. Lawton began chairing the meeting following the election of officers.
Program Update/Expenditures	<p><u>Program Update</u> Mr. Cogan of Caldwell Flores Winters presented an overview on Measure ‘O’ projects. The handout included information on the newly created Measure ‘O’ website which provides the community with resources on the implementation program, project updates, and photos of recent construction activity. Measure ‘O’ Academy improvements (Project 1) currently in progress are the electronic marquees at the middle schools, courtyard safety improvements at Imperial and the selection and ordering of furniture. The courtyard safety and entry marquees bid has been awarded to Minco Construction and the program team has confirmed the final design of the electronic marquees for each site. Mr. Cogan shared designs from TDM Architects, Inc. on projects that are currently under construction. Project information signage will be installed at Washington and Imperial Middle Schools to increase community awareness of Measure “O” implementation and progress. District staff has completed an evaluation of furniture options and will coordinate with vendors on purchasing. The District has decided to pilot certain furnishings which will allow students and staff to see what best meets their 21st Century Classroom needs. The District has also completed ordering, setup and deployment for over 2,000 iPads and the Cisco phone equipment has arrived and is currently being inventoried. Mr. Cogan went over the Spring and Summer projects scheduled for Summer 2014. Slides were provided which showed schematics of Washington and Imperial Middle Schools classroom academy center modernizations. These plans are in progress and are scheduled for DSA approval by the end of the year. The roofing projects were completed in Summer 2013 with final inspections to determine the remaining work that the contractor must perform under contract.</p> <p><u>Expenditures</u> Committee members were provided an overview of the master budget and program expenditures of the Measure ‘O’ Bond for period July 1, 2012 – September 15, 2013. An annual expenditure report will be drafted for approval at the next meeting.</p>

	Mr. Lawton gave a short conclusion at the end of the meeting, summing up where things were at and what was to be expected at the next meeting.
Adjournment	The meeting was adjourned at 6:05 p.m.
Minutes Approved:	Next scheduled to be scheduled in the first quarter of 2014.