


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 February 14, 2019

Board Members Present	Cynthia Aguirre, President Sandi Baltes, Vice President/Clerk John A. Dobson, Member Adam Rogers, Member Ida MacMurray, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D, Assistant Superintendent, Educational Services.
Administrator(s) Absent	Christeen Betz, Chief Business Official
Work/Study Session	Trustees began a work/study session at 4:00 p.m. School Principals and Assistant Principals provided a review of their 2018-2019 Single Plans for Student Achievement. Each site provided details of their plans separately. Trustees will be requested to approve these plans later this evening as an agenda item.
Formal Call to Order	Board President Cynthia Aguirre made the Formal Call to Order at 5:10 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Cynthia Aguirre called the Regular Meeting of the Board of Education to order at 6:00 p.m.
Pledge of Allegiance to the Flag	Board President Cynthia Aguirre asked students Alejandro Vargas and Alessandro Valle to lead the pledge of allegiance to the flag.
Report from Closed Session	<ul style="list-style-type: none"> • No report from Closed Session
Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously adopted the agenda for February 14, 2019.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of January 10, 2019 as attached. ¹
Correspondence	None
Public Interest	El Cerrito Principal Ms. Szary introduced Mrs. Marin and two of her 5 th grade resident engineers. The students explained how Code to the Future has allowed them to use computer science to enhance their education. They use Lego Mindstorm software to code their robots to execute different tasks. The students shared a video of their Epic Build. The students demonstrated how they are able to program their EV3 Cruiser to mimic a Raptor, and reprogrammed them to do a Sumo battle.

	Associate Superintendent Dr. Egan presented the three District-wide spelling bee winners with a certificate for the outstanding job they did at the January 3, 2019 District Spelling Bee Competition. Janice Chow, Jared Gabriel, and Mariana Alfaro were the three top winners in the District.
Public Comment	<ul style="list-style-type: none"> • No Public Comment
Consent Calendar Action Item:	<p>After a motion made by Sandi Baltes, and a second to the motion made by Ida MacMurray, clarification was provided for item 12-b-1 (Eric Altman Consulting, Inc.) and item 12-c-2 (new hires) Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁴ ➤ Expenditure Reports⁵ ➤ Field Contracts⁶ ➤ Donations⁷ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings⁸ ➤ Separations/New Hires⁹ ➤ Change of Status¹⁰
GENERAL MATTERS Action Item: Approval of Fourth Amendment to the Superintendent's Contract	During a closed session meeting on January 10, 2019, Trustees discussed the Superintendent's Evaluation. On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Fourth Amendment to the Superintendent's Contract extending to June 30, 2022 as attached. ¹¹
Action Item: Approval of 2018-2019 Classified Salary Schedule for Extended Care/KidZone	On a motion made by Sandi Baltes, and a second to the motion made by Adam Rogers, Trustees unanimously approved the revised Classified Salary Schedule for Extended Care/KidZone to meet the minimum wage labor code requirement as attached to these minutes ¹²
Action Item: Second Reading of New/Revised Board Policies	On a motion made by Adam Rogers, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Board Policy 3290 – Gifts, Grants, Bequests, Board Policy 5141.6 – School Health Services, Board Policy 5144.1 – Suspension and Expulsion Due Process, and Board Policy 6170.1 – Transitional Kindergarten as attached to these minutes. ¹³
Action Item: 2019 California School Boards Association Delegate Assembly Election	After a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees discussed the ballot to be submitted to elect candidates for the 2019 California School Boards Association (CSBA) Delegate Assembly. Trustees unanimously voted to cast the ballot for nine candidates for the 2019 CSBA Region 15 Delegate Assembly as attached to these minutes. ¹⁴
Information Item: ASES Program Update	Board Member Cynthia Aguirre announced that Mark Chavez was unable to attend the meeting and Dr. Carlos will present the ASES update on his behalf. The ASES program is supported by Senate Bill 638 funding, district personnel and use of facilities. It

	<p>provides literacy, academic enrichment, and a safe constructive environment. The grant is on a three-year cycle and the District has recently submitted for the next three years. The current annual grant amount is for \$723,407. ASES is available to all students after school. Dismissal for TK-5th grade is 6:00pm and 6th-8th grade is at 6:02pm. The program is available at all nine sites and currently serves 591 students. The goals for ASES is to provide students with a safe and supportive environment where students are active and engaged in learning. It provides skill building and leadership opportunities. Principals, community and staff are involved in the program. For more information on the ASES After-School program parents can contact Ofelia Hanson at the La Habra Boys & Girls Club.</p>
<p>Information Item: Raptor Visitor Management System</p>	<p>Chief Technology Officer David Soto provided Trustees with an update on the Raptor Visitor Management System being piloted at Walnut School. The system will enhance school security by scanning government issued IDs and compare them against a national sex offender database. The system will print out a visitor badge, which includes a photo, name, date, and destination of the visitor that must be worn during the visit. It also provides exit scanning accountability so staff is aware of who is on campus in the event of an emergency or evacuation. All visitors asking for access to the school beyond the main office must sign in using the Raptor system. Employees and students do not need to check in via the system. Mr. Soto demonstrated how the system works and how it will be monitored by staff.</p>
<p>Instruction and Personnel Action Item: Approval of School Plans for Student Achievement</p>	<p>On a motion made by Ida MacMurray, and a second to the motion by Sandi Baltes, Trustees unanimously approved the Single Plan for Student Achievement, 2018-2019 for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, Sierra Vista, Walnut, Imperial and Washington Middle Schools as attached to these minutes.¹⁵ Trustees thanked everyone involved in putting the plans together. It was a lot of work and the Principals provided a great presentation. Trustees commented on the new template and feel it is much easier to read the plans.</p>
<p>Action Item: Certificated Early Retirement</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the following Certificated Early Retirement requests:¹⁶</p> <ul style="list-style-type: none"> • Linda Patterson • Kerry Thomas • Lynn Sheldon
<p>Action Item: Low-Performing Block Grant</p>	<p>On a motion made Sandi Baltes, and a second to the motion made by John A. Dobson, Trustees unanimously adopted the Low-Performing Block Grant to receive one-time block grant funding to support increased academic achievement of low-performing student as attached to these minutes.¹⁷</p>
<p>Information Item: Williams Uniform Complaint – Quarterly Report</p>	<p>Board President Cynthia Aguirre announced no reports for this quarter.</p>
<p>Information Item: Update on District Goals- Student Achievement</p>	<p>Assistant Superintendent Sheryl Tecker provided Trustees with an update on the District's goals for Student Achievement. She explained that on the California School Dashboard, when one student group meets the criteria for assistance in two or more state priority areas, they are identified as a school district needing Differentiated Assistance. The District has been identified for the African American Sub-group in Chronic Absenteeism/Suspensions. There are two levels of identification for schools;</p>

	<p>Comprehensive Support and Improvement (CSI) and Targeted Support and Improvement (TSI) or Additional Targeted Support and Improvement (ATSI). Of those two, the District was targeted as ATSI. She explained how CSI is pertinent to the explanation of ATSI. When looking at CSI, the schools qualify if they have either all red, all red but one indicator of any other color, all red and orange, or five or more indicators where a majority are red. None of our schools are identified under these areas. For ATSI one or more student groups meet the CSI criteria for two consecutive years. There are 42 schools from 12 Orange County districts that have been identified. Both Washington and Imperial have been identified for students with disabilities and we are working on how to improve our results. The good news with ATSI is that the schools can exit these criteria annually if the subgroup no longer meets the criteria or the status for indicators have increased. Dr. Tecker explained that we will not receive any additional money under the Differentiated Assistance, or ATSI identification, but we can incorporate these students in our already existing SPSA and LCAP plans. The District's next steps include training at the County on Differentiated Assistance, and targeted support and improvement workshops and meetings for Imperial and Washington coaches and psychologists.</p>
<p>Business Matters Action Item: Approval of Bid No. B02-2019</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Bid Number B02-2019 for Walnut Modernization Project to the apparent lowest bidder, Harik Construction, Inc., as attached to these minutes.¹⁸</p>
<p>Action Item: Approval of Resolution #2-2019</p>	<p>On a motion made by Ida MacMurray, and a second to the motion made by John A. Dobson, Trustees unanimously approved Resolution #2-2019 - Authorization of Electronic Signatures as attached to these minutes.¹⁹</p>
<p>Action Item: Approval of Resolution #3-2019</p>	<p>On a motion made by Sandi Baltes, and a second to the motion made by Adam Rogers, Trustees unanimously approved Resolution #3-2019 – Authorization of Electronically Printed Checks as attached to these minutes.²⁰</p>
<p>Board/Superintendent Comments</p>	<p>Trustee MacMurray enjoyed the recent Math Games competition at Washington Middle School. She thanked Dr. Carlos for keeping everyone calm when the electricity went out. It was amazing to see the students able to solve problems without using a calculator.</p> <p>Trustee Rogers attended the pancake breakfast at Applebee's. It was great to see so much parent engagement.</p> <p>Trustee Dobson attended the Math Games competition at Washington Middle School and enjoyed watching the students solve the problems. He also attended the Governor's Budget recap meeting hosted by Orange County School Board Association. They shared that there was some money coming in, however the Governor's plan is unclear on how it will be used. El Cerrito's Epic Showcase was very impressive.</p> <p>Dr. Culverhouse provided Trustees with a temperament theory card that was given to the Superintendent Leadership Team by Tracy Spears. She referred them to page 154 from "What Exceptional Leaders Know." Dr. Culverhouse also shared the President's Commendation award presented to the District Wellness team for their achievement on national healthy schools. The commendation is presented in grateful recognition of the special efforts and unwavering dedication to the St. Jude Medical Center mission, vision, and values performed by the La Habra City School District.</p>

	<p>She also announced the upcoming visit of the IB-PYP Consultant Cathy Amsbaugh on March 14 and 15 at Las Positas School. Please select one date to attend.</p> <p>She provided Trustees with a District brochure that has also been translated into Korean.</p>
Adjournment	<p>Board President Cynthia Aguirre announced that the next meeting will be held on March 14, 2019 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Adam Rogers the meeting was adjourned at 7:00 p.m.</p>
Board Minutes Approved	<p>March 14, 2019</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

-
- ¹ Approval of Minutes
 - ² Contracts – Ed Services
 - ³ Staff Development
 - ⁴ Contracts – Business Services
 - ⁵ Expenditures
 - ⁶ Field Contracts
 - ⁷ Donations
 - ⁸ Extra Earnings
 - ⁹ New Hires
 - ¹⁰ Change of Status
 - ¹¹ Fourth Amendment – Superintendent Contract
 - ¹² 2018-2019 Classified Salary Schedule – Extended Care/KidZone
 - ¹³ Second/Final Reading select Board Policies
 - ¹⁴ CSBA 2019 Delegate Assembly
 - ¹⁵ School Plans for Student Achievement
 - ¹⁶ Certificated Early Retirement
 - ¹⁷ Low-Performing Block Grant
 - ¹⁸ Bid No. B02-2019
 - ¹⁹ Resolution #2-2019
 - ²⁰ Resolution #3-2019