



BOARD OF EDUCATION - SPECIAL MEETING

AGENDA

District Office - Board Room
500 N. Walnut Street, La Habra, CA 90631

Thursday, June 8, 2023 06:00 PM

6:00 p.m. – Call to Order/Special Meeting
(Meetings are recorded for use in official minutes)

1. Formal Call to Order

Start time: 06:00 PM

- Welcome
- Pledge of Allegiance

2. Action Item: Adoption of Agenda

(Action)

Motion_____

Second_____

Board Action_____

3. Public Comment/Special Meeting Agenda

Members of the audience may address the Board of Education on Special Meeting agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting.

4. GENERAL MATTERS

a. Information Item: Provisional Appointee Interviews for Board Vacancy

(Information)

Trustees will interview six applicants for the Provisional Appointee board vacancy position. Interviews will be based on the attached selection process.

[Interview Process \(p. 3\)](#)

b. Information/Action Item: Approval of Provisional Appointee to the La Habra Board of Trustees

(Action)

Following the interview process, Trustess will discuss and appoint one of the applicants to serve as the Provisional Appointee to the La Habra City School District Board of Trustees through the November 2024 election, and authorize the Superintendent to execute the necessary documents.

Motion_____

Second_____

Board Action_____

[Selection to Board Memo \(p. 4\)](#)

[Provisional Appointment Notice Form \(p. 5\)](#)

5. Board/Superintendent Comments:

6. Adjournment

Motion_____

Second_____

Board Action_____

7. NEXT BOARD MEETING:

The next regular meeting of the Board of Education is scheduled for June 15, 2023 at 6:00 p.m., at the District Education Board Room, 500 N. Walnut Street, La Habra, California.

La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300; fax: 562-690-4154.

**Special Board Meeting
June 8, 2023**

Interview Process

1. Below is the process for the trustee candidate interviews:

- Eight questions will be asked of each applicant.
- Each applicant will be given a total of 30 minutes, including follow-up questions, for each interview.
- Each applicant will have approximately the same amount of time to respond to each question.
- Follow-up questions may be asked after all questions have been answered, if time allows. These questions should be narrowly worded to request clarifying information pertaining to the original question.
- Questions relating to the following protected classes should be avoided: race, religion, sex, national origin, age, disability, marital status (including identity of spouse), pregnancy, status with regard to public assistance, and non-relevant lawful activities.

2. The order of the interviews are as follows:

- 1st Interview: Linda Gonzales
- 2nd Interview: Justin Rodgers
- 3rd Interview: Rocio Carmona
- 4th Interview: Louise Gant
- 5th Interview: Michelle Beriner

3. After the interview is completed, the Board will discuss the applicants. After the discussion, the Board President shall conduct a vote.

- Trustees shall make a motion to appoint one of the applicants to serve as the Provisional Appointee to the La Habra City School District Board of Education. There shall be one vote per trustee. If the applicant receives a majority of votes, that person shall fill the vacant position.
- In the event of a tie vote, the Board shall decide on the process of breaking a tie, which may include, but is not limited to, voting again or scheduling another meeting.

La Habra City School District

To: Board of Trustees
From: Mario A. Carlos, Ed.D., Superintendent
Date: June 8, 2023

Re: Provisional Appointee Interviews and Selection

Background:

Due to the recent resignation of one of the Board members, the La Habra City School District Board of Education voted to appoint a Provisional Appointee at its May 11, 2023 Regular Board Meeting. The Board of Education has advertised for a replacement trustee. Applications for the vacancy were accepted until May 31, 2023. The Board received the following applications:

- Rocio Carmona
- Lisa Perez (withdrew)
- Louise Gant
- Michelle Beriner
- Ray Fernandez (withdrew)
- Justin Rodgers
- Linda Gonzales

Rationale:

At this meeting, the Board will conduct an interview of the applicants. At the conclusion of the interview, the Board will discuss the interview and may select the applicant as the replacement trustee. The Board may also discuss and decide additional actions to be taken regarding the selection process.

Recommended Action:

It is recommended that a selection of one of the above named individuals be appointed to serve as the Provisional Appointee to the Board of Trustees, and authorize the Superintendent or designee to execute the necessary documents.

Financial Implications, if any:

None.

**Notice of Provisional Appointment
to the
La Habra City School District Governing Board
Pursuant to Education Code Section 5092**

NOTICE IS HEREBY GIVEN THAT a vacancy occurred on the Board of Trustees of the La Habra City School District, effective April 25, 2023, as a result of the resignation of Trustee Cynthia Aguirre. On _____, the Board of Trustees appointed _____ to fill this vacancy.

This appointee shall hold office until the next regularly scheduled election for school board members on November 5, 2024.

The registered voters of the district may, within 30 days from the date of the appointment, petition for the conduct of a special election to fill the vacancy. If a petition calling for a special election and containing a sufficient number of signatures is filed in the office of the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California, not later than (a) _____, 2023, and found to be valid, the provisional appointment is set aside and the seat remains vacant until a special election is held, not later than the 130th day after the determination that the petition is legally sufficient. Unless a valid petition is filed in a timely manner, the provisional appointment shall become effective.

[name] _____
District Superintendent

[signature] _____
La Habra City School District

Post in three public places in the district. Publish in an advertisement one time in a newspaper of general circulation published in the district if such a newspaper exists; otherwise, no publication is required. The notice must be posted and published within 10 days of the provisional appointment.

Note (a): Insert a date 30 calendar days after the date the appointment was made.