


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
June 26, 2014

Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official Teri Louer, Administrative Director Student Support Services (closed session only)
Work/Study Session	A work/study session began at 4:10 p.m. Trustees reviewed their Board Self-Evaluation and ratings for each goal. They decided that the protocols needed to be evaluated and updated. A work/study session was scheduled for August 26 th from 10:30 a.m. – 1:30 p.m. to further discuss the Board Self-Evaluation.
Formal Call to Order	Board President, Sandi Baltes, called the formal meeting to order at 5:30 p.m.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:00 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Danelle Bautista to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>Board President, Sandi Baltes, reported that during closed session, Trustees took action and unanimously approved the appointments of:</p> <ul style="list-style-type: none"> • Teresa Egan as Assistant Superintendent of Educational Services • George Lopez as Principal of Ladera Palma School <p>Board President, Sandi Baltes, reported that during closed session Trustees met to discuss Student #1204899. President Baltes asked for a motion to not expel Student #1204899 from the La Habra City School District and to enroll the student in Imperial Middle School beginning August 2014, with a defined rehabilitation plan. A motion was made by John A. Dobson, and a second to the motion by Sharon H. Brown. A roll call vote was taken on the motion regarding Student #1204899.</p> <p>Sandi Baltes – Aye Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Aye</p> <p>Board President, Sandi Baltes, reported that during closed session student identified as Student #1210361 was recommended for expulsion for the remainder of this semester and next and to suspend enforcement, in which the student will be allowed to return to another school in the La Habra City School District with a defined rehabilitation plan. A motion was made by Sharon H. Brown, and a second to the motion by John A. Dobson. A roll call vote was taken to on the motion regarding Student #1210361.</p> <p>Sandi Baltes – Aye Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Aye</p>
Adoption of the Agenda	On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the agenda for June 26, 2014.

Minutes of the Regular Board Meeting of: June 12, 2014	On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously approved the minutes of the Regular Meeting of June 12, 2014. ¹
Correspondence	<p>Board Clerk, John A. Dobson, reported the following correspondence:</p> <ul style="list-style-type: none"> • Mary Shultz – retirement letter thanking the Board for the wonderful years she has spent in the district as the Teacher Resource Technician. • Sonia Kneip – expressed thanks to the La Habra City School District staff for the support and education they have provided for her daughters for the past 12 years.
Superintendent's and Trustees' Report	<p>Superintendent, Susan Belenardo, thanked Trustees for their support in the reorganization of staff. Everyone is very happy to see all of the new faces in new places, and excited for the opportunities that these changes will bring. Dr. Belenardo updated Trustees on the remaining open positions and where we are at in the interview/selection process.</p> <p>Board President, Sandi Baltes, provided details on the Board Room display by Walnut School. The students and staff have provided samples of ways in which they have incorporated the Common Core State Standards and the 4 C's. The students shared pieces of narrative poetry, informational text about Vasco de Gama, Ruby Bridges, Lou Gehrig and more. They shared the Art Masters of Walnut School and provided QR codes on Body Systems. Trustees thanked the students and staff of Walnut school for providing such a terrific display of 21st Century Learning.</p> <p>Superintendent, Susan Belenardo, shared some 2013-2014 highlights from around the District. Pictures from the Common Core State Standards (CCSS) Professional Development trainings were shared. The pictures captured examples of the staff learning and supporting CCSS and technology. This year has brought many changes and opportunities for professional growth for our teachers. Also this year, Arbolita was recognized as a California Distinguished School and received a Title I Academic Achievement Award. Csilla Koppany and Gabriela Quintanilla both participated in the Orange County CUE conference and Gaby also participated in the State CUE Conference and in the P21 Sustainability Showcase at Cal State Fullerton winning 1st place. Dr. Belenardo shared pictures from Washington Middle School's Project Lead the Way (PLTW), and from Imperial Middle School's rollercoaster designs. She also shared updates from Summer Academy and the different projects that the students have been working on. It is great to see how all the students are excited and engaged in what they are learning. Dr. Belenardo shared video clips from Summer Academy. She encouraged Trustees to visit to see all the great things going on. On July 10th, local community members, Trustees, and staff will be invited to visit the Summer Academy Showcase.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of Personnel Change of Status as attached to these minutes.⁶ ➤ Approval of 2014-2015 membership renewals as attached to these minutes.⁷ ➤ Approval of maintenance agreement with Thompson Engineering for Intercom and Phone Systems as attached to these minutes.⁸ ➤ Approval of the Expenditures Report as attached to these minutes.⁹
Information/Action Item: First and Possible Second Reading/(revised) Board Policy 5030	<p>Superintendent, Susan Belenardo, asked Trustees for a possible first and second reading of Board Policy 5030 – Student Wellness in order to meet the July 1, 2014 deadline requirement. All the changes made were recommended by the California School Boards Association. Trustees recommended minor grammar changes be made to page 6. On a motion made by John A. Dobson, and a second to the motion made by Linda Navarro Edwards, Trustees unanimously approved the First and Second Reading with recommended changes to Board Policy 5030 – Student Wellness as attached to these minutes.¹⁰</p>

Action Item: School Calendar	Assistant Superintendent, Teresa Egan, explained the negotiated changes to the 2014-15 school calendar. The changes include the two professional development days and the removal of the furlough day in April making the school year 181 days. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the 2014-2015 school calendar as attached to these minutes. ¹¹
Action Item: Approval of Salary, Benefits and Salary Schedules for all Certificated and Classified Administrative and Supervisory Personnel, including the Superintendent	On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously approved the revised salary schedules for Certificated Administrative Personnel including the Superintendent and all Classified Management and Confidential Personnel to reflect an adjustment to the salary schedules of a 3% increase. In addition, the work year for Certificated Administrative Personnel including the Superintendent and all Classified Management and Confidential Personnel shall be increased by four (4) additional work days. This will result in an additional adjustment to the Certificated Administrative salary schedule of 2% for a total of 5%. Step and Column salary placement and step movement shall be effective July 1, 2014 for all Certificated Administrative Personnel including the Superintendent and all Classified Management and Confidential Personnel. Longevity increments and adjustment, if applicable, shall also be implemented effective July 1, 2014 as attached to these minutes. ¹² Board President, Sandi Baltes, commented how pleased the Board was to be able to restore everyone's salary.
Instruction and Personnel Action Item: 2014-15 Consolidated Application and Funding Categorical Programs, Part II	Assistant Superintendent, Teresa Egan, explained that the California Department of Education requires the District to complete an application stating that we want to continue to participate in the funding for Title I, Title II and Title III. The application assures that the District will follow the law and will maintain a certification of assurances, have protected prayer, an application of funding, and a substitute system for time accounting. On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the 2014-2015 Consolidated Application for funding Categorical Programs, Part II, which includes Title I, Title II, and Title III LEP as attached to these minutes. ¹³
Action Item: Local Control Accountability Plan	On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the Local Control and Accountability Plan (LCAP) as attached to these minutes. ¹⁴ Board Clerk, John A. Dobson, thanked Teresa for all of her work in preparing the plan and understands the tremendous challenge and hard work she did in putting this together.
Information Item: Review of 2014-2018 Local Education Plan	Assistant Superintendent, Teresa Egan, provided Trustees with an overview of the current Local Control Education (LEA) Plan for 2014-2018. The LEA plan is a very detailed plan that defines all of the educational programs, processes and academic goals for the District. The plan was reviewed and revised last June and is a three year plan. It consists of Performance Goals, and descriptions of specific actions to improve Reading, Language Arts, Mathematics and the acquisition of English for our EL students. The goals and actions described in our LCAP support and enhance those found in the LEA Plan. The LEA plan, like the LCAP, ensures that our students are taught by teachers that are highly qualified and that they are learning in a safe, drug-free environment. She also explained that the school site plans have many of the same components and contain the goals and actions found within the LCAP/LEA plans. In developing the LCAP, many of the essential components were reviewed and included from the LEA Plan. Teresa shared some of the highlights that have been implemented from the plan this year.
Business Matters Action Item: Adoption Annual Budget for 2014-2015	Chief Business Official, Karen Kinney, was happy to announce that the 2014-15 annual budget is a balanced budget with excess. The District has eliminated deficit spending but will need to continue to keep reserves up in order to protect the cash flow. On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted the 2014-2015 Annual Budget with authorized changes, if any, appropriate budget transfers fir 2013-2014 as attached to these minutes. ¹⁵
Action Item: Public Hearing – Statutory School Fees	Board President, Sandi Baltes, declared open a Public Hearing for comment on increasing LHCS D Developer Fees to new statutory levels adopted by the State Allocation Board. Following no public comment, Hearing was closed.
Action Item: Resolution #7-2014/ Developer Fees	Chief Business Official, Karen Kinney, asked Trustees to adopt Resolution #7-2014 to increase LHCS D Developer fees. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously adopted Resolution #7-2014 to increase LHCS D developer fees to new statutory levels adopted by the State Allocation Board as attached to these minutes. ¹⁶
Action Item: Allocation Agreement/FJUHSD-LHCS D	On a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved the Allocation Agreement between the Fullerton Joint Union High School District (FJUHSD) and La Habra City School District stating that FJUHSD will collect the Developer Fees in full and allocate the appropriate share to the LHCS D as attached to these minutes. ¹⁷

Action Item: Surplus Unusable Technology Equipment	On a motion made by Elizabeth Steves, and a second to the motion by Sharon H. Brown, Trustees unanimously declared a list of obsolete or unusable District and Classroom equipment as surplus for disposal per Education Codes 17545 and 17546 as attached to these minutes. ¹⁸
Action Item: State California Multiple Award Schedules	On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the use of California Multiple Award Schedules contracts and authorize the Superintendent to oversee CMAS purchases through June 30, 2015 as attached to these minutes. ¹⁹
Other Business from the Board	<p>Board Member, Elizabeth Steves, was happy to announce that two graduates from Washington Middle School were the recipients of the La Habra Lions Club Student Awards. The students were great kids and their families expressed how Washington Middle School was the best experience their children ever had. Liz also announced that in 24 hours she is very honored to become the new Lion's President.</p> <p>Board President, Sandi Baltes, reminded everyone to attend the Chili's Fundraiser for the Collaborative tomorrow for lunch or dinner.</p>
Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on August 7, 2014 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, the meeting was adjourned at 8:08 p.m.
Board Minutes Approved:	<p>August 7, 2014</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Independent Contractor Agreements

³ Staff Development

⁴ Extra Pay Approval

⁵ Certificated and Classified Resignations and New Hires

⁶ 2014 Summer Staff Schedule

⁷ 2014-2015 membership renewals

⁸ Thompson Engineering

⁹ Expenditures Report

¹⁰ Board Policy 5030

¹¹ School Calendar

¹² Approval of Salary/Salary Schedule

¹³ 2014-15 Consolidated Application for Funding

¹⁴ Local Control and Accountability Plan

¹⁵ 2104-15 Annual Budget

¹⁶ Resolution #7-2014

¹⁷ Allocation Agreement

¹⁸ Declaration of Surplus

¹⁹ CMAS Contracts