



# La Habra City School District

## Measure “O” – Bond Oversight Committee Update

October 20, 2016

# Program Status

- Phase I is complete and program implementation efforts are now underway for Phase II of the Measure “O” program
- These efforts include 21<sup>st</sup> century classroom upgrades and site improvements at Walnut Elementary School
- Phase II will also provide for the technology program and continues to support the efforts and leadership, including curriculum development, staff development, and technology deployment, of the District’s Innovation Committee

# Walnut Elementary School Construction Progress



# Committee Bylaws

- On October 13, 2016, the District's Board adopted amended and restated Citizens' Bond Oversight Committee (COC) Bylaws allowing the ability for members to serve three consecutive two year terms, instead of two consecutive terms
- The adopted Bylaws and related resolution are included for the COC's adoption
- The District is in the process of recruiting additional COC members to fill vacant positions

by all "designated employees" of the District. Additionally, each member shall comply with the Committee Ethics Policy attached as Attachment A to these Bylaws.

**5.4 Term.** Except as otherwise provided herein, each member shall serve a term of two (2) years, beginning on the date of adoption of these Bylaws, or on the date appointed by the Board. No member may serve more than three (3) consecutive terms. At the Committee's first meeting, members shall draw lots to select a minimum majority for an initial two (2)-year term and the remaining members for an initial one (1)-year term.

**5.5 Removal; Vacancy.** The Board may remove any Committee member for cause, including failure to attend three consecutive Committee meetings or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee.

**5.6 Compensation.** The Committee members shall not be compensated for their services.

#### **Section 6. Meetings of the Committee.**

**6.1 Regular Meetings.** The Committee shall establish a schedule for the date and time of regular meetings to be held periodically to include an annual organizational meeting to be held in July, or any other month designated by the Committee.

**6.2 Location.** All meetings shall be held at 500 West Walnut Street, located in La Habra, California, or at some other location within the District freely accessible to the public, as may be designated by the Committee on the particular agenda.

**6.3 Procedures.** All meetings shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

#### **Section 7. District Support.**

**7.1** The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

# Expenditures Overview

- As of June 30, 2016 approximately \$7.9 million has been expended for Phase I and Phase II improvements. Of this amount, approximately \$6.4 million was expended using Measure “O” funds
- Given their related nature, interior facilities improvements at Imperial, Washington, and Walnut have been combined into a single expenditure subcategory
- The same approach has been utilized for exterior campus improvements at the sites
- This reporting adjustment impacts formatting only and is neutral to and makes no change to project budgets at each site

# Phase I Program Expenditures (as of June 30, 2016)

Project	Budget	2012 - 2013	2013 - 2014	2014-2015	2015-2016	Total
<b>Imperial Middle School</b>						
Classroom Improvements/Science Labs/Academy Center	\$1,980,864	\$56,945	\$192,073	\$1,041,408	\$425,216	\$1,715,643
Campus Entry/Safety & Courtyards	\$507,806	\$25,030	\$470,275	\$4,647	\$5,173	\$505,126
<b>Total</b>	<b>\$2,488,670</b>	<b>\$81,976</b>	<b>\$662,349</b>	<b>\$1,046,055</b>	<b>\$430,389</b>	<b>\$2,220,769</b>
<b>Washington Middle School</b>						
Classroom Improvements/Academy Center	\$2,278,764	\$41,346	\$240,338	\$1,189,862	\$483,393	\$1,954,939
Campus Entry/Drop-off/Site Outdoor Lighting/Kitchen Lighting	\$235,245	\$13,809	\$158,937	\$0	\$2,434	\$175,179
<b>Total</b>	<b>\$2,514,009</b>	<b>\$55,154</b>	<b>\$399,275</b>	<b>\$1,189,862</b>	<b>\$485,827</b>	<b>\$2,130,118</b>
<b>Districtwide</b>						
Technology						
<i>Equipment</i>	\$938,705	\$842,952	\$52,749	\$39,653	\$0	\$935,354
<i>Wiring</i>	\$77,226	\$0	\$77,226	(\$45,200)	\$0	\$32,026
<i>Lease payments</i>	\$646,398	\$0	\$328,645	\$317,754	\$0	\$646,398
Roofing	\$845,089	\$509,039	\$336,050	\$0	\$0	\$845,089
Deferred Maintenance & Energy Management	\$94,299	\$38,700	\$55,599	\$0	\$0	\$94,299
<b>Total</b>	<b>\$2,601,718</b>	<b>\$1,390,691</b>	<b>\$850,268</b>	<b>\$312,207</b>	<b>\$0</b>	<b>\$2,553,167</b>
<b>Program Reserve</b>						
Program Reserve	\$382,085					
<b>*GRAND TOTAL</b>	<b>\$7,986,482</b>	<b>\$1,527,821</b>	<b>\$1,911,892</b>	<b>\$2,548,125</b>	<b>\$916,216</b>	<b>\$6,904,054</b>

**\*Notes:**

- 1 The budget will be updated on an ongoing basis
- 2 Total program expenditures include a combination of funding sources:

	2012-13	2013-14	2014-15	2015-16	Total
Measure "O"	\$1,123,315	\$1,911,892	\$1,621,719	\$681,561	\$5,338,487
Measure "K"	\$404,507	\$0	\$576,805	\$234,655	\$1,215,967
Special Reserve Fund 40	\$0	\$0	\$349,600	\$0	\$349,600
<b>Total</b>	<b>\$1,527,821</b>	<b>\$1,911,892</b>	<b>\$2,548,125</b>	<b>\$916,216</b>	<b>\$6,904,054</b>

- 3 Non-program expenditures include a total of \$2,083,492 as follows:

- a. \$578,308 of other non-program related expenses (e.g., cost of issuance, county election costs, and other non-program expenses)
- b. \$1,505,184 income and expenditure posting for technology

# Phase II Program Expenditures (as of June 30, 2016)

Project	Budget	2014-2015	2015-2016	Total
<b>Walnut Elementary School</b>				
Classroom Improvements/21st Century FF&E in 4 Perm. Classroom Wings (19 CRs)	\$1,007,505	\$15,656	\$624,326	\$639,982
Site Improvements and Upgrades/Remediate Lunch Area	\$1,083,208	\$14,236	\$391,401	\$405,637
<b>Walnut Elementary School Total</b>	<b>\$2,090,712</b>	<b>\$29,892</b>	<b>\$1,015,727</b>	<b>\$1,045,619</b>
<b>Districtwide</b>				
Technology	\$1,126,679	\$9,289	\$0	\$9,289
<b>Program Reserve</b>				
Program Reserve	\$482,609			
<b>*GRAND TOTAL</b>	<b>\$3,700,000</b>	<b>\$39,181</b>	<b>\$1,015,727</b>	<b>\$1,054,908</b>

**\*Notes:**

- 1 The budget will be updated on an ongoing basis
- 2 The above report excludes a total of \$167,713 of other non-program related expenses (e.g., cost of issuance, and other non-program expenses)

# The Look Ahead



- The Committee will meet again in Feb/March 2017 to adopt the Measure “O” Annual Report to the Community
- Complete Walnut Elementary School improvements and any closeout requirements
- Continue efforts to implement projects identified in the Facilities Implementation Plan, pursuant to Board and District staff direction