



BOARD OF EDUCATION - REGULAR MEETING

Agenda

District Office - Board Room
500 N. Walnut Street, La Habra, CA 90631

Thursday, April 14, 2022 06:00 PM

4:00 p.m. - Work/Study Session

5:00 p.m. - Closed Session

6:00 p.m. – Call to Order/Regular Meeting

(Meetings are recorded for use in official minutes)

1. Work/Study Session

Start time: 04:00 PM

Principal, Greg White

Vice Principal, Jose Ochoa

Presenters will provide an update on the Dual Immersion (DI) program.

2. Formal Call to Order

Start time: 05:00 PM

3. Adjourn to Closed Session

4. Closed Session

a. Public Employee Discipline/Dismissal/Release/Personnel Matters
Government Code Sections 54954.5(d), 54957

b. Conference with Labor Negotiators District representatives:
Dr. Joanne Culverhouse, Superintendent
Employee Organization(s): California School Employees Association (CSEA),
Chapter #135/La Habra Education Association (LHEA)
Government Code Sections 54954.5(f), 54957.6

5. Second Call to Order

Start time: 06:00 PM

- Welcome
- Pledge of Allegiance

6. Report from Closed Session

7. Action Item: Adoption of Agenda (Action)

Motion_____ Second_____ Board Action_____

8. Action Item: Approval of Minutes of the Regular Meeting of March 10, 2022 (Action)

Motion_____ Second_____ Board Action_____

9. Correspondence: Clerk of the Board

10. Public Interest

- California State Senator, Josh Newman will recognize Dr. Culverhouse for being selected Woman of the Year for District 29.
- Representative from Young Kim, Member of Congress, District 39 will present Dr. Pritchard and Dr. Culverhouse with Congressional Recognition for Woman's History Month 2022.

11. Public Comment

Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. CONSENT CALENDAR (Action)

Motion_____ Second_____ Board Action_____

a. EDUCATIONAL SERVICES (Consent Agenda)

1. Contract Reports - Educational Services/Special Education

[Educational Services \(p. 5\)](#)

[Special Education \(p. 7\)](#)

2. Staff Development

[Staff Development \(p. 8\)](#)

b. BUSINESS SERVICES (Consent Agenda)

1. Contract Reports - Business Services

[Business Services \(p. 11\)](#)

2. Expenditures Report

[Expenditures \(p. 12\)](#)

3. Field Contracts

[Field Contracts \(p. 13\)](#)

1. Separations/New Hires

[Separations \(p. 14\)](#)

[New Hires \(p. 15\)](#)

2. Change of Status/Leave of Absence

[Change of Status \(p. 17\)](#)

[Leave of Absence \(p. 18\)](#)

13. GENERAL MATTERS

a. Action Item: Approve Amended 2022-23 School Calendar

(Action)

Trustees are requested to approve the amended school calendar for the 2022-23 school year.

Motion_____

Second_____

Board Action_____

[Amended School Calendar Memo \(p. 19\)](#)

[Amended 2022-23 School Calendar \(p. 20\)](#)

b. Action Item: Approve Resolution #4-2022 - Staff Appreciation Week

(Action)

Trustees will consider adoption of Resolution #4-2022 establishing May 9-13, 2022 as Staff Appreciation Week per the attachment.

Motion_____

Second_____

Roll Call_____

[Staff Appreciation Week \(p. 21\)](#)

14. INSTRUCTION AND PERSONNEL

a. Information/Action Item: Approve a New Certificated Job Description

(Action)

Trustees are requested to approve a new certificated job description for an Early Learning TOSA position.

Motion_____

Second_____

Board Action_____

[Early Learning TOSA Memo \(p. 22\)](#)

[Early Learning TOSA Job Specs \(p. 23\)](#)

b. Action Item: Early Retirement Request

(Action)

Trustees are requested to approve an early retirement request per the attachment.

Motion_____

Second_____

Board Action_____

[Early Retiree \(p. 25\)](#)

15. BUSINESS MATTERS

a. Action Item: Approve the California Multiple Award Schedule Contract Number 4-21-03-1001

(Action)

Trustees are requested to approve the California Multiple Award Schedule (CMAS) contract number 4-21-03-1001 Supplement No. 1 awarded to Weatherproofing Technologies, Inc. for the as needed purchase of roofing products for the term of the awarded contract through February 28, 2023 inclusive of future contract renewals and all addendums thereto.

Motion _____

Second _____

Board Action _____

[Supplement No. 1 Weatherproofing Technologies, Inc Memo \(p. 26\)](#)

16. Board/Superintendent Comments:

17. Adjournment

Motion _____

Second _____

Board Action _____

18. NEXT BOARD MEETING:

The next regular meeting of the Board of Education is scheduled for May 12, 2022 at 6:00 p.m., at the District Education Board Room, 500 N. Walnut Street, La Habra, California.

La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300; fax: 562-690-4154.



La Habra City School District

500 North Walnut, La Habra, California 90631-3769

REQUEST FOR APPROVAL OF CONTRACTS / AGREEMENTS / EDUCATIONAL SERVICES

PROGRAM	LOCATION	START DATE	END DATE	CONSULTANT	INVOICE AMOUNT	FUNDING SOURCE
School-based Medi-Cal Administrative Activities (SMAA) Participation Agreement #10000850	District	7/1/2022	6/30/2023	Orange County Department of Education	\$1,000.00	Medi-Cal Billing
Agreement to provide Restorative Practices training to staff	District	7/1/2022	6/30/2023	Orange County Department of Education	\$25,000.00	EEB Grant
<u>RATIFICATION</u>						
Interagency Agreements between La Habra City School District, Parent and Aveanna Healthcare (previously Premier Healthcare Services-Orange) to provide a private-duty nurse for Student #1218055	Las Positas	7/1/2021	6/30/2022	Aveanna Healthcare	N/A	N/A
Agreement to provide the Harvest of the Month program to the District which provides nutrition education and promotes physical activity	District	2/21/2022	6/30/2022	Orange County Department of Education	\$6,650.00	Unrestricted
Addendum to the Outdoor Education Science Program	Sierra Vista, Arbolita	5/5/2022	5/6/2022	Irvine Ranch Outdoor Education Center	\$20,738.00	Title I

Board Approved: April 14, 2022



La Habra City School District

500 North Walnut, La Habra, California 90631-3769

REQUEST FOR APPROVAL OF CONTRACTS / AGREEMENTS / EDUCATIONAL SERVICES

PROGRAM	LOCATION	START DATE	END DATE	CONSULTANT	INVOICE AMOUNT	FUNDING SOURCE
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RATIFICATION

Agreement to provide three virtual parenting workshop phases in English and Spanish regarding students' social-emotional health	District	2/15/2022	6/30/2022	Disciplina Positiva, Inc.	\$15,000.00	Title I
Agreement to provide professional development and consulting services for language arts	Arbolita	4/6/2022	4/8/2022	Kelly Singer Morrow	\$3,600.00	Title I
Agreement to distribute new clothing donated to the National Giving Alliance to families and students in need	District	1/1/2022	12/31/2022	National Giving Alliance	\$75.00	McKinney-Vento

Board Approved: April 14, 2022



La Habra City School District

500 North Walnut, La Habra, California 90631-3769

Board of Education

CYNTHIA AGUIRRE, *President*
OFELIA HANSON, *Clerk/Vice-President*
EMILY PRUITT, *Member*
SUE PRITCHARD, Ph.D., *Member*
ADAM ROGERS, *Member*

JOANNE CULVERHOUSE, Ed.D., *Superintendent*

REQUEST FOR APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACTS

Approval of the following contract(s) will provide services to students with exceptional needs per Education Code 56157 and 56365-56366.7 on the basis of each pupil's Individualized Education Program (IEP).

Contract Agency: Jump and Schout Therapy
500 W. Central Ave., Suite B
Brea, CA 92821

Student	Services Provided	Start Date	End Date	Rate	Max. Sessions	Contract Amount
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RATIFICATION

#1219163	Add Speech and Language Therapy	2/1/2022	4/1/2022	\$130.00	1	\$ 130.00
TOTAL						<u>\$ 130.00</u>

Board Approved: April 14, 2022

LA HABRA CITY SCHOOL DISTRICT
REQUEST FOR APPROVAL/RATIFICATION OF PROFESSIONAL DEVELOPMENT PROGRAMS

GENERAL PROGRAM	LOCATION	DATE	OVERVIEW	ATTENDEE(S)	ESTIMATED EXPENSE	FUNDING SOURCE
Orange County CUE	Buena Park	2/5/22	To continue learning about technology integration	Jody Green	\$50.00	S&C
Power Up Conference	Virtual	2/24/22-2/25/22	Training required for license	Nicole Alatorre	\$89.00	Special Education
AERIES Conference	Virtual	3/7/22 - 3/9/22	Training to enhance knowledge on updates and new requirements	Marcie Poole David Soto Marina Linares Susana Gallego Jack Alaya Brent Valencia	\$1,494.00	Unrestricted
Instituto de escritura en Español	Virtual	3/12/22	Review standards-based writing and strategies for the Dual Immersion program at WMS	Deborah Gieldon Frank Salcedo-Fierro	\$550.00	ESSER II
CUE 2022	Virtual	3/17/22 - 3/19/22	To learn more about instructional technology	Anna Navarro Dianna Chalberg Alexis Jaimes	\$537.00	S&C
CUE 2022	Palm Springs	3/17/22 - 3/19/22	To learn more about instructional technology	Jody Green	\$300.00	S&C
2022 CA Public Sector Labor & Employment Law Updates	Virtual	3/28/22	Legal updates on HR statutory changes and new laws	Danelle Bautista	\$249.00	Unrestricted

LA HABRA CITY SCHOOL DISTRICT
REQUEST FOR APPROVAL/RATIFICATION OF PROFESSIONAL DEVELOPMENT PROGRAMS

GENERAL PROGRAM	LOCATION	DATE	OVERVIEW	ATTENDEE(S)	ESTIMATED EXPENSE	FUNDING SOURCE
2022 Merit Academy	Virtual	Various dates	To better understand the workings and role of the merit system	Danelle Bautista Brenda Baes-Llamas Jeff Hoefer Sheryl Tecker Kerry Woods Sharon Brown	\$3,450.00	Unrestricted
CABE 2022 Stand Up! Get up! For Biliteracy and Multilingual Rights!	Virtual	3/29/22 - 4/2/22	To learn dual immersion best practices and collaborate	Rosa Murillo David Zavala Mayra Hernandez Genesis Araiza Rodriguez Alexis Jaimes	\$3,575.00	S&C
School Services of CA/ Employee Complaints and Investigation	Virtual	4/12/22 and 4/14/22	Steps to avoid workplace conflicts, misconducts and begin investigations	Danelle Bautista	\$275.00	Unrestricted
ACSA 2022 Equity Institute	Pasadena	4/27/22 - 4/29/22	To learn how to develop and implement pathways to equity in education	Sheryl Tecker Marcie Poole Cammie Nguyen	\$3,024.00	EEBG
CASTO Annual State Conference	Virtual	4/30/22	T-01 training and transportation updates	David Richardson Filiberta Ochoa Dana Harris Allen Bostic Marisol Cabral Alexis Escobar Karina Jaimes Marisela Rodriguez Paul Calderon Angela Torres Manuel Ricardo	\$1,155.00	Unrestricted

LA HABRA CITY SCHOOL DISTRICT
REQUEST FOR APPROVAL/RATIFICATION OF PROFESSIONAL DEVELOPMENT PROGRAMS

GENERAL PROGRAM	LOCATION	DATE	OVERVIEW	ATTENDEE(S)	ESTIMATED EXPENSE	FUNDING SOURCE
Servant Leadership Institute	Irvine	5/20/22 - 5/21/22 and 1/20/23 - 1/21/23	Educator Leader Academy	Malia Igarta Hong Yee Benjamin No Jack Alayu Joanne Morton Julie Hernandez Deanna Putnam Crystal Barnett Dawn Viles Kathy Truong Jasmine Frias Jessica Stout-Ryder Tanya Sievers Gerardo Carvajal-Beck	\$10,000.00	EEBG
MTSS Professional Learning Institute	Anaheim	7/12/22 - 7/14/22	To learn more about the MTSS framework to support student needs at Las Lomas	Michelle Walker Danette Brown Sara Wood	\$930.00	EEBG



La Habra City School District

500 North Walnut, La Habra, California 90631-3769

REQUEST FOR APPROVAL OF CONTRACTS / AGREEMENTS / BUSINESS SERVICES

PROGRAM	LOCATION	START DATE	END DATE	CONSULTANT	INVOICE AMOUNT	FUNDING SOURCE
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RATIFICATION

Virtual Speaking Engagement, Active Threat Scenario	District	3/8/2022	3/8/2022	Knowledge Saves Lives, Inc.	\$4,900.00	Unrestricted
Agreement to provide consulting on diversity, equity, and inclusion research, data collection, report preparation	District	3/1/2022	12/31/2022	Scholar System	\$137,000.00	EEB Grant
Support the development of systematic implementation of procedures to gain stakeholder input for planning and compliance requirements	District	4/1/2022	3/31/2025	K12 Insight	\$127,500.00	S & C
Consult on issues of school finance, legislation, school budgeting and general fiscal issues and state mandated cost claims processing	Business Services	3/1/2022	2/28/2023	School Services of California, Inc.	\$5,000.00	Unrestricted
Consultant Services for Bond Oversight Committee	District	4/1/2022	3/31/2024	Greenlee Disclosure Consultants	\$32,000.00	Bond

Board Approved: April 14, 2022

Warrant Reports: February 24, 2022 – March 31, 2022

Approve warrants numbered 30-088955 through 30-089286
For the amount of \$2,096,212.90 as presented.

0101	General fund	\$1,643,589.38
1212	Child Development	\$588.30
1313	Nutrition Services	\$47,401.17
2129	Building Fd GO Bond S-2012E	\$398,824.56
2525	Capital Facilities	\$3777.94
4040	Special Reserve Fd for Capital Outlay	<u>\$2,031.55</u>
TOTAL		\$2,096,212.90



La Habra City School District

500 North Walnut, La Habra, California 90631-3769

REQUEST FOR RATIFICATION OF FIELD CONTRACTS

VENDOR	DESCRIPTION	LOCATION	AMOUNT
ARC General Construction	Labor and materials to install concrete pavers at entryway	District Office	\$10,190.00
ARC General Construction	Labor and materials for exterior window wood repairs	Imperial	\$2,343.00
California Arborist Complete Tree Care	Labor and materials to trim canary pines and various palm trees	Ladera Palma, Arbolita	\$10,647.50
Covoc Corporation	Labor and materials to furnish and install twelve manually operated window shades	District Office	\$3,888.53
KYA Services	Labor and materials to install cove base and walk off mats in two rooms	Las Lomas	\$2,422.44
KYA Services	Labor and materials to remove existing carpet, prep and install LVT, transition strips and base in Technology Office	District Office	\$33,060.95
So Cool Air Conditioning	Labor and materials to remove the existing units and install eight district supplied roof top packages	District Office	\$7,921.00
Tom's Plumbing	Labor and materials for the emergency call to dig up and repair water pipe	Las Positas	\$2,000.00
Wolverine Fence	Labor and materials to install bottom rail on existing fence, repair holes, and install handrail	Las Positas, El Cerrito	\$20,620.00
Wolverine Fence	Labor and materials to replace existing double swing gate with emergency exit gate, install ornamental iron panel and ADA handrail modifications	El Cerrito	\$7,800.00

Board Approved: April 14, 2022

La Habra City School District

To: Board of Trustees
From: Danelle Bautista, Director of Classified Personnel/Insurance Supervisor
Date: April 14, 2022
CC: Superintendent
Re: Separations

NAME/JOB TITLE/ SCHOOL	HIRE DATE	REASON	EFFECTIVE DATE
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CLASSIFIED

Aparicio, Eric SLPA District Office	8/16/2021	Resigned	3/11/2022
Figueroa-Acosta, Beatrice Student Supervisor Las Positas	2/27/2020	Resigned	3/31/2022
*Morgutia, Christine Inclusion Asst El Cerrito	2/28/2018	Resigned	3/1/2022
Napoles, Robby Info Svcs Tech II District Office	1/4/2016	Resigned	4/8/2022
Saldana, Angelica Physical Ed Asst District Office	9/7/2021	Resigned	3/4/2022
Stuckert, Sherry Bus Driver Transportation	10/19/2006	Retired	4/13/2022

*Will continue to work in substitute status

Board Approved: April 14, 2022

La Habra City School District

To: Board of Trustees

From: Danelle Bautista, Director of Classified Personnel/Insurance Supervisor
Mario A. Carlos, Ed.D., Associate Superintendent of Human Resources

Date: April 14, 2022

CC: Superintendent

Re: Ratification of New Employees

NAME/ JOB TITLE SCHOOL	STATUS	COLUMN/STEP	RATE OF PAY	HIRE DATE
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CLASSIFIED

Alvirio, Wendy Student Supervisor Las Positas	Probationary	Student Supervisor	\$15.00/hour	3/14/2022
*Chavez, Sandra I A I-Sp Ed El Cerrito	Permanent	17-6	\$22.17/hour	2/2/2022
Franklin, Andrea Lead Cook Nutrition Services	Probationary	22-6 + 20 yr longevity	\$28.07/hour	3/7/2022
Martinez, Ernie Electrician District Office	Probationary	38-2	\$5,375/month	3/10/2022
*Padilla, Samantha SLPA District Office	Probationary	28-1	\$22.71/hour	3/28/2022
Ricardo Villagrana, Manuel Bus Driver Transportation	Probationary	27-2	\$23.26/hour	3/22/2022

*Rehire

INTERNS

Chung, Sarah School Psych Intern District Office	Temporary	Stipend	\$1,000/month	2/7/2022
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La Habra City School District

ADMINISTRATION

Bagger, Erik Principal Imperial Middle School	Administration	4-6	\$147,188/year	7/28/2022
Flesher, Emily Director of Programs and Assessments District Office	Administration	5-7	\$157,820/year	7/1/2022

Board Approved: April 14, 2022

La Habra City School District

To: Board of Trustees
From: Danelle Bautista, Director of Classified Personnel/Insurance Supervisor
Date: April 14, 2022
CC: Superintendent
Re: Change of Status

NAME/JOB TITLE/ LOCATION	CHANGE	FROM	TO
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CLASSIFIED

Alatorre, Cristal Student Supervisor Las Lomas	Hours	2.5/day	3.5/day
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*Lopez, Jasmine I A III-SE/Behavior Arbolita	Hours	8/day	4/day
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*Voluntary reduction

Board Approved: April 14, 2022

La Habra City School District

To: Board of Trustees

From: Danelle Bautista, Director of Classified Personnel/Insurance Supervisor
Mario A. Carlos, Ed.D., Associate Superintendent of Human Resources

Date: April 14, 2022

CC: Superintendent

Re: Request for Leave of Absence

NAME/JOB TITLE/ SCHOOL	STARTING DATE	REASON	END DATE
<u>CLASSIFIED</u>			
Dowell, Fiorella Sp Ed Bilingual Tech District Office	3/14/2022	Child-Rearing	6/2/2022
<u>CERTIFICATED</u>			
Madrigal, Silvia Dual Immersion Teacher Ladera Palma School	4/20/2022	Child-Rearing	4/29/2022

Board Approved: April 14, 2022

La Habra City School District

To: Board of Trustees
From: Mario Carlos, Ed.D, Associate Superintendent, Human Resources
Date: April 14, 2022
CC: Superintendent
Re: 2022-23 Amended School Year Calendar

Background:

To meet the needs of the families in our community, LHCSd makes an effort to align the school year calendar with the adopted calendar of the Fullerton Joint Union High School District (FJUHSd).

Rationale:

The amended proposed 2022-23 school year calendar is attached for your review. It includes the following changes:

Friday, December 23 – No school/Professional Development Day

Monday, January 9 – Students return from Winter Recess.

Recommended Action:

Adopt the 2022-23 amended school year calendar as presented.

Financial Implications, if any:

None

Trimesters

1st - 8/15/2022 - 11/10/2022
2nd - 11/14/2022 - 2/24/2023
3rd - 2/27/2023 - 6/2/2023

LA HABRA CITY SCHOOL DISTRICT School Year 2022 - 2023

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	(12)	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8/9 - 8/10 Professional Develop. Days
8/11 - Pre-Service Day
8/12 - TK/Kindergarten Orientation Day
8/15 - TK/K-6 gr. First Day of Instruction
8/15 - IMS 6-7 gr. and WMS 7 gr.
only Min. Day
8/16 - IMS & WMS 8 gr. First Day of Instruction

TK,K-7th - 13 Days
8th - 12 Days

February 2023

S	M	T	W	T	F	S
			[1	2	3]	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	[24]	25
26	27	28				

2/1 ~ 2/3 - Min. Days Parent Conferences TK/K-8
2/13 - Lincoln's Birthday
2/20 - Presidents Day
2/24 - Min. Day Teacher Prep. for 2nd trimester Report Cards

18 Days

September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

9/5 - Labor Day

21 Days

March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3/20 ~ 3/24 - Spring Break

18 Days

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	[7]	8
9	[10	11	12	13	14]	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10/7 - Min. Day Teacher Prep. for TK/K-8 Parent Conferences
10/10 ~ 10/14 - Min. Days Parent Conferences TK/K-8

21 Days

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

20 Days

November 2022

S	M	T	W	T	F	S
		1	2	3	[4]	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11/4 - Min. Day Teacher Prep. for 1st trimester Report Cards
11/7 - No School Professional Development Day
11/11 - Veteran's Day
11/21 ~ 11/25 - Thanksgiving Recess

15 Days

May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	[19]	20
21	22	23	24	25	26	27
28	29	30	31			

5/19 - Min. Day Teacher Prep. for 3rd trimester Report Cards
5/29 - Memorial Day

22 Days

December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12/23 - No School Professional Development Day
12/26 ~ 12/30 - Winter Recess

16 Days

June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6/1 - Last Day of Instruction for grades TK/K-6 (Min. Day)
6/1 - IMS 6 & 7 and WMS 7 (Full Day)
6/2 - Last Day of Instruction for 8 grade (Min. Day)

1 Day for TK/K-7
2 Days for 8

January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	[27]	28
29	[30	31]				

1/2 ~ 1/6 - Winter Recess
1/9 - Students Return
1/16 - Martin Luther King Day
1/27 - Min. Day Teacher Prep. for TK/K-8 Parent Conferences
1/30 ~ 1/31 - Min. Days Parent Conferences TK/K-8

16 Days

July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

LA HABRA CITY SCHOOL DISTRICT

**RESOLUTION #4-2022
“STAFF APPRECIATION WEEK
MAY 9-13, 2022**

A RESOLUTION RECOGNIZING MAY 9-13, 2022, as District “STAFF APPRECIATION WEEK”.

WHEREAS, a week in May 2022 has been designated as “Staff Appreciation Week” in the State of California; and

WHEREAS, the staff in the La Habra City School District continues to dedicate their efforts to the welfare and education of students; and

WHEREAS, the educational program in the La Habra City School District continues to provide excellent opportunities through which students can excel; and

WHEREAS, the staff in the La Habra City School District strives to provide these opportunities to all students everyday of the school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, on behalf of their students, parents, and community at large, do hereby recognize May 9-13, 2022, as a District week of formal recognition and appreciation of the efforts of staff in the La Habra City School District.

APPROVED AND ADOPTED this 14th day of April, 2022, by unanimous vote of said Board.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 14th day of April, 2022.

Joanne Culverhouse, Ed.D.
Secretary to the Board

Cynthia Aguirre
Board President

La Habra City School District

To: Board of Trustees
From: Sheryl Tecker, Ed.D., Assistant Superintendent, Education Services
Date: April 14, 2022
CC: Superintendent
Re: New Job Description - Early Learning TOSA

Background:

California is expanding access to Universal Prekindergarten (UPK) to all four year olds through a phase-in model over the next four years. A primary component of the legislation is the importance of professional development for administrators, teachers, and support staff. Additionally, teacher efficacy in the Preschool foundations and developmental practices will be integral as the District develops a PK through third grade continuum of practice.

Rationale:

The Early Learning TOSA will support the Early Learning Coordinator to increase the quality and quantity of current early learning and literacy programs.

Recommended Action:

It is recommended that the Board of Trustees review and approve the job description.

Financial Implications, if any:

This position will be primarily categorically funded with minimal contribution from the general fund.



The La Habra City School District announces the establishment of a new teaching position.

EARLY LEARNING TEACHER ON SPECIAL ASSIGNMENT

Teacher Salary Schedule

Definition

Under the supervision of the Coordinator of Early Learning and the Assistant Superintendent of Education Services, the role of the Early Learning TOSA is to provide teachers, administrators, and support staff with direct support in effective Early Learning instructional practices that support the growth of the whole child. This position will provide support and assistance to teachers in effective implementation of the preschool foundations, developmental assessments, inclusive classrooms, culturally-responsive instruction, supporting dual-language learners, social-emotional learning, trauma-informed practices, and mitigating implicit biases to eliminate exclusionary discipline. The Early Learning TOSA will also support literacy by consulting with school sites to improve and update their TK-8 library resources. As such, they are both a mentor and a resource for administrators, teachers, staff, students and community members. Additionally, the Early Learning TOSA will support and engage the La Habra community as we collaborate to improve the EDI data and improve conditions for young children.

Typical Tasks

- Develop and foster partnerships with families and community to support early literacy
- Model and support teachers and support staff in the implementation of the Preschool Foundations and developmentally appropriate instructional practices such as GLAD, Thinking Maps, and Cognitively Guided Instruction
- Utilize the MTSS model to support teachers in reflective practice and analyzing student work, promoting a culture of continuous improvement
- Coordinate and assist in the facilitation of the TK and Early Learning PLC
- Assist in planning and creating curriculum for School Readiness
- With the support of the Coordinator of Early Learning and Site personnel, update TK-8 library resources across the District
- Work with paraprofessionals and families to support Early Learning and District initiatives.
- Support implementation of state, district and site based assessments
- Support and participate in the EDI task force and their work with community partners to improve the EDI data and conditions for young children in La Habra
- Attend District and UPK Workgroup meetings
- Explore and apply for grants to support UPK and literacy

Minimum Qualifications

Experience:

- TK or Kindergarten teaching experience
- Providing quality professional development
- Leading Professional Learning Communities (PLC) and Positive Behavior Intervention and Supports (PBIS)

Knowledge of:

- Early Learning instructional practices
- District initiatives such as Guided Language Acquisition Development (GLAD), Balanced Literacy, Reading Recovery, Cognitively Guided Instruction (CGI), and Thinking Maps

Ability to:

- Analyze and interpret data from multiple sources such English Language Proficiency Assessments, universal screeners, and classroom based measurements from adopted curriculum resources
- Utilize coaching strategies to facilitate teacher reflection and improvement
- Interact and engage the District and La Habra communities

Certificate Required:

- Multiple Subject California Teaching Credential
- CLAD or BCLAD

Language:

- Biliterate/Bilingual in Spanish preferred.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. These physical standards are generic in nature and tasks may vary depending on school site or specialized department assignment.

Working Conditions

While performing the duties of this position, employees are regularly required to stand, talk, listen, watch, sit, reach, bend and walk, and offer assistance to students and adults. The noise level of this job is generally moderate. Employees may be exposed to childhood disease and anti-social behaviors.

Physical Demands

Ability to lift up to 50 pounds without assistance. Dexterity of hands and fingers to work with students. Standing or sitting for an extended period of time. Bending at the waist, kneeling, and crouching. Reaching overhead, above the shoulders and horizontally to work with and assist parents and students. Hearing and speaking to exchange information. Seeing to read materials and assist students.

The information contained in this physical standards description is for compliance with ADA and is not an exhaustive list of duties performed.

LA HABRA CITY SCHOOL DISTRICT

To: Board of Trustees

From: Mario A. Carlos, Ed.D., Associate Superintendent of Human Resources

Date: April 14, 2022

Re: CERTIFICATED EARLY RETIREMENT APPLICATIONS

The following candidate has submitted an Early Retirement Application effective July 2022.

Recommend for Board consideration - April 14, 2022 Board Meeting

Name	Age (In July 2022)	Present Assignment	Total Years in Teaching	Years in La Habra	Retirement Request
Cynthia Grisso	63	1st grade Teacher - Arbolita	30	24	Health and Dental Benefits

Contract Eligibility Requirements

1. Employed full-time for ten consecutive years, age 55 years or more on or before July 1 prior to retirement.
2. Receive health and dental benefits 55-65, until Medicare is available.
3. May request preferred substitute status at the regular per diem substitute pay rate for as many days as it takes to receive maximum allowable compensation. Participation in the substitute option is limited to 5% of the total staff modified by an attrition figure. This limitation does not affect those requesting health and dental benefits only.

La Habra City School District

To: Board of Trustees
From: Manuel Tafoya, Supervisor Purchasing and Stores
Date: April 14, 2022
CC: Superintendent
Re: Weatherproofing Technologies, Inc. CMAS 4-21-03-1001 Supplement No. 1 for roofing products

Background:

Public Contract Code Sections 10298 & 10299 authorizes school districts to contract, without further competitive bidding, with suppliers awarded State of California Department of General Services (DGS) contracts, master agreements, multiple awards schedules or cooperative agreements, including agreements with entities outside the state which have a California Participating Addendum. The California Multiple Award Schedules (CMAS) program offers contracts with a wide variety of commodity, non-IT services and information technology products and services. These CMAS contracts are based on an existing previously bid and awarded Federal GSA multiple award schedule for the same product and/or service, at a price that is equal or lower, with added State of California contract terms and conditions, procurement codes, policies and guidelines.

Rationale:

The District has an ongoing need to maintenance or replace roofing systems throughout the District. Weatherproofing Technologies, Inc. has available a CMAS contract for roofing products that meet the standards of the District. Staff is requesting a delegation of authority for the Superintendent to approve purchases utilizing this CMAS contract.

Recommended Action:

It is recommended that the Board find that it is in the best financial and timely interest of the La Habra City School District to utilize the California Multiple Award Schedule (CMAS) contract number 4-21-03-1001 Supplement No. 1 awarded to Weatherproofing Technologies, Inc. for the as needed purchase of roofing products for the term of the awarded contract through February 28, 2023 *inclusive* of future contract renewals and all addendums thereto.

Financial Implications, if any:

Expenditures will be made on an as needed basis with funding from various sources. Purchase orders will be submitted to the Superintendent or Designee for approval. This is not a request for any additional budgetary appropriation.