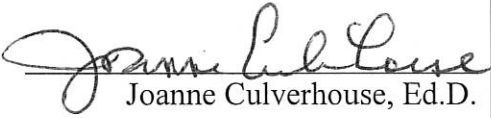


LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut Street  
 La Habra, CA 90631  
 March 14, 2019

<b>Board Members Present</b>	Cynthia Aguirre, President Sandi Baltes, Vice President/Clerk John A. Dobson, Member Adam Rogers, Member Ida MacMurray, Member
<b>Administrators Present</b>	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D, Assistant Superintendent, Educational Services Christeen Betz, Chief Business Official
<b>Work/Study Session</b>	A work/study session began at 4:30 p.m. Associate Superintendent Teresa Egan provided an update of the Local Control Accountability Plan (LCAP). Dr. Egan explained how there is a new template, no new money, and the continued need to improve services for our students at-risk. Input for the LCAP is in the process of being gathered from a variety of sources. Dr. Egan went on to share the process used to collect information from the LCAP Committee. The committee analyzed the data, referred to the current actions and services found in the LCAP, and then made recommendations. A summary of committee recommendations was provided for the Board. Topics included; support of at-risk students, middle school counselors, community liaisons, parent education, and professional development for staff. The Board went on to make suggestions for the LCAP which included continued professional development, intervention support for struggling students, cultural competence training, increased parent involvement activities, support of students with disabilities during testing, and a continued focus on early education. The next steps are to complete the 2019-2020 LCAP, present it to the Board for a first reading on June 13, then a final adoption on June 27, 2019.
<b>Formal Call to Order</b>	Board President Cynthia Aguirre made the Formal Call to Order at 5:30 p.m.
<b>Public Comment on Closed Session Items</b>	Following no public comment, Trustees adjourned to closed session.
<b>Second Call to Order Regular Meeting</b>	Board President Cynthia Aguirre called the Regular Meeting of the Board of Education to order at 6:03 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President Cynthia Aguirre asked student Lily Castillo to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	<ul style="list-style-type: none"> <li>• No report from Closed Session</li> </ul>
<b>Adoption of the Agenda</b>	On a motion made by Adam Rogers, and a second to the motion made by Sandi Baltes, Trustees unanimously adopted the agenda for March 14, 2019.

<b>Approval of Minutes of the Regular Meeting</b>	On a motion made by Ida MacMurray, and a second to the motion made by Adam Rogers, Trustees unanimously approved the minutes of the Regular Meeting of February 14, 2019 as attached. <sup>1</sup>
<b>Correspondence</b>	None
<b>Public Interest</b>	<p>Imperial Middle School (IMS) students demonstrated how the Arts and International Baccalaureate allow them use critical thinking and problem solving skills while developing their creative expressions and analytical skills. The students demonstrated their talents by playing a piece on the piano, sharing some of their art creations, and performed a dramatic theater piece. A video of all the wonderful art programs at IMS was also shared.</p> <p>Dr. Tecker and Dr. Egan presented the 6<sup>th</sup> grade Math League winners and teachers with a certificate of recognition for their participation and support of the 2019 Math League Games. The District thanked Mr. Darryl Jones for providing the t-shirts for all of our teachers and participants.</p> <p>A brief five-minute break was taken for parents to take pictures with their children, teachers, and Trustees.</p>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Erika Flores – Representative from Congressman Gilbert Cisneros Office – Introduced herself to the Board as the contact person for all educational related questions.</li> </ul>
<b>Consent Calendar Action Item:</b>	<p>On a motion made by Ida MacMurray, and a second to the motion made by John A. Dobson Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="text-align: center;"><b>Educational Services</b></p> <ul style="list-style-type: none"> <li>➤ Contracts<sup>2</sup></li> <li>➤ Staff Development<sup>3</sup></li> <li>➤ Memberships<sup>4</sup></li> </ul> <p style="text-align: center;"><b>Business Services</b></p> <ul style="list-style-type: none"> <li>➤ Contracts<sup>5</sup></li> <li>➤ Expenditure Reports<sup>6</sup></li> <li>➤ Donations<sup>7</sup></li> <li>➤ Field Contracts<sup>8</sup></li> </ul> <p style="text-align: center;"><b>Personnel Services</b></p> <ul style="list-style-type: none"> <li>➤ Extra Earnings<sup>9</sup></li> <li>➤ Separations/New Hires<sup>10</sup></li> <li>➤ Change of Status<sup>11</sup></li> </ul>
<b>GENERAL MATTERS Information Item:</b> Nutrition Services Update	Cheryl Eubanks Director of Nutrition Services provided an update of the 2018-2019 program. Many exciting changes have occurred with the recent reconfiguration. Some staff changes have been made to balance work force at each site several positions had an increase in daily hours Training was provided to staff to prepare them to serve the expanded grade levels and serving lines were adjusted to accommodate changes in enrollment. Second Chance Breakfast was added to four additional sites, now all sites are offering the additional breakfast service. The new Nutrition Services building is

	<p>complete and very warm and welcoming for staff and parents. Sierra Vista has a new serving window to change the flow of traffic and accommodate the increased enrollment. New refrigerators were installed at El Cerrito and Las Lomas. The Nutrition Services department has received two grants, one from St. Jude Hospital and the other from the 2018 National School Lunch Program Equipment Assistance. These two grants will be used to purchase a menu planning and nutrient analysis software program, a new dishwasher, double convection oven, steam table and tilting kettle/pressure steamer with gas-heated boiler. Mrs. Eubanks shared the many new foods that are being offered throughout the District and how these new foods will meet the USDA 2019-2020 standards. The average daily participation in breakfast and lunch has increased and are trending upwards. For the future, each school will have a special pizza day, all kitchens will be more efficient by adding hand-washing sinks, and some of the schools will have their storage rooms upgraded. The District is working on securing more grants to help remodel the Imperial Middle School kitchen.</p>
<p><b>BUSINESS MATTERS</b>  <b>Action Item: Approval of Bid No. B01-2019</b></p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved Bid Number B01-2019 for fencing at various sites to the apparent lowest bidder, Wolverine Fence Company, Inc., as attached to these minutes.<sup>12</sup></p>
<p><b>Action Item:</b>  <b>Approval of Resolution No. 4-2019</b></p>	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved Resolution No. 4-2019 – to establish Fund 13 for a Cafeteria Special Revenue Fund as attached to these minutes.<sup>13</sup></p>
<p><b>Action Item:</b>  <b>Approval of Resolution No. 5-2019</b></p>	<p>On a motion made by Sandi Baltes, and a second to the motion made by John A. Dobson, Trustees unanimously approved Resolution No. 5-2019 – California Uniform Public Construction Cost Accounting Procedures and Informal Bidding Procedures as attached to these minutes.<sup>14</sup></p>
<p><b>Information/Action Item:</b>  <b>Certification of Second Interim Financial Report and Budget Transfers/Income Adjustments</b></p>	<p>After a motion made by John A. Dobson and a second to the motion made by Adam Rogers, Christeen Betz Chief Business Official discussed the Second Interim Financial Report. The District has reported a positive certification that means the District will meet its obligations for the current and subsequent two fiscal years. Mrs. Betz reviewed student enrollment, changes in average daily attendance (ADA), operational costs and pension reform. For student enrollment, the District is doing much better than previous years. We are still declining just not as fast as before. The year-to-date loss in student enrollment is 615 and projections indicate an additional decline of 107 students through 2020-2021. The year-to date ADA decline of 741 is approximately \$7.4 million. She shared a graph on operational costs versus LCFF. The additional increase per year for operational costs over the next two years will exceed the cost of living adjustment since the District was fully funded in 2018-2019. Pension costs will increase by \$1.7 million over the next three years. Mrs. Betz reviewed the budget assumptions for budget year 2018-2019 and subsequent two fiscal years. She noted that all assumptions are provided by School Services of California and the Orange County Department of Education and based on the Governor’s budget. For 2018-2019, there was a slight increase in LCFF, restricted funding, and local revenue. For expenditures, the Board approved the on-going two percent increase and additional support salaries. There was a decrease in supplies, services, and operating costs. The District is at 100% GAP funding with a decline of 69 ADA, and a cost of living adjustment of 3.7%. There are no material changes in operations, and step &amp; column costs are around \$500K, pension reform numbers are rising, and the average general fund contributions have stayed the same. Mrs. Betz reviewed the revenues and expenditures for 2018-19, 2019-20, and</p>

	2020-21 multi- year projection. Overall, the District is still deficit spending but we are closer to balancing the budget than in years past.
<b>Board/Superintendent Comments</b>	Trustees reported on varies activities and events they attended at each school site.  Dr. Culverhouse discussed the California Healthy Youth Act and the creation of a new committee. The committee is reviewing additions to the law and developing curriculum to support the changes.
<b>Adjournment</b>	Board President Cynthia Aguirre announced that the next meeting will be held on April 11, 2019 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Ida MacMurray, and a second to the motion by John A. Dobson the meeting was adjourned at 7:37 p.m.
<b>Board Minutes Approved</b>	April 11, 2019  <div style="text-align: right;"> Joanne Culverhouse, Ed.D. Secretary to the Board</div>

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- <sup>1</sup> Approval of Minutes
  - <sup>2</sup> Contracts – Ed Services
  - <sup>3</sup> Staff Development
  - <sup>4</sup> Memberships
  - <sup>5</sup> Contracts – Business Services
  - <sup>6</sup> Expenditures
  - <sup>7</sup> Donations
  - <sup>8</sup> Field Contracts
  - <sup>9</sup> Extra Earnings
  - <sup>10</sup> New Hires
  - <sup>11</sup> Change of Status
  - <sup>12</sup> Bid No. B01-2019
  - <sup>13</sup> Resolution #4-2019
  - <sup>14</sup> Resolution #5-2019