LA HABRA CITY SCHOOL DISTRICT Minutes of the Regular Board of Education Meeting 500 N. Walnut Street

La Habra, CA 90631 February 13, 2014

Board Members	Board Members Present: Sandi Baltes, President
Board Members	Sharon H. Brown, Vice President
	John A. Dobson, Clerk
	Elizabeth Steves, Member
	Linda Navarro Edwards, Member
	Linua Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent
	Teri Louer, Administrative Director Student Support Services
	Teresa Egan, Administrative Director Educational Services
	Karen Kinney, Chief Business Official
Work/Study Session	At 5:00 p.m., Superintendent, Susan Belenardo, provided Trustees with a summary from the recent community
World Study Session	forums facilitated by K12 Insight. Five (5) forums were held with a total of 40 participants which included
	members of the community staff and students. Discussions were designed to address six (c) to vive for
	members of the community, staff and students. Discussions were designed to address six (6) topics focusing on core values for the strategic plan attended and core values for the strategic plan attended at the strategic plan attended attended at the strategic plan attended attended at the strategic plan attended attend
	core values for the strategic plan, strengths, areas of improvement, significant challenges, priorities and
7	recommendations for measuring success in the District. Dr. Belenardo gave a brief review of the findings for
	each of the six (6) topics and reminded Trustees that findings from the summary report should be used as a
	starting point for the development of the Strategic Plan (LCAP). K12 Insight will provide all participants with a
	copy of the summary report via email and the District will post the report to the website.
	Administrative Director Educational Services, Teresa Egan, reviewed the eight (8) priority areas for the Local
	Control Accountability Plan (LCAP) which needs to be completed by April 30 th . The priorities include Basic
	Conditions, Implementation of State Standards, Parent Involvement, Pupil Achievement, Pupil Engagement,
	School Climate, Course Access, and Other Pupil Outcomes. Teresa provided the Board with two suggested
	ways in which to structure the LCAP. The first method presented was to follow the model set by School
	Services or aligning the LCAP to the LUCCD Strategie along The Development of the LCAP to the LUCCD Strategie along The Development of the LCAP to the LUCCD Strategie along The Development of the LCAP to the LUCCD Strategie along the LCAP to the
	Services or aligning the LCAP to the LHCSD Strategic plan. The Board expressed interest in aligning the
	LCAP to the LHCSD Strategic Plan. Trustees discussed priority areas of the LCAP and Board President, Sandi
	Baltes, asked for Trustees to bring back 3 to 5 priorities they feel are important for the LCAP to be discussed at
	the next work study.
Call to Order	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by
Regular Meeting	Board President Sandi Baltes at 6:10 p.m.
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Public Comment on	None
Closed Session Items	
Second Call to Order	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:05 p.m.
Regular Meeting	point 1700 and 1900 at 7.05 p.m.
Pledge of Allegiance to	Board President, Sandi Baltes, asked Gina, Emily and Zeta from Imperial Middle School to lead the pledge of
the Flag	allegiance to the flag.
Depart from Classed	None
Report from Closed	None
Session	
Action Item:	On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees
Adoption of the Agenda	unanimously adopted the agenda for February 13, 2014.
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Action Item:	The minutes of the Regular Meeting of January 23, 2014 were unanimously approved by Trustees on a motion
Minutes of the Regular	made by John A. Dobson, and a second to the motion made by Sharon H. Brown. ¹
Board Meeting of:	
January 23, 2014	

Correspondence	None
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, introduced Mike Klewer, Principal from Walnut School. Mr. Klewer was happy to introduce Miss Quintanilla and her 5 th grade class. He explained that this is her first year teaching at his school and he has seen how much her teaching has empowered the students and built their confidence. Miss Quintanilla and her 5 th grade class presented the program they demonstrated for the OCCUE Showcase, Pad 24-Gone Viral. She explained how her Pad 24 reading class uses Weebly, a web based application, to create blogs post pictures and create links. The students each demonstrated what their job duties are for maintaining the website (photographer, website developer, task manager, checker and blogger). They gave a recap of the presentation they did at the Showcase in Rancho Santa Margarita last Saturday. The students demonstrated how they select the topics that they learn in class and blog about them utilizing the 4C's. In addition to that they create their own links for the apps that they like and add them to their homepage for others to use. Miss Quintanilla explained how the students are using technology, responsibility and flexibility and leadership and teamwork standards in their project. She was also happy to announce that their project has been accepted to the Annual CUE Conference in Palm Springs on March 22 nd . The students were thrilled and excited to be able to participate in the conference.
	Dr. Belenardo introduced Teacher, Dave Worden, and his students dressed up in pig outfits, from Imperial Middle School. The "Little Pigs" gave an entertaining invitation to Trustees for their Theater Department Production of "Big Bad" on Wednesday, March 5 th at 7:00pm in the multi-purpose room.
	Dr. Belenardo shared an article in the La Habra Journal on the ribbon cutting ceremony for the new courtyards at Imperial Middle School. She was also happy to share an email she received from one of the furniture vendors who recently did a walk-thru with school administrators at our middle schools. He commented on how impressed he was to see how teachers and principals were engaged with students and thanked the district for the opportunity. Dr. Belenardo also mentioned that Mr. Carlos received an email from one of the principals from another district who participated in the walk-thru and she also commented on how impressed she was with our students and their engagement. She also reported that we have just received the CAL-Math Grant from OCDE which will train teachers from Sierra Vista and Washington. She also shared that Arbolita received notification of their site validation date for Distinguished School set for March 13 th . Trustees shared their recent experience of site visits to Ladera Palma, Las Positas, Sierra Vista, Washington, El Cerrito, Walnut and Arbolita. They were amazed by the engagement of all the students in the classrooms and are so proud of the teachers for all they continue to do. Overall there were many good things happening at each site.
Public Comment	None
General Matters Action Item: Consent Calendar	 Trustees unanimously approved the Consent Calendar on a motion made by Sharon H. Brown, and a second to the motion by Elizabeth Steves: Approval of Independent Contractor Agreements as attached to these minutes.² Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ Approval of changes in select employees' status as attached to these minutes.⁶ Approval of Donations as attached to these minutes.⁷ Approval/Ratification of the Expenditure Reports for February 5, 2014 and February 13, 2014 as attached to these minutes.⁸
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that enrollment is down nine (9) students since last report. Three of those students were placed in home schooling and the rest have moved out of state. We are still monitoring the class size numbers until April 15 th to make sure we are within the required guidelines for the P-2 enrollment count.
Action Item: Conflict of Interest Code Resolution #2-2014	Superintendent, Susan Belenardo, explained that the Conflict of Interest Code needed to be updated to add Bond Oversight Committee Members as per the Oversight Committee By-laws. On a motion made by Sharon H. Brown, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted Resolution #2-2014 Conflict of Interest Code as attached to these minutes. 9

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Instruction and Personnel Action Item: Common Core State Standards Text Exemplar List	Administrative Director Educational Services, Teresa Egan, indicated that the attached Common Core State Standards Text Exemplar List is a resource of State recommended text for the District. These text types match those required in the Standards for each grade level band. On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously approved the Common Core State Standards Text Exemplar List as attached to these minutes. ¹⁰
Business Matters Action Item: Final Completion of Project #B05-2013	Chief Business Official, Karen Kinney, explained that this is a formality in filing a completion notice on project #B05-2013 for Roofing at the Five (5) School Sites and authorize final payment of retention funds to Southill Contracting Corporation. On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved a Notice of Completion for the Project #B05-2013 as attached to these minutes. ¹¹
Action Item: Audit Contract for Vavrinek, Trine, Day & Co., LLP	Chief Financial Official, Karen Kinney, explained that we cannot have the same audit firm or audit partner for more than six consecutive years and at this time will not be able to continue using Jeanette Garcia & Associates. Vavrinek, Trine, Day & Co. has provided the District with a contract to audit the financial statements beginning July 1, 2013 and ending June 30, 2016. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the contract for Vavrinek, Trine, Day & Co. to audit the District's financial statements as attached to these minutes. ¹²
Action Item: G.O. Contract for Vavrinek, Trine, Day & Co., LLP	Chief Financial Official, Karen Kinney, explained that Vavrinek, Trine, Day & Co. will also provide the District with a contract to audit the financial statements of the Building Fund beginning July 1, 2013 and ending June 30, 2016. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the contract for Vavrinek, Trine, Day & Co. to audit the District's financial statements of the Building Fund as attached to these minutes. ¹³
Other Business from the Board	None
Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on Thursday, February 27, 2014, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, the meeting was adjourned at 8:04 p.m.
Board Minutes Approved:	February 27, 2014
	Susan Belenardo, Ed.D. Secretary to the Board

¹ Approval of Minutes ² Contracts ³ Staff Development ⁴ Extra pay Request ⁵ New Hires/Resignations ⁶Change of Status

⁷ Donations

Ponations
Expenditures Report
Resolution 2-2014
Common Core State Standards Text Exemplar List
Notice of Completion – Project #B05-2013
Audit Contract
G.O. Contract