

LA HABRA CITY SCHOOL DISTRICT  
BOARD OF EDUCATION - REGULAR MEETING

## Board Agenda

District Office Board Room  
500 N. Walnut St., La Habra, CA 90631

Thursday, April 14, 2016 07:00 PM

4:00 p.m. – Closed Session  
6:00 p.m. - Work/Study Session  
7:00 p.m. – Call to Order/Regular Meeting  
(Meetings are recorded for use in official minutes)

### 1. Formal Call to Order

Start time: 04:00 PM

### 2. Public Comment on Closed Session Items: adjourn to Closed Session

### 3. Closed Session

- Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)
- Superintendent's Evaluation
- Recommendation for Expulsion: Student #'s 1205481, 1203372, and 1202831

### 4. Work Study

Start time: 06:00 PM

- Review/Update of Local Control Accountability Plan (LCAP)

### 5. Second Call to Order

Start time: 07:00 PM

- Welcome
- Pledge of Allegiance

### 6. Report from Closed Session

### 7. Action Item: Adoption of Agenda

(Action)

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Board Action \_\_\_\_\_

### 8. Action Item: Approval of Minutes of the Regular Meeting of

(Action)

March 10, 2016

Moved \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

Board Action \_\_\_\_\_

**9. Correspondence: Clerk of the Board**

**10. Superintendent's and Trustees' Report**

- Sierra Vista Community Liaison will update Trustees on the parent involvement activities.
- Las Lomas students will present on the Next Generation Science Standards.

**11. Public Comment**

*Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.*

**12. GENERAL MATTERS**

**a. Action Item: Consent Calendar**

**(Action)**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Approve \_\_\_\_\_

**i. Staff Development**

Recommend Board approval of Staff Development and revised additional expenses for designated employees to attend conferences/workshops as attached.

[STAFFDEV 041416.pdf \(p. 7\)](#)

[BOARD AGENDA Add'l Exp.pdf \(p. 9\)](#)

**ii. Independent/Special Education Contract Agreements**

Trustees are requested to approve the Independent/Special Education Contract Agreements as attached.

[Independent Contracts.pdf \(p. 10\)](#)

[field contracts.pdf \(p. 11\)](#)

[Special Education Contracts-Agreements.pdf \(p. 12\)](#)

### **iii. Membership Renewals**

Recommend Board approval to renew select memberships to County and State organizations for the 2015/2016 school year as attached.

[April 14 2016 mtg Memberships.pdf \(p. 14\)](#)

### **iv. Extra Pay Approval**

Recommend Board approval of extra pay requests per employees Contract's provisions and Education Code requirements per attachment.

[extra earnings 4-14-16.pdf \(p. 15\)](#)

### **v. Certificated and Classified New Hires and Resignations**

Trustees will be apprised of Certificated and Classified resignations and requested to ratify new hires per attachment.

[resignations 4-14-16.pdf \(p. 17\)](#)

[new hires 4-14-16.pdf \(p. 18\)](#)

### **vi. Personnel Change of Status**

Recommend Board approval of changes in select employees' status per attachment.

[change of status 4-14-16.pdf \(p. 20\)](#)

### **vii. Donations List**

Trustees are requested to consider approval of donation list per attachment.

**viii. Expenditure's Report**

Trustees are requested to ratify and approve expenditures as presented.

Handout at Meeting

**b. Enrollment Report**

**(Information)**

Trustees will review the Enrollment Report as of April 12, 2016.

Handout at Meeting

**13. INSTRUCTION AND PERSONNEL**

**a. Action Item: Approval of University Agreement**

**(Action)**

Trustees are requested to consider approval of the Clinical Affiliation Nursing Agreement with California State University Dominguez Hills as attached.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Approve \_\_\_\_\_

[NURSING AGREEMENT.pdf \(p. 22\)](#)

**b. Williams Uniform Complaints**

**(Information)**

Trustees will be apprised of the legislative required (Williams Lawsuit) Quarterly Report relative to Uniform Complaint procedures per attachment.

[Williams Report.pdf \(p. 24\)](#)

**14. BUSINESS ITEMS**

**a. Action Item: Measure 'O' Bond Administration - Citizen Oversight Committee Annual Report**

**(Action)**

Trustees are requested to approve the Measure 'O' Citizen's Oversight Committee Annual Report provided as attached. The Annual Report is intended to be utilized to communicate the work of the committee to the public.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Approve \_\_\_\_\_

[Measure O Report to Community\\_March 2016.pdf \(p. 25\)](#)

**b. Action Item: Resolution #3-2016/Temporary Borrowing between District Funds (Action)**

Trustees are requested to consider adoption of Resolution No. 3-2016 authorizing the District to make temporary transfers between District Funds to ensure there is enough cash to meet fiscal obligations per attachment.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Roll Call Vote\_\_\_\_\_

[Resolution 3-2016 temporary interfund transfers.pdf \(p. 27\)](#)

**c. Action Item: Surplus Unusable Electronic Materials and Equipment (Action)**

Trustees will consider approval of obsolete or unusable electronic equipment to dispose at a state approved e-waste disposal company per attachment.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Approve\_\_\_\_\_

[Board Letter Disposal.pdf \(p. 28\)](#)

**d. Action Item: Approval of Bid #B02-2016 (Action)**

Based on the bids received, Trustees are recommended to award Bid Number B02-2016 for Walnut School Parking Lot and Drop-off/Pick-up Project to second lowest bidder, Terra Pave, Inc.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Approve\_\_\_\_\_

[Board Bid# B02-2016 Recommendation.pdf \(p. 29\)](#)

**15. Other Business from the Board**

**16. Adjournment**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Approve\_\_\_\_\_

**17. NEXT BOARD MEETING:**

The next regular meeting of the Board of Education is tentatively scheduled for April 28, 2016, 7:00 PM. Packet page 5 of 29

p.m., in the Board Room at the District Education Center, 500 North Walnut Street, La Habra, California.

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**La Habra City School District is a tobacco-free district. Tobacco use is prohibited on District property at all times. Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 562-690-2300; fax: 562-690-4154.**

<u>GENERAL PROGRAM</u>	<u>LOCATION</u>	<u>DATE</u>	<u>OVERVIEW</u>	<u>ATTENDEE(S)</u>	<u>ESTIMATED</u>	<u>FUNDING</u>	<u>BOARD</u>
					<u>EXPENSE</u>	<u>SOURCE</u>	<u>GOALS</u>
OCMC symposium	Costa Mesa, CA	2/29/16	Re-Thinking Math Education	H. Yoak-Shibata N. Cabrera	\$20.00 \$20.00	S&C 0521	1,5
Workshop for Applicants	Santa Ana, CA	3/28/2016	Grant Program-We Can Read	O. Birakos	N/A	N/A	2,5
PBL Spring Fling	Irvine, CA	3/8/16	to learn more about Project Based Learning	C. Koppany	N/A	N/A	1,5
Differential Diagnosis: Finding your way through Mental Health	Costa Mesa, CA	3/10/2016	to learn more about Mental Health	M. Bistarkey	N/A	N/A	3,5
Carlos Santana Arts Academy	North Hills, CA	3/10/16	learn about elementary VAPA Programs	C. Smith	N/A	N/A	1,5
CABE -California Association Bilingual Education	San Francisco, CA	3/24/2016	to gain a deeper knowledge of Dual Immersion	A. Navarro	\$1,069.00	S&C 521	1,5
Implementing SB277 in the School setting	Santa Ana, Ca	3/24/2016	law and guidelines regarding SB277	C. Nguyen	N/A	N/A	1,5
Interpreters & Translators Training	Costa Mesa, CA	4/7/2016	training to focus of developing skills needed to interpret/translate.	V. Abarca	\$110.53	S&C 0521	4,5
Autism Diagnostic Observational Scale Traning (ADOS)	SELPA Office	4/5/16 4/12/16 4/19/16	to learn to administer ADOS	B. Strand L. Landre	N/A	N/A	1,5
California Speech/Language/Hearing Covention	Anaheim, Ca	4/28/2016	To learn about developments in the field of speech and language.	C. Vongphrachanl	\$305.00	Medi-Cal	5

**BOARD APPROVAL: April 14, 2016**

<u>GENERAL PROGRAM</u>	<u>LOCATION</u>	<u>DATE</u>	<u>OVERVIEW</u>	<u>ATTENDEE(S)</u>	<u>ESTIMATED</u>	<u>FUNDING</u>	<u>BOARD</u>
					<u>EXPENSE</u>	<u>SOURCE</u>	<u>GOALS</u>
PBL Training	Costa Mesa, CA	5/16-18/16	Project Based Learning Training	S. Belknap M. Bridgeford Y. Petrakis	\$578.00 \$578.00 \$578.00	Title 1	1,5
The School Services of California May Revision Workshop	Ontario, CA	5/18/16	Budget Updates	K. Kinney	\$155.00	Business Office	2,5
Technology in the Secondary Math Classroom Workshop	Costa Mesa, Ca	6/20-22/16	Increase technology use in math classes	B. Valencia T. Lee	\$935.00	Title 1	1,5
Technology in the Secondary Math Classroom Workshop	Costa Mesa, Ca	6/20-22/16	using technology in a mathematics classroom	J. Morris C. Canope V. Ryal T. Bowen D. Bui	\$496.00 \$538.00 \$455.00 \$523.85 \$496.32	Title I	1,5
AVID Summer Institute	Anaheim, CA	6/28-30/16	AVID Training	S. Goellrich G. Quintanilla J. Hayes C. Raymond E. Garcia	\$30.00 \$755.00 \$755.00 \$755.00 \$755.00		1,5

**BOARD APPROVAL: April 14, 2016**



LA HABRA CITY SCHOOL DISTRICT  
REQUEST FOR APPROVAL OF ADDITIONAL EXPENSES

4/6/16

<b><u>PROGRAM</u></b>	<b><u>LOCATION</u></b>	<b><u>DATE</u></b>	<b><u>GENERAL OVERVIEW</u></b>	<b><u>ATTENDEE(S)</u></b>	<b><u>ESTIMATED EXPENSE</u></b>	<b><u>FUNDING SOURCE</u></b>
CABE	<i>San Francisco, CA</i>	3/23/16- 3/26/16	Deepen knowledge of Dual Immersion	Margarita Reyes	\$205.20 (Transp) \$393.05 (Lodging)	S&C Prof. Dev.



## La Habra City School District

500 North Walnut, La Habra, California 90631-3769

**Board of Education**  
 ELIZABETH STEVES, *President*  
 OFELIA HANSON, *Clerk/Vice-President*  
 IDA MACMURRAY, *Member*  
 CYNTHIA AGUIRRE, *Member*  
 JOHN A. DOBSON, *Member*

SUSAN BELENARDO, Ed. D., *Superintendent*

### REQUEST FOR APPROVAL OF CONTRACTS / AGREEMENTS

PROGRAM	LOCATION	START DATE	END DATE	CONSULTANT	AGREEMENT DATE	INVOICE AMOUNT	FUNDING SOURCE
Architectural and engineering services for campus wide paving project at seven (7) sites. Amendment to original contract. Plus estimated reimbursable expenses.	seven (7) school sites	6/6/2016	9/30/2016	TDM Architects, Inc	3/16/2016	Estimated \$32,380.00	
Architectural and engineering services for campus wide reroofing project at six (6) sites. Amendment to initial contract. Plus estimated reimbursable expenses	six (6) sites	6/6/2016	9/30/2016	TDM Architects, Inc	3/16/2016	Estimated \$32,380.00	
Students from Cal Poly work with teachers and students in PLTW and Robotics	Las Positas, Sierra Vista, Walnut Schools & Washington Middle School	3/14/2016	6/1/2017	California State Polytechnic University at Pomona	3/9/2016	N/A	N/A
Writing drama assemblies	Walnut School	5/11/2016	5/11/2016	The Imagination Machine	3/15/2016	\$1,555.00	Title 1
ST Math Annual Service Renewal fee	Sierra Vista & Las Positas	8/1/2015	7/31/2016	MIND Reserch Institute	3/30/2016	\$7,500.00	Lottery
ST Math Annual Service Renewal fee	Las Lomas	3/1/2016	7/31/2016	MIND Reserch Institute	3/30/2016	\$1,457.92	Lottery
Provides equity of access to college for studnets through workshops for parents and students	all LHCS D schools	4/18/2016	6/30/2016	Advance on to College	4/7/2016	N/A	N/A

**BOARD APPROVAL: April 14, 2016**



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JOHN A. DOBSON, *Member*

SUSAN BELENARDO, Ed. D., *Superintendent*

### REQUEST FOR RATIFICATION OF FIELD CONTRACTS

VENDOR	DESCRIPTION	LOCATION	AMOUNT
Universal Asphalt Co. Inc	Labor and materials to saw-cut, remove, dispose of. Grade, compact and repave 170 SQ. FT. of asphalt that was removed/damaged during emergency plumbing repairs at the District maintenance yard.	District Maintenance Yard	\$1,880.00
HIS Environmental, Inc	Labor and materials for mold inspection, sampling, testing and reports at El Cerrito School room 101	El Cerrito School	\$665.00
Best Contracting Services, Inc	Labor and materials to install foam roof system on portable 405 at Las Lomas School.	Las Lomas School	\$13,962.00
MJ Wiretech	Labor and materials to remove existing and install new infrastructure low voltage cabling for transportation department.	El Cerrito School	\$3,750.00
Progressive Surface Solutions	Labor and materials to demo existing CRT and install new District provided flooring in the District transportation office	Transportation	\$3,550.00

**Board Approval: April 14, 2016**



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SUSAN BELENARDO, Ed. D., *Superintendent*

### REQUEST FOR APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACTS - ADDENDUMS

Approval of the following contract(s) will provide services to students with exceptional needs per Education Code 56157 and 56365-56366.7 on the basis of each pupil's Individualized Education Program (IEP).

Contract Agency: **Speech and Language Development Center**  
8699 Holder Street  
Buena Park, CA 90620

Student	Services Provided	Start Date	End Date	Hourly Rate	Max. Sessions	Contract Amount
#1212560	Add Occupational Therapy – Consult	2/9/2016	6/10/2016	\$ 43.00	5	\$215.00
	Adjust Occupational Therapy – Individual	2/9/2016	6/10/2016	\$ 43.00	17	<\$731.00>
TOTAL						<\$516.00>
#1209252	Add Occupational Therapy – Consult	2/23/2016	6/10/2016	\$ 22.50	5	\$107.50
	Adjust Occupational Therapy – Individual	2/23/2016	6/10/2016	\$ 43.00	30	<\$1,290.00>
TOTAL						<\$1,182.50>
#1209252	Adjust Language and Speech – Individual	1/8/2016	6/10/2016	\$ 43.00	4	\$172.00
TOTAL						\$172.00

Board Approval: April 14, 2016



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SUSAN BELENARDO, Ed. D., *Superintendent*

### REQUEST FOR APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACTS - ADDENDUMS

Approval of the following contract(s) will provide services to students with exceptional needs per Education Code 56157 and 56365-56366.7 on the basis of each pupil's Individualized Education Program (IEP).

Contract Agency: Gallagher Pediatric Therapy / Therapy for Kids, Inc.  
233 Orangefair Mall  
Fullerton, CA 92832

Student	Services Provided	Start Date	End Date	Rate	Max. Sessions	Contract Amount
<u>#1212917</u>	Physical Therapy - Consult	1/8/2016	6/30/2016	\$ 89.40	1.5	\$ 134.10
TOTAL						<u>\$ 134.10</u>

BOARD APPROVAL: April 14, 2016

**La Habra City School District  
2016 - 2017 Memberships**

**MEMBERSHIP**

ORGANIZATION / MEETING		PERIOD	FEES	ATTENDEES	ACCOUNT#
<b>Association of Supervision &amp; Curriculum Development (ASCD)</b>		2016 / 2017	\$1,085.00	Institutional Membership	<b>01-3010-0-5300-1110-2100-120-000</b>
<b>Learning Forward</b>		4/1/16 - 4/1/17	\$159.00	Superintendent	<b>01-0855-0-5300-0000-7100-120-000</b>

**BOARD APPROVAL: April 14, 2016**

April 7, 2016

La Habra City School District

TO: Board of Trustees  
FROM: Susan Belenardo  
RE: Extra Earnings

<u>NAME</u>	<u>JOB TITLE</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>	<u>DATES</u>	<u>#HOURS</u>	<u>ESTIMATED TOTAL PAY</u>	<u>FUNDING SOURCE</u>
<b><u>CLASSIFIED</u></b>							
Alatorre, Alma	Community Liaison	Las Lomas	Extra Office Support	1/29/16	1	\$ 20.28	S&C Sch Site Support
Alatorre, Isabel	Special Educational Asst	Sierra Vista	Field Trip	3/1/16	3	\$ 46.32	IDEA
Alonso, Juanita	Community Liaison-Sch Read	Las Lomas	Master Gardener Training	2/24/16-2/26/16	3.5	\$ 61.22	School Readiness
Alonso, Juanita	Community Liaison-Sch Read	Las Lomas	Special Education Meeting	3/18,4/15,5/20	3 total	\$ 52.47	School Readiness
Alonso, Juanita	Community Liaison-Sch Read	Las Lomas	K-2 Parent Previews	4/21,4/28	3 total	\$ 54.33	School Readiness
Alonso, Juanita	Community Liaison-Sch Read	Las Lomas	KROC Event Day	5/30/16	4	\$ 72.44	School Readiness
Booth, Matthew	Special Educational Asst	Washington	Student Monitoring/Data Collection	3/8/16-3/11/16	8	\$ 123.52	IDEA
Carvallo, Maria	Educational Asst	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 147.70	Title I
Casarez, Elizabeth	Noon-Duty Supervisor	El Cerrito	2nd Grade Parent Visit Child Care	3/10/16	1	\$ 10.33	Title I
Castro, Jenny	Community Liaison-Sch Read	Las Lomas	Special Education Meeting	3/18,4/15,5/20	3 total	\$ 49.89	School Readiness
Castro, Jenny	Community Liaison-Sch Read	Las Lomas	K-2 Parent Previews	4/28/16	1.5	\$ 25.82	School Readiness
Castro, Jenny	Community Liaison-Sch Read	Las Lomas	KROC Event Day	5/30/16	4	\$ 68.84	School Readiness
Chavez, Yessica	Community Liaison-Sch Read	Las Lomas	Special Education Meeting	3/18,4/15,5/20	3 total	\$ 47.55	School Readiness
Chavez, Yessica	Community Liaison-Sch Read	Las Lomas	K-2 Parent Previews	4/21,4/28	3 total	\$ 49.20	School Readiness
Chavez Bravo, Beatriz	Special Educational Asst	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 113.68	Title I
Cornejo, Yolanda	Special Educational Asst	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 139.79	Title I
Craig, Ana	Special Educational Asst	Sierra Vista	Field Trip	3/1/16	3	\$ 56.52	IDEA
Gallegos, Martha	Admin Secretary to Asst Supt	District Office	Board Meeting	3/10/16	2.5	\$ 115.25	Asst Supt
Gillespie Gloria	Community Liaison-Sch Read	Las Lomas	Special Education Meeting	3/18,4/15,5/20	3 total	\$ 52.47	School Readiness
Gillespie Gloria	Community Liaison-Sch Read	Las Lomas	K-2 Parent Previews	4/7,4/14,4/21,4/28	4.5 total	\$ 81.50	School Readiness
Gillespie Gloria	Community Liaison-Sch Read	Las Lomas	KROC Event Day	5/30/16	4	\$ 72.44	School Readiness
Gomez, Mary A.	Language Assessment Asst	District Office	IEP Interpreter at Sierra Vista	2/24/16	2	\$ 48.90	Special Education
Gomez, Mary A.	Language Assessment Asst	District Office	IEP Interpreter at Las Positas	3/2/16	0.5	\$ 12.23	Special Education
Gonzalez Arellano, Celia	Community Liaison-Sch Read	Las Lomas	Special Education Meeting	3/18,4/15,5/20	3 total	\$ 55.08	School Readiness
Gray, Marysol	Community Liaison	Sierra Vista	CELDT Parent Meeting Interpreter	2/24/16	2	\$ 36.72	Title I
Gray, Marysol	Community Liaison	Sierra Vista	Open House Interpreter	3/23/16	3	\$ 55.08	Title I
Lara, Jesabel	Noon-Duty Supervisor	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	5.25	\$ 54.25	Title I
Longo, Sarah	Special Needs Educ Asst	Sierra Vista	Field Trip	3/1/16	1.5	\$ 25.58	IDEA
Meda, Lizette	Clerk Typist	Arbolita	Kindergarten Registration	3/7/16	3	\$ 63.63	Title I
Medina, Brenda	Noon-Duty Supervisor	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 72.33	Title I
Meili, Patricia	Educational Asst	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 137.20	Title I
Mejia, Aida	Educational Asst	Arbolita	Classroom Extra Support	3/7/16	3	\$ 51.15	S&C Sch Site Support
Moody, Jennifer	Noon-Duty Supervisor	El Cerrito	2nd Grade Parent Visit Child Care	3/10/16	1	\$ 10.33	Title I
Ruhle, Sandy	Special Educational Asst	Las Positas	Rtl Prep Assistance	2/19/16-5/27/16	18 total	\$ 339.12	S&C Sch Site Support
Vasquez, Sandra	Special Educational Asst	Washington	Parent/Teacher Conference Interpreter	1/25/16-1/28/16	7	\$ 108.08	Title I
<b><u>CERTIFICATED</u></b>							
Cabrera, Naida	Teacher	Las Lomas	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Cammer, Olga	Teacher	Sierra Vista	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop

April 7, 2016

La Habra City School District

TO: Board of Trustees

FROM: Susan Belenardo

RE: Extra Earnings

<u>NAME</u>	<u>JOB TITLE</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>	<u>DATES</u>	<u>#HOURS</u>	<u>ESTIMATED</u>	<u>FUNDING</u>
						<u>TOTAL PAY</u>	<u>SOURCE</u>
Feitlin, Shauhna	Academic Coach	El Cerrito	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Katicha, Hoda	Teacher	Sierra Vista	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Ornelas, Diane	Teacher	Las Lomas	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Rottweiler, Sara	Teacher	Las Lomas	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Yoak-Shibata, Hawley	Teacher	Las Lomas	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
Yoo, Michelle	Teacher	Las Lomas	Math Workshop at OC Math Council	2/29/16	.5 day	\$ 62.50	S&C Prof Develop
<b><u>ADMINISTRATION</u></b>							
Birakos, Oralia	Early Learning Specialist	Las Lomas	Governor's Proposed Early Educ Block Grant	3/7/16	1.5	\$ 60.00	School Readiness
Birakos, Oralia	Early Learning Specialist	Las Lomas	Family Eggstravaganza & Health Fair	3/26/16	4.5	\$ 180.00	School Readiness
<b>(TO BOARD: APRIL 14, 2016)</b>							



LA HABRA CITY SCHOOL DISTRICT

April 7, 2016

**TO:** Board of Trustees

**FROM:** Susan Belenardo, Superintendent

**SUBJECT: EMPLOYEE RESIGNATIONS AND TERMINATIONS**

<b>NAME/JOB TITLE/ SCHOOL</b>	<b>HIRE DATE</b>	<b>REASON</b>	<b>EFFECTIVE DATE</b>
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**CLASSIFIED**

Arreola, Gladys Noon-Duty Supervisor Las Lomas	5/1/2014	Resignation	3/25/2016
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Santoyo, Monica Noon-Duty Supervisor Walnut	2/1/2016	Resignation	3/25/2016
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**CERTIFICATED**

**(TO BOARD: APRIL 14, 2016)**

LA HABRA CITY SCHOOL DISTRICT

April 7, 2016

**TO:** Board of Trustees

**FROM:** Susan Belenardo, Superintendent

**SUBJECT: RATIFICATION OF EMPLOYEES HIRED SUBSEQUENT TO  
APRIL 15, 2016**

NAME/ JOB TITLE SCHOOL	STATUS	COLUMN/STEP	RATE OF PAY	HIRE DATE
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**CLASSIFIED**

Camacho, Brianna Bus Driver Transportation	Probationary	27-1	\$19.500/hour	4/4/2016
*Castillo Nungaray, Griselle Noon-Duty Supervisor Las Lomas	Probationary	Noon-Duty	\$10.333/hour	4/4/2016
**Garcia, Gertrudis Satellite Kitchen Lead Food Service	Probationary	16-4	\$17.205/hour	3/14/2016
*Gomez, Sandra Noon-Duty Supervisor Ladera Palma	Probationary	Noon-Duty	\$10.333/hour	3/9/2016
*Munier, Jason Day Custodian Ladera Palma	Probationary	27-1	\$3,432/month	3/17/2016
*Zaragoza, Araceli Noon-Duty Supervisor Washington	Probationary	Noon-Duty	\$10.333/hour	3/7/2016

\*Previously Substitute Status

\*\*Promoted from another position

NAME/ JOB TITLE SCHOOL	STATUS	COLUMN/STEP	RATE OF PAY	HIRE DATE
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**CERTIFICATED**

Procaccini, Sokuntheary 7 <sup>th</sup> English Teacher Washington	Temporary	English Teacher	Col. II/Step 5 \$17,572 (pro-rated)	3/14/2016
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**ADMINISTRATIVE**

***(TO BOARD: APRIL 14, 2016)***

LA HABRA CITY SCHOOL DISTRICT

April 7, 2016

**TO:** Board of Trustees

**FROM:** Susan Belenardo, Superintendent

**SUBJECT: PERSONNEL CHANGE OF STATUS**

NAME/JOB TITLE/ LOCATION	CHANGE	FROM	TO
-----------------------------	--------	------	----

**CLASSIFIED**

Carvallo, Maria Educational Asst Washington	Funding	S & C	Title I
DeFranco, Janet Educational Asst Arbolita	Funding	S & C	Title I
Evans-Maurer, Jennifer Special Needs Educational Asst El Cerrito/Sierra Vista	Location	El Cerrito	El Cerrito/Sierra Vista
Meili, Patricia Educational Asst Washington	Funding	S & C	Title I
Torres, Henry Special Educational Asst El Cerrito	Location	Sierra Vista	El Cerrito

**CERTIFICATED**

**(TO BOARD: APRIL 14, 2016)**

DONATIONS MADE TO LA HABRA CITY SCHOOL DISTRICT  
January 1, 2016 to March 31, 2016

<b>Target Corporation</b>	02/16/2016	Take Charge of Education Las Lomas School	<u>221.80</u>
<b>Target Corporation</b>	02/18/2016	Take Charge of Education Arbolita School	<u>278.50</u>
<b>Target Corporation</b>	03/01/2016	Take Charge of Education Las Positas School	<u>124.71</u>
<b>Arbolita PTA</b>	03/01/2016	2nd Grade Field Trip Arbolita School	<u>122.00</u>
<b>Target Corporation</b>	03/02/2016	Take Charge of Education Ladera Palma School	<u>217.89</u>
<b>Target Corporation</b>	03/14/2016	Take Charge of Education El Cerrito School	<u>117.19</u>
<b>Target Corporation</b>	03/22/2016	Take Charge of Education Sierra Vista School	<u>146.70</u>
<b>Total</b>			<b>1,228.79</b>



Procurement, Contracts, Logistical and Support Services  
1000 E. Victoria Street, WH B-485, Carson, CA 90747 PHONE: (310) 243-3799 FAX: (310) 516-3305

**CLINICAL AFFILIATION AGREEMENT - NURSING**

**Contract # \_\_\_\_\_**

THIS AGREEMENT, is made and entered into on \_\_\_\_\_, pursuant to Education Code 89036, by and between

\_\_\_\_\_ hereinafter referred to as the "FACILITY" and the Trustees of the California State University, an agency of the State of California, on behalf of the School of Nursing, CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS, hereinafter referred to as "UNIVERSITY".

**W I T N E S S E T H:**

WHEREAS, the UNIVERSITY'S BSN, MSN, and Nurse Practitioner Programs in nursing requires its students to have clinical experience and the use of clinical facilities; and

WHEREAS, the FACILITY is willing to permit the use of its clinical facilities and services for the education of said students, under the circumstances herein defined; and

WHEREAS, it is to the mutual benefit of the parties hereto that students of the University's Nursing Program use the clinical facilities of the Facility for their clinical nursing experience,

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived there from, the parties hereto agree as follows:

**I. FACILITY SHALL:**

A. Provide clinical facilities for learning experiences for nursing students designated by the UNIVERSITY. The clinical experience for each student shall cover such period of time as will be specified by the UNIVERSITY.

B. Maintain clinical facilities in conformance with standards of the State Board of Nurse Examiners and permit inspection of its clinical facilities upon request by the Council of Baccalaureate and Higher Degree Programs of the National League for Nursing and by authorized representatives of the UNIVERSITY.

C. Permit designated students and staff of UNIVERSITY to use all services of the FACILITY herein contracted for. The level of services and the number of students involved shall be determined by mutual agreement between the parties.

D. Nominate staff members to serve as clinical preceptors. The final selection of the preceptors shall be made by mutual consent between the FACILITY and the Faculty Coordinator.

The preceptors shall serve on a volunteer basis in accordance with the Preceptor Policy Handbook found in the following links:

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/rn-bsn/RN-BSN-clinical-handbook-2015.pdf>

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/msn/msn-clinical-handbook.pdf>

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/msn/fnp-handbook.pdf>

E. Permit members of the medical and nursing staffs of the FACILITY to participate as their time may permit in the clinical learning experience of the students.

F. Upon request, provide insurance for general liability insurance coverage.

**II. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:**

A. Designate the students who are enrolled in the Nursing Program of the University to be assigned for clinical nursing experience at the Facility.

B. Be responsible for all instruction and evaluation of student performance required to meet the course

objectives given at the FACILITY to the students so designated.

C. Be responsible for keeping all attendance and academic records of the students.

D. Provide guidance to students in their clinical activities, through an individualized Learning Contract which specifies learning activities to take place within the patient care framework of the FACILITY.

E. Agree that the students and instructors shall be subject to the requirements and restrictions specified jointly by representatives of the UNIVERSITY and the FACILITY, and subject to the FACILITY's rules and regulations governing conduct.

F. Upon request, provide insurance for general liability insurance coverage.

### III. General Conditions

A. THIS AGREEMENT shall become effective upon execution, and shall continue until the expiration date noted below or until cancelled by either party with sixty (60) days advance written notice.

B. UNIVERSITY shall defend, indemnify and hold FACILITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of UNIVERSITY, its officers, agents, or employees.

FACILITY shall defend, indemnify and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of FACILITY, its officers, agents, or employees.

C. While in the performance of this agreement, students serve as volunteers at the Facility without compensation and are not to be considered officers, agents or employees of the University for Worker's Compensation purposes.

D. Students shall provide and maintain in force a One Million Dollar (\$1,000,000) policy of professional liability insurance during the course of their activities under this agreement.

E. UNIVERSITY and FACILITY, at its sole cost and expense, shall insure its activities in connection with this agreement, shall obtain, keep in force, and maintain insurance as follows:

Comprehensive or General Liability Insurance with a limit of One Million Dollars (\$1,000,000), and Three Million Dollars (\$3,000,000) in aggregate, per occurrence.

F. This AGREEMENT may at any time be altered, changed or amended by mutual agreement of the parties in writing.

G. Upon full execution of the agreement, any written notice given under this agreement shall be sent by registered mail to the following: CSUDH, 1000 E. Victoria Street, WH B-485, Carson, CA 90747, Procurement & Contracts Department, Attn: Francisco Quinonez, Director of Procurement & Contracts.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be effective: \_\_\_\_\_ to \_\_\_\_\_  
By executing the Agreement, the parties hereto accept and agree to all of the stipulations set forth herein and agree that he/she is authorized to sign this Agreement on behalf of the parties.

**CALIFORNIA STATE UNIVERSITY,  
DOMINGUEZ HILLS**

\_\_\_\_\_  
Adelbert Baylis, Manager Date

(or designee)

Procurement, Contracts, Logistical & Support Services

1000 E. Victoria Street

Carson, CA 90747

310-243-3799

SI: \_\_\_\_\_

**FACILITY**

**NAME:** \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_



## 2015-16 Quarterly Report Williams Legislation Uniform Complaints

**District:** La Habra City School District

**District Contact:** Sheryl Tecker

**Title:** Director of Programs and Assessment

- ☐ Quarter #1     July 1 - September 30, 2015     **Report due by October 30, 2015**
- ☐ Quarter #2     October 1 - December 31, 2015     **Report due by January 29, 2016**
- ☒ Quarter #3     January 1 - March 31, 2016     **Report due by April 29, 2016**
- ☐ Quarter #4     April 1 - June 30, 2016     **Report due by July 29, 2016**

**Check the box that applies:**

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facility Conditions	0		
<b>TOTALS</b>			

Name of Superintendent: Dr. Susan Belenardo

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit to:** Thea Savas  
Senior Administrative Assistant  
200 Kalmus Drive, B-1000  
P.O. Box 9050, Costa Mesa, CA 92628-9050  
(714) 966-4336 or fax to: (714) 327-1371



# Financial Information

## Annual Financial & Performance Audit

The Measure “O” funds are audited annually by an independent accounting firm. For fiscal year ending June 30, 2015, the District's auditor was Vavrinek, Trine, Day & Co., LLP. The independent firm disclosed no instances of noncompliance or other matters that are required to be reported regarding the Measure “O” Building Bond Fund, as described in the **Report on Internal Control Over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards**. This report for the year ending June 30, 2015 along with the firm’s **Independent Audit Report on Performance** noted that the results of the firm’s tests indicate that, in all significant respects, the District has properly accounted for the expenditures held in the Measure “O” Building Fund and that such expenditures were made for authorized bond projects. The Oversight Committee has reviewed the independent auditor's reports, and together with their other activities, believe that Measure “O” funds have been spent in accordance with the Measure and in a manner consistent with applicable State law.

## Phase I Construction Program Expenditures (as of June 30, 2015)

The expenditures table below presents information through the fiscal year ending June 30, 2015 and does not include expenditures thereafter which will be reported in subsequent annual reports.

Project	Budget	FY 2012-13	FY 2013-14	FY 2014-15	Total
<b>Imperial Middle School</b>					
Classroom and Campus Improvements	\$2,488,670	\$81,976	\$662,349	\$1,046,055	\$1,790,380
<b>Washington Middle School</b>					
Classroom and Campus Improvements	\$2,514,009	\$55,154	\$399,275	\$1,189,862	\$1,644,291
<b>Districtwide</b>					
Technology	\$1,662,329	\$842,952	\$458,619	\$312,207	\$1,613,778
Roofing	\$845,089	\$509,039	\$336,050	\$0	\$845,089
Deferred Maintenance & Energy Management	\$94,299	\$38,700	\$55,599	\$0	\$94,299
<b>Total</b>	<b>\$2,601,718</b>	<b>\$1,390,691</b>	<b>\$850,268</b>	<b>\$312,207</b>	<b>\$2,553,167</b>
<b>Program Reserve</b>	<b>\$382,085</b>				
<b>*GRAND TOTAL</b>	<b>\$7,986,482</b>	<b>\$1,527,821</b>	<b>\$1,911,892</b>	<b>\$2,548,125</b>	<b>\$5,987,838</b>

**\*Notes:**

- 1 The budget will be updated on an ongoing basis
- 2 Total program expenditures include a combination of funding sources:
- |                         |                    |                    |                    |                    |
|-------------------------|--------------------|--------------------|--------------------|--------------------|
|                         | <b>2012-13</b>     | <b>2013-14</b>     | <b>2014-15</b>     | <b>Total</b>       |
| Measure "O"             | \$1,123,315        | \$1,911,892        | \$1,621,719        | \$4,656,926        |
| Measure "K"             | \$404,507          | \$0                | \$576,805          | \$981,312          |
| Special Reserve Fund 40 | \$0                | \$0                | \$349,600          | \$349,600          |
| <b>Total</b>            | <b>\$1,527,821</b> | <b>\$1,911,892</b> | <b>\$2,548,125</b> | <b>\$5,987,838</b> |
- 3 Non-program expenditures include a total of \$2,072,501 as follows:
- a. \$567,317 of other non-program related expenses (e.g., cost of issuance, county election costs, and other non-program expenses)
- b. \$1,505,184 income and expenditure posting for technology

## Phase II Construction Program Expenditures (as of June 30, 2015)

The expenditures table below presents information through the fiscal year ending June 30, 2015 and does not include expenditures thereafter which will be reported in subsequent annual reports.

Project	Budget	FY 2014-15	Total
<b>Walnut Elementary School</b>			
Classroom and Campus Improvements	\$2,090,712	\$29,892	\$29,892
<b>Districtwide</b>			
Technology	\$1,126,679	\$9,289	\$9,289
<b>Program Reserve</b>			
Program Reserve	\$482,609		
<b>*GRAND TOTAL</b>	<b>\$3,700,000</b>	<b>\$39,181</b>	<b>\$39,181</b>

**\*Notes:**

- 1 The budget will be updated on an ongoing basis
- 2 The above report excludes a total of \$161,276 of other non-program related expenses (e.g., cost of issuance, and other non-program expenses)

# Measure “O” Citizens’ Oversight Committee Annual Report to the Community



Imperial Middle School Library BEFORE (Left) and AFTER (Right)

The **Measure “O” Citizens’ Oversight Committee (Committee)** is pleased to report the status of the La Habra City School District’s (District) facilities program.

The program incorporates site development strategies for each of the District’s school sites over time and is funded by a combination of funding sources which primarily includes bond funding from Measure “O”. Approved by voters in November 2012, Measure “O” is a \$31 million General Obligation (G.O.) bond authorization. To date, the District has issued approximately \$10.2 million in Measure “O” bonds leaving approximately \$20.8 million in remaining bond authorization.

Phase I of the program is complete and focused on improvements at the District’s grades 6-8 school sites, Imperial and Washington Middle schools, as well as district-wide roofing, deferred maintenance, and technology. Phase II is underway and begins improvements to grades 3-5 school sites, starting with Walnut Elementary school and continues district-wide technology upgrades. All projects are consistent with the project list provided to voters by the District’s Board of Education. Over the course of the year, the Committee has met to review progress and expenditures to ensure all funds have been spent as promised to voters. The Committee has also conducted site visits to view construction progress.

This report shares program progress and financial information. We thank the La Habra community for their support and will continue to keep the community informed.

Sincerely,  
Measure “O” Citizens’ Oversight Committee

- Measure “O” Citizens’ Oversight Committee**
- Mark Lawton, Chair  
• *Taxpayer’s Association Member*
  - Dan Casey, Vice Chair  
• *Senior Citizens’ Organization Member*
  - Anita Lomeli  
• *Parent Representative Member*
  - Eileen Okazaki  
• *Community-at-Large Member*
  - Vincent Sinohui  
• *Business Organization Member*
  - Vacant
  - PTA, PTSA, School Site Council Parent  
• *Representative Member*
  - Vacant
  - *Community-at-Large Member*
  - **La Habra City School District**
  - Dr. Susan Belenardo  
• *Superintendent*
  - **Board of Education**
  - Elizabeth Steves, President
  - Ofelia Hanson, Clerk/Vice President
  - Ida MacMurray, Member
  - Cynthia Aguirre, Member
  - John A. Dobson, Member

# About Measure “O”

### About the Bond

Measure “O” is a \$31 million General Obligation (GO) bond measure that was approved by voters in November 2012. The Measure “O” ballot language stated:

*“To modernize and improve classrooms and support facilities, upgrade libraries and science labs, increase student and teacher access to computers and modern classroom technology, improve student safety, replace leaky roofs and upgrade lighting, window, utility, heating, and ventilation systems to reduce annual operating costs shall the La Habra City School District be authorized to issue up to \$31,000,000 in bonds at legal interest rates, with an independent Citizens’ Oversight Committee, annual audits, and no money for administrator salaries?”*

The La Habra City School District (District) has issued approximately \$6.5 million (2012 Series A) and \$3.7 million (2015 Series B) in Measure “O” bonds, leaving approximately \$20.8 million in remaining authorization.

### About the Committee

As required by State law, a Citizens’ Oversight Committee has been established to actively monitor all Measure “O” projects and expenditures, provide proper oversight, controls, and accountability to ensure that Measure “O” funds are used as they were intended, and make regular reports to the community at-large on the progress of Measure “O” projects. Each member of the committee is appointed by the District’s Board of Education for a two year term of service.

A permanent website to share information on the implementation program was developed for the community in 2013. The website can be viewed at [www.lahabrameasureo.org](http://www.lahabrameasureo.org) and allows visitors to find information on project updates, view photos of construction activity, or learn about the Implementation Plan that guides the program. A section also provides resources on the Citizens’ Oversight Committee, including financial audits, agendas, minutes, and reports to the community, consistent with the requirements of the Education Code.

### Program Overview

The District’s 2012 Facilities Assessment and Implementation Plan (Plan) provides specific parameters for the implementation of projects over time. The key objectives of the plan are to:

- Increase student achievement and target enrollment growth through facilities upgrades that support innovative educational programs
- Transform the traditional classroom through integration of next generation technology and facilities improvements
- Enhance the sustainability of the General Fund and establish a level of facility quality commensurate with surrounding Districts through maintenance, new construction, and energy efficiency upgrades

Phase I focuses on addressing academy level needs at the 6-8 middle schools, while Phase II was planned to address grades 3-5, with the K-2 campuses being addressed in the final implementation phases. In 2015, the plan was updated to accelerate the Phase II implementation strategy with particular regard to Walnut Elementary School. Walnut Elementary presented the greatest immediate need for facility improvement given the school’s age, condition, and lack of new or modernized facilities. Additional future improvement phases are planned for remaining projects identified in the plan upon the District’s ability to issue additional bonds. A copy of the Plan may be accessed at [lahabrameasureo.org/program-updates/reports](http://lahabrameasureo.org/program-updates/reports).

# Measure “O” Progress

### Phase I and II Accomplishments

Phase I of the plan is complete and included improvements to the District’s middle schools, district-wide roofing and energy management, and technology. Key Phase I accomplishments included the modernization of academy and science classrooms at Washington and Imperial Middle Schools providing a model of 21<sup>st</sup> century classrooms, distribution of over 2,000 iPads to students and teachers, electronic marquees and courtyard safety improvements at Washington and Imperial Middle Schools, and roofing repairs/replacements at five school sites. Phase II of the program is underway and focuses on improvements to Walnut Elementary School as well as continued technology program efforts. Phase II was kicked-off with the completion of a demonstration classroom at Walnut Elementary School, providing a model for future improvements at the site.

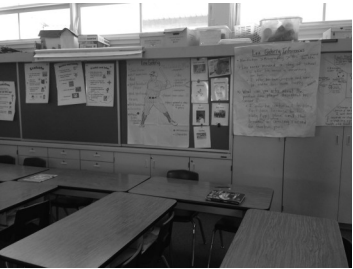
## WALNUT ELEMENTARY DEMONSTRATION CLASSROOM



### BEFORE

#### SHRINKING LEARNING SPACE

1950’s and 60’s era classrooms were designed similarly to today’s standards at nearly 1000 square feet. Decades later, the same classrooms are cramped, and inflexible, the result of storage modifications over several decades that replaced more than 20% of classroom space with cabinetry.



#### THE 21<sup>st</sup> CENTURY TEACHER

Much is said of 21st century learners—but what of the 21st century teacher? Many now desire to cut back on bulk storage in the classroom, preferring digital worksheets to keeping hard copies, wishing for a greater amount of floor space over a greater amount of casework, and opting for more space around the room to write or post learning aids or student work.

### & AFTER



#### BRIGHT, OPEN, & AGILE

Consolidating longer-term storage outside of the classroom and replacing built-in cabinetry with mobile furnishings adds over 200 square feet of new usable space to a classroom, a value of nearly \$100,000 at today’s construction costs. Moveable tables allow easy and agile reconfiguration to support learning activities as added floor space allows greater flexibility.



#### EASIER STUDENT ACCESS TO LEARNING

Compact, reconfigurable, and moveable storage units ease the classroom layout.

#### GOING BACK TO THE FUTURE

By returning the size of the room to its original dimensions, a more open and easily navigable space is created for teachers and students. Magnetic whiteboards are installed all around the room to be written on or posted to, while 60” high definition television displays provide interactivity with mobile computing devices and are wall-mounted with a hinge to be moved up and out of the way when unneeded. Same 1950’s classroom, but updated to meet 2016 needs.

**LA HABRA CITY SCHOOL DISTRICT  
RESOLUTION #3-2016 TO ESTABLISH TEMPORARY INTERFUND TRANSFERS  
OF SPECIAL OR RESTRICTED FUND MONEYS**

ON MOTION of \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, no more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the La Habra City School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2016-2017 to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or his designee:

Fund 01, 12, 13, 14, 25, 35, and 40

PASSED AND ADOPTED by the Governing Board on April 14, 2016, by the following vote:

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA       )  
  ) ss  
COUNTY OF ORANGE)

I, Susan Belenardo, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 15<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Secretary of the Governing Board



# La Habra City School District

**To:** Board of Trustees  
**From:** David Soto  
**Date:** April 14, 2016  
**CC:** Susan Belenardo, Ed.D.  
**Re:** Surplus Equipment

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## Background:

The District's inventory of electronic materials, such as computers (both student and administrative) and related equipment, is periodically replaced based on the age and/or condition of the equipment. A list of the equipment that is no longer usable is presented to the Board for approval to be declared as surplus electronic waste (e-waste). The disposal of e-waste materials must be accomplished in accordance with all local, state, federal laws; EPA guidelines; and with the assurance that sensitive data is not inadvertently compromised in the process. The technology department would like to recommend the following obsolete/unusable equipment for disposal:

Equipment Type	Totals
Alpha Smarts	148
AV Equipment	18
Computers	11
Laptops	9
Monitors	17
Phones	1
Printers	29
Projectors	6
Servers	2
Tablets	11
Televisions	14

## Rationale:

The Board of Education must declare the above items as surplus so that the technology department can schedule a state approved e-waste disposal company to pick up the items for recycling and proper disposal.

## Action:

Trustees are recommended to take action in declaring this equipment as surplus for disposal.

## Financial Implications, if any:

The district will receive a monetary amount reflective of the final weight of the surplus equipment and the current recycling price per lb. from the surplus disposal company.

To: Board of Trustees  
From: Manuel Tafoya, Purchasing Dept  
CC: Susan Belenardo  
Date: 3/15/2016  
Re: **Bid Award Recommendation for Bid# B02-2016 Walnut ES Parking Lot and Drop-off/Pick Up Project**

---

**Background:**

The Purchasing Department advertised a Notice Calling for Bids that was published in the Orange County Register on January 18th and 25th, 2016 for the Walnut ES Parking Lot and Drop-off/Pick Up project. On February 9th, 2016 six (6) bids were received and publicly opened. As is allowed by Public Contract Code section 5103(d) one bid was formally withdrawn within the allowable five working days after the bid opening due to a clerical error in filling out the bid form.

**Current Consideration:**

As a result of the withdrawn bid the second lowest bidder is as follows:

Bid No. B02-2016 Walnut ES Parking Lot and Drop-off/Pick Up Project

Project Site(s):	Walnut School
Contractor:	Terra Pave, Inc. – Whittier, CA
Base Bid Amount:	\$681,964.00
Additive Alternate #1	<u>\$ 67,860.00</u>
Total Amount (Base + Alternate)	<b>\$749,824.00</b>
Funding:	Measure O Bond

**Recommendation:**

In conjunction with MK Construction Consulting staff recommends the award of contract to second lowest bidder Terra Pave, Inc. for the Base Bid plus Additive Alternate #1 for a total amount of \$749,824.00.