


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 June 25, 2020

Board Members Present	Sandi Baltes, President John A. Dobson, Clerk/Vice-President Adam Rogers, Member Cynthia Aguirre, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D., Assistant Superintendent, Educational Services Mario Carlos, Ed.D., Director, Communications and Special Programs Christeen Betz, Chief Business Official
Formal Call to Order	Board President Sandi Baltes made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Sandi Baltes called the Regular Meeting of the Board of Education to order at 6:10 p.m.
Pledge of Allegiance to the Flag	Board President Sandi Baltes asked Associate Superintendent Teresa Egan to lead the pledge of allegiance to the flag.
Report from Closed Session Action Item	No report from Closed Session.
Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, Trustees unanimously adopted the agenda for June 25, 2020.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of May 14, 2020. ¹
Correspondence	No correspondence.
Public Interest	Trustees thanked Dr. Teresa Egan for her years of service and her endless commitment to serve our students and community.
Public Comment	No Public Comment
Consent Calendar Action Item	On a motion made by Ofelia Aguirre, and a second to the motion made by Adam Rogers, Trustees unanimously approved the Consent Calendar. Educational Services ➤ Contracts ²

	<ul style="list-style-type: none"> ➤ Special Education Contracts³ <p>Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁴ ➤ Expenditures⁵ ➤ Field Contracts⁶ <p>Personnel Services</p> <ul style="list-style-type: none"> ➤ Separations⁷ ➤ New Hires⁸ ➤ Change of Status⁹
<p>GENERAL MATTERS Information Item Reopening of Schools Task Force Update</p>	<p>Dr. Tecker, Assistant Superintendent of Educational Services and Dr. Carlos, Director of Communications and Special Programs shared a presentation on the Reopening of Schools Task Force. The purpose of the Task Force is to make a recommendation to Dr. Culverhouse and the Board of Education on how to reopen schools by keeping the safety of the students and staff as a priority and under a Flexible Instructional Model. They provided a timeline for action, discussed results from recent surveys from families and staff and reviewed sample schedules for face-to-face Distant Learning.</p>
<p>INSTRUCTION AND PERSONNEL Action Item Declaration of Need</p>	<p>On a motion made by Cynthia Aguirre, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Declaration of Need for Fully Qualified Educators for the 2020-2021 school year.¹⁰</p>
<p>Action Item Possible Reading of Revised Administrative Position</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rodgers, Trustees unanimously approved the a first and possible second reading of a revised Administrative position.¹¹</p>
<p>Action Item Classified Early Retirement</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, Trustees will consider approval of classified early retirement requests.¹²</p>
<p>BUSINESS MATTERS Public Hearing Board Annual Budget for 2020-2021</p>	<p>Board President Baltes opened a Public Hearing at 6:34 pm to allow the public to comment on the Annual Budget for 2020-2021.</p> <p>Chief Business Official Christeen Betz provided Trustees with an overview of the proposed 2020-2021 Annual Budget. The District is reporting a positive certification per LCAP Goal 2 – Business and Finance requirement. Mrs. Betz reviewed student enrollment, changes in Average Daily Attendance (ADA), Pension Reform and impacts of COVID-19 changes in funding from January to May. The year-to-date loss in student enrollment and projections indicate an additional decline of 41 students through 2022-2023. The year-to-date ADA decline is 611 students or approximately \$6.1 million. A comparison of the CalSTRS and CalPERS was explained. Pension Costs will increase by \$1.52 million over the next three years. Rates will change in line with investment losses due to COVID-19. Current rates will reflect State contributions to reduce rates. Governor Newsom and Legislature will attempt to keep rates from increasing. Mrs. Betz reviewed the budget assumptions for 2020-2021 and the subsequent two fiscal years 2021-2022 and 2022-2023. Huge impacts from fiscal year 2021-2022 budget assumptions for the second interim include revenue deductions of -\$5.7 million, expenditure reductions of -\$4.1 million which totals a deficit in spending of -\$3.5 million. Items not included in the Budget for 2020-2021:</p>

	<p>\$4.4 billion in Federal Coronavirus Aid, Relief, and Economic Security (CARES). For the District this is approximately \$3 million in one-time funding. The Legislature and the Governor are in negotiations regarding the allocation of the funds. Once a consensus is reached, the District will budget accordingly.</p> <p>Following no additional public comment, the Public Hearing was closed.</p>
<p>Action Item Approval of COVID-19 Report and Annual Budget</p>	<p>A motion made by John A. Dobson, and a second to the motion made by Adam Rodgers, Trustees unanimously approved the COVID-19 Operations Written Report and an Annual Budget for 2020-2021, including the Board's commitment to fiscal solvency.¹³</p>
<p>Action Item Approval of Lease Agreement</p>	<p>A motion made by Adam Rodgers, and a second to the motion made by John A. Dobson, Trustees unanimously approved a five-year lease agreement with Garden Grove Unified School District for rental of relocatable modular buildings.¹⁴</p>
<p>Action Item Change Order</p>	<p>A motion made by John Dobson, and a second to the motion made by Ofelia Hanson, Trustees unanimously approved Change Order #2 with Wolverine Fence Company for the addition of iron fencing around the District Office.¹⁵</p>
<p>Action Item Approval of Resolution #6-2020</p>	<p>A motion made by Cynthia Aguirre, and a second to the motion made by Adam Rodgers, Trustees unanimously approved Resolution #6-2020, to determine the expenditures funded by the Education Protection Account (EPA) in 2020-2021.¹⁶</p>
<p>Board/Superintendent Comments</p>	<p>Dr. Culverhouse thanked Dr. Teresa Egan for her dedication to the La Habra City School District.</p>
<p>Adjournment</p>	<p>Board President Sandi Baltes announced that the next meeting will be held on August 13, 2020 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Cynthia Aguirre the meeting was adjourned at 7:00 p.m.</p>
<p>Board Minutes Approved:</p>	<p>June 25, 2020</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Contracts – Ed Services

³ Contracts – Special Education

⁴ Contracts – Business Services

⁵ Expenditures

⁶ Field Contracts

⁷ Separations

⁸ New Hires

⁹ Change of Status

¹⁰ Declaration of Need for Fully Qualified Educators

¹¹ First/Second Possible Reading of Revised Administrative Position

¹² Classified Early Retirement

¹³ COVID-19 Operations Written Report and Annual Budget for 2020-21

¹⁴ Lease Agreement

¹⁵ Change Order #2 for Wolverine Fence Company

¹⁶ Resolution #6-2020 – Education Protection Act